

## City of Alexandria, Virginia

## MEMORANDUM

DATE: MARCH 16, 2005

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: APPLICATION FOR A ONE-TIME GRANT FROM VIRGINIA DEPARTMENT OF CRIMINAL JUSTICE SERVICES FOR POLICE EQUIPMENT

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**ISSUE:** City Council consideration of a one-time grant application from the Virginia Department of Criminal Justice Services (DCJS) to be used for police crime analysis equipment.

**RECOMMENDATIONS:** That City Council:

- (1) Approve the grant application in the amount of \$11,284, of which the State share or 75% is \$8,463, and the local share is 25% or \$2,821, to be funded from the Police Department's FY 2006 operating budget; and
- (2) Authorize the City Manager to execute all necessary documents.

**DISCUSSION:** In February 2005, Police staff obtained the online application forms for grants to support Crime Analysis and Criminal Justice System Improvements. The grant funds originated from unspent Byrne Formula and Local Law Enforcement Assistance Grant programs. The purpose of the grant is to fund new projects that result in improved criminal analysis capabilities. The two broad areas of interest are 1) identifying and describing criminal problem areas such as gangs or drugs, and 2) providing quantitative information for law enforcement commanders to base operational strategies. The grant application is due by April 1, 2005. If awarded, the grant begins on July 1, 2005.

The Police Department would use this grant to develop a tactical and intelligence analysis system, which requires two computers with large memory capacity, a scanner, a color printer and new software that builds relationships between people and locations through the analysis of intelligence data. The system would be housed in the Crime Analysis Section, and would improve the Police Department's ability to research, analyze and target drug and gang related activity in the City.

**FISCAL IMPACT:** The total grant requested is \$11,284, of which the DCJS would provide \$8,463 or 75 percent for computers and software. The City share of \$2,821, or 25 percent would be absorbed from the FY 2006 Police Department operating budget. This is a one-time grant award and there are no additional City resources to maintain or replace grant-funded equipment at

the end of its useful life. The estimated fiscal impact of the requested equipment would be \$6,500 for two large capacity computers and peripheral equipment, and \$4,784 for I2 Analyst Notebook software.

**STAFF:**

Charles Samarra, Chief of Police

Michele Evans, Assistant City Manager

Amy Flenniken, Division Chief, Police Fiscal Management

Mary Garrand, Supervisory Crime Analyst, Police Department

Alfred Coleman, Budget/Management Analyst, OMB