

MEMORANDUM

DATE: APRIL 4, 2006  
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL  
FROM: JAMES K. HARTMANN, CITY MANAGER *J*  
SUBJECT: SUPPLEMENTAL APPROPRIATION ORDINANCE FOR THE SUPPORT OF  
THE CITY GOVERNMENT FOR FY 2006

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**ISSUE:** Consideration of a Supplemental Appropriation Ordinance for the support of the City government for Fiscal Year (FY) 2006.

**RECOMMENDATION:** That City Council pass this proposed Ordinance (Attachment 1) on first reading and schedule it for public hearing, second reading and final passage on April 22, 2006.

**DISCUSSION:** The Ordinance includes the appropriation of grant revenue accepted or adjusted by the City in FY 2006, but not yet appropriated to the Special Revenue Fund. Included in the proposed appropriation are the following:

- Housing program revenue of \$1,235,515 for various federal housing programs.
- Grants in the amount of \$1,092,955 from the Virginia Department of Social Services for Foster Care Administration and Aid for Dependent Children (AFDC) Foster Care. These grants are for additional money beyond what was included originally in the City's FY 2006 budget.
- Other smaller grant increase or decrease adjustments for 39 other City grant programs totaling \$1,289,253.

A complete listing of all the grants is included as Attachment 2 and totals \$3,617,723.

**FISCAL IMPACT:** The Ordinance appropriates a total of \$3,617,723 of grant revenue authorized and adjusted, but not yet appropriated in FY 2006 to the Special Revenue Fund. This appropriation ordinance has no effect on General Fund revenues.

**ATTACHMENTS:**

Attachment 1 - Ordinance to Amend Fiscal Year 2006 Operating Budget  
Attachment 2 - Listing of Fiscal Year 2006 Grant Authorization and Adjustments

**STAFF:**

Mark Jinks, Deputy City Manager  
D. A. Neckel, Director of Finance  
Bruce Johnson, Director, Office of Management and Budget

Introduction and first reading: 04/11/06  
Public hearing: 04/22/06  
Second reading and enactment: 04/22/06

INFORMATION ON PROPOSED ORDINANCE

Title

AN ORDINANCE making supplemental appropriations for the support of the government of the City of Alexandria, Virginia, for fiscal year 2006.

Summary

The proposed ordinance appropriates supplemental funds for the operation of the city government in fiscal year 2006.

Sponsor

Staff

Daniel A. Neckel, Director of Finance  
Ignacio B. Pessoa, City Attorney  
Roderick B. Williams, Assistant City Attorney

Authority

§ 2.02(c), Alexandria City Charter

Estimated Costs of Implementation

None

Attachments in Addition to Proposed Ordinance and its Attachments (if any)

None

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE making supplemental appropriations for the support of the government of the City of Alexandria, Virginia, for fiscal year 2006.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

**Section 1.** That the Council of the City of Alexandria, Virginia, does hereby make provision for and appropriate to the funds hereafter named the amounts hereafter stated that are required to defray certain expenditures and liabilities of the city for fiscal year 2006, the source of such amount being external grant awards for which revenues were authorized and adjusted after July 1, 2005, but not appropriated, and further that the Council does hereby allocate the amount so appropriated to the several city departments for fiscal year 2006, as follows:

**SPECIAL REVENUE FUND**

**ESTIMATED REVENUE:**

Office on Women	\$ 2,022
Commonwealth Attorney	<6,071>
Fire	60,198
Police	666,130
Housing	1,210,953
Human Services	1,683,086
Recreation	1,405
Total Estimated Revenue	<u>\$ 3,617,723</u>

**APPROPRIATION:**

Office on Women	\$ 2,022
Commonwealth Attorney	<6,071>
Fire	60,198
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Recreation	1,405
Total Appropriations	<u>\$ 3,617,723</u>

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**Section 2.** That this ordinance shall become effective upon the date and time at the time of its final passage.

WILLIAM D. EUILLE  
Mayor

Introduction: 4/11/06  
First Reading: 4/11/06  
Publication:  
Public Hearing:  
Second Reading:  
Final Passage:

Supplemental Appropriations Ordinance  
 Listing of Fiscal Year 2005 City of Alexandria Grant Adjustments  
 April , 2006

<u>TITLE/DESCRIPTION</u>	<u>GRANTOR AGENCY</u>	<u>COMMENTS</u>	<u>AMOUNT</u>
<u>OFFICE ON WOMEN</u>			
V-Stop Sexual Assault Response and Awareness Program (SARA)	VA Department of Criminal Justice Services	Actual award amount less than original budget estimate by the amount shown in the next column.	(\$18,478)
Healthy Marriage and Stable Families Initiative	VA Department of Social Services	This grant was approved by Council on October 11, 2005, item number 15.	\$20,500
<u>COMMONWEALTH'S ATTORNEY</u>			
Domestic Violence Intervention Program	VA Department of Criminal Justice Services	Actual award less than original budget estimate by the amount shown in the next column.	(\$6,071)
<u>FIRE</u>			
Fire Program Incident Reporting System	VA Department of Fire Programs	Continuation of annual grant first received in FY 2005.	\$1,000
EMS Two-For-Life	VA Department of Emergency Management	Actual award more than original budget estimate by the amount shown in the next column.	\$59,198
<u>POLICE</u>			
Community Oriented Policing Services (COPS) Program	US Department of Justice	Actual award less than original budget estimate by the amount shown in the next column.	(\$52,680)

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Supplemental Appropriations Ordinance  
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 April , 2006

<u>TITLE/DESCRIPTION</u>	<u>GRANTOR AGENCY</u>	<u>COMMENTS</u>	<u>AMOUNT</u>
Advanced Generation Interoperability for Law Enforcement (AGILE 06)	National Institute of Justice	Actual award more than original budget estimate by the amount shown in the next column.	\$23,552
Law Enforcement Terrorism Protection Program (LETPP)	VA Department of Criminal Justice Services	This grant was approved by Council on December 13, 2005, item number 11.	\$300,601
Community Oriented Policing Services (COPS) Program	US Department of Justice	This grant was approved by Council on May 25, 2005, item number 10.	\$394,657
<u>HOUSING</u>			
6 Moderate Income Home Ownership	Program Income	Actual program income more than original budget estimate by the amount in the next column.	\$415,492
Housing Trust Fund	Program Income	Actual program income more than original budget estimate by the amount in the next column.	\$248,806
Non-federal Housing Program	Program Income	Actual program income more than original budget estimate by the amount in the next column.	\$1,020
HOME Homeownership Assistance Loans	Program Income	Actual program income more than original budget estimate by the amount in the next column.	\$134,280
HOME Rehabilitation Loans	Program Income	Actual program income more than original budget estimate by the amount in the next column.	\$113,074
CDBG Homeownership Assistance Loan Program	Program Income	Actual program income more than original budget estimate by the amount in the next column.	\$152,199
CDBG Rehabilitation 0% Loan	Program Income	Actual program income more than original budget estimate by the amount in the next column.	\$138,082

<u>TITLE/DESCRIPTION</u>	<u>GRANTOR AGENCY</u>	<u>COMMENTS</u>	<u>AMOUNT</u>
HOME Sheltered Homes - Fayette Street	Program Income	Actual program income more than original budget estimate by the amount in the next column.	\$8,000
<u>HUMAN SERVICES</u>			
Child Welfare Administration	VA Department of Social Services	Program monies moved to other programs within the department. Monies placed where they can better serve the needs of clients.	(\$406,598)
Auxiliary Grants - Aged	