

EXHIBIT NO. 1

4
5-17-03

Docket Item #5
SPECIAL USE PERMIT #2003-0020

Planning Commission Meeting
May 8, 2003

ISSUE: Consideration of a request for a special use permit to operate a restaurant with outdoor service.

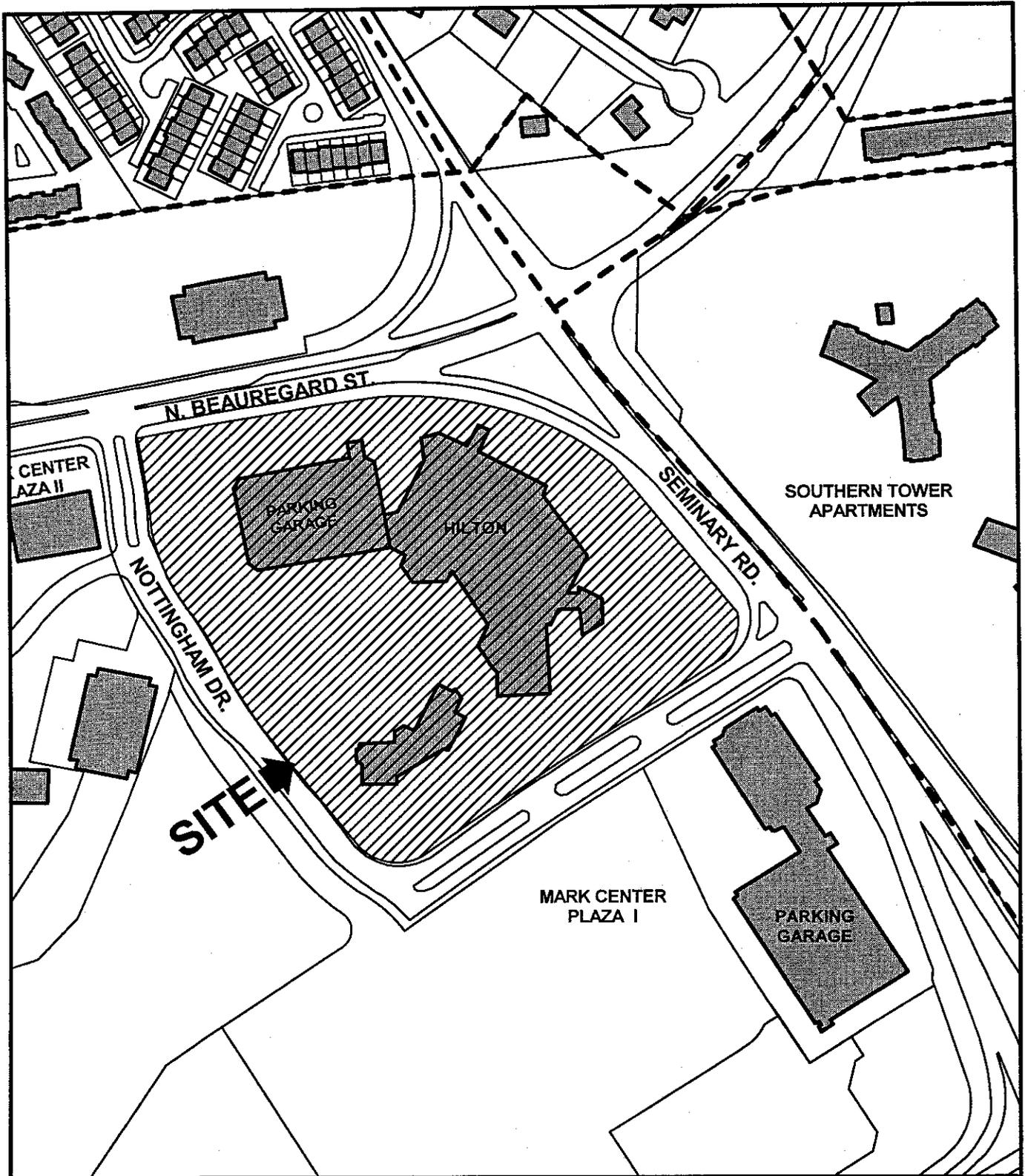
APPLICANT: Hilton Hotel Corporation
by Tom Purcell

LOCATION: 5000 Seminary Road

ZONE: CDD-4/Commercial Development District

PLANNING COMMISSION ACTION, MAY 8, 2003: By unanimous consent, the Planning Commission recommended approval of the request, subject to compliance with all applicable codes, ordinances and staff recommendations.

Reason: The Planning Commission agreed with the staff analysis.



SUP #2003-0020

05/08/03



STAFF RECOMMENDATION:

Staff recommends **approval** subject to compliance with all applicable codes and ordinances and the following conditions:

1. The special use permit shall be granted to the applicant only or to any business or entity in which the applicant has a controlling interest. (P&Z)
2. On site alcohol service is permitted; no off-premise alcohol sales are permitted. (P&Z)
3. The applicant shall post the hours of operation at the entrance to the restaurant. (P&Z)
4. No food, beverages, or other material shall be stored outside. (P&Z)
5. Litter on the site and on public rights-of-way and spaces adjacent to or within 75 feet of the premises shall be picked up at least twice a day and at the close of business, and more often if necessary, to prevent an unsightly or unsanitary accumulation, on each day that the business is open to the public. (P&Z)
6. Kitchen equipment shall not be cleaned outside, nor shall any cooking residue be washed into the streets, alleys or storm sewers. (T&ES)
7. No amplified sounds shall be audible at the property line. (T&ES)
8. The applicant shall require its employees who drive to work to use off-street parking.
9. Trash and garbage shall be placed in sealed containers which do not allow odors to escape and shall be stored inside or in a closed containers which does not allow invasion by animals. No trash and debris shall be allowed to accumulate on site outside of those containers.
10. The applicant shall control cooking odors, smoke and any other air pollution from operations at the site and prevent them from leaving the property or becoming a nuisance to neighboring properties, as determined by the Department of Transportation & Environmental Services. (T&ES)
11. The applicant shall contact the Crime Prevention Unit of the Alexandria Police Department for a security survey for the business and a robbery awareness program for employees. (Police)

12. The applicant shall conduct employee training sessions on an ongoing basis, including as part of any employee orientation process, to discuss all special use permit provisions and requirements. (P&Z)
13. The Director of Planning and Zoning shall review the special use permit one year from approval and shall docket the matter for consideration by the Planning Commission and City Council if (a) there have been documented violations of the permit conditions, (b) the director has received a request from any person to docket the permit for review as a result of a complaint that rises to the level of a violation, or (c) the director has determined that there are problems with the operation of the use and that new or revised conditions are needed. (P&Z)

Staff Note: In accordance with section 11-506(c) of the zoning ordinance, construction or operation shall be commenced and diligently and substantially pursued within 18 months of the date of granting of a special use permit by City Council or the special use permit shall become void.

