



*City of Alexandria, Virginia*

*301 King Street, Suite 2300  
Alexandria, Virginia 22314*



Kerry J. Donley  
Mayor

William C. Cleveland  
Vice Mayor

Members of Council  
Claire M. Eberwein  
William D. Euille  
Redella S. Pepper  
David G. Speck  
Joyce Woodson

November 27, 2002

4  
12-10-02

Beverly I. Jett, CMC  
City Clerk and  
Clerk of Council  
beverly.jett@ci.alexandria.va.us

(703) 838-4550  
Fax: (703) 838-6433

The Honorable Mayor and  
Members of City Council

Dear Honorable Mayor and Members of City Council:

The Minutes for the Tuesday, November 26, 2002, are being processed at this time and are the only outstanding Minutes.

All other duties and responsibilities of this office are being discharged as promptly as possible. Please know that we are ready to assist you in any way possible.

Sincerely,

Beverly I. Jett, CMC  
City Clerk and Clerk of Council