

6a ✓  
9-9-03

Reed Winslow  
07/11/2003 09:56 AM

To: Rose Boyd/Alex@Alex, Rich Baier/Alex@Alex, Emily Baker/Alex@Alex  
cc: Kay Mendenhall/Alex@Alex  
Subject: Resignation from Wilson Bridge TF

Rose  
Forwarded is Gerry Lipson's resignation from the WWB Neighborhood Task Force.

Thanks, Reed

----- Forwarded by Reed Winslow/Alex on 07/11/03 09:40 AM -----



<Lojer7747@aol.com>  
07/10/03 07:13 PM

To: <Reed.Winslow@ci.alexandria.va.us>  
cc: <doddhorn@compuserve.com>  
Subject: Resignation from Wilson Bridge TF

Hi, Reed:

You'll recall we met on King Street some weeks back and I indicated I thought I should resign my position as a member of the Task Force because health circumstances have precluded my attendance at meetings for nearly a year, and I saw no likelihood of a change. I also mentioned that I had a candidate to replacement, someone who has regularly attended Task Force meetings since its inception. You suggested that the best way to handle this would be for me to submit my resignation to you via email, along with the name of the person I recommend as my replacement.

Please consider this email my resignation, effective this date, July 10, 2003. I also recommend as my replacement, Mrs. Gayla Horn, of 1416 Roundhouse Lane, Alexandria, VA., 22314. She has been an active contributor to the Old Town Village Condominium Community, and would be an outstanding asset to the Task Force. Attached please find a summary of her background. If you have any questions, please feel free to email me, or to call me at 703-549-4908.

Thank you for your prompt attention to this matter.

Sincerely,

Gerald Lipson



Gayla Horn Resume.dc

66  
9-9-03



Bob Eiffert  
07/16/2003 10:41 AM

To: Rose Boyd/Alex@Alex, Kay Mendenhall/Alex@Alex  
cc: Mildrilyn Davis/Alex@Alex, Marcy Meyer/Alex@Alex  
Subject: AHAC

Below is a letter of resignation we just received from Rob Freedman, a member of the Affordable Housing Advisory Committee.

— Forwarded by Bob Eiffert/Alex on 07/16/2003 10:39 AM —



<rfreedman@realtors.org>  
07/16/2003 10:48 AM

To: <mildrilyn.davis@ci.alexandria.va.us>  
cc: <bob.eiffert@ci.alexandria.va.us>, <marcy.meyer@ci.alexandria.va.us>, <asrose@worldnet.att.net>  
Subject: AHAC

Ms. Mildrilyn Davis  
Director, Housing Division  
City of Alexandria  
301 King St.  
Alexandria, VA 22314  
(703) 838-4000

July 16, 2003

VIA E-MAIL

Dear Mildrilyn:

With this letter I regretfully resign from the Affordable Housing Advisory Committee. It's been a privilege to serve Alexandria these last two years as a member of the committee, and it's been gratifying to work with a group of citizens as dedicated and involved as are its members. Alexandria is fortunate to have citizens committed to the housing needs of its residents, and each member serves the city honorably as a steward of its housing trust fund. The city is also fortunate in the professionalism of its housing division staff, and I want to acknowledge you, Bob, Marcy, Shane, and the others for a job well done. I hope I was able to contribute something to the city's goal of providing affordable housing to its residents, and it would be a pleasure to remain on the committee. But I've accepted new responsibilities at work and with a professional trade organization to which I belong, making it difficult for me to devote the amount of attention to the committee that its mission deserves.

Sincerely,

Robert Freedman

6C  
9-9-03

7819 Stovall Court  
Lorton, Virginia 22079  
July 26, 2003

Ms. Rose Williams Boyd, Executive Secretary for Boards and Commissions  
Citizens Assistance Office  
P.O. Box 178  
Alexandria, Virginia 22312

Dear Ms. Williams Boyd:

I sincerely regret that I must resign my position on the Alexandria Commission on HIV/AIDS. The position I was recently appointed to is designated as an Inova VNA Home Health position. Unfortunately, I am, unexpectedly, no longer employed by Inova VNA Home Health and as such ineligible to serve as their representative.

