

## City of Alexandria, Virginia

## MEMORANDUM

DATE: JANUARY 5, 2005

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: MICHELE R. EVANS, ASSISTANT CITY MANAGER *ME*

SUBJECT: SUBMISSION OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF AGRICULTURE FOR THE AFTER SCHOOL SNACK PROGRAM FOR AT RISK CHILDREN

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**ISSUE:** City Council consideration of a grant award from the United States Department of Agriculture (USDA) for funding from the "After School Snack Program for At Risk Children."

**RECOMMENDATIONS:** That City Council authorize the City Manager to:

- (1) Approve the renewal request to the U.S. Department of Agriculture for monthly reimbursement not to exceed \$174,150 in estimated annual program expenses; and
- (2) Execute all necessary documents that may be required.

**BACKGROUND:** The Department of Recreation, Parks and Cultural Activities offers after school programs at 16 sites throughout the City. These sites meet the criteria established by the Child and Adult Food Program of USDA, in that they are "located in a geographical area served by a school in which 50 percent or more of the enrolled children are eligible for free or reduce priced school meals." In this case, the qualifying schools are the City's two middle schools, which therefore make all 16 Recreation sites eligible. Free snacks are being served to the participants at each site, Monday through Friday excluding school holidays and breaks. In November, staff received oral notification from USDA that funding, which has been provided in the past, will be continued, retroactive to October 2004. Through this program, the City is eligible for a maximum of \$17,415 per month for ten months, with an annual maximum reimbursement of \$174,150. This grant is renewable for two more years.

The Campagna Kids Program has also received reimbursements from this same USDA program for the past four years for its Jefferson-Houston, Lyles Crouch, Maury, Mt. Vernon, Patrick Henry, Samuel Tucker and William Ramsay Elementary after school sites. In addition, the Alexandria City Public Schools participates in a similar USDA Program, and snacks are served to students who participate in their after school clubs at Cora Kelly, Jefferson-Houston, Maury, Mt. Vernon, Samuel Tucker and William Ramsay Elementary Schools.

As with the USDA Summer Food Service Program, the Department will contract with the Alexandria City Public Schools Food Service Department to prepare and deliver snacks to the following after school sites:

| <u>AFTER SCHOOL SITES</u>                            | <u>NUMBER TO BE SERVED</u> |
|--|----------------------------|
| 1. William Ramsay Recreation Center                  | 185                        |
| 2. Cora Kelly Recreation Center                      | 150                        |
| 3. Patrick Henry Recreation Center                   | 140                        |
| 4. John Adams Elementary School                      | 140                        |
| 5. Mt. Vernon Recreation Center                      | 120                        |
| 6. Douglas MacArthur Elementary School               | 90                         |
| 7. Francis Hammond Middle School Power-Up Program    | 90                         |
| 8. Charles Barrett Recreation Center                 | 85                         |
| 9. Nannie J. Lee Recreation Center                   | 85                         |
| 10. Charles Houston Recreation Center                | 75                         |
| 11. George Washington Middle School Power-Up Program | 75                         |
| 12. Jefferson-Houston Elementary School              | 60                         |
| 13. George Mason Elementary School                   | 45                         |
| 14. Maury Elementary School                          | 30                         |
| 15. Lee Center Therapeutic Program                   | 20                         |
| 16. Chinquapin Center Therapeutic Program            | <u>9</u>                   |
|  | Total 1,399                |

**FISCAL IMPACT:** The snacks must be served free of charge in order to receive the \$0.60 cents per meal reimbursement rate from USDA. There is no requirement for the City to provide either cash or an in-kind match for this program, however, the City is responsible for the normal administrative costs associated with this grant. These costs include financial and reporting oversight provided by the administering agency (Department of Recreation, Parks and Cultural Activities), as well as by the Office of Management and Budget and by the Finance Department. It should be noted that the \$174,150 covers the full direct cost of the snacks program. The After School Snack Program for At Risk Children is funded by the USDA through September 2007. A renewal application will be submitted in 2007.

**STAFF:**

Kirk Kincannon, Director, Recreation, Parks and Cultural Activities  
 Deborah Brown Anderson, Division Chief, Recreation, Parks and Cultural Activities  
 Margaret Orlando, Recreation Supervisor IV, Recreation, Parks and Cultural Activities  
 Kendel Taylor, Budget Analyst