

EXHIBIT NO. 1

*City of Alexandria, Virginia*

15  
6-26-01

MEMORANDUM

DATE: JUNE 21, 2001

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *PS*

SUBJECT: CONSIDERATION OF RENAMING THE ELLEN COOLIDGE BURKE LIBRARY AND COMMUNITY LEARNING CENTER AS THE ELLEN COOLIDGE BURKE BRANCH LIBRARY

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**ISSUE:** City Council Consideration of Renaming the Ellen Coolidge Burke Library and Community Learning Center as the Ellen Coolidge Burke Branch Library.

**RECOMMENDATION:** That City Council approve renaming the Ellen Coolidge Burke Library and Community Learning Center as the Ellen Coolidge Burke Branch Library.

**BACKGROUND:** On June 17, 2000, City Council approved naming the Burke facility the "Ellen Coolidge Burke Library and Community Learning Center" to reflect its expanded use in the community. Subsequent to approving this new name for the facility, City and Schools staff met with members of the community in two town meetings (one on June 21, 2000 and one on October 3, 2000) to present the renovation plans for the building.

Based on citizen input, the renovation plans for the building were revised to increase space allocated to the branch library. The Alexandria City Public Schools Adult Learning Center classrooms originally proposed for relocation from leased space at the Stonewall Jackson Building to the Burke facility will not be relocated. The renovated Burke facility, which is expected to be completed sometime this winter, will house a fully operational branch library occupying the entire upper level of the facility. The Alexandria City Public Schools' Instructional Technology Services and Resources Department will occupy the lower level of the building, and the Schools will also relocate the administrative and intake offices for English as a Second Language elementary and secondary school students to the lower level of the Burke facility.

**DISCUSSION:** At the April 5, 2001 meeting of the Burke Library Citizen Advisory Group<sup>1</sup>, citizens requested that the City consider restoring the original facility name. This request was discussed with the members of the City Facilities Naming Committee. In light of the revised renovation plans and the fact that the Adult Learning Center will not be relocated to the Burke facility, the members of the City's Naming Committee concurred with the request. The Alexandria City Public Schools are not opposed to the building name change, provided that there will be adequate directional signage to the school functions housed in the facility.

If City Council approves the name change, staff will ensure that appropriate directional signage will be incorporated into the renovation project to enable persons seeking the Alexandria City Public Schools offices to locate them. Exterior building signage, however, will read "Ellen Coolidge Burke Branch Library."

**FISCAL IMPACT:** None

**STAFF:**

Lori Godwin, Assistant City Manager  
Patrick O'Brien, Director, Libraries  
Mary Randolph, Deputy Director, Libraries

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<sup>1</sup>In the fall of 2000, the City Manager and the Director of the Alexandria Libraries established a Burke Citizen Advisory Group that is charged with working with the Library staff regarding library usage and services over the initial two-year period of the branch library operations. At the end of the two year period, the Advisory Group will work with staff to conduct a major evaluation of library services at Burke to determine whether identified library needs have been met, and to convey the results of the evaluation and any recommendations, to the Library Board and the City Council.