Should you choose to seek another candidate from Inova VNA Home Health, the correct contact person is Jean Brereton. She can be reached at (703) 916-2800. I know that Frances (Faye) Krizan appreciated her involvement with the commission and she may be willing to extend her stay with the commission, by-laws permitting.

Again, my apologies for the short notice.

Sincerely,

*Peggy L Taylor*

Peggy L. Taylor



6d  
9-9-03



<Sigal.Nissan@FAS.US  
DA.GOV>

07/01/2003 04:38 PM

To: <Linda.Owens@ci.alexandria.va.us>  
cc: <Rose.Boyd@ci.alexandria.va.us>  
Subject: Commission participation

Dear Ms. Owens,

Thank you for the schedule change notification.

I am writing to notify you and the commission that I recently moved to DC and therefore would like to make vacant my seat on the Information Technology Commission.

I have enjoyed serving on the commission and hope to reside again in Alexandria, so that I can continue to serve the city of Alexandria.

Thank you.

Sigal Nissan

Linda.Owens@ci.alexandria.va.us>  
> To: Sigal Nissan/ITP/Fas@Fas,  
  
> mark.feldheim@verizon.net@INTER2@FASNJAU,  
>  
> 07/01/2003 02:55 PM  
> ghagen@acps.k12.va.us@INTER2@FASNJAU,  
  
> ajain@cwconsult.com@INTER2@FASNJAU,  
  
> johnson.maryjo@hq.navy.mil@INTER2@FASNJAU,  
  
> dlantzy.va@netzero.net@INTER2@FASNJAU,  
  
> mmclindon@caconsulting.com@INTER2@FASNJAU,  
  
> pobrien@alexandria.lib.va.us@INTER2@FASNJAU,  
  
> delpepper@aol.com@INTER2@FASNJAU,  
  
> rob@krupicka.com@INTER2@FASNJAU,  
  
> kreed@nvcc.vccs.edu@INTER2@FASNJAU,  
  
> marie\_schuler@cable.comcast.net@INTER2@FASNJAU,  
  
> justin@justin.net@INTER2@FASNJAU,  
  
> savery@erols.com@INTER2@FASNJAU  
>  
> cc:  
> Rose.Boyd@ci.alexandria.va.us@INTER2@FASNJAU,  
> william.Cole@ci.alexandria.va.us@INTER2@FASNJAU,  
  
> Mark.Jinks@ci.alexandria.va.us@INTER2@FASNJAU,

6e  
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9-9-03



"Jmitchell"  
<jmitchell@funside.co  
m>

To: <Kay.Mendenhall@ci.alexandria.va.us>  
cc:  
Subject: ACVA Resignation

09/02/03 03:46 PM

Kathy Callender has resigned her position as ACVA Board of Governors effective immediately. Ms. Callender filled one of the seats designated as National/International Tourism Trade Association.

Thank you for your assistance with this issue.

***Alexandria, The Fun Side of the Potomac***

Jo Anne Mitchell  
President/CEO  
Alexandria Convention & Visitors Association  
421 King Street, Suite 300  
Alexandria, VA 22314  
703-838-4200 x 202  
[JMitchell@FunSide.com](mailto:JMitchell@FunSide.com)

**Come Visit us at [www.FunSide.com](http://www.FunSide.com)**

6e  
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9-9-03



"Jmitchell"  
<jmitchell@funside.co  
m>

09/02/03 04:45 PM

To: <Rose.Boyd@ci.alexandria.va.us>,  
<Kay.Mendenhall@ci.alexandria.va.us>  
cc:  
Subject: ACVA Board Seat

Mary Anne Russell has been elected President of the Alexandria Hotel Association. She has resigned her board seat representing the owner/general manager of a hotel. She is now applying to fill the seat of President of the Alexandria Hotel Association on the ACVA Board of Governors.

