

- City Seal-

TAKE NOTICE: The City Council of the City of Alexandria, Virginia, will hold its Annual Retreat at the Winkler Botanical Preserve, in the Catherine Lodge, located at 5400 Roanoke Avenue, Alexandria, Virginia, beginning at 8:30 a.m. on Saturday, November 3, 2001.

Please note that there is very limited parking at the Winkler Botanical Preserve. Parking for attendees at the Retreat will be provided in the parking garage located at the rear of the Mark Winkler Company Office Building at 4900 Seminary Road, directly across from the Hilton Hotel on Mark Center Drive. A shuttle will provide transportation between the parking garage and the Retreat site.

If you are interested in material pertaining to the Retreat, you may call the City Clerk and Clerk of Council's Office at 838-4500, on or about October 29, 2001, to see if material is available.

**BEVERLY I. JETT, CMC
CITY CLERK AND CLERK OF COUNCIL**

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Individuals with disabilities who require assistance or special arrangements to participate in the City Council Retreat may call the City Clerk and Clerk of Council's Office at 838-4500 (TTY/TDD 838-5056). We request that you provide a 48-hour notice so that the proper arrangements may be made.

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