

City of Alexandria, Virginia

13
2-25-03

MEMORANDUM

DATE: FEBRUARY 20, 2003

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *PS*

SUBJECT: AUTHORIZATION OF RECOMMENDED CAPITAL PROJECT ALLOCATIONS AND PLANNED EXPENDITURES

ISSUE: City Council authorization of the recommended capital project allocations and planned expenditures.

RECOMMENDATION: That City Council authorize the capital project allocations and planned expenditures for the capital projects as detailed in the Capital Improvement Expenditure Summary (Attachment 1).

DISCUSSION: This docket item provides a summary of Capital Improvement Program planned expenditures (Attachment 1). It includes projects reflected in the City's Fiscal Year 2003 Capital Budget, approved by City Council on May 6, 2002, or approved in capital budgets prior to FY 2003 with a CIP budget document page reference in Attachment 1. A project title listing appears on the next page and a detailed summary appears in Attachment 1.

Allocations are recommended for the following project:

Renovation of Existing City Facilities		
Public Safety Center	\$	786,000
Health Department		250,000
Courthouse		250,000
Mental Health Clubhouse		200,000
Preservation of Historic Buildings		
Gadsby's Tavern (HVAC)	\$	133,000
Black History Resource Center		39,000
Traffic Improvements and Rapid Transit		
Traffic Control Facilities	\$	200,000

Community Development		
Stream Maintenance	\$	100,000
Systems Development		
Computer Aided Dispatch/Records Management	\$	500,000
Recreation Systems		50,000

ATTACHMENTS:

Attachment 1 - Capital Improvement Program Planned Expenditures

STAFF:

Mark Jinks, Assistant City Manager

Alfred Coleman, Budget/Management Analyst, Office of Management and Budget

CAPITAL IMPROVEMENT PROGRAM PLANNED EXPENDITURES
January 31, 2003 Report, Docketed February 25, 2003

This attachment provides summary information on capital improvement program projects for which work will be initiated and expenditures incurred during the upcoming months. Funding for all of the projects discussed below is included in the City's Approved FY 2003 Capital Improvement Program (CIP) budget or in prior year capital budgets.

Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 005-020 Account No.220780 Sub-object 2121	Renovation of Existing City Facilities (Public Safety Building)	\$786,000	\$786,000	Page 109 of the City's Approved 2003 CIP Budget Document

This allocation will provide funding for the architectural and engineering (A/E) design required for the repair and modifications needed to correct the first floor slab settlement problem at the Public Safety Building, including the development of emergency response plans for unexpected slab settlement and the evaluation of interim repairs to the buildings mechanical systems. In addition, this allocation will provide for the programming, conceptual architectural layout, cost estimate as well as carpentry, plumbing and general contractor work to modify and fit-up the proposed interim leased space to be occupied by the Police Department to alleviate space and overcrowding issues in the current facility. (Fund Source: Bond Proceeds - FY 2003 Funds)

Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 005-020 Account No.221085 Sub-object 2121	Renovation of Existing City Facilities (Health Department)	\$250,000	\$250,000	Page 108 of the City's Approved 2003 CIP Budget Document

This allocation will provide funding for the architectural and engineering services required for the renovation and build-out of the new Health Department facility at 4480 King Street

CAPITAL IMPROVEMENT PROGRAM PLANNED EXPENDITURES
January 31, 2003 Report, Docketed February 25, 2003

purchased by the City in FY 2002 and will provide for the relocation of the department from its current facility at St. Asaph Street. Design is scheduled to begin in February 2003 with construction and build-out scheduled to be completed in early 2004, with occupancy in Spring 2004. (Fund Source: Cash Capital - FY 2001 Funds)

Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 005-020 Account No.221030 Sub-object 2121	Renovation of Existing City Facilities (Courthouse Renovations)	\$250,000	\$250,000	Page 106 of the City's Approved 2003 CIP Budget Document

This allocation will provide funding for minor renovations and needed enhancements at the Courthouse including the renovation of the Juvenile and Domestic Relations Court Clerk's Office and waiting area (\$160,000); enhancements to the Courthouse security system including paging upgrades and the design and installation of a new intercom system(\$80,000) and the installation improved electronic security in the courtrooms (\$10,000). These projects are scheduled to be completed in June 2003. (Fund Source: Cash Capital - FY 2003 Funds)

Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 005-020 Account No. 220980 Sub-object 2121	Renovation of Existing City Facilities MH/MR/SA Clubhouse Program)	\$200,000	\$200,000	Page 108 of the City's Approved 2003 CIP Budget Document

This allocation will provide for the architectural and engineering services required for the construction and build-out of the new Mental Health/Mental Retardation/Substance Abuse Clubhouse facility located at 4480 King Street, as well as relocation from the current Patrick Street location. The design, which is scheduled to begin in February 2003 and the

CAPITAL IMPROVEMENT PROGRAM PLANNED EXPENDITURES
January 31, 2003 Report, Docketed February 25, 2003

build-out, which is scheduled to be completed in early 2004, with occupancy in Spring 2004, is to take place in conjunction with the design and build-out of the new Health Department headquarters at the same address. (Funding Source: Cash Capital - FY 2001 Funds)

Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 005-020 Account No.220588 Sub-object 2121	Preservation of Historic Buildings (Gadsby's Tavern)	\$133,000	\$133,000	Page 96 of the City's Approved 2003 CIP Budget Document

