

EXHIBIT NO. 1

7  
1-27-04

Receipt of the Following Resignations From Members of Boards, Commissions and Committees:

Alexandria Commission on Aging  
Ralph C. Smith, III

Alexandria Community Services Board  
Ryan A. Allain

Alexandria Emergency Medical Services Council  
Michael Carrasco

Alexandria Landlord-Tenant Relations Board  
Jacqueline McClain



"Yolanda Smith"  
<ralphandlonismith@ea  
rthlink.net>

To: <Debbie.Ludington@ci.alexandria.va.us>  
cc:  
Subject: resignation

01/08/04 10:17 PM

Dear Don and Debbie,

It is with great regret that I must resign my position on the Commission on Aging. I had every hope that my job situation would have resolved itself by the first of January. It has not. There does not seem to be an end to the job hours that prevent my attending meetings.

I know that you need a full complement in order to accomplish your important work. Hopefully, you can fill my position soon. Thank you very much for the opportunity to serve.

Sincerely,

Ralph C. Smith III

Kynetta McFarlane  
Alexandria Community Services Board  
(703)838-4455

----- Forwarded by Kynetta McFarlane/Alex on 12/01/2003 03:06 PM -----



**"Ryan A Allain"**  
**<allain.ryan@lycos.com>**

11/17/2003 11:56 AM  
Please respond to  
allain.ryan

To: <allain.ryan@mailcity.com>, <phillip.bradbury@worldnet.att.net>, <nterrell@vdh.state.va.us>, <btminor@bellatlantic.net>  
cc: <mike.gilmore@ci.alexandria.va.us>, <Kynetta.McFarlane@ci.alexandria.va.us>, "Ilene Steiman" <ilene.steiman@ci.alexandria.va.us>, "Liz Wixson" <liz.wixson@ci.alexandria.va.us>

Subject: Resignation

I regret to inform you that I will no longer be able to participate in my role as Board Member and must resign immediately.

I apologize for the late notice, a number of events have occurred at once making the decision a necessary one.

I thank you for your understanding and wish everyone a happy holiday season.

Sincerely,

Ryan A. Allain, MPA

# Michael Carrasco

January 20, 2004

Rose Williams Boyd  
Office of Citizen Assistance  
301 King Street  
Alexandria, VA 22314



Dear Ms. Boyd,

With this letter, I hereby submit my resignation from the Emergency Medical Service Council, effective today, January 20, 2004.

Sincerely,

Michael Carrasco

  
Michael J. Carrasco

119 Normandy Hill Drive Alexandria, Virginia 22304 USA Phone: (703) 751-6081  
Email: Michael\_carrasco\_99@yahoo.com

4

November 12, 2003

Rose Williams Boyd, Director  
Citizen Assistance  
Alexandria City  
301 King Street  
Alexandria, VA 22314



Dear Ms. Boyd,

Effective immediately I must resign my position on the Alexandria Landlord-Tenant Relations Board. I have moved outside of the City, and will no longer be able to serve for that reason.

Sincerely,

*Jacqueline McClain /msj*

Jacqueline McClain