***Alexandria, The Fun Side of the Potomac***

Jo Anne Mitchell  
President/CEO  
Alexandria Convention & Visitors Association  
421 King Street, Suite 300  
Alexandria, VA 22314  
703-838-4200 x 202  
[JMitchell@FunSide.com](mailto:JMitchell@FunSide.com)

**Come Visit us at [www.FunSide.com](http://www.FunSide.com)**



*City of Alexandria, Virginia*



**Office of Housing**  
P.O. Box 178, City Hall  
Alexandria, Virginia 22313  
703-838-4990  
Hearing Impaired: 703-838-5056

July 16, 2003



Ms. Rose Williams Boyd  
Executive Secretary of Boards and Commissions  
City Hall Box 4  
Alexandria, Virginia 22314

Dear Rose:

I hereby resign from my appointment as the City of Alexandria's member to the District Home Board and the Northern Virginia Health Center Commission. My resignation will be effective September 8, 2003.

These appointments have traditionally been filled by staff from the Department of Human Services. I was appointed based on my position as Director of the Office of Aging and Adult Services in DHS. When I moved to the Office of Housing, I agreed to continue serving until such time as DHS was able to hire a replacement. Now that MaryAnn Griffin has been hired as the Director of the Office of Aging and Adult Services, DHS will support her nomination to fill the board positions at Birmingham Green.

I have appreciated the opportunity to serve Alexandria on these boards since 1993, first as alternate and then as member. However, I know that MaryAnn will be an outstanding and committed replacement, and she has already begun attending the meetings to be fully prepared when her tenure begins.

Sincerely,

*Robert C. Eiffert*

Robert C. Eiffert, Deputy Director  
Office of Housing

cc: Beverly C. Steele, Interim Director, Department of Human Services  
Mildrilyn Stephens Davis, Director, Office of Housing  
Jack Powers, Director, Division of Community Programs, DHS  
MaryAnn Griffin, Director, Office of Aging and Adult Services, DHS

6g  
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9-9-03



**William Skrabak**  
07/21/03 10:56 AM

To: Kay Mendenhall/Alex@Alex  
cc: Pearline Walden/Alex@Alex  
Subject: RE: EPC adopt a block

William J. Skrabak, Division Chief, Environmental Quality  
Department of Transportation & Environmental Services  
City Hall, Room 3900 (Box 66)  
301 King Street  
Alexandria, Virginia 22314

Phone: 703-519-3400 ext.163 or 703-838-4334  
Fax: 703-519-5941

----- Forwarded by William Skrabak/Alex on 07/21/2003 10:49 AM -----



**Hays Robin E NSSC**  
<**HaysRE@NAVSEA.NA**  
**VY.MIL**>

To: "William.Skrabak@ci.alexandria.va.us"  
<William.Skrabak@ci.alexandria.va.us>  
cc:  
Subject: RE: EPC adopt a block

07/21/2003 10:41 AM

Good morning Bill,

Well, this explains while I still get all the mailings!

On 11 March 2003, I forwarded an email resignation to you, Rose Boyd & Cindy Chambers. I never heard anything else. Here's what was sent:

"Ms. Boyd,

This is to notify you of my resignation from the Environmental Policy Commission. Regretfully, I have not been able to support the Commission as I had hoped when selected over a year ago, so feel it is in everyone's best interest to resign my seat.

If you require more formal notification, please let me know and I will submit this as a letter.

Thank you, Robin E. Hays"

Robin

-----Original Message-----

From: William.Skrabak@ci.alexandria.va.us  
[mailto:William.Skrabak@ci.alexandria.va.us]  
Sent: Monday, July 21, 2003 10:39 AM  
To: Hays Robin E NSSC  
Subject: RE: EPC adopt a block

Kenneth Lawrence Foran

Attorney and Counselor at Law

5001 Seminary Road

Alexandria, Virginia 22311-1920

703-931-8524

FAX: 703-931-8524\*9

EMAIL: FORANLAN@HOTMAIL.COM

Sherwood Building  
Southern Towers

6h  
6m  
9-9-03

Admitted  
Virginia  
District of Columbia  
New York  
Pennsylvania  
North Dakota  
Ohio

Ms. Rose Williams Bagd  
Director

Citizen Assistance Office  
City of Alexandria

City Hall

301 King Street

Alexandria, Virginia 22311



Dear Rose,

I, hereby, resign from my Council  
appointment office as Planning District III  
Member of the Alexandria Parks and Recreation  
Commission, as well as my Council appointment  
office as the Parks and Recreation Commission  
Member of the Alexandria Waterfront Commission.  
Effective at the close of business (5:00 P.M.) this  
day, June 24, 2003.

