EXHIBIT NO. 1

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10-28-03

City of Alexandria, Virginia

MEMORANDUM

DATE: OCTOBER 17, 2003

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER PS

SUBJECT: AUTHORIZATION OF RECOMMENDED CAPITAL PROJECT ALLOCATIONS AND PLANNED EXPENDITURES

ISSUE: City Council authorization of the recommended capital project allocations and planned expenditures.

RECOMMENDATION: That City Council authorize the capital project allocations and planned expenditures for the capital projects as detailed in the Capital Improvement Expenditure Summary (Attachment 1).

DISCUSSION: This docket item provides a summary of Capital Improvement Program planned expenditures (Attachment 1). It includes projects reflected in the City's Fiscal Year 2004 Capital Budget, approved by City Council on April 29, 2003 or approved in capital budgets prior to FY 2004 with a CIP budget document page reference in Attachment 1. A project title listing appears below and a detailed summary appears in Attachment 1.

Allocations are recommended for the following projects:

Sewers		
Correction of Infiltration/Inflow	$	6,000,000
Traffic and Rapid Transit		
Bus & Rail Capital Replacement/Improvement (WMATA)	$	4,200,000
Renovation and Maintenance of Existing City Facilities		
Detention Center	$	203,000
Gadsby's Tavern		100,000
Infrastructure Projects		
Network Infrastructure Hardware Upgrades/Replacement	$	120,000
Network Security		50,000

Systems Projects		
Facilities Management System	$	23,000

ATTACHMENT:
Attachment 1 - Capital Improvement Program Planned Expenditures

STAFF:
Mark Jinks, Assistant City Manager
Bruce Johnson, Director, Office of Management and Budget
Alfred Coleman, Budget/Management Analyst, Office of Management and Budget

CAPITAL IMPROVEMENT PROGRAM PLANNED EXPENDITURES **ATTACHMENT 1, PAGE 1**
September 30, 2003 Report, Docketed October 28, 2003

This attachment provides summary information on capital improvement program projects for which work will be initiated and expenditures incurred during the upcoming months. Funding for all of the projects discussed below is included in the City's Approved FY 2004 Capital Improvement Program (CIP) budget or in prior year capital budgets.

Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 013-010 Account No.255200 Sub-object 2121	Sewers (Correction of Infiltration/ Inflow)	$6,000,000	$6,000,000	Page 166 of the City's Approved 2004 CIP Budget Document

This allocation will provide funding for the first phase of the three phase project to rehabilitate and remediate infiltration/inflow (I/I) conditions in older parts of the City's separate sanitary sewer system. During wet weather, infiltration and inflow into older sanitary sewers have created overload conditions causing basement back-ups. This project will identify leaking sewers and connections which allow excessive infiltration and inflow to enter sewers and correct the problem through the repair of the sewers and removal of direct storm water such as downspouts. This allocation will address the first phase of the three phase rehabilitation and rehabilitation project. The first phase will address the Four Mile Run Watershed and will include the relining of deteriorated main sewer lines between manholes; the sealing of most manholes to prevent surface water infiltration through cracks in the pavement around manhole covers and through cracks in the main manhole walls; and point repair which includes the replacement of certain parts of the sewer pipe. The remaining two phases include the Commonwealth Watershed and the Taylor Run Watershed. Each phase will take approximately one year to complete. The first phase is scheduled to begin in January 2004 and continue for approximately eight months.(Fund Source: Bond Proceeds, Cash Capital and Sewer Fees - FY 1997-2003 Funds)

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Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 010-002 Account No.240028 Sub-object 2121	Traffic and Rapid Transit (Bus and Rail Capital Replacement (WMATA))	$4,200,000	$4,200,000 (City:$950,000 State:$3,250,000)	Page 129 of the City's Approved 2004 CIP Budget Document

This allocation will provide funding for the City's share of the expanded Washington Metropolitan Area Transit Authority's (WMATA) capital replacement and improvement program. The WMATA Capital Improvement Program is a six-year funding plan for the implementation of the ten-year Capital Improvement Plan approved by the WMATA Board of Directors in 2002. This program is divided into three sections : the Infrastructure Renewal Program (IRP), the System Access and Capacity Program (SAP), and the System Expansion Program (SEP). These sections include the rehabilitation, replacement, and preventive maintenance of bus and rail infrastructure including fleet vehicles, facilities, track and tunnels, and information technology; the reduction of bus and rail passenger overcrowding and delays through enhancements to the existing system infrastructure; and the expansion of bus and rail service to areas that are currently unserved and under-served. This allocation represents the City's annual planned capital subsidy due quarterly in FY 2004 to WMATA. The Virginia Department of Transportation (VDOT) Six Year Improvement Plan for FY 2004-FY 2009 includes $13.75 million in State Urban Funds for the City of Alexandria's share of the WMATA capital expenditures. The City's overall share of the WMATA six year plan is estimated at $29.6 million. As required by State law, the City must pay from local funds a minimum of $950,000 per year under the "maintenance of effort" requirement. This will total $5.7 million over the six year period.(Fund Source: Cash Capital - FY 2004 Funds ($950,000); State Urban Funds - ($3,250,000))