DISCUSSION:

1. The applicant, Hilton Hotels Corporation, represented by Tom Purcell, requests special use permit approval for the operation of a restaurant with outdoor service in the Hilton Hotel, at 5000 Seminary Road.
2. The subject property is one lot of record with frontage on North Beauregard Street and Seminary Road, and a total lot area of 563,402 square feet. The site is developed with the multi-story Hilton Hotel. Adjacent properties include a mix of residential, commercial and office uses.
3. The applicant is requesting special use permit approval to add outdoor dining to the existing hotel restaurant.
4. On April 18, 1981, City Council granted Special Use Permit #1386 for the operation of a 542-room hotel and conference center with structured parking, residential units and commercial space. The project was then called the Radisson Mark Plaza.
5. The original 1981 special use permit for the hotel included restaurants and cocktail lounges in the hotel as part of the permit. The restaurants were provided as part of the hotel complex to accommodate hotel guests, and hotel guests are given priority with regard to restaurant seating. The restaurants were listed as having 465 seats in the existing hotel special use permit.
6. No outdoor dining was specifically approved with the original special use permit, and represents an intensification of the restaurant use. The zoning ordinance thus requires the applicant to submit a special use permit request for the outdoor seating.
7. The applicant has recently reconfigured its two interior restaurant spaces and now offers only one full-service fine dining restaurant. If the subject special use permit request is approved, the restaurant will have outdoor dining when weather permits. The patio has always been in place, but never used for dining or patron use. The patio will be connected to the dining room and used for food and beverage service. The hotel expects the restaurant to primarily serve guests of the hotel. Approximately 220 seats will be provided at the restaurant, many fewer than the 465 seats allocated to restaurants in the 1981 special use permit.
8. Approximately 60 seats are proposed for the outdoor dining area.
9. There will be approximately 30 staff members on duty at the restaurant at any given point during the hours of operation.

10. The hours of operation for the restaurant are 6:00 a.m. to 12:00 midnight, daily.
11. The hotel and restaurants currently have an alcoholic beverage license for on-premise consumption.
12. The 1981 special use permit did not require off-street parking for the restaurants since they were planned primarily to accommodate the hotel guests, who will be given first priority at the restaurants. This remains the case for the proposed outdoor dining. Ample parking, however, is provided on-site. The complex includes approximately 600 garage and surface parking spaces.
13. Zoning: The subject property is located in the CDD#4 zone. Section 5-600 of the zoning ordinance allows a restaurant only with a special use permit.
14. Master Plan: The proposed use is consistent with the Alexandria West chapter of the Master Plan which designates the property for commercial use.

STAFF ANALYSIS:

Staff supports the continued restaurant use, including the proposed outdoor dining service at the Hilton Hotel, located at 5000 Seminary Road. The proposed outdoor dining is an amenity that will bring vitality to the complex. Additionally, both the large restaurant use and the outdoor dining area are located within the existing complex and will not likely impact anyone other than users of the complex. Also, no significant parking impacts are expected since ample parking is provided for the facility.

Staff has not included a limitation on the number of seats because a large restaurant facility is appropriate at this popular hotel. Staff recommends approval of the special use permit request subject to the proposed standard conditions, including a one year review of the restaurant.

STAFF: Eileen P. Fogarty, Director, Department of Planning and Zoning;
Barbara Ross, Deputy Director;
Mary Hashemi, Urban Planner.

CITY DEPARTMENT COMMENTS

Legend: C - code requirement R - recommendation S - suggestion F - finding

Transportation & Environmental Services:

- C-1 The applicant shall comply with the City of Alexandria's Noise Control Code, Title 11, Chapter 5, which sets the maximum permissible noise level as measured at the property line.
- R-1 Kitchen equipment shall not be cleaned outside, nor shall any cooking residue be washed into the streets, alleys or storm sewers.
- R-2 The applicant shall control cooking odors, smoke and any other air pollution from operations at the site and prevent them from leaving the property or becoming a nuisance to neighboring properties, as determined by the Department of Transportation & Environmental Services.
- R-3 No amplified sounds shall be audible at the property line.

Code Enforcement:

- F-1 Construction permits and inspections have already been obtained and requested for this project.
- C-1 A fire prevention code permit is required for the proposed operation. An egress plan showing fixture location, aisles and exit doors shall be submitted for review with the permit application.
- C-2 A rodent control plan shall be submitted to this office for review and approval prior to occupancy. This plan shall consist of the following:
 - (a) Measures to be taken to control the placement of litter on site and the trash storage and pickup schedule.
 - (b) How food stuffs will be stored on site.
 - (c) Rodent baiting plan.

Health Department:

- C-1 An Alexandria Health Department Permit is required for all regulated facilities. This facility is currently operating as Hilton Alexandria at Mark Center under health permit #16F-601-1 issued to Hilton Hotels Corporation.
- C-2 Food must be protected to the point of service.
- C-3 If changes to the facility are to be done, five sets of plans must be submitted to and approved by this department prior to construction. Plans must comply with the Alexandria City Code, Title 11, Chapter 2, Food and Food Establishments. There is a \$135.00 fee for review of plans for food facilities.
- C-4 Permits or approval must be obtained prior to use of the new area(s).
- C-5 This facility must comply with the Alexandria City Code, Title 11, Chapter 10, Smoking Prohibitions both indoors and at the outside dining areas.
- C-6 Certified Food Managers must be on duty during all hours of operation.
- C-7 Provide a menu or list of foods to be handled at this facility to the Health Department prior to opening.

