

City of Alexandria, Virginia

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9-1501

MEMORANDUM

DATE: AUGUST 31, 2001

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *PS*

SUBJECT: SUBMISSION OF A GRANT APPLICATION BY THE OFFICE OF THE COMMONWEALTH'S ATTORNEY TO THE U.S. DEPARTMENT OF JUSTICE TO ENHANCE A COOPERATIVE COMMUNITY OUTREACH PROGRAM FOR CRIME PREVENTION AND CRIMINAL PROSECUTION

ISSUE: City Council consideration of a grant application by the Office of the Commonwealth's Attorney to the U.S. Department of Justice in the amount of \$150,000 to enhance a cooperative community outreach program for crime prevention and criminal prosecution.

RECOMMENDATION: That City Council authorize the City Manager to:

- (1) Submit a grant application to the U.S. Department of Justice in the amount of \$150,000 to enhance a cooperative community outreach program for crime prevention and criminal prosecution to be administered by the Office of the Commonwealth's Attorney;
- (2) Approve the continuation of two grant-funded positions (one Assistant Commonwealth's Attorney II and one Crime/Outreach Prevention Specialist). These grant-funded positions would terminate upon the expiration of the grant, and the individuals who are in these positions have been notified of this condition of employment;
- (3) Execute all necessary documents that may be required; and
- (4) Due to time constraints the application for this grant was submitted to the Department of Justice pending City Council's approval at its September 11, 2001, legislative meeting.

DISCUSSION: The United States Department of Justice has selected the Alexandria Commonwealth's Attorney's Office for full funding for an 18 month period to administer a cooperative community outreach program for crime prevention and criminal prosecution. Selection was based upon a concept paper written by the Office of the Commonwealth's Attorney submitted to the U.S. Department of Justice. The program has placed a Spanish speaking prosecutor and a

crime prevention specialist in an office located within the Arlandria neighborhood in order to enhance the understanding of and participation in the criminal justice process among members of the Latino community. Office hours are flexible to be more attentive to the needs of Latino immigrants and other residents of the community. The office allows the community to see the prosecutor each day and also allow the prosecutor to speak directly with residents and community leaders to learn what needs may be met. Representatives of other criminal justice and social services agencies come into the community with the prosecutor and Crime Prevention Specialist to continue to bridge the gap between the community and the criminal justice system. This office opened July 2, 2001.

The prosecutor assigned to this office works closely with the Arlandria Community Police Officers already assigned by the Alexandria Police Department. Together they will be able to develop comprehensive enforcement strategies to combat crime ranging from the utilization of fire codes and city ordinances to the state's repeat offender statutes. The community prosecutor will handle the criminal cases vertically through the criminal justice process being responsible for the matter from arraignment through sentencing. This will allow the victims to feel a connection with the prosecutor and help alleviate problems with witnesses who do not wish to participate in the criminal justice process.

This grant application seeks funding to enhance the existing program with additional efforts to increase school safety and implement a comprehensive gang intervention strategy in the target community. (See Grant Enhancement Narrative, Attachment 1). The prosecutor will also look to alternative forms of punishment for certain non-violent offenders, and in appropriate cases, could solicit and take into account the sentiment of community residents in formulating recommendations for case dispositions. While not only allowing the community to deal directly with the lawbreaker, this approach would permit certain offenders in carefully screened cases the opportunity to continue working and/or perform community service related specifically to the needs of the Arlandria community.

The Crime Prevention Specialist will work with the prosecutor, school faculty and administrators, and parents in the community in efforts to enhance awareness of gang activity and identify appropriate responses to issues of school safety. The Crime Prevention Specialist would continue to coordinate outreach efforts with the Hispanic community including scheduling community meetings with the prosecutor and other municipal agencies. The Specialist would provide advocacy and referral services, conduct crime prevention seminars including bringing in representatives from private institutions such as banks to help stop the theft of large amounts of cash currently stored in homes. The Specialist would also gather and input data for evaluation of ongoing efforts, as well as prepare financial and project reports concerning the budget allocations.

GRANT PERIOD: Eighteen months (projected January 1, 2002-June 30, 2003).