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Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 005-333 Account No.221035 Sub-object 2121	Renovation and Maintenance of Existing City Facilities (Detention Center (Jail))	$203,000	$203,000	Page 110 of the City's Approved 2004 CIP Budget Document

This allocation will provide funding to address several repair and minor renovation projects at the Detention Center (Jail). These projects will include the replacement of the commercial kitchen floor that has deteriorated and currently does not meet health code standards; the replacement of electronic cell door locks; the reconfiguration of the Records Office to provide for more efficient use of space; and the reglazing and painting of the exterior windows that have lost the proper seal, which will help to minimize the energy loss from the building. These project are scheduled to be executed during the winter and spring of CY 2004.(Fund Source: Cash Capital - FY 2002 & FY 2003 Funds)

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Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 005-003 Account No.221069 Sub-object 2121	Renovation and Maintenance of Existing City Facilities (Gadsby's Tavern)	$100,000	$100,000	Page 96 of the City's Approved 2004 CIP Budget Document

This allocation will provide funding to address several code compliance improvements and urgent repairs required at Gadsby's Tavern. These projects will include railing for the roof parapet (Code requirement); pipeline covering in high traffic areas (Code requirement); installation of an additional heater for the museum in an area currently unheated; miscellaneous work in the kitchen area; repairs to the metal roof which is currently leaking during rain events; repointing of the masonry; and the design work required for these projects. The work required for the Code-compliance improvements and roof repairs will begin in late October 2003 and is scheduled to be completed in November 2003. Interim emergency repairs may be made to the masonry with the full scope of the masonry work to begin in Spring 2004. (Fund Source: Cash Capital - FY 2003 Funds)

Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 015-004 Account No.265447 Sub-object 2121	Infrastructure Projects (Network Infrastructure Hardware Upgrades/Replacement)	$120,000	$120,000	Page 230 of the City's Approved 2004 CIP Budget Document

This allocation will provide funding for the phased replacement and enhancement of the hardware and software required to operate the City's computer network services in a safe and reliable manner. The City has undertaken multiple projects to migrate from providing file and print services using Novell software and servers to a Transmission Control Protocol/Internet Protocol (TCP/IP)-based mix of software and servers using Windows 2000 Active Server software and servers. This allocation will allow for the continuing replacement of servers that are approaching the end of their useful life. This project is scheduled to take place over the fall and winter of 2003 time period. (Fund Source: Cash Capital - FY 2004 Funds)

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Project Number Index Code/ Sub-object	Project Title	Approved Funding Available	Planned Expenditure Amount	Budget Document Page Reference
Project 015-004 Account No.265876 Sub-object 2121	Infrastructure Projects (Network Security)	$50,000	$50,000	Page 235 of the City's Approved 2004 CIP Budget Document

This allocation will provide funding for work and the acquisition of software related to the security of the City's desktop, mobile computers and network services. Network services include wide area networks and local area networks, including the provision of services for Internet connected systems as well as connections to State networks. In addition, connections to the State networks are needed for the Courts, the Public Safety agencies, the Finance Department, the Planning Department, Transportation and Environmental Services, the Real Estate Assessor and Human Services agencies. These funds will provide for the acquisition and installation of computer network communications devices such as software in the form of replacement firewalls, and the hardware in the form of modems, routers and network switches. These improvements will work in conjunction to isolate the City's networks

and data communications from those of the State. These devices ensure that the City-to-State TCP/IP data connections are private and secure the City's wide and local area networks against unauthorized access. The project will be proceed over the fall and winter of 2003 time period. (Fund Source: Cash Capital - FY 2004 Funds)

Project Number Index Code/ Sub-object	**Project Title**	**Approved Funding Available**	**Planned Expenditure Amount**	**Budget Document Page Reference**
Project 015-526 Account No.265250 Sub-object 2121	Systems Projects (Facilities Maintenance System)	$23,000	$23,000	Page 225 of the City's Approved 2004 CIP Budget Document

This allocation will provide funding for six additional seat licenses and the installation of Datastream's Weblink module for the General Services Automated Facilities Maintenance System. Installation of the Weblink module will enable City staff in all departments to enter work order requests directly into the City's automated facilities maintenance system from the City intranet. General Services personnel will need expanded access to the system once the Weblink module has been installed. The additional six licenses will provide that capability. This project is scheduled to be completed by the end of February 2004. (Fund Source: Cash Capital - FY 2004 Funds)

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