



EXHIBIT NO. 1

Rose Boyd

GA

2-12-02



Received

Assistance Office

January 24, 2002

Scott Schwartz, Chair
Alexandria Commission on HIV/AIDS
c/o Debbie Dimon
Alexandria Health Department
517 North St. Asaph Street
Alexandria, VA 22314

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Dear Scott:

I have been proud and happy to serve as a member of the Task Force, and now, the Commission for five years, two of which I served as chair. It is with mixed feelings that I submit my resignation from the Commission, effective immediately. I have appreciated the opportunity the Commission has offered to me to be well-informed of Alexandria's citizens and providers concerns and to act in collaboration on behalf of our community who are living with AIDS.

NOVAM would like to continue to have a presence on the Commission. Lesley Buchan, Assistant Director of Education has been a manager in our prevention programs for five years, and has agreed to apply for the vacancy created by my resignation. Please advise me of the process we need to complete with the City.

NOVAM's primary means of collaboration with service partners will continue to be through the Northern Virginia HIV Consortium. However, I will miss hearing first-hand the voices of the citizen members, and I invite them to call me at anytime to assist with their concerns.

Warm regards,

Nathan Monell
Executive Director

NOVAM

2445 Army Navy Drive

Third Floor

Arlington, Virginia

22206

telephone

703 746 0440

facsimile

703 746 0240

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THE Louis Berger Group, INC.

1819 H Street, NW, Suite 900, Washington, DC 20006 USA
Tel 202 331 7775 Fax 202 293 0787 Email answers@louisberger.com www.louisberger.com

January 17, 2002

Ms. Rose Williams Boyd
Director
Office of Citizen Assistance
City of Alexandria
Alexandria, VA

Dear. Ms. Boyd,

This letter is to inform you that I will be resigning from my position on the Industrial Development Authority Committee, effective immediately. While I have enjoyed participating on this Committee, my new job requires me to be traveling for much of this year. Due to this anticipated absence, I feel it is best that I step down from this position and allow someone that will be in town to take my place.

Thank you for your understanding.

Sincerely,

Laura Hatton

Cc: Scott Humphrey, Chairperson
Paula Riley, AEDP