

City of Alexandria, Virginia

34  
6-11-02

MEMORANDUM

DATE: JUNE 3, 2002

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *PS*

SUBJECT: APPROPRIATION ORDINANCE FOR FISCAL YEAR 2002-2003

**ISSUE:** Consideration of an Appropriation Ordinance to make appropriations for the support of the government of the City of Alexandria, Virginia for the Fiscal Year (FY) 2003.

**RECOMMENDATION:** That City Council pass the ordinance on first reading and schedule it for public hearing, second reading, and final passage on Saturday, June 15, 2002.

**DISCUSSION:** On May 6, 2002, City Council approved the FY 2003 General Fund budget and adopted an ordinance setting the City's real property and personal property tax rates for calendar year 2002. In accordance with sections 6.07 and 6.14 of the City Charter, an ordinance is also required to appropriate the FY 2003 Approved Operating and Capital Budgets. The attached Appropriations Ordinance legally establishes the revenues and expenditures of the FY 2003 budget.

As detailed in section seven of the attached ordinance, a significant portion of the General Fund's revenues are transferred to other funds and component units, principally to finance operations of the Alexandria City Public Schools. The total expenditure appropriation must be reduced by the amount of these transfers (referred to as "Interfund Transfers") to eliminate double counting and accurately reflect the aggregate expenditure appropriations.

**FISCAL IMPACT:** This Ordinance authorizes the receipt and expenditure of \$496,654,479 for FY 2003 in the following funds:

General Fund	\$373,171,224
Special Revenue Fund	63,156,565
Capital Projects Fund	54,678,360
Recycling Enterprise Fund	775,467
Equipment Replacement Internal Service Fund	5,435,262
Schools	148,147,167
Library	5,650,196

Alexandria Transit Company	6,659,200
Less: Interfund Transfers	<u>(161,018,962)</u>
<b>TOTAL</b>	<b>\$496,654,479</b>

The amounts listed for the Alexandria Transit Company, the Schools, and the Library represent their total budgets, including the City's General Fund appropriation to each agency and any fee revenue (such as farebox revenue for the Alexandria Transit Company), grants, State aid or other revenues that are part of the total budgets. By charter, Council must appropriate all monies, including those for the Alexandria Transit Company, irrespective of the source. The "Less: Interfund Transfers" line backs out dollars counted both in the General Fund figure and each of the agency budgets for the City's appropriation to these individual agencies.

**ATTACHMENTS:** Appropriations Ordinance

**STAFF:**

Mark Jinks, Assistant City Manager  
D. A. Neckel, Director of Finance  
Laura Triggs, Deputy Director of Finance/Comptroller

Introduction and first reading:	06/11/02
Public hearing:	06/15/02
Second reading and enactment:	06/15/02

INFORMATION ON PROPOSED ORDINANCE

Title

AN ORDINANCE making provision for the support of the government of the City of Alexandria, Virginia, for the payment of interest and principal on the city debt and other municipal expenditures and expenses, and for other purposes, for the fiscal year beginning on the first day of July 2002 and ending on the thirtieth day of June 2003.

Summary

The proposed ordinance appropriates funds for the operation of the city government in fiscal year 2003.

Sponsor

Daniel A. Neckel, Director of Finance

Staff

Daniel A. Neckel, Director of Finance  
Ignacio B. Pessoa, City Attorney

Authority

§ 2.02(c), Alexandria City Charter

Estimated Costs of Implementation

None

Attachments in Addition to Proposed Ordinance and its Attachments (if any)

None

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE making provision for the support of the government of the City of Alexandria, Virginia, for the payment of interest and principal on the city debt and other municipal expenditures and expenses, and for other purposes, for the fiscal year beginning on the first day of July 2002 and ending on the thirtieth day of June 2003.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

**Section 1.** That, pursuant to section 6.07 of the city charter, the sum of \$496,654,479 be, and the same hereby is, appropriated for the support of the government of the City of Alexandria in the fiscal year beginning on the first day of July 2002 and ending on the thirtieth day of June 2003.