Police Department:

- R-1 Security survey for the business.
- R-2 Robbery awareness program for all employees.
- R-3 Recommend "ABC On" license only. If "ABC Off" is approved we recommend the following conditions:
 - 1. Beer or wine coolers may be sold only in 4-packs, 6-packs or bottles of more than 40 fluid ounces. Wine may be sold only in bottles of at least 750 ml or 25.4 ounces. Fortified wine (wine with an alcohol content of 14% or more by volume) may not be sold.
 - 2. That the SUP is reviewed after one year.

APPLICATION for SPECIAL USE PERMIT # 2003-0020

[must use black ink or type]

PROPERTY LOCATION: 5000 SEMINARY ROAD, ALEXANDRIA, VIRGINIA 22311

TAX MAP REFERENCE: 19.00-02-01 ZONE: CDD#4

APPLICANT Name: HILTON HOTELS CORPORATION

Address: 9336 CIVIC CENTER DRIVE, BEVERLY HILLS, CA 90210

PROPERTY OWNER Name: _____

Address: _____

PROPOSED USE: RESTAURANT WITH OUTDOOR SERVICE

THE UNDERSIGNED hereby applies for a Special Use Permit in accordance with the provisions of Article XI, Section 11-500 of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

THE UNDERSIGNED, having obtained permission from the property owner, hereby grants permission to the City of Alexandria to post placard notice on the property for which this application is requested, pursuant to Article XI, Section 11-301(B) of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

THE UNDERSIGNED hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Planning Commission or City Council in the course of public hearings on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Tom Porcell
Print Name of Applicant or Agent

[Signature]
Signature

Mailing/Street Address

Telephone # Fax #

City and State Zip Code

3/5/03
Date

DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY

Application Received: _____ Date & Fee Paid: _____ \$ _____

ACTION - PLANNING COMMISSION: _____

ACTION - CITY COUNCIL: _____

Special Use Permit # 2003-0020

All applicants must complete this form. Supplemental forms are required for child care facilities, restaurants, automobile oriented uses and freestanding signs requiring special use permit approval.

1. The applicant is (check one) the Owner Contract Purchaser
 Lessee or Other: _____ of the subject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership in which case identify each owner of more than ten percent.

HILTON HOTELS CORPORATION IS A PUBLICLY TRADED CORPORATION ON THE
NEW YORK STOCK EXCHANGE (NYSE: HLT)

If property owner or applicant is being represented by an authorized agent such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia? N/A

- Yes. Provide proof of current City business license
 No. The agent shall obtain a business license prior to filing application, if required by the City Code.

2. Submit a floor plan and a plot plan with parking layout of the proposed use. One copy of the plan is required for plans that are 8½" x 14" or smaller. Twenty-four copies are required for larger plans or if the plans cannot be easily reproduced. The planning director may waive requirements for plan submission upon receipt of a written request which adequately justifies a waiver. This requirement does not apply if a Site Plan Package is required.

Special Use Permit # 2003-0020**NARRATIVE DESCRIPTION**

3. The applicant shall describe below the nature of the request in detail so that the Planning Commission and City Council can understand the nature of the operation and the use, including such items as the nature of the activity, the number and type of patrons, the number of employees, the hours, how parking is to be provided for employees and patrons, and whether the use will generate any noise. (Attach additional sheets if necessary)

AT THIS TIME THE HOTEL HAS TWO LIMITED SERVICE RESTAURANTS.

ONE WHICH IS LIMITED TO DINNER AND THE OTHER A CAFE STYLE

RESTAURANT WHICH SERVES BREAKFAST, LUNCH AND DINNER.

IN ORDER TO INCREASE REVENUE AND GIVE THE HOTEL A MORE STYLISH

AIR THE HOTEL WILL BE OPENING A FULL-SERVICE FINE DINING RESTAURANT

WITH OUTDOOR PATIO DINING WHEN WEATHER PERMITS.

THIS PATIO HAS ALWAYS BEEN IN PLACE BUT NEVER USED FOR DINING OR

PATRON USE. THE PATIO WILL BE CONNECTED TO THE DINING ROOM AND

USED FOR FOOD AND BEVERAGE SERVICE. THE OTHER RESTAURANTS

WILL BE CLOSED.

THE OPENING OF THE PATIO TO PATRON DINING IS NOT ANTICIPATED TO CHANGE

THE OVERALL PRACTICES OF THE HOTEL. PATRONAGE WILL REMAIN THE SAME

QUALITY OF TRAVELER.

THE PARKING ON SITE AT THE HOTEL WILL NOT BE CHANGED, IT IS NOT

ANTICIPATED TO CREATE ANY EXTREME NOISE TO THE SURROUNDING

AREA.

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USE CHARACTERISTICS

4. The proposed special use permit request is for: *(check one)*

- a new use requiring a special use permit,
- a development special use permit,
- an expansion or change to an existing use without a special use permit,
- expansion or change to an existing use with a special use permit,
- other. Please describe: _____

5. Please describe the capacity of the proposed use:

A. How many patrons, clients, pupils and other such users do you expect? Specify time period (i.e., day, hour, or shift).

AT FULL CAPACITY THE RESTAURANT CAN HOLD 220 DINING GUESTS.

B. How many employees, staff and other personnel do you expect? Specify time period (i.e., day, hour, or shift).

THERE WILL BE THIRTY STAFF MEMBERS ON DUTY AT ANY GIVEN MOMENT DURING HOURS OF OPERATION

6. Please describe the proposed hours and days of operation of the proposed use:

Day:

Hours:

MON - FRI

6 am - 12 midnight

7. Please describe any potential noise emanating from the proposed use:

A. Describe the noise levels anticipated from all mechanical equipment and patrons.

THERE WILL BE NO MECHANICAL NOISES, NOISES PRODUCED BY PATRONS ARE ANTICIPATED TO BE NORMAL DINING CHATTER.

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B. How will the noise from patrons be controlled?

WE DO NOT ALLOW INAPPROPRIATE BEHAVIOUR IN ANY PORTION
OF THE PREMISES.

8. Describe any potential odors emanating from the proposed use and plans to control them:

THERE ARE NO ANTICIPATED ODORS.