FISCAL IMPACT: The City is requesting \$150,000 in grant funding from the U.S. Department of Justice. The grant funds will provide funding for the salary and benefits for the Assistant

Commonwealth's Attorney position, office space, equipment and supplies for an eighteen-month period, in addition to a salary for seven months for the Outreach/Crime Prevention Specialist. The office of the Commonwealth's Attorney asks that the City contribute to the salary of the Outreach/Crime Prevention Specialist and pay benefits for this position, which has become an integral part of city services provided to residents of Arlandria. The amount of the requested City share or contribution is \$50,276.00. In the event that the City declines to contribute, the Outreach/Crime Prevention Specialist position would be cut from the program and part of the grant funds received would be remitted to the Department of Justice. Nominal administrative costs associated with the grant would be limited to financial and reporting oversight provided by the administering agency, as well as by the Office of Management and Budget and by the Finance Department. The grant-funded positions would terminate upon the expiration of the grant, and the individuals who fill the positions have been notified of this condition of employment.

ATTACHMENT:

Attachment 1 - Grant Enhancement Narrative Submitted to the U.S. Department of Justice (includes preliminary budget)

The grant application was due July 16, 2001, and is available for review in the Office of Management and Budget, Room 3600, City Hall, during normal office hours.

STAFF:

S. Randolph Sengel, Commonwealth's Attorney
Erik Barnett, Assistant Commonwealth's Attorney
Donald Harrison-Wright, Office Manager, Office of the Commonwealth's Attorney
Virginia M. Coscia, Victim-Witness Program Director, Office of the Commonwealth's Attorney
Angela Smith, Budget Analyst, OMB

**City of Alexandria, Virginia
Community Prosecution Enhancement Grant Application Narrative
I. Overview of the Proposal**

A. The Existing Program

The City of Alexandria, Virginia is among the ten most densely populated cities in the United States. A significant component of its mobile and ethnically diverse population of 128,283 is a Latino immigrant community of 14,000 residents, most of whom are Salvadoran and reside in the Arlandria area, a densely populated neighborhood one-square mile in radius.

Interaction between members of this immigrant community and the criminal justice system identified several problems which a community prosecutor, working together with the community police officers and civic leaders, could address. A reluctance to report crime, failure to appear as witnesses in criminal cases and an acceptance of criminal activity in their neighborhood have been symptoms of the barriers between Alexandria's Latino immigrant population and our criminal justice system. This homogenous group has a distrust of government, a fear of "getting involved" with the police and prosecutors and an obvious language barrier.

As a result of these barriers crime in this community has gone unreported, making victimization of this group easy and without consequence. Criminal justice statistics from Alexandria bear witness to these problems. For example, two years ago, members of the Latino community failed to appear as witnesses thirty percent of the time, even when served with subpoenas written in Spanish which clearly explained possible sanctions for failing to appear. Generally, less than ten percent of the total witness population fails to appear.

In an attempt to address these problems, three years ago the chief prosecutor in Alexandria began to interact closely with Alexandria's Latino population through informational forums at churches, schools and social clubs. The forums have included judges, public defenders, domestic

violence shelter volunteers, and police officers. Day to day, in the prosecutor's office, one Spanish-speaking prosecutor has handled the majority of cases involving victims from this community. A Spanish speaking victim-witness specialist has been involved in pre-trial advocacy, informing victims of their rights and enforcing the collection of restitution. While these measures have met with some success, it is clear that the continuing and enhanced presence of an office within this community would greatly enhance the availability and efficient delivery of services to crime victims and witnesses.

In an attempt to meet this problem, the Alexandria Commonwealth's Attorney's Office applied for and received a Community Prosecution Implementation Grant which is now in the initial phase of implementation. Originally this grant was sought in order to accomplish the following goals and objectives:

Goal 1: To increase the visibility and availability of the Commonwealth's Attorney's Office for members of the Latino Community.

The following objectives in support of this goal have been carried out:

1. A Spanish speaking prosecutor and Spanish speaking crime prevention specialist have been hired to fill the funded positions.

2. Although space was extremely difficult to procure, an office has been established within the Arlandria neighborhood for these staff positions, and it officially opened on July 1, 2001. The availability of this office to constituents will be enhanced by operation during more flexible hours, including evenings and some weekend time.

Goal 2: To increase the awareness of and participation in the criminal justice system among members of the Latino Community.