**Section 2.** That, pursuant to section 6.07 of the city charter, the sum of \$496,654,479 appropriated in section 1 of this ordinance for the support of the government of the City of Alexandria in the fiscal year beginning on the first day of July 2002 and ending on the thirtieth day of June 2003 be, and the same hereby is, further appropriated to the following city departments, major operating units, component units and major categories of expenditures in the amounts set forth below:

<u>Department/Unit/Component Unit/ Category of Expenditure</u>	<u>Appropriation</u>
18th Circuit Court	\$ 1,162,007
18th General District Court	85,493
18th Juvenile Court	33,948
Citizens Assistance	544,118
City Attorney	1,402,831
City Clerk and Clerk of Council	334,262
City Council	455,708
City Manager	1,820,099
Clerk of Court	1,306,510
Commonwealth's Attorney	2,500,387
Contingent Reserves	950,000
Court Services Unit	845,289
Finance	7,037,172
Fire	27,040,772
General Debt Service	17,739,094
General Services	9,013,490
Health	6,926,459
Human Rights	366,925
Human Services	41,326,597
Human Services Contributions	875,500
Information Technology Services	5,971,390
Internal Audit	\$ 197,963

Law Library	122,865
MH/MR/SA	22,477,424
Non-Departmental	7,598,339
Office of Historic Alexandria	2,338,904
Office of Housing	3,121,307
Office of Management and Budget	913,849
Office on Women	1,402,724
Other Correctional Activities	3,568,576
Other Educational Activities	13,246
Other Planning Activities	2,169,245
Personnel	2,227,865
Planning & Zoning	3,068,776
Police	37,980,481
Real Estate Assessments	980,950
Recreation, Parks & Cultural Activities	15,214,589
Registrar of Voters	887,928
Sheriff	18,875,509
Transit Subsidies	10,287,978
Transportation and Environmental Services	21,556,925
Capital Projects	54,678,360
Component Unit-Library	5,650,196
Component Unit-Schools	148,147,167
Internal Service	<u>5,435,262</u>
<b>TOTAL APPROPRIATIONS</b>	<b><u>\$496,654,479</u></b>

**Section 3.** That, pursuant to section 6.07 of the city charter, the sum of \$496,654,479 appropriated in section 1 of this ordinance for the support of the City of Alexandria in the fiscal year beginning on the first day of July 2002 and ending on the thirtieth day of June 2003 be, and the same hereby is, further appropriated to the following principal objects of city expenditures:

<b><u>Object of Expenditures</u></b>	<b><u>Appropriation</u></b>
Personnel Services	\$163,734,068
Non-Personnel Services	111,287,132
Capital Outlay	287,627
Component Unit-Library	5,650,196
Component Unit-Schools	148,147,167
Component Unit-Alexandria Transit Company	6,659,200

Pilot Recycling Program	775,467
Equipment Replacement	5,435,262
Capital Projects	<u>54,678,360</u>

**TOTAL APPROPRIATIONS** \$496,654,479

**Section 4.** That the sum of \$496,654,479 appropriated in section 1 of this ordinance for the support of the government of the City of Alexandria in the fiscal year beginning on the first day of July 2002 and ending on the thirtieth day of June 2003 is estimated to be derived from the following sources of revenue:

<u>Source of Revenue</u>	<u>Amount</u>
General Property Taxes	\$208,856,000
Other Local Taxes	84,118,000
Permits, Fees and Licenses	4,000,000
Fines and Forfeitures	3,882,000
Intergovernmental Revenue	111,117,058
Charges for Services	19,577,566
Revenue from Use of Money and Property	7,252,597
Miscellaneous Revenue	1,879,607
Bond Proceeds	24,242,263
Unreserved Fund Balance - General Fund:	
Subsequent Year's Budget	9,816,624
Unreserved Fund Balance-Capital Projects Fund:	
Subsequent Year's Budget	15,600,000
Schools' Fund Balance	877,502
Retained Earnings - Internal Service	<u>5,435,262</u>
<b>TOTAL ESTIMATED REVENUE</b>	<u>\$496,654,479</u>

**Section 5.** That, pursuant to section 6.14 of the city charter, the sum of \$54,678,360 be, and the same hereby is, appropriated for capital improvement project expenditures of the City of Alexandria and the Alexandria City Public Schools in the fiscal year beginning on the first day of July 2002 and ending on the thirtieth day of June 2003. This sum, which consists of the \$54,678,360 appropriated as Capital Projects in section 2 of this ordinance, is appropriated as follows:(i) \$35,077,868 to the following capital projects which are included in the city's government fiscal year 2003-2008 capital improvement program adopted by city council on May 7, 2002 and \$19,600,492 to the capital projects identified in the Alexandria City Public Schools' capital budget approved by the school board on January 17, 2002.

