

City of Alexandria, Virginia

MEMORANDUM

DATE: OCTOBER 7, 2004
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: PHILIP SUNDERLAND, CITY MANAGER *PS*
SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council:

(1) Adopt the following schedule for consideration of the proposed FY 2006 budget:

Tuesday, March 15, 2005 7:00 p.m.	Work session on CIP, Operations and Revenues Overview
Tuesday, March 29, 2005 7:00 p.m.	Work session, topics to be determined
Monday, April 4, 2005 4:00 p.m.	Public Hearing on the Budget
Monday, April 11, 2005 7:00 p.m.	Work session, topics to be determined
Tuesday, April 19, 2005 7:00 p.m.	Work session on the Budget and Fiscal Affairs Advisory Committee Report
Wednesday, April 20, 2005 7:00 p.m.	Joint work session with the School Board on the Schools' CIP and FY 2006 Operating Budget (date needs to be confirmed by School Board)
Monday, April 25, 2005 7:00 p.m.	Work session on Preliminary Add/Delete List

Monday, May 2, 2005

6:00 p.m.

Work session on finalization of Add/Delete List

7:00 p.m.

Budget and Tax Rate Adoption Special Council Meeting

- (2) Schedule joint work sessions with Council and the School Board - one in early November and one in mid December. Staff will provide Council with potential dates for the November work session at Tuesday's Council meeting. Another work session with the School Board, in December, will be scheduled later; and
- (3) Receive the revised calendar which includes:
- the cancellation of the previously scheduled work session before Council's Tuesday, October 12 legislative meeting. Economic Development will be discussed at Council's retreat on Saturday, November 20;
 - the dedication of the Shipbuilder statue at Waterfront Park on Sunday, October 31 at 12:30 p.m.;
 - the 40th Anniversary Celebration of the Alexandria Economic Opportunities Commission reception in the Vola Lawson Lobby at **5:30 p.m.** before Council's Tuesday, October 26 (**revised time**);
 - the arrival of the Capitol Holiday Tree on **Sunday, November 28** at 1:40 p.m. at the George Washington Masonic Memorial (**revised date**); and
 - a formal dinner to honor the Lord Provost and delegates visiting the City from our Sister City, Dundee, on Saturday, December 4 at 7:00 p.m.(location in Alexandria to be determined).

DISCUSSION: The schedule for consideration of next year's budget (FY 2006) is listed on the previous page. The proposed FY 2006 budget will be presented to Council at its Tuesday, March 8 legislative meeting. I recommend that the public hearing on the proposed budget be held on Monday, April 4 at 4:00 p.m. We will return to Council with topics for the work sessions once the budget is presented to Council.

Council will be receiving an invitation to the dedication of the Shipbuilder Statue at Waterfront Park on Sunday, October 31, at 12:30 p.m.

The City will host a formal dinner to honor the Lord Provost and delegates visiting the City from our Sister City, Dundee, on Saturday, December 4 at 7:00 p.m. at a location in Alexandria yet to be determined. The dinner is to recognize the 30th anniversary of the establishment of our Sister City relationship with Dundee, Scotland.

ATTACHMENT: Council Calendar

STAFF: Michele R. Evans, Assistant City Manager

City Council Schedule - OCTOBER 2004 as of 10-6-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3 Virginia Municipal League Annual Conference, Hilton Alexandria Mark Center, 5000 Seminary Road	4 Virginia Municipal League Annual Conference, Hilton Alexandria Mark Center, 5000 Seminary Road	5 Virginia Municipal League Annual Conference, Hilton Alexandria Mark Center, 5000 Seminary Road	6	7	8	9
10	11 HOLIDAY Columbus Day	12 7:00 P.M. Council First Legislative Session, Council Chambers	13	14	15	16 9:30 A.M. Council Public Hearings, Council Chambers
17	18	19 7:00 P.M. Forum on Emergency Preparedness, Council Chambers	20 9:30 A.M. Kickoff for National Disability Mentoring Day, Vola Lawson Lobby	21 Hold for City Manager Interviews	22 Hold for City Manager Interviews	23 8:30 A.M. 10 th Annual Walk to Fight Breast Cancer, Cameron Run Regional Park
24	25 7:00 P.M. Joint Work Session with Planning Commission on Potomac Yard and King Street Retail Plan, Council work room	26 6:00 P.M. 40 th Anniversary Celebration of the Alexandria Economic Opportunities Commission, Vola Lawson Lobby	27	28	29	30
31 12:30 P.M. Dedication of the Shipbuilder statue, Waterfront Park		7:00 P.M. Council Second Legislative Session, Council Chambers				