9. Please provide information regarding trash and litter generated by the use:

A. What type of trash and garbage will be generated by the use?

ORGANIC FOOD REMAINS AND SOME PAPER PRODUCTS.

B. How much trash and garbage will be generated by the use?

C. How often will trash be collected?

TRASH IS REMOVED FROM ENTIRE PREMISES AT LEAST ONCE
A WEEK.

D. How will you prevent littering on the property, streets and nearby properties?

THE RESTAURANT IS ON PRIVATE PROPERTY WITH STRICT CLEANLINESS
POLICIES.

Special Use Permit # 2003-0020

- 10. Will any hazardous materials, as defined by the state or federal government, be handled, stored, or generated on the property?

Yes. No.

If yes, provide the name, monthly quantity, and specific disposal method below:

- 11. Will any organic compounds, for example paint, ink, lacquer thinner, or cleaning or degreasing solvent, be handled, stored, or generated on the property?

Yes. No.

If yes, provide the name, monthly quantity, and specific disposal method below:

- 12. What methods are proposed to ensure the safety of residents, employees and patrons?

ALCOHOL SALES

- 13. Will the proposed use include the sale of beer, wine, or mixed drinks?

Yes. No.

If yes, describe alcohol sales below, including if the ABC license will include on-premises and/or off-premises sales. Existing uses must describe their existing alcohol sales and/or service and identify any proposed changes in that aspect of the operation.

THE HOTEL AND RESTAURANTS ON PREMISES HAVE AN ALCOHOLIC
BEVERAGE LICENSE FOR ON PREMISES (CONSUMPTION) WHICH IS IN THE
PROCESS OF BEING AMENDED FOR USE ON THE PATIO AND NEW
RESTAURANT.

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PARKING AND ACCESS REQUIREMENTS

14. Please provide information regarding the availability of off-street parking:

A. How many parking spaces are required for the proposed use pursuant to section 8-200 (A) of the zoning ordinance?

NONE ALL PARKING WILL BE PROVIDED BY HOTEL

B. How many parking spaces of each type are provided for the proposed use:

_____ Standard spaces

_____ Compact spaces

_____ Handicapped accessible spaces.

_____ Other.

C. Where is required parking located? on-site off-site (check one)

If the required parking will be located off-site, where will it be located:

Pursuant to section 8-200 (C) of the zoning ordinance, commercial and industrial uses may provide off-site parking within 500 feet of the proposed use, provided that the off-site parking is located on land zoned for commercial or industrial uses. All other uses must provide parking on-site, except that off-street parking may be provided within 300 feet of the use with a special use permit.

D. If a reduction in the required parking is requested, pursuant to section 8-100 (A) (4) or (5) of the zoning ordinance, complete the PARKING REDUCTION SUPPLEMENTAL APPLICATION. N/A

15. Please provide information regarding loading and unloading facilities for the use:

A. How many loading spaces are required for the use, per section 8-200 (B) of the zoning ordinance? NONE

B. How many loading spaces are available for the use? THREE

C. Where are off-street loading facilities located? _____

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D. During what hours of the day do you expect loading/unloading operations to occur?

BEFORE 11AM DURING BUSINESS DAYS

E. How frequently are loading/unloading operations expected to occur, per day or per week, as appropriate?

5-10 DAILY DELIVERIES OF NECESSARY FOOD AND BEVERAGE ITEMS (NO MORE THAN IS ALREADY OCCURRING AT HOTEL NOW)

16. Is street access to the subject property adequate or are any street improvements, such as a new turning lane, necessary to minimize impacts on traffic flow?

No

SITE CHARACTERISTICS

17. Will the proposed uses be located in an existing building? Yes No

Do you propose to construct an addition to the building? Yes No

How large will the addition be? _____ square feet.

18. What will the total area occupied by the proposed use be?

7000 sq. ft. (existing) + _____ sq. ft. (addition if any) = 7000 sq. ft. (total)

19. The proposed use is located in: (check one)

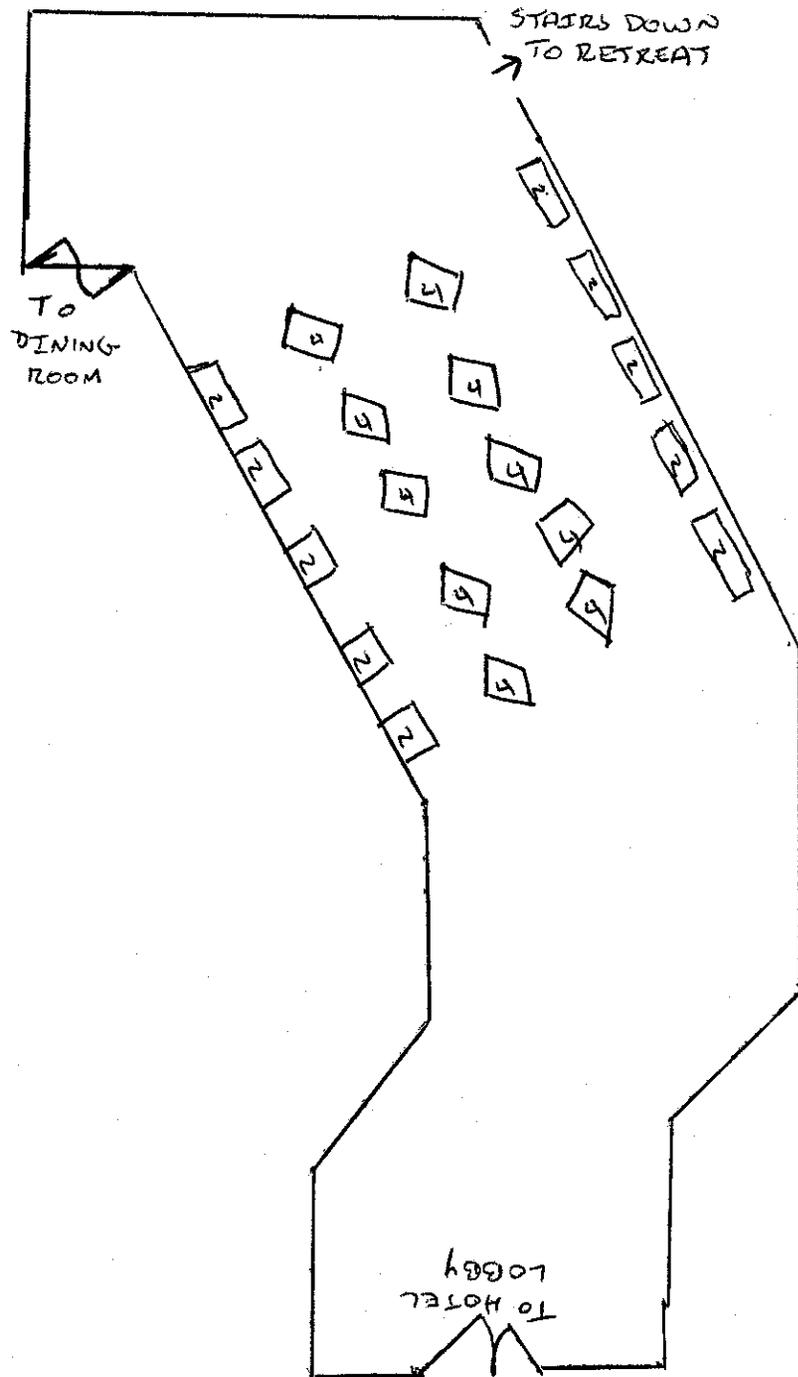
a stand alone building a house located in a residential zone a warehouse