**Section 6.** That the sum of \$54,678,360 appropriated in section 5 of this ordinance for capital improvement project expenditures of the City of Alexandria and the Alexandria City Public Schools in the fiscal year beginning on the first day of July 2002 and ending on the thirtieth day of June 2003 is estimated to be derived from the following sources of revenue:

<u>Source of Revenue</u>	<u>Amount</u>
Transfer In from General Fund	\$14,200,000
Bond Interest Earnings	636,097
Designated General Fund Balance	15,600,000
Bond Proceeds	<u>24,242,263</u>
<b>TOTAL ESTIMATED REVENUE</b>	<b><u>\$ 54,678,360</u></b>

**Section 7.** That the sum of \$161,018,962 be, and the same hereby is, authorized to be transferred between the following funds maintained by the city, as set forth below:

<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Amount</u>
General Fund	\$ 21,334,865	Special Revenue Fund - General	\$ 21,334,865
General Fund	24,487	Enterprise Fund - Recycling	24,487
General Fund	14,200,000	Capital Projects Fund	14,200,000
General Fund	115,329,680	Component Unit-Schools	115,329,680
General Fund	4,834,200	Component Unit-Alexandria Transit Company	4,834,200
General Fund	<u>5,295,730</u>	Component Unit-Library	<u>5,295,730</u>
TOTALS	<u>\$161,018,962</u>	TOTALS	<u>\$161,018,962</u>

**Section 8.** That the sum of \$496,654,479 appropriated in section 1 of this ordinance for the support of the government of the City of Alexandria in the fiscal year beginning on the first day of July 2002 and ending on the thirtieth day of June 2003 is, for accounting purposes and in accordance with generally accepted accounting principles, attributed, for each city department, major operating unit, component unit and major category of expenditure, to the funds maintained by the city as shown in Table I on the following page of this ordinance.

**Section 9.** That the sum of \$496,654,479 appropriated in section 1 of this ordinance for the support of the government of the City of Alexandria in the fiscal year beginning on the first day of July 2002 and ending on the thirtieth day of June 2003 is, for accounting purposes and in accordance with generally accepted accounting principles, attributed, for each major source of revenue, to the funds maintained by the city as shown in Table II on the following page of this ordinance.

**Section 10.** That this ordinance shall become effective upon the date and at the time of its final passage.

KERRY J. DONLEY  
Mayor

Attachments: Table I and Table II

Introduction: 06/11/02  
First Reading: 06/11/02  
Publication:  
Public Hearing:  
Second Reading:  
Final Passage:

TABLE I

Department	General Fund	Special Revenue Fund	Capital Projects	Enterprise Fund: Recycling Program	Internal Service Fund: Equipment Replacement	Component Units			Total
						Schools	Library	Alexandria Transit Co.	
18th Circuit Court	\$ 1,162,007	\$	\$	\$	\$	\$	\$	\$	1,162,007
18th General District Court	85,493								85,493
18th Juvenile Court	33,948								33,948
Citizens Assistance	538,718	5,400							544,118
City Attorney	1,402,831								1,402,831
City Clerk and Clerk of the Council	334,262								334,262
City Council	455,708								455,708
City Manager	1,820,099								1,820,099
Clerk of Courts	1,306,510								1,306,510
Commonwealth's Attorney	2,042,879	457,508							2,500,387
Contingent Reserves	950,000								950,000
Court Services Unit	585,994	259,295							845,289
Finance	7,037,172								7,037,172
Fire	26,746,272	294,500							27,040,772
General Debt Service	17,739,094								17,739,094
General Services	9,013,490								9,013,490
Health	6,926,459								6,926,459
Human Rights	341,925	25,000							366,925
Human Services	6,142,741	35,183,856							41,326,597
Human Services Contributions	875,500								875,500
Information Technology Services	5,971,390								5,971,390
Internal Audit	197,963								197,963
Law Library		122,865							122,865
Mental Health/Mental Retardation/ Substance Abuse	601,688	21,875,736							22,477,424
Non-Departmental	7,598,339								7,598,339
Office of Historic Alexandria	2,145,583	193,321							2,338,904
Office of Housing	1,200,460	1,920,847							3,121,307
Office of Management and Budget	913,849								913,849
Office of Women	982,837	419,887							1,402,724
Other Correctional Activities	3,236,126	332,450							3,568,576
Other Educational Activities	13,246								13,246
Other Planning Activities	2,169,245								2,169,245
Personnel	2,221,865	6,000							2,227,865
Planning and Zoning	3,068,776								3,068,776
Police	37,841,737	138,744							37,980,481
Real Estate Assessments	980,950								980,950
Recreation and Cultural Activities	15,044,602	169,987							15,214,589
Registrar of Voters	887,928								887,928
Sheriff	17,571,642	1,303,867							18,875,509
Transit Subsidies	3,628,778						6,659,200		10,287,978
Transportation and Environmental Services	20,334,156	447,302		775,467					21,556,925
Capital Improvement			54,678,360						54,678,360
Component Unit - Library							5,650,196		5,650,196
Component Unit - Schools						148,147,167			148,147,167
Internal Service					5,435,262				5,435,262
<b>TOTAL</b>	<b>\$ 212,152,262</b>	<b>\$ 63,156,565</b>	<b>\$ 54,678,360</b>	<b>\$ 775,467</b>	<b>\$ 5,435,262</b>	<b>\$ 148,147,167</b>	<b>\$ 5,650,196</b>	<b>\$ 6,659,200</b>	<b>\$ 496,654,479</b>