In efforts already undertaken to meet this goal, experience has shown that continued dissemination of information is crucial. In laying a foundation for the opening of the Community Prosecution Office, the designated prosecutor has been attending meetings of community associations and citizen groups to discuss the program. The Commonwealth's Attorney's Office has also continued its participation in community activities such as health fairs and National Night Out. These community activities are found to include significant participation by members of the Latino Community and are valuable opportunities for increasing awareness. Brochures describing the location and purpose of the Community Prosecution Program have been printed in Spanish and English and distributed in the target neighborhood. A Community Justice Council with representatives of law enforcement, other criminal justice agencies, and members selected from the community has been established to oversee and guide operation of the Office. A Steering Committee has also been established, composed of representatives of other related agencies including Substance Abuse Services and the Public Defender's Office.

Goal 3: To reduce the number of alcohol related crimes in this community.

Statistics bear out the disproportionate correlation between alcohol abuse and crime within this community. The following objectives are in line in support of this goal: expanding substance abuse education to the community, using laws concerning chronic alcoholics who cause nuisance crimes to promote treatment in lieu of repeated arrest and short term incarceration, using zoning and/or criminal sanctions to stop "cantina" style vendors from selling alcohol illegally, and requiring treatment in appropriate cases as part of sentencing.

Goal 4: Reduce the number of Latino victims. If the individual is victimized, however, reduce the impact as much as possible.

The following objectives are being carried out to meet this goal: making regular presentations to the community on basic crime prevention techniques, partnering with banks and savings institutions to help residents keep their money safe from theft and burglary, and providing more efficient advocacy services to all Latino crime victims, including informing of rights to restitution, confidentiality and compensation.

Establishment of this office by the Alexandria Commonwealth's Attorney represents the first criminal justice agency office to locate in the community. In seeking to meet the goals and objectives set forth in the original proposal, the designated prosecutor has worked closely with the Arlandria Community Police Officers assigned to the neighborhood by the Alexandria Police Department, in an attempt to develop comprehensive enforcement strategies to combat crime ranging from the utilization of fire codes and city ordinances to the state's repeat offender statutes.

B. Proposals for Enhancement of the Existing Program

Since initial implementation of this program, agency participants have identified two particular areas for enhancement by expansion of the program's scope to additional crime and safety issues: (1) enhancing the presence of the program as a component of a comprehensive law enforcement involvement in the public school system, and (2) enhancing the program as a component of gang intervention within the target community.

The Alexandria Police Department presently dedicates school resource officers to four different schools within the City school system. In turn, this system contains students from the target community. Of the total student population of 10,800, 23% are Hispanic. In a recent study (Needs Assessment of the Hispanic Community in Alexandria) 68% of survey respondents with children indicated that their children had some problems in school, and many of these respondents indicated

problems with a perceived lack of safety.

The second enhancement component would be an effort by the community prosecutor and outreach specialist to implement effective gang intervention. While Alexandria has not yet been plagued by a serious problem with gangs, there are warning signs that such a problem may be a potential issue. Alexandria Police and prosecutors have recently been aware of efforts by area gangs making efforts to recruit members within the target community at school bus stops and within schools. It is certainly well known that youth gangs can flourish at schools. An involved, community based prosecutor can work closely with school resource officers, school administrators, juvenile probation officers, community leaders and gang detectives to help monitor gang activity, and to assure that prosecution of gang related crimes is done consistently and fairly. A prosecutor who is active in the community and who knows gang leaders, signs, customs and activities can make more informed and appropriate judgments about how cases should be prosecuted, and what consequences should be recommended for gang related crimes. A coordinated effort in the community which includes the prosecutor can insure that a more comprehensive response is made to what appears to be an emerging gang problem.

II. (A.) Goals and Time Lines

Goal I: Enhance legal knowledge of School Administrators and School Resource Officers to enable more effective response to school safety issues. The first enhancement strategy would be to have the community prosecutor and outreach specialist work closely with school administrators in their neighborhoods and with school resource officers to combat violence, bullying, weapons, and other crimes in school, and thereby increase school safety. Because different legal rules regarding search and seizure apply to school administrators and, in some situations, the

resource officers, a useful strategy would be to have prosecutors working closely with administrators in their neighborhood schools to provide training and advice where these issues are concerned. The following objectives are in support of this goal:

1. Meet with school resource officers and conduct training on legal issues related to school safety issues including search and seizure, making appropriate charging decisions under Virginia law, and issues related to investigation and elements of proof required for successful prosecution of crimes common in schools, such as assaults, threats, and weapons violations.