Mr. Rose William Boyd

-2.-

June 24, 2003

I regret that these resignations are necessary and thank you, much to thank the Mayor and members of the Alexandria City Council who, over the years, have seen fit to appoint and reappoint me to these offices, which have given me much pleasure and satisfaction.

I also wish to thank both you and your staff who, over the years, have been both courteous and helpful.

Sincerely,

William L. Jones



Copy to:

Mayor and Members of City Council  
Clerk, City Council

Judy Horvath, Alexandria Parks and Recreation  
Commission, Chair

Charlotte Hall, Alexandria Waterfront Commission, Chair

6i  
            
9-9-03



<LudGaines@aol.com>  
06/27/2003 01:24 PM

To: <Rose.Boyd@ci.alexandria.va.us>  
cc: <erwagner@comcast.net>, <RichLeibach@aol.com>, <LudGaines@aol.com>  
Subject: Resignation letter

Dear Director Boyd:

Attached please find my letter of resignation from Planning Commission.

Regards,

Ludwig Gaines



PlanningCommissionResignation06-27-C

**Ludwig P. Gaines**

302 Princeton Boulevard  
Alexandria, VA 22314

June 27, 2003

Rose Boyd  
Director  
Office of Citizen Assistance  
301 King Street  
Alexandria, VA 22314-3211

Dear Director Boyd:

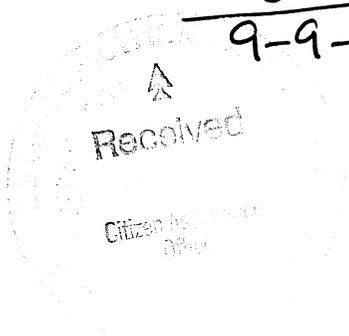
This letter serves as notice of my resignation from the Planning Commission effective immediately. I have appreciated the opportunity to serve the residents of Alexandria on this important commission and am grateful to City Council for their appointment, city staff for all their hard work, and my colleagues on Commission for their commitment and dedication to public service and the public interest. I look forward to taking my many valuable experiences on Commission with me to City Council.

Sincerely,

Ludwig P. Gaines, Esq.

(703) 328-7526 \* [Ludgaines@aol.com](mailto:Ludgaines@aol.com)

6j  
9-9-03



July 1, 2003

Deborah Bombard  
205 W Glendale Avenue  
Alexandria, Virginia 22301

Citizen Assistance Office  
Kathryn Mendenhall  
City Hall  
Alexandria, Virginia 22313

Dear Ms. Mendenhall

I am resigning my position on the Alexandria Public Health Advisory Commission effective July 1, 2003. I have served on the Commission since 1996. It is time to give another citizen with an interest in the public health issues of our city the opportunity to serve. I have enjoyed working with the Alexandria Public Health Department staff, the Mayor and City Council over the years. The City of Alexandria offers a great opportunity for citizens to play an important role in the life and issues of this great city.

Thank you for the opportunity to serve the citizens of the City of Alexandria.

Sincerely

A handwritten signature in cursive script that reads "Deborah Bombard".

Deborah Bombard PA-C

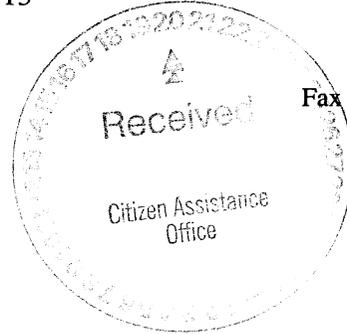


## ARCHIVES & RECORDS MANAGEMENT

Box 178, City Hall  
Alexandria, Virginia 22313



(703) 838-4402



Fax (703) 838-3810

Office of Citizen Assistance  
301 King Street  
Room 1900  
ATTN: Kay Mendenhall

Dear Kay:

Richard Peuser resigned from the Public Records Advisory Commission in October 2002 because he was moving out of the area. We thought he had sent Citizen Assistance a formal letter of resignation—please forgive us for our oversight.