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T A B L E II

Source of Revenue	General Fund	Special Revenue Fund	Capital Projects	Enterprise Fund: Recycling Program	Internal Service Fund: Equipment Replacement	Component Units			Total
						Schools	Library	Alexandria Transit Co.	
General Property Taxes	\$ 208,856,000	\$	\$	\$	\$	\$	\$	\$	\$ 208,856,000
Other Local Taxes	84,118,000								84,118,000
Permits, Privilege Fees and Licenses	4,000,000								4,000,000
Fines and Forfeitures	3,882,000								3,882,000
Intergovernmental Revenue	45,905,800	35,643,444				29,360,331	207,483		111,117,058
Charges for Services	9,863,800	5,521,557		471,480		1,748,746	146,983	1,825,000	19,577,566
Revenue from Use of Money and Property	6,271,000	6,000	636,097	279,500		60,000			7,252,597
Miscellaneous Revenue	458,000	650,699				770,908			1,879,607
Bond Proceeds			24,242,263						24,242,263
Unreserved Fund Balance - General Fund	9,816,624		15,600,000						25,416,624
Capital Projects Fund									
Schools-General Fund						877,502			877,502
Retained Earnings - Internal Service Fund					5,435,262				5,435,262
Future Bond Proceeds									
<b>TOTAL</b>	<u>\$ 373,171,224</u>	<u>\$ 41,821,700</u>	<u>\$ 40,478,360</u>	<u>\$ 750,980</u>	<u>\$ 5,435,262</u>	<u>\$ 32,817,487</u>	<u>\$ 354,466</u>	<u>\$ 1,825,000</u>	<u>\$ 496,654,479</u>

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- CITY SEAL -

Public Hearing will be held by the City Council of the City of Alexandria, Virginia, in the Council Chamber, City Hall, City of Alexandria, Virginia, on Saturday, June 15, 2002, at 9:30 a.m., or as soon thereafter as may be heard on the hereinafter described ordinances.

TITLE OF ORDINANCE

AN ORDINANCE to amend and reordain section 3-2-82 (PROCESSING FEE FOR ENCROACHMENTS) of Article G (FEE FOR PROCESSING REQUESTS FOR VACATION OF PUBLIC RIGHTS AND REQUESTS FOR ENCROACHMENTS AND CHARGE FOR COMMERCIAL ENCROACHMENTS), Chapter 2 (TAXATION), Title 3 (FINANCE, TAXATION AND PROCUREMENT), of The Code of the City of Alexandria, Virginia, 1981, as amended.

The proposed ordinance increases the fee for processing requests for encroachments from \$100 to \$150.

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TITLE OF ORDINANCE

AN ORDINANCE to amend Division 1 (GENERAL PROVISION) of Article B (SEWAGE DISPOSAL AND DRAINS), Chapter 6 (WATER AND SEWER), Title 5 (TRANSPORTATION AND ENVIRONMENTAL SERVICES) of The Code of the City of Alexandria, Virginia, 1981, as amended, by adding thereto a new Section 5-6-25.1 (SEWER CONNECTION PERMITS AND SERVICE FEES; CONSTRUCTION COSTS; CONSTRUCTING SEWERS BY OWNERS RATHER THAN CITY; ADDITIONAL CONNECTIONS).

The proposed ordinance increases the sanitary sewer connection fees charged for new construction.

