

City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 30, 2003

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER ^S

SUBJECT: SUBMISSION OF A GRANT APPLICATION TO THE DEPARTMENT OF CRIMINAL JUSTICE SERVICES FOR A ONE-TIME SPECIAL REQUEST FUND GRANT

ISSUE: City Council consideration of a new grant application to the Virginia Department of Criminal Justice Services (DCJS) for a FY 2003 One-Time Special Request Fund Grant.

RECOMMENDATIONS: That City Council:

- (1) Approve the grant application to the Virginia Department of Criminal Justice Services (DCJS) for a total of \$6,473 for one year, of which the State share is 75 percent, or \$4,855, and the City share is 25 percent, or \$1,618; and
- (2) Authorize the City Manager to execute all necessary documents.

DISCUSSION: The proposed grant would be submitted under the DCJS One-Time Special Request Fund Program, offering up to \$5,000 in State funds for a small crime prevention or criminal justice project. The Police Department requests grant funding to develop a "School Resource Officer on Bikes" program, to further community policing programs and to expand the mobility of School Resource Officers (SROs) in their assigned school neighborhoods.

The Police Department has an active and community-based bicycle patrol program that has been funded with resources identified by the Police Chief in his annual budget, and with donated bicycles for some of the officers. This grant would enable the Police Department to fund bicycles and equipment to provide each of the five SROs and one sergeant with bicycle patrol equipment. The program would improve our security and response time, further reduce violence in the schools, and patrol the unpaved and wooded acreage of school properties where vehicles cannot travel. I recommend that City Council approve this application.

FISCAL IMPACT: There is no additional fiscal impact of this grant to the City in FY 2004. The State share would be \$4,855, and the City share would be \$1,618. The City share would be funded from the Police Department's FY 2004 budget.

In addition, the City is responsible for the normal administrative costs associated with this grant. These costs include financial and reporting oversight by the administering agency (Police Department), the Office of Management and Budget and the Finance Accounting Department.

ATTACHMENT: None. The completed grant application may be reviewed in the Office of Management and Budget, Room 3600, City Hall, during normal office hours.

STAFF:

Charles Samarra, Chief of Police
Michele Evans, Assistant City Manager
Amy Flenniken, Division Chief, Police
Dianne Gittins, Lieutenant, Community Support Section
Alfred Coleman, Budget Analyst, OMB