This allocation will provide the balance required to replace the existing heating, ventilation and air conditioning (HVAC) system at Gadsby's Tavern with new, state of the art equipment. This project is scheduled to begin in February 2003 and be completed in April 2003. (Fund Source: Cash Capital - FY 2001 Funds)

Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 005-020 Account No.221045 Sub-object 2121	Preservation of Historic Buildings (Black History Resource Center)	\$39,000	\$39,000	Page 97 of the City's Approved 2003 CIP Budget Document

This allocation will provide funding for minor renovations and repair work at the Black History Resource Center including the upgrade of exhibit lighting; the upgrade of the security and alarm system; and repainting of the facility's interior and exterior. This project is scheduled take approximately 6-8 weeks. (Fund Source: Cash Capital - FY 2003 Funds)

5

CAPITAL IMPROVEMENT PROGRAM PLANNED EXPENDITURES
January 31, 2003 Report, Docketed February 25, 2003

Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 009-039 Account No.235390 Sub-object 2121	Traffic Improvements and Rapid Transit (Traffic Control Facilities)	\$200,000	\$200,000	Page 123 of the City's Approved 2003 CIP Budget Document

This allocation will provide funding for the ongoing scheduled installation, replacement and upgrade of traffic signal equipment City-wide that requires a high level of maintenance and emergency replacement of equipment damaged by nature and vehicular accidents. This allocation will also provide for ongoing cable replacement between the signal equipment and the City's central traffic computer. This project is ongoing. (Fund Source: Cash Capital - FY 2003 Funds)

Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 003-601 Account No.210112 Sub-object 2121	Community Development (Stream Maintenance)	\$100,000	\$100,000	Page 61 of the City's Approved 2003 CIP Budget Document

This allocation will provide funding for the capital maintenance of Holmes Run. This maintenance will consist of removing sediment (large sand/gravel bars) and thinning vegetation in the actual stream/floodway and along the banks. The maintenance will allow the stream/floodway to carry the volume of water that the stream/floodway was designed for and reduce the risk of flooding. The majority of the cost for this project is for disposal of the material. Staff is currently evaluating options for the reuse of some of the material which will reduce the overall disposal cost. If this cannot be accomplished, additional funds may need to be allocated. In addition, this allocation will also be used to mitigate the environmental impacts of the project by allowing for items such as planting additional trees and landscaping in the areas that have been cleared or for removal. This allocation will also

0

CAPITAL IMPROVEMENT PROGRAM PLANNED EXPENDITURES
January 31, 2003 Report, Docketed February 25, 2003

provide funds for sampling and analysis of the material removed for possible re-use or disposal. This project is scheduled to begin in February 2003 depending on the weather. (Fund Source: Cash Capital - FY 2003 Funds)

Project Number		Approved	Planned	Budget Document
Index Code/	Project	Funding	Expenditure	Page
Sub-object	Title	Available	Amount	Reference
Project 015-005	Systems	\$500,000	\$500,000	Page 235 of the
Account No.265751	Development			City's Approved 2003
Sub-object 2121	(Computer-Aided Dispatch/Records Management)			CIP Budget Document

This allocation will provide funding for the continued implementation and upgrading of the Police and Fire Department's Computer Aided Dispatch/Records Management System (CAD/RMS) and related systems. This allocation will provide for, but is not limited to the testing and implementation of Automatic Vehicle Locators (AVL); upgrading the Cellular Digital Packet Data (CDPD) network; replacing CAD workstations; and exploring CAD interoperability with other jurisdictions. The implementation of AVL will involve the purchase and installation of Global Positioning Satellite (GPS) hardware and software for Police emergency vehicles that will plot the vehicle's location on a City map. The Police AVL project is scheduled to begin March 2003, with the goal of beginning testing by the end of CY 2003 and achieving full implementation by the end of CY 2004. It should be noted that the Fire Department is working on a similar AVL technology project funded by the federal Byrne Grant. The CDPD upgrade project will enhance the wireless data transfer (CDPD) infrastructure to support expanding wireless capabilities needed to provide greater speed and allow more/larger data to be transmitted via wireless network. CDPD upgrades are scheduled to begin by the end of CY 2003. CAD workstation replacement is scheduled to begin in FY 2004. (Fund Source: Cash Capital - FY 1999 Funds)

CAPITAL IMPROVEMENT PROGRAM PLANNED EXPENDITURES
January 31, 2003 Report, Docketed February 25, 2003

Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 015-005 Account No.265439 Sub-object 2121	Systems Development (Recreation System)	\$50,000	\$50,000	Page 241 of the City's Approved 2003 CIP Document

This allocation will provide funding for the ongoing development of the Recreation Information Technology System. The system allows the Department of Recreation, Parks and Cultural Activities to manage information related to program participation, facility usage, cash operations and park maintenance tasks. This allocation will enable the Department to complete implementation of its telephone registration system, which will enable customers to register and pay for recreation activities over the telephone. In addition, this allocation will also provide for the purchase of scanners, printers and other hardware required to introduce an electronic pass card system at the neighborhood recreation centers. The telephone registration system is scheduled to be operational by March 2004 with the pass card system scheduled to be in place at the recreation centers by the end of FY 2003. Future year enhancements planned include Internet registration for recreation classes. (Funding Source: Cash Capital - FY 2003 Funds)