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TITLE OF ORDINANCE

AN ORDINANCE to amend and reordain Section 5-7-31 (DEFINITIONS), Section 5-7-33.1 (RUNNING AT LARGE PROHIBITED IN PUBLIC PARKS OR PLAYGROUNDS; OWNERS NOT TO LET DOGS RUN AT LARGE IN PUBLIC PARKS OR PLAYGROUNDS; KEEPING DOGS UNDER PHYSICAL RESTRAINT IN PUBLIC PARKS OR PLAYGROUNDS), and Section 5-7-35 (KEEPING DOGS UNDER PHYSICAL RESTRAINT) of Article C (DOGS AND OTHER ANIMALS), Chapter 7 (ANIMALS AND FOWL) of Title 5 (TRANSPORTATION AND ENVIRONMENTAL SERVICES), and to amend and reordain Section 6-1-2.2 (SAME--DOG EXERCISE AREAS; DESIGNATION BY CITY MANAGER; PROHIBITED CONDUCT) of Chapter 1 (GENERAL PROVISIONS) of Title 6 (PARKS, RECREATION AND CULTURAL ACTIVITIES), all of The Code of the City of Alexandria, Virginia, 1981, as amended.

The proposed ordinance clarifies the city's animal control regulations to provide that, except in a dog exercise area, or on private property with the consent of the owner, a dog must be kept on a leash held by a responsible person physically capable of restraining the dog.

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TITLE OF ORDINANCE

AN ORDINANCE to amend and reordain Section 9-12-95 (INFORMATION TO BE DISPLAYED ON OUTSIDE OF VEHICLE) of Division 4 (EQUIPMENT, MAINTENANCE AND USE OF VEHICLES), and subsection (a)(2) of Section 9-12-132 (AMOUNT OF FARE TO BE CHARGED) of Division 6 (FARES), all of Article A (TAXICABS AND FOR-HIRE VEHICLES), Chapter 12 (TAXICABS AND OTHER VEHICLES FOR HIRE), Title 9 (LICENSING AND REGULATION) of The Code of the City of Alexandria, Virginia, 1981, as amended. The proposed ordinance eliminates the requirement that the name of the owner/driver of a taxicab be displayed on the exterior of the vehicle, and provides that children under 5 years of age ride without additional charge. Current law is 12 years.

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TITLE OF ORDINANCE

AN ORDINANCE to amend and reordain Section 12-1-4 (ELECTION OF SCHOOL BOARD MEMBERS; DATE AND MANNER OF ELECTION), of Chapter 1 (SCHOOL DISTRICT AND SCHOOL BOARD), Title 12 (EDUCATION, SOCIAL SERVICES AND WELFARE) of The Code of the City of Alexandria, Virginia, 1981, as amended.

The proposed ordinance implements School Board Redistricting Option No. 1, which was selected as the preferred option by City Council on May 28, 2002. This Option shifts the James K. Polk Precinct from Election District C into Election District B, and makes no additional changes to the current school board electoral scheme. In addition, the proposed ordinance specifies: (1) that the established election district boundaries will not be altered by subsequent changes to voting precincts unless expressly stated in the ordinance making those changes, (2) that the new districts will apply in any special election which may be required prior to the next general election in May 2003, and (3) that this change in the district boundaries will not affect the term of the incumbent members of the school board. The proposed ordinance will be implemented only after approval by the Attorney General of the United States, as required by Section 5 of the Voting Rights Act of 1965.

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TITLE OF ORDINANCE

AN ORDINANCE making provision for the support of the government of the City of Alexandria, Virginia, and for the payment of municipal expenditures by providing supplemental appropriations of amounts required to defray certain expenditures and liabilities of the city for fiscal year 2002, which began on the first day of July 2001 and ends on the thirtieth day of June 2002.

The proposed ordinance appropriates supplemental funds for the operation of city government in fiscal year 2002.

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TITLE OF ORDINANCE

AN ORDINANCE making provision for the support of the government of the City of Alexandria, Virginia, for the payment of interest and principal on the city debt and other municipal expenditures and expenses, and for other purposes, for the fiscal year beginning on the first day of July 2002 and ending on the thirtieth day of June 2003.

The proposed ordinance appropriates funds for the operation of the city government in fiscal year 2003.

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THE PUBLIC IS ADVISED THAT AMENDMENTS OR ADDITIONS MAY BE MADE TO PROPOSED ORDINANCES WITHOUT FURTHER PUBLICATION. IT IS RECOMMENDED THAT PERSONS INTERESTED IN ANY OF THESE ORDINANCES OBTAIN FREE FULL-TEXT COPIES FROM THE CITY CLERK AT CITY HALL. BEVERLY I. JETT, CMC, CITY CLERK

To be published in the:

Northern Virginia Journal on Thursday, June 13, 2002  
Alexandria Gazette Packet on Thursday, June 13, 2002