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City Council Schedule - NOVEMBER 2004 as of 10-6-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9 6:00 P.M. Senior Services of Alexandria reception, Vola Lawson Lobby 7:00 P.M. Council First Legislative Session, Council Chambers	10	11 Veterans Day	12	13 8:30 A.M. Durant Center renovation dedication, 1605 Cameron Street 9:30 A.M. Council Public Hearing, Council Chambers 6:30 P.M. Animal Welfare League Annual Dinner and Silent Auction, Holiday Inn Hotel and Suites, 625 First Street
14	15	16	17	18	19	20 8:30 A.M. to 4:00 P.M. City Council Retreat, Lee Center Fire Training Rooms 2 and 3
21	22	23 6:00 P.M. Work session with General Assembly Delegation, Council Work Room 7:00 P.M. Council Second Legislative Session, Council Chambers	24	25 HOLIDAY Thanksgiving	26 HOLIDAY 7:00 P.M. Annual Tree Lighting Ceremony, Market Square	27
28 1:40 P.M. Arrival of the Capitol Holiday Tree, George Washington Masonic Memorial	29	30 National League of Cities Congress of Cities Conference, Indianapolis				

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City Council Schedule - DECEMBER 2004 as of 10-6-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 National League of Cites Congress of Cites Conference, Indianapolis	2 National League of Cites Congress of Cites Conference, Indianapolis	3 National League of Cites Congress of Cites Conference, Indianapolis	4 National League of Cites Congress of Cites Conference, Indianapolis 10:30 A.M. Scottish Christmas Walk Parade 7:00 P.M. Council dinner for Dundee delegation
5	6	7 Hanukkah begins at sundown	8	9	10	11
12	13	14 6:00 P.M. NAACP reception, Yola Lawson Lobby 7:00 P.M. Council First Legislative Session, Council Chambers	15	16	17	18 9:30 A.M. Council Public Hearing, Council Chambers
19	20	21	22	23 HOLIDAY Christmas Eve (observed)	24 HOLIDAY Christmas (observed)	25
26	27	28	29	30	31 HOLIDAY New Year's Day (observed)	

City Council Schedule - JANUARY 2005 as of 10-6-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 New Year's Day
2	3	4	5	6	7	8
9	10	11 6:00 P.M. Metropolitan Washington Council of Governments work session and viewing of Smart Growth video, Council work room	12	13	14	15
16	17 HOLIDAY Martin Luther King, Jr. Day (observed)	18	19	20 HOLIDAY Presidential Inauguration Day	21	22 9:30 A.M. Council Public Hearing, Council Chambers
23	24	25 6:00 P.M. Joint work session with ARHHA, Council work room	26	27	28	29
30	31	7:00 P.M. Council Second Legislative Session, Council Chambers				

City Council Schedule - FEBRUARY 2005 as of 10-6-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 VML DAY 6:00 P.M. VML Day dinner, Linden Row Inn, 100 E. Franklin Street, Richmond	4	5
6	7	8 7:00 P.M. Council First Legislative Session, Council Chambers	9	10	11	12 9:30 A.M. Council Public Hearing, Council Chambers
13	14	15	16	17	18	19
20	21 HOLIDAY Presidents' Day 1:00 P.M. George Washington Birthday Parade	22 7:00 P.M. Council Second Legislative Session, Council Chambers	23	24	25	26
27	28					

City Council Schedule - MARCH 2005 as of 10-6-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5 12:30 P.M. St. Patrick's Day Parade
6	7	8 7:00 P.M. Council First Legislative Session, Council Chambers	9	10	11	12 9:30 A.M. Council Public Hearing, Council Chambers
13	14	15	16	17	18	19
20	21	22 7:00 P.M. Council Second Legislative Session, Council Chambers	23	24	25 Good Friday	26
27 Easter	28	29	30	31		

City Council Schedule - APRIL 2005 as of 10-6-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12 7:00 P.M. Council First Legislative Session, Council Chambers	13	14	15	16 9:30 A.M. Council Public Hearing, Council Chambers
17	18	19	20	21	22	23 Passover begins at sunset
24 Passover	25	26 7:00 P.M. Council Second Legislative Session, Council Chambers	27	28	29	30

City Council Schedule - MAY 2005 as of 10-6-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
		10 7:00 P.M. Council First Legislative Session, Council Chambers	11	12	13	14 9:30 A.M. Council Public Hearing, Council Chambers
	16	17	18	19	20	21
22	23	24 7:00 P.M. Council Second Legislative Session, Council Chambers	25	26	27	28
29	30 HOLIDAY Memorial Day	31				

City Council Schedule - JUNE 2005 as of 10-6-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
		14 7:00 P.M. Council First Legislative Session, Council Chambers	15	16	17	18 9:30 A.M. Council Public Hearing, Council Chambers
19	20	21	22	23	24	25
			29	30		
26	27	28 7:00 P.M. Council Second Legislative Session, Council Chambers				