a shopping center. Please provide name of the center: _____

an office building. Please provide name of the building: _____

other, please describe: _____

← N



FINN & PORTER
OUTDOOR PATIO
SEATING CAPACITY 60 SEATS

5000 SEMINARY ROAD

81

← SEMINARY ROAD

MARK CENTER DRIVE

19

70 SPOTS

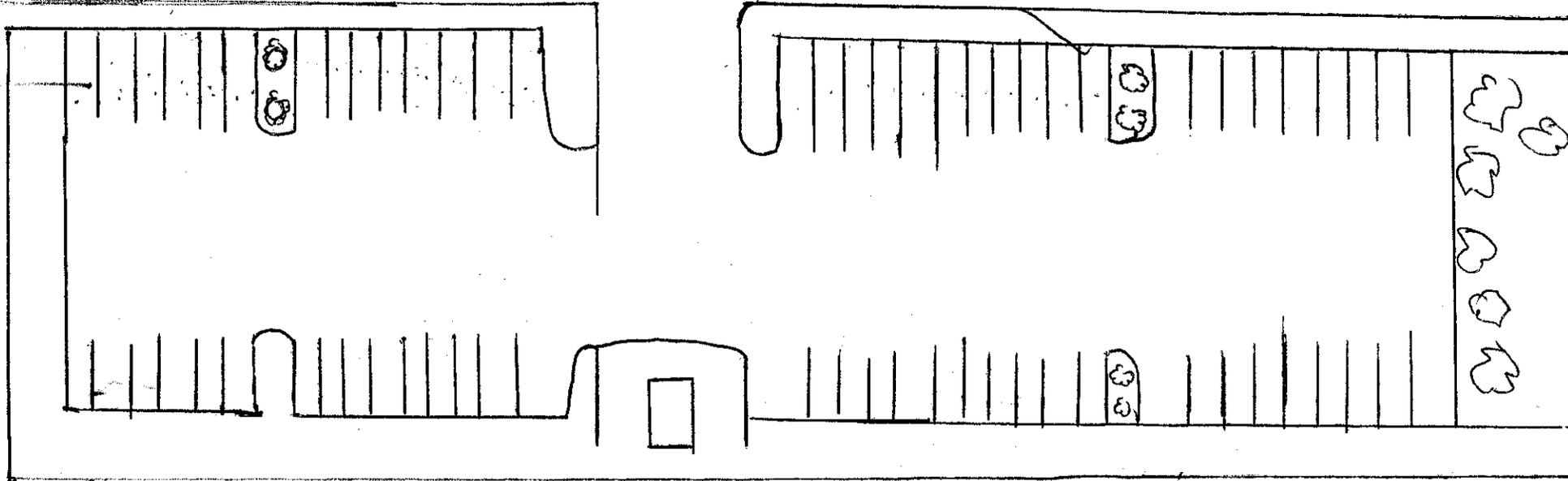
WALKWAY TO RESTAURANT

← N

FINN & PORTER
VALET PARKING LOT

5000 SEMINARY ROAD

PARKING CAPACITY 370



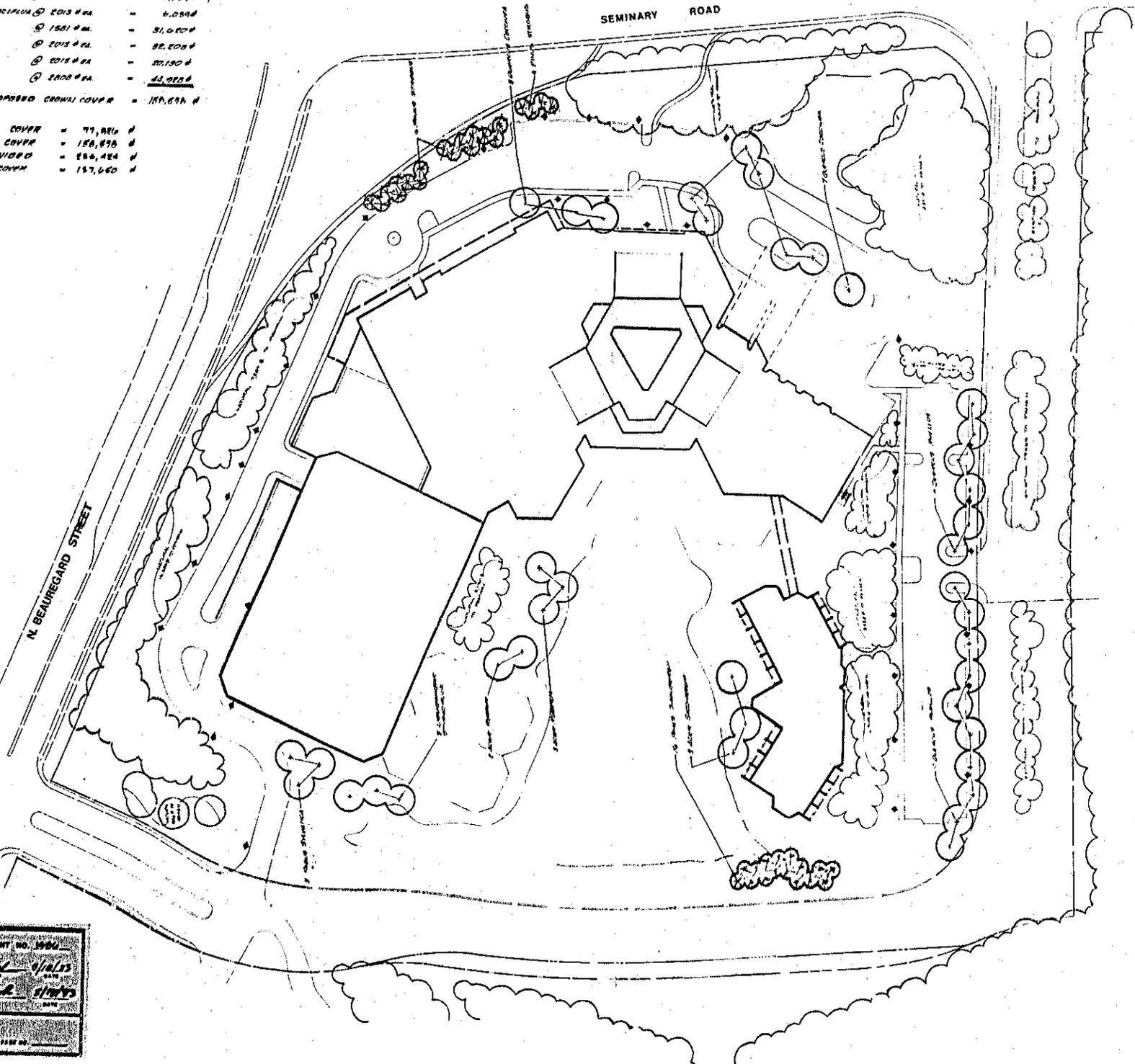
✓	ACER PLURIMUM	Ø 2000 # ea.	-	10,000 #
✓	ACER SACCHARINUM	Ø 2000 # ea.	-	7,500 #
✓	FAGUS SYLVATICA	Ø 2018 # ea.	-	4,037 #
✓	LIRIODENDRON STRYMONIUM	Ø 2013 # ea.	-	4,037 #
✓	PINUS STROBUS	Ø 1501 # ea.	-	31,020 #
✓	PINUS TREMBULANT	Ø 2012 # ea.	-	32,208 #
✓	QUERCUS COCAINEA	Ø 2015 # ea.	-	20,130 #
✓	QUERCUS FAVILLOS	Ø 2008 # ea.	-	43,220 #
	TOTAL PROPOSED CANOPY COVER			= 150,676 #

TOTAL EXISTING CANOPY COVER	=	77,876 #
TOTAL PROPOSED CANOPY COVER	=	150,676 #
TOTAL CANOPY COVER PROVIDED	=	250,424 #
TOTAL REQUIRED CANOPY COVER	=	157,460 #
"6" & "8" (SITE AREA) = 25%		

