

City of Alexandria, Virginia

MEMORANDUM

DATE: NOVEMBER 5, 2004

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *PS*

SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council:

- (1) schedule its annual work session with the Alexandria Convention and Visitors Association Board at 6 p.m. in the Council workroom before Council's Tuesday, February 8 legislative meeting; and
- (2) receive the revised calendar which includes:
 - a musical performance, "Side by Side" by Sondheim, performed by six students from Dundee, the City's sister city, on Thursday, December 2 at 7:30 p.m. in the Lee Center auditorium;
 - adding the Durant Center as the location of the Monday, December 6 City Council/School Board work session;
 - the Annual Hanukkah Celebration at INOVA Alexandria Hospital on Wednesday, December 8 at 5pm in the Atrium; and
 - the City's 11th Annual Homeownership Fair on Saturday, April 9 from 9:30 a.m. to 1:00 p.m. (location to be determined).

DISCUSSION: Council has an annual work session with the Alexandria Convention and Visitors Association to discuss its accomplishments and the plans for the upcoming year. I recommend that the work session be set at 6 p.m. before Council's Tuesday, February 8 legislative meeting.

A delegation from our sister city Dundee, Scotland will be visiting the City during the week of the Scottish Christmas Walk. This year a musical group will provide entertainment at the Lee Center on Thursday, December 2.

ATTACHMENT: Council Calendar

STAFF: Michele R. Evans, Assistant City Manager

City Council Schedule - NOVEMBER 2004 as of 11-5-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
		9 6:00 P.M. Senior Services of Alexandria reception, Vola Lawson Lobby 7:00 P.M. Council First Legislative Session, Council Chambers	10	11 Veterans Day	12	13 8:30 A.M. Durant Center renovation dedication, 1605 Cameron Street 9:30 A.M. Council Public Hearing, Council Chambers 6:30 P.M. Animal Welfare League Annual Dinner and Silent Auction, Holiday Inn Hotel and Suites, 625 First Street
14	15	16	17	18	19	20 8:30 A.M. to 4:00 P.M. City Council Retreat, Lee Center Fire Training Rooms 2 and 3
		23 6:00 P.M. Work session with General Assembly Delegation, Council Work Room 7:00 P.M. Council Second Legislative Session, Council Chambers	24	25 HOLIDAY Thanksgiving	26 HOLIDAY 7:00 P.M. Annual Tree Lighting Ceremony, Market Square	27
21	22					
28 1:40 P.M. Arrival of the Capitol Holiday Tree, George Washington Masonic Memorial	29	30 National League of Cities Congress of Cities Conference, Indianapolis				

City Council Schedule - DECEMBER 2004 as of 11-5-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 National League of Cities Congress of Cities Conference, Indianapolis	2 National League of Cities Congress of Cities Conference, Indianapolis 7:30 P.M. Musical Performance by Dundee students, Lee Center auditorium, 1108 Jefferson Street	3 National League of Cities Congress of Cities Conference, Indianapolis	4 National League of Cities Congress of Cities Conference, Indianapolis 10:30 A.M. Scottish Christmas Walk Parade 7:00 P.M. Council dinner for Dundee delegation, Hilton Alexandria Old Town, 1767 King Street, Sovereign Room
	6 7:00 P.M. Joint City Council/School Board Work Session, Oswald Durant Center multi-purpose room, 1605 Cameron Street	7 4:00 P.M. Open House and Dedication of Health Department and West End Clubhouse, 4480 King Street Hanukkah begins at sundown	8 5:00 P.M. Annual Hanukkah Celebration, INOVA Alexandria Hospital Atrium	9	10	11
12	13	14 6:00 P.M. NAACP reception, Vola Lawson Lobby 7:00 P.M. Council First Legislative Session, Council Chambers	15	16	17	18 9:30 A.M. Council Public Hearing, Council Chambers
19	20	21	22	23 HOLIDAY Christmas Eve (observed)	24 HOLIDAY Christmas (observed)	25
26	27	28	29	30	31 HOLIDAY New Year's Day (observed)	

City Council Schedule - JANUARY 2005 as of 11-5-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 New Year's Day
2	3	4	5	6	7	8
9	10	11 6:00 P.M. Metropolitan Washington Council of Governments work session and viewing of Smart Growth video, Council work room	12	13	14	15
		7:00 P.M. Council First Legislative Session, Council Chambers				
16	17 HOLIDAY Martin Luther King, Jr. Day (observed)	18	19	20 HOLIDAY Presidential Inauguration Day	21	22 9:30 A.M. Council Public Hearing, Council Chambers
23	24	25 6:00 P.M. Joint work session with ARHA, Council work room	26	27	28	29
		7:00 P.M. Council Second Legislative Session, Council Chambers				
30	31					

City Council Schedule - FEBRUARY 2005 as of 11-5-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 Virginia Municipal League Day 6:00 P.M. V.M.L. Day dinner, Linden Row Inn, 100 E. Franklin Street, Richmond	4	5
6	7	8 7:00 P.M. Council First Legislative Session, Council Chambers	9	10	11	12 9:30 A.M. Council Public Hearing, Council Chambers
13	14	15	16	17	18	19
20	21 HOLIDAY Presidents' Day 1:00 P.M. George Washington Birthday Parade	22 7:00 P.M. Council Second Legislative Session, Council Chambers	23	24	25	26
27	28					

City Council Schedule - MARCH 2005 as of 11-5-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5 12:30 P.M. St. Patrick's Day Parade
6	7	8 7:00 P.M. Council First Legislative Session, Council Chambers	9	10	11	12 9:30 A.M. Council Public Hearing, Council Chambers
13	14	15 7:00 P.M. Budget Work Session Council Workroom	16	17	18	19
20	21	22 7:00 P.M. Council Second Legislative Session, Council Chambers	23	24	25 Good Friday	26
27 Easter	28	29 7:00 P.M. Budget Work Session Council Workroom	30	31		

City Council Schedule - APRIL 2005 as of 11-5-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 4:00 P.M. Budget Public Hearing Council Chamber	5	6	7	8	9 9:30 A.M. Annual Homeownership Fair, location TBD
10	11 7:00 P.M. Budget Work Session Council Workroom	12 7:00 P.M. Council First Legislative Session, Council Chambers	13	14	15	16 9:30 A.M. Council Public Hearing, Council Chambers
17	18	19 7:00 P.M. Budget Work Session on BFAAC Report Council Workroom	20 7:00 P.M. Joint Budget Work Session with School Board on School CIP and Operating Budget	21	22	23 Passover begins at sunset
24 Passover	25 7:00 P.M. Budget Work Session On Preliminary Add/Delete List Council Workroom	26 7:00 P.M. Council Second Legislative Session, Council Chambers	27	28	29	30

City Council Schedule - MAY 2005 as of 11-5-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 6:00 P. M. Budget Work Session Workroom 7:00 P.M. Budget Adoption Council Chamber	3	4	5	6	7
8	9	10 7:00 P.M. Council First Legislative Session, Council Chambers	11	12	13	14 9:30 A.M. Council Public Hearing, Council Chambers
15	16	17	18	19	20	21
22	23	24 7:00 P.M. Council Second Legislative Session, Council Chambers	25	26	27	28
29	30 HOLIDAY Memorial Day	31				

City Council Schedule - JUNE 2005 as of 11-5-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 7:00 P.M. Council First Legislative Session, Council Chambers	15	16	17	18 9:30 A.M. Council Public Hearing, Council Chambers
19	20	21	22	23	24	25
26	27	28 7:00 P.M. Council Second Legislative Session, Council Chambers	29	30		