2. Engage school administrators in establishing a clear protocol for determining when allegations of criminal activity may be handled administratively within the school and when it will be reported to the Police Department for formal intervention.

Goal II: Increase participation of children in target community in organized after-school activities. The issue of safety of school activity is fundamentally related to the goal of the community prosecution program in reducing victimization of the target community. In the original identification of the problem as discussed in the Implementation Grant application, it was clear that children within the target community are often more vulnerable after school. A significant majority of children in survey households¹ do not participate in organized after-school activities, and many survey respondents (21%) again raised safety concerns as reasons for not participating. Other reasons cited for lack of participation included lack of knowledge of programs and lack of appropriate activities. The following objectives are in support of this goal:

1. Educate community residents about what activities are available and what resources are

¹ The Alexandria United Way *Needs Assessment of the Hispanic Community in Alexandria* noted that the breakdown of after-school activities for children in surveyed households is as follows: 85% stay at home or with a neighbor.

available to respond to issues and concerns regarding school safety.

2. Implement participation of school system representatives on Community Justice Council.

3. Increase participation of target community youth in existing City youth programs by establishing ties with Alexandria Youth Policy Commission and Alexandria Youth Council.

Goal III: Establish a basis of legal and factual knowledge within the Community Prosecution Office to enable effective response to gang related crime and to offer effective gang intervention education. The following objectives are in support of this goal:

1. Maintain files for recognition and identification of known gang participants and organizations which function in the target community.

2. Have Community Prosecutor attend additional training courses on gang prosecution.

3. Use existing laws and ordinances to control emerging signs of gang activity such as graffiti.

4. Design and present to school faculty and administrators educational presentations about recognition of gang activity within schools.

5. Design and present to parents within the target community educational presentations about recognition of gang activity within the community.

In addition to focusing on the prosecution of this activity, it is important for the community prosecutor to implement an educational component of an effective gang intervention strategy. Initial contacts with households in the target community evidence the fact that many parents who work long hours are not often aware that their children are participating in or being recruited for gang activity. This factor indicates a need to educate members of the target community about gang activity, including how to recognize obvious gang signs and gang dress, as well as how to recognize

behaviors which indicate gang involvement by children. The community prosecutor has already conferred with Alexandria Police gang unit detectives about planning and making educational presentations to groups within the community to address these issues.

B. Time Line for Implementation of Goals and Objectives

While it is hoped that the goals and objectives outlined above can be implemented prior to expiration of the existing implementation grant, the following time line reflects use of enhancement funds so as to in part facilitate continued operation of the existing program, absent other funding sources:

OBJECTIVE	PROPOSED DATES FOR ENHANCEMENT
Meet with School Resource Officers to Discuss Issues related to School Safety	Within 60 days of receipt of grant
Establish reporting protocol for incidents which impact school safety	Within 90 days of receipt of grant
Make presentations to community residents regarding school safety resources	Within 90 days of receipt and continuing through grant
Establish partnerships between target community and existing youth policy groups	Within 60 days of receipt of grant
Make presentations to school administrators in schools with target community student populations on school safety issues	Within 90 days of receipt and continuing through grant
Plan and make educational presentations about recognition of gang activity in schools	Within 90 days of receipt and continuing through grant
Enhance police and prosecutor response to gang related crime through training	Within 120 days of receipt and continuing through grant
Make presentations to parents in target community regarding recognition of gang activity	Within 90 days of receipt and continuing through grant

III. Community Engagement Efforts

It is apparent from initial implementation efforts that the success of the community prosecution program in Alexandria will be determined in large part by the ability of the participants to gain and maintain a position of trust within the target community. The ability to do so depends upon some expectation that this program will be ongoing and continue through a period of time sufficient for the program to become established and carry out its goals and objectives. It is expected that this enhancement funding would be utilized to continue operation of the existing program with the enhancements as outlined in this narrative, by partially covering the costs of program operation beyond the period of the implementation grant. Additional costs not covered by the enhancement funding would be requested from other sources. The program will continue with a high level of community involvement outlined in the implementation grant proposal, primarily by oversight through a Community Justice Council which is in place and composed of representatives from the business community, citizens, and law enforcement including community police officers. Enhancement of community engagement will be achieved through partnering with representatives of the school system, youth policy and service agencies, the newly formed Alexandria Police gang task force, and most importantly, with parents of school age children within the target community.