RD

N. BEAUREGARD STREET

SEMINARY ROAD



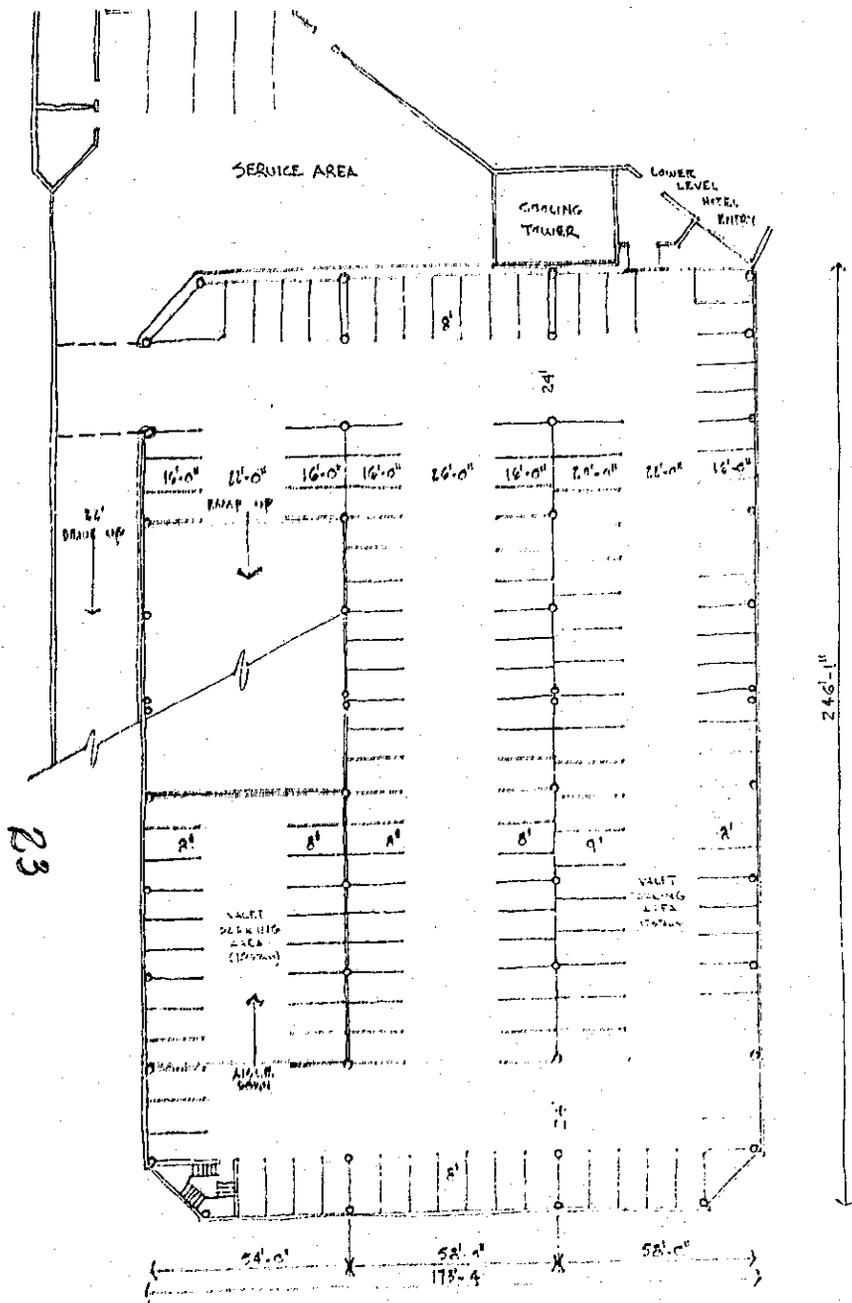
D SPECIAL USE PERMIT NO. 1986

John A. ... 1/16/83
DIRECTOR DATE

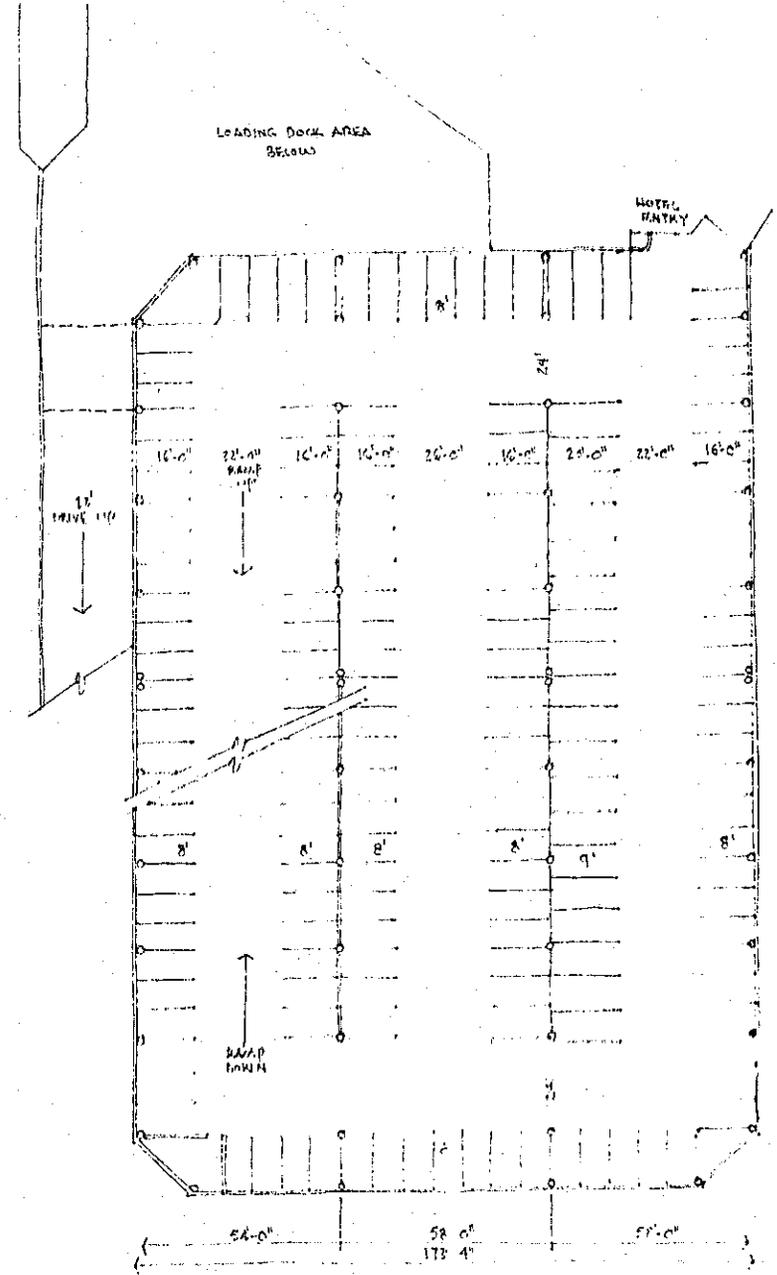
D. ... 1/16/83
ENGINEER DATE

2025 2000 NO. 1500 NO.

SLIP 1386



LOWER LEVEL PARKING RAMP
 LEVEL 1 - 14' STALLS STRUCTURED TO FIT VALET
 SCALE: 1/8" = 1'-0" (MATCH)
 31 MARCH 1985



MIDDLE LEVEL PARKING RAMP
 LEVEL 2 - 16' STALLS
 SCALE: 1/8" = 1'-0" (MATCH)
 31 MARCH 1985

APPROVED		SPECIAL USE PERMIT NO. 1986	
DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT	<i>Signi Aronson</i>	DATE	4/28/85
DEPARTMENT OF TRANSPORTATION & ENVIRONMENTAL SERVICES	<i>Dayton L. Cook</i>	DATE	7/22/85
DATE RECORDED	ISSUED BY	PAGE NO.	

SUP 1386



STEAKS, SEAFOOD & SUSHI

Critical Phone #'s

Security -
Housekeeping -
Managers Office -
Kitchen --
Fax -- (703) 379-2347
Hotel Main Phone -- (703) 845-1010

