

EXHIBIT NO. 1

City of Alexandria, Virginia

MEMORANDUM

23  
12-11-01

DATE: DECEMBER 7, 2001  
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL  
FROM: PHILIP SUNDERLAND, CITY MANAGER *PS*  
SUBJECT: CITY COUNCIL SCHEDULE

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**ISSUE:** City Council Schedule.

**RECOMMENDATION:** That City Council:

- (1) receive the revised calendar which includes the following additions:
  - the Martin Luther King, Jr. Community Program on Tuesday, January 15, 2002, at 7:30 p.m. at the First Assembly of God Church, 700 West Braddock Road;
  - the Martin Luther King, Jr. City Employee Program on Friday, January 18, 2002, at 12:00 p.m. at the Lee Center;
- (2) schedule the joint informational meeting of the City Council, the School Board, and the Electoral Board to discuss potential School Board electoral district changes for Wednesday, January 16, 2002 at 7:30 p.m.; and
- (3) receive the following list of dates for consideration of the proposed FY 2003 budget. The schedule will docketed for adoption by Council at its January 8 legislative meeting, and the presentation of the budget is scheduled for Council's Tuesday, March 12 legislative meeting.

## **Proposed City Council Budget Consideration Schedule**

Wednesday, March 20 7:00 p.m.	Work Session
Monday, April 8 7:30 p.m.	Public Hearing
Tuesday, April 16 7:00 p.m.	Work Session
Thursday, April 18 7:00 p.m.	Work Session
Monday, April 29 7:00 p.m.	Work Session
Monday, May 6 6:30 p.m. 7:30 p.m.	Work Session Budget Adoption

**DISCUSSION:** The Martin Luther King, Jr. Community Program will take place on Tuesday, January 15, 2002, at 7:30 p.m. at the First Assembly of God Church located at 700 West Braddock Road. The Martin Luther King, Jr. City Employee Program will take place on Friday, January 18, 2002, at 12:00 p.m. at the Lee Center. Both events have been added to the Council calendar.

At its Tuesday, November 27 legislative meeting Council deferred setting the date for the proposed joint informational work session of the City Council, the School Board, and the Alexandria Electoral Board to determine if there was a meeting conflict on the proposed date of Wednesday, January 16, 2002. We have learned that it is very unlikely that the regional Transportation Coordinating Committee will meet on that date, since the General Assembly will be in session. Therefore, I recommend that Council schedule the meeting with the two boards at 7:30 p.m. to provide the Electoral Board with the opportunity to brief the School Board and Council about School Board election options including district boundary changes necessitated by the 2000 census results.

The proposed schedule for consideration of the FY 2003 budget is noted above. Staff will return with the dates and proposed work session topics at Council's Tuesday, January 8 legislative meeting.

**ATTACHMENT:** Attachment 1: Council Calendar

**STAFF:** Michele R. Evans, Assistant City Manager

# City Council Schedule - DECEMBER 2001 as of 12-11-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 10:30 A.M. Scottish Walk
2	3 7:00 P.M. Commemoration of the 29 <sup>th</sup> Anniversary of the State Championship and Celebrating Integration, T.C. Williams H.S.	4	5	6	7	8 9:00 A.M. Animal Welfare Imprint Party fundraiser at the new Animal Shelter site
9 Hanukkah begins at sundown	10 Hanukkah	11 5:30 P.M. 25 <sup>th</sup> Annual Hanukkah Celebration at INOVA Alexandria Hospital 6:00 P.M. Work Session with the Alexandria Convention and Visitors Association, Council Workroom 7:30 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17	18	19	20	21 Passing of the Olympic Torch (Time/location TBD)	22
23	24 Holiday Christmas Eve	25 Holiday Christmas	26	27	28	29
30	31					

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# City Council Schedule - JANUARY 2002 as of 12-11-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 HOLIDAY New Year's Day	2	3	4	5
6	7	8 7:30 P.M. Council First Legislative Session, Council Chambers	9	10	11	12 Gubernatorial Installation in Richmond (Starting Time TBD)
13	14	15 7:30 P.M. Martin Luther King, Jr. Community Program at First Assembly of God, 700 W. Braddock Road	16	17	18 12:00 P.M. Martin Luther King, Jr. Employee Program at the Lee Center	19
20	21 HOLIDAY Martin Luther King, Jr. Day	22 6:00 P.M. Work Session to discuss the Final Report from the Upper Potomac West Task Force, Council Workroom  7:30 P.M. Council Second Legislative Session, Council Chambers	23	24	25	26 9:30 A.M. Council Public Hearing, Council Chambers
27	28	29	30	31 VML Legislative Day in Richmond  9:30 A.M. Student Forum on Race and Culture at Charles Houston Recreation Center, 901 Wythe Street		

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# City Council Schedule - FEBRUARY 2002 as of 12-11-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12 7:30 P.M. Council First Legislative Session, Council Chambers	13	14	15	16
17	18 HOLIDAY Presidents' Day  1:00 P.M. George Washington Birthday Parade	19	20	21	22	23 9:30 A.M. Council Public Hearing, Council Chambers
24	25	26 7:30 P.M. Council Second Legislative Session, Council Chambers	27	28		

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# City Council Schedule - MARCH 2002 as of 12-11-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12 7:30 P.M. Council First Legislative Session, Council Chambers	13	14	15	16 9:30 A.M. Council Public Hearing, Council Chambers
17	18	19	20	21	22	23
24	25 6:00 P.M. Alexandria Commission for Women's Annual Salute to Women Awards (Location TBD)	26 7:30 P.M. Council Second Legislative Session, Council Chambers	27 Passover begins at sunset	28 Passover	29	30
31 Easter						

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# City Council Schedule - APRIL 2002 as of 12-11-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8 Noon Days of Remembrance at Market Square	9 7:30 P.M. Council First Legislative Session, Council Chambers	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chambers
14	15	16	17	18	19	20
21	22	23 7:30 P.M. Council Second Legislative Session, Council Chambers	24	25	26	27
28	29	30				

# City Council Schedule - MAY 2002 as of 12-11-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 7:30 P.M. Council First Legislative Session, Council Chambers	15	16	17	18 9:30 A.M. Council Public Hearing, Council Chambers
19	20	21	22	23	24	25
26	27 HOLIDAY Memorial Day (observed)	28 7:30 P.M. Council Second Legislative Session, Council Chambers	29	30	31	

# City Council Schedule - JUNE 2002 as of 12-11-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11 7:30 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17	18	19	20	21	22
23	24	25 7:30 P.M. Council Second Legislative Session, Council Chambers	26	27	28	29
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# City Council Schedule - JULY 2002 as of 12-11-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4 HOLIDAY Independence Day	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			