IV. Program Assessment

Alexandria is uniquely prepared to assess the success of community-oriented prosecution. The criminal justice community in Alexandria utilizes a series of electronic information systems which are capable of generating statistical information regarding crimes occurring in individual neighborhoods, types of crimes reported, and reported crime whether or not arrests are made. The Commonwealth's Attorney's Office has also developed specialized case tracking systems which

record defendant and victim ethnicity and whether or not alcohol is a factor in certain kinds of cases. The police also maintain statistics on "gang-related" crime in the area, as these are classified by the police when the report is taken. The crime prevention specialist would assist in the input of data and the generation of periodic reports. These reports would be reviewed by the prosecutor, a supervisor and the Commonwealth's Attorney to determine the effectiveness of the program. Generated statistical profiles from this project can be shared with other jurisdictions contemplating similar projects to the extent that such profiles provide useful models.

Victims of cases proceeding through the criminal justice system, and other individuals affected by the crimes, would be asked to complete a survey which would help evaluate the response and result.

The City of Alexandria welcomes participation of BJA or NIJ in evaluating the community prosecution program. In addition, the Commonwealth's Attorney's Office will avail itself of the assistance of APRI (American Prosecutor's Research Institute) in the program evaluation.

The community prosecution project will continue to be managed by the Commonwealth's Attorney, a prosecutor with twenty one years experience in Alexandria. The Office is already structured in teams and the community prosecutor will have a team leader who authored the concept paper and the application. The community prosecutor will report regularly to the team leader to describe not only ongoing criminal cases, but the status of the goals and objectives. The crime prevention specialist will be supervised by the Victim Witness coordinator and enjoy the support of the staff of that unit, and will also meet regularly with the team leader and prosecutor to assess success. Supervising personnel assigned to manage this project have extensive experience managing grant funded programs and positions.

V. Budget

The Commonwealth's Attorney's Office has placed an experienced Spanish-speaking prosecutor and Spanish-speaking crime prevention specialist in these positions who already have ties within the Latino community which has allowed us to rapidly implement the program. The prosecutor and crime prevention specialist will work with the community to improve the participation rate of victims and witnesses in their criminal cases. We are requesting the City of Alexandria to pay the additional eleven months of salary for the Outreach Prevention Specialist.

The fringe benefits are based on current established rates for all City of Alexandria employees. The benefits are consistent with salary allocation.

As directed by the Grant Solicitation, we have budgeted for a three member team to attend a BJA sponsored conference. We have sent the Managing Prosecutor of this grant to Community Prosecution conferences sponsored by the National District Attorney's Association at no cost to the City or the Grant and plan to continue doing so in order to minimize our cost and maximize our resources.

The Victim-Assistance Academy is a national conference sponsored by the Office of Victims of Crime, U.S. Department of Justice in conjunction with Victims' Assistance Legal Organization. This training would afford the Outreach/Crime Prevention Specialist the opportunity to obtain networking experience with local and national Victims Assistance Programs and training on Victims' rights and assistance issues which would be used daily in the community.

The mileage cost will cover the prosecutor's and specialist's travel from the Commonwealth's Attorney's Office to the Community Prosecution Office and within the community over an eighteen month period. The prosecutor will be traveling to and from the Courthouse an average of three days a week.

The budget for supplies will be used to purchase business cards, paperclips, staples, paper, toner for the printer and fax machine, folders, and tape. The supplies are needed for continued production of briefs,

motions, and other legal documents needed to prepare a case for trial, as well as conducting seminars and forums.

The charge listed for rent reflects an increase in the Office Space Rental category only. The lease term for the office is for an eighteen month period with an option to renew for an additional eighteen months with only a 3% annual increase in rental cost.

In order to maintain current levels of service it is necessary to have three land lines in the office, two are voice phone lines and one is a fax line. It is necessary to have the fax line to fax requests to the secretary in the Courthouse which has been assigned to assist the prosecutor and specialist.

The money allocated for presentation materials and printing costs will be used to continue printing brochures and other presentation materials which will be utilized during seminars and forums for the community.

