

City of Alexandria, Virginia

26
2-10-04

MEMORANDUM

DATE: FEBRUARY 5, 2004
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: PHILIP SUNDERLAND, CITY MANAGER *ps*
SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council:

- (1) schedule a work session to discuss the Youth Policy Commission's strategic plan at 6:00 p.m. before Council's Tuesday, April 27 legislative meeting;
- (2) schedule a work session with the Open Space Steering Committee at 6:00 p.m. before Council's Tuesday, May 11 legislative meeting; and
- (3) receive the revised calendar which includes:
 - a reception for the National Recreation and Parks Association (NRPA) Accreditation Visitation Team on Friday, February 13 at 6:30 p.m. in the Lee Center Exhibit Hall, 1108 Jefferson Street;
 - the work session with Retreat facilitator Lyle Sumek to continue discussion of Council's Retreat visioning materials on Thursday, February 19 at 6:00 p.m. in the Fire Training Room at the Lee Center, 1108 Jefferson Street;
 - the Samuel Madden Groundbreaking ceremony in the morning of Wednesday, March 10 (exact time and location to be determined);
 - the Alexandria Technology Achievement Awards reception on Monday, March 15 at 6:00 p.m. at the Patent and Trademark Office;
 - the Alexandria Technology Achievement Awards breakfast on Thursday, March 18 at 7:30 a.m. at the Mark Center Hilton, 5000 Seminary Road;

- the Alexandria Technology Achievement Awards luncheon on Friday, March 19 at noon (location to be determined);
- the annual Flora Krause Casey Public Health Award reception in the Vola Lawson Lobby at 6:00 p.m. before Council's Tuesday, April 13 legislative meeting; and
- the City's Days of Remembrance at noon on Friday, April 23 at Market Square.

DISCUSSION: The Mayor has requested a work session to discuss the Youth Policy Commission's strategic plan and we recommend it be held before Council's April 27 legislative meeting. We also recommend a work session with the Open Space Steering Committee be held before Council's May 10 legislative meeting.

The NRPA will send an Accreditation Visitation Team to Alexandria, February 12-14. A reception is being held for this team to meet various City officials and Commission members on Friday, February 13 at 6:30 p.m. in the Lee Center Exhibit Hall, 1108 Jefferson Street.

The Samuel Madden Groundbreaking Ceremony will take place the morning of Wednesday, March 10 (exact time and location to be determined.) We will return with more details when information is provided.

The 2004 Alexandria Technology Achievement Awards, recognizing Alexandria-based companies who exemplify exceptional development of new technology or innovative use of existing technology, will be presented during Alexandria Technology Week, March 15-19.

ATTACHMENTS: Council Calendar

STAFF: Michele R. Evans, Assistant City Manager

City Council Schedule - FEBRUARY 2004 as of 2-3-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 2:00 P.M. Work session with Planning Commission, Council Work Room	3	4	5	6	7
8	9 11:30 A.M. Black History Month Luncheon, Charles Houston Recreation Center, 905 Wythe Street	10 6:00 P.M. Black History Month and Buffalo Soldier Reception, room 2000 6:45 P.M. Alexandria Transit Company Stockholders meeting, Council Work Room 7:00 P.M. Council First Legislative Session, Council Chambers	11	12 Virginia Municipal League Legislative Day 6:00 P.M. Council dinner with State Legislative Delegation, Linden Row Inn, Richmond	13 6:30 P.M. National Recreation and Parks Association Accreditation Visitation Team reception, Lee Center Exhibit Hall, 1108 Jefferson Street	14
15	16 HOLIDAY Presidents' Day 1:00 P.M. George Washington Birthday Parade	17	18	19 6:00 P.M. Work Session on Council Retreat vision materials, Fire Training, 1108 Jefferson Street	20	21 9:30 A.M. Council Public Hearing, Council Chambers
22	23	24 7:00 P.M. Council Second Legislative Session, Council Chambers	25 7:30 A.M. Chamber of Commerce State of the City breakfast, Holiday Inn Hotel and Suites, 625 First Street	26	27	28
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City Council Schedule - APRIL 2004 as of 2-3-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						<p>3 9:30 A.M. 10th Annual Homeownership Fair, T.C. Williams High School, 3330 King Street</p>
4	5 Passover begins at sunset	6 Passover	7	8	9 Good Friday	10
11 Easter	12 4:30 P.M. Budget Public Hearing, Council Chambers	13 6:00 P.M. Flora Krause Casey Public Health Award reception, Vola Lawson Lobby	14	15	16	17 9:30 A.M. Council Public Hearing, Council Chambers
18	19 5:30 P.M. Annual Employee Service Awards program, Lee Center, 1108 Jefferson Street	20	21 7:00 P.M. Joint Work Session with School Board on the ACPS CIP and FY 2005 Operating Budget, George Washington Middle School Media Center	22 8:00 A.M. Take Our Daughters and Sons to Work Day, Vola Lawson Lobby	23 NOON Days of Remembrance, Market Square	24 Christmas in April (time and location TBD) 9:00 A.M. Earth Day Celebration, Four Mile Run Park
25	26 7:00 P.M. Budget Work Session on BFAAC report, Preliminary Add/Delete List, Council Work Room	27 7:00 P.M. Council First Legislative Session, Council Chambers	28	29	30	

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City Council Schedule - MAY 2004 as of 2-3-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 6:30 P.M. Budget Work Session on finalization of Add/Delete List, Council Work Room 7:30 P.M. Budget and Tax Rate Adoption, Council Chambers	4	5	6	7	8
9	10	11 7:00 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17	18	19	20	21	22
23	24	25 7:00 P.M. Council Second Legislative Session, Council Chambers	26	27	28	29
30	31 HOLIDAY Memorial Day (observed)					

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City Council Schedule - JUNE 2004 as of 2-3-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9 7:00 P.M. Council First Legislative Session, Council Chambers	10	11	12 9:30 A.M. Council Public Hearing, Council Chambers
13	14	15	16	17	18 22 nd Annual Alexandria Red Cross Waterfront Festival, Oronoco Bay Park	19 22 nd Annual Alexandria Red Cross Waterfront Festival, Oronoco Bay Park
20 22 nd Annual Alexandria Red Cross Waterfront Festival, Oronoco Bay Park	21	22 6:00 P.M. Alexandria Commission on Persons with Disabilities annual award reception, Vola Lawson Lobby	23	24	25	26
27	28	29 7:00 P.M. Council Second Legislative Session, Council Chambers	30			