Mr. Peuser's appointment is not scheduled to end until May 14, 2004. Please take the appropriate steps to ensure that this vacancy is advertised.

Sincerely,

Jackie Cohan  
Records Administration & Archivist  
Archives & Records Center  
City of Alexandria, Virginia

61  
9-9-03

*From the desk of  
Candace Lightner*

August 27, 2003

Rose Williams Boyd  
Executive Secretary for  
Business and Commissions  
Citizen Assistance Office  
PO BOX 178  
Alexandria VA 22314



Dear Rose,

*It is with great reluctance that I tender my resignation to the Sisters Cities Committee. I have enjoyed working with everyone including you. Unfortunately, my business is taking up a great deal of time and I feel I can no longer perform the functions of a responsible board member.*

*I wish to thank everyone for giving me the opportunity to meet new people, share some wonderful experiences and learn more about the culture and traditions of our Sister Cities.*

*I have informed Susan Brooks of my decision and offered to continue volunteering when the occasion arises.*

*Best wishes for continued success,*

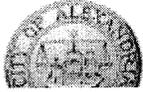
Candace Lightner

1216 Portner Rd

Alexandria, VA 22314

703-683-7958

6N  
9-9-03



**Ron Frazier**

08/06/03 12:44 PM

To: Kay Mendenhall/Alex@Alex  
cc:  
Subject: Toyasha Albert

Toyasha Albert resigned from her position on the Youth Policy Commission. She verbally resigned in a telephone conversation.

Ronald H. Frazier  
Director, Office of Youth Services  
City of Alexandria, VA  
(703) 838-0992 Office  
(703) 836-2531 Fax

6N  
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9-9-03



**Ron Frazier**  
08/25/03 11:11 AM

To: Kay Mendenhall/Alex@Alex  
CC:  
Subject: Re: YPC Meeting Announcement

Please process. We have another YPC vacancy.

Thanks.

Ronald H. Frazier  
Director, Office of Youth Services  
City of Alexandria, VA  
(703) 838-0992 Office  
(703) 836-2531 Fax

----- Forwarded by Ron Frazier/Alex on 08/25/2003 11:10 AM -----



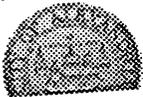
**<RWSenne@aol.com>**  
08/22/2003 07:11 PM

To: <Ron.Frazier@ci.alexandria.va.us>  
CC:  
Subject: Re: YPC Meeting Announcement

Ron,

I regret that I must come off the YPC. I will assume a chairmanship role for the Board of Directors of the Center and both jobs is just too much. I have enjoyed my time on the Commission and working with you. My very best in the future.

Bob Senewald



Ron Frazier  
07/07/03 10:43 AM

To: Kay Mendenhall/Alex@Alex  
cc:  
Subject: Re: YPC

60N.  
9-9-03

We have two vacancies on the YPC: Brian Shearer and Toyasha Albert. Please advertise. Brian's resignation is attached. Toyasha resigned a couple of months ago, but I'm not sure she sent a letter. If you need any additional information, please call me. Thanks!

Ronald H. Frazier  
Director, Office of Youth Services  
City of Alexandria, VA  
(703) 838-0992 Office  
(703) 836-2531 Fax

----- Forwarded by Ron Frazier/Alex on 07/07/03 10:38 AM -----



Brian Shearer  
<brianshearer@comcast.net>  
07/04/03 09:06 PM

To: <Ron.Frazier@ci.alexandria.va.us>  
cc:  
Subject: Re: YPC

Ron:

I have graduated and will be leaving for college in the fall, and therefore will be unable to further fulfill my YPC duties. I apologize for not notifying you earlier, as I was terribly busy at the end of the school year. Thank you for everything and it was a pleasure working with you and all the other YPC members.

Sincerely,

Brian C. Shearer