BUDGET DETAIL WORKSHEET

A. Personnel

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
Thomas Cullen, Assistant Commonwealth's Attorney,	monthly salary (\$4,584) x 18 months	\$ 82,512
Oscar Lasso, Outreach Prevention Specialist,	monthly salary (\$3,197) x 7 months	\$ 22,379

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Total Salaries	\$104, 891
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B. Fringe Benefits

Name/Position

<u>Benefit</u>	<u>Computation</u>	<u>Cost</u>
Thomas Cullen, Assistant Commonwealth's Attorney,		
1) FICA	7.65% of salary for 18 months	\$ 6,313
2) Retirement	11.83% of salary for 18 months.	\$ 9,762
3) Group Life	\$2.10 for every \$1,000 in salary	\$ 174
4) Group Medical	Not to exceed \$5,562/year	\$ 8,343
5) Long Term Disability	.40 for every \$100 in salary	\$ 331

The fringe benefits are based on current established rates for all City of Alexandria employees.

The benefits are consistent with salary allocation.

Total Fringe Benefits \$24,923

C. Travel

<u>Purpose of Travel</u>	<u>Location</u>	<u>Item</u>	<u>Computation</u>	<u>Cost</u>
BJA Sponsored Conference	Denver, Colorado	Registration	\$350 x 3	\$ 1,050
		Lodging	\$475 x 3	\$ 1,425
		Per Diem	\$175 x 3	\$ 525
Victim Assistance Academy	Washington, D.C.	Registration	\$375	\$ 375
To and From Arlandria	Alexandria	Mileage Reimbursement 3,374 miles @ .27/mile		\$ 911

As directed by the Grant Solicitation, we have budgeted for a three member team to attend a BJA sponsored conference. We have sent the Managing Prosecutor of this grant to Community Prosecution conferences sponsored by the National District Attorney's Association at no cost to the City or the Grant and plan to continue doing so in order to minimize our cost and maximize our resources.

The Victim-Assistance Academy is a national conference sponsored by the Office of Victims of Crime, U.S. Department of Justice in conjunction with Victims' Assistance Legal Organization. This training would afford the Outreach/Crime Prevention Specialist the opportunity to obtain networking experience with local and national Victims Assistance Programs and training on Victims' rights and assistance issues which would be used daily in the community.

The mileage cost will cover the prosecutor's and specialist's travel from the Commonwealth's Attorney's Office to the Community Prosecution Office and within the community over an eighteen month period. The prosecutor will be traveling to and from the Courthouse an average of three days a week.

Total Travel \$ 4,286

D. Equipment

Not Applicable

E. Supplies

<u>Supply Items</u>	<u>Computation</u>	<u>Cost</u>
Toner for printer	\$ 150/cartridge	\$ 300
Copy paper	\$ 25/case x 12 cases	\$ 300
General Office Supplies--	\$ 40/month	\$ 720

The budget for supplies will be used to purchase business cards, paperclips, staples, paper, toner for the printer and fax machine, folders, and tape. The supplies are needed for continued production of briefs, motions, and other legal documents needed to prepare a case for trial, as well as conducting seminars and forums.

Total Supplies \$ 1,320

F. Construction

Not Applicable

G. Consultants/Contracts

Not Applicable

H. Other Costs

<u>Description</u>	<u>Computation</u>	<u>Cost</u>
Printing costs	\$ 15/month x 18 months	\$ 270
Materials for presentations	\$ 15/month x 18 months	\$ 270
Monthly Service (includes voice mail)	\$ 20 x 3 lines x 18 months	\$ 1,080
Long Distance	\$ 10/month x 18 months	\$ 180
Pagers (2)	\$ 10/month x 18 months x 2 pagers	\$ 360

Budget Summary

	<u>Budget Category</u>	<u>Amount</u>
A.	Personnel	<u>\$104,891</u>
B.	Fringe Benefits	<u>\$ 24,923</u>
C.	Travel	<u>\$ 4,286</u>
D.	Equipment	<u>\$ -0-</u>
E.	Supplies	<u>\$ 1,320</u>
F.	Construction	<u>\$ -0-</u>
G.	Consultants/Contracts	<u>\$ -0-</u>
H.	Other Costs	<u>\$ 14,580</u>
I.	Indirect Costs	<u>\$ -0-</u>
	TOTAL PROJECT COSTS	<u>\$150,000</u>

Federal Request \$150,000

Non-Federal Amount \$ 50,276