

EXHIBIT NO. 1

14
3-13-01

City of Alexandria, Virginia

MEMORANDUM

DATE: MARCH 13, 2001

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *ps*

SUBJECT: SUBMISSION OF GRANT APPLICATION TO THE FOUNDATION OF THE ALEXANDRIA BAR ASSOCIATION TO SUPPORT THE COMMONWEALTH'S ATTORNEY'S EFFORT TO ESTABLISH A KID'S COURT SCHOOL

ISSUE: City Council consideration of a grant application to the Foundation of the Alexandria Bar Association in the amount of \$1,500 for the Office of the Commonwealth's Attorney.

RECOMMENDATION: That City Council authorize the City Manager to:

- (1) Approve the submission of a grant application to the Foundation of the Alexandria Bar Association for \$1,500 in support of costs for the establishment of a Kid's Court School at the Alexandria Courthouse. No new positions will be created with these grant funds; and
- (2) Execute all documents that may be required.

It should be noted that the grant application was due on March 6, 2001. Due to the constrained time line for grant submission, staff submitted the grant application contingent upon City Council approval at its March 13 legislative session.

BACKGROUND: In March of 2000, the Office of the Commonwealth's Attorney was awarded a grant in the amount of \$1,500, from the Foundation of the Alexandria Bar Association. This funding was used to support the office's Hispanic Outreach Project. A one day forum was conducted in the Hispanic community, along with numerous presentations in schools, churches and at various community functions. This year the Office of the Commonwealth's Attorney is applying for this same grant to support the establishment of a Kid's Court School. This program provides an opportunity to familiarize children who have been subpoenaed to testify with the courtroom environment, personnel and process.

FISCAL IMPACT: The Commonwealth's Attorney's Office is requesting \$1,500 in grant funding from the Foundation of the Alexandria Bar Association. No matching funds from the City are required. Nominal administrative costs associated with the grant would be limited to financial and reporting oversight provided by the administering agency, the Office of Management and Budget and the Finance Department. It should be noted that there are no monies available in the City budget to continue these activities once the grant funds are expended.

ATTACHMENTS: None. The grant application may be reviewed in the Office of Management and Budget, Room 3600, City Hall, during normal business hours.

STAFF:

Virginia Coscia, Coordinator, Victim Witness Assistance Program

S. Randolph Sengel, Commonwealth's Attorney

Angela Smith, Budget Analyst, OMB