Telephone Etiquette

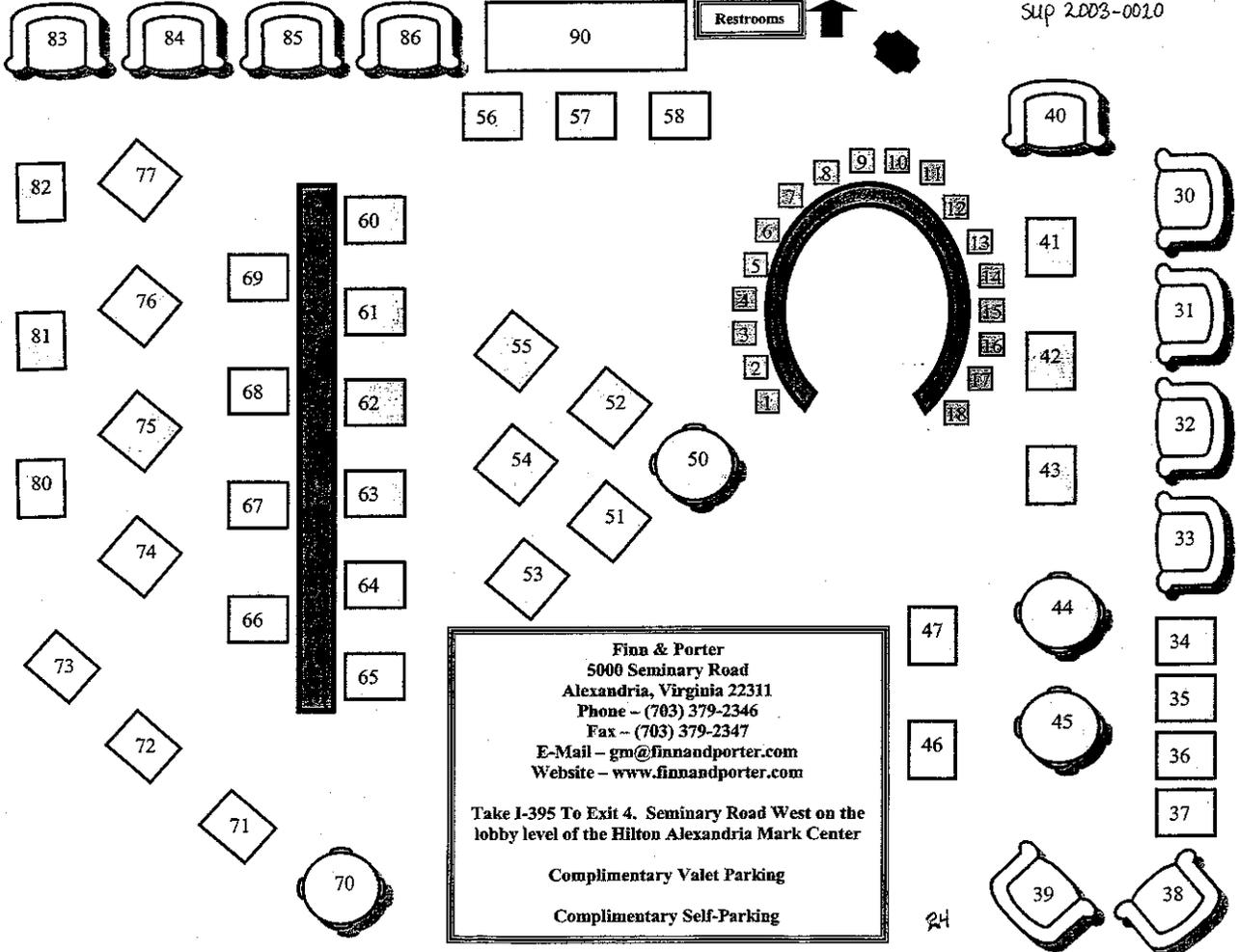
Good (Morning, Afternoon, or Evening) thank you for calling Finn & Porter this is (your name) how may I assist you?

"May I tell him / her who's calling vs. May I ask who's calling"

Lunch Features

Dinner Features

Wine Features



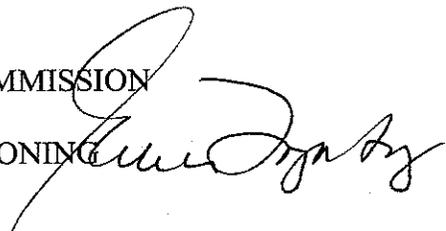
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SUP 2003-0020

City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 8, 2003
TO: CHAIRMAN AND MEMBERS OF THE PLANNING COMMISSION
FROM: EILEEN P. FOGARTY, DIRECTOR, PLANNING AND ZONING
SUBJECT: SUP #2003-0020
5000 Seminary Road
APPLICANT, HILTON HOTEL CORPORATION



The Restaurant Supplemental Application was omitted from the staff report and is provided here for your review.

updated 4/29/03

Special Use Permit # 2003-0020

RESTAURANT SUPPLEMENTAL APPLICATION

All applicants requesting special use permit approval for restaurants shall complete the following section. Applicants requesting approval of a special use permit for a restaurant in Old Town shall complete the SUPPLEMENTAL INFORMATION FOR RESTAURANTS IN OLD TOWN section and submit the required parking management plan and litter reduction plan.

Please provide the following information:

Existing - 205
Proposed - 60

1. How many seats are proposed?

At tables: 246 At a bar: 19 Total number proposed: 265

2. Will the restaurant offer any of the following?

Yes alcoholic beverages Yes beer and wine (on-premises)
No beer and wine (off-premises)

3. Please describe the type of food that will be served:

Finn & Porter is an American steak, seafood,
& sushi restaurant.

4. The restaurant will offer the following service (check items that apply):

table service bar carry-out delivery

5. If delivery service is proposed, how many vehicles do you anticipate? NA

All of these have been existing services of restaurant. Per Restaurant manager 4.29.03 MVH

Will delivery drivers use their own vehicles? Yes. No.

6. Will the restaurant offer any entertainment (i.e. live entertainment, large screen television, video games)? Yes. No.

If yes, please describe: _____

+

260

APPLICATION for SPECIAL USE PERMIT # 2003-0020

[must use black ink or type]

PROPERTY LOCATION: 5000 SEMINARY ROAD, ALEXANDRIA, VIRGINIA 22311

TAX MAP REFERENCE: 19.00 - 02 - 01 ZONE: CDD #4

APPLICANT Name: HILTON HOTELS CORPORATION

Address: 9336 CIVIC CENTER DRIVE, BEVERLY HILLS, CA 90210

PROPERTY OWNER Name: _____

Address: _____

PROPOSED USE: RESTAURANT WITH OUTDOOR SERVICE

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THE UNDERSIGNED hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Planning Commission or City Council in the course of public hearings on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Tom Porcell
Print Name of Applicant or Agent

Tom Porcell
Signature

Mailing/Street Address

Telephone # Fax #

City and State Zip Code

3/5/03
Date

DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY

Application Received: _____ Date & Fee Paid: _____ \$ _____

ACTION - PLANNING COMMISSION: 5/8/03 RECOMMENDED APPROVAL UC

ACTION - CITY COUNCIL: 05/17/03PH--CC approved the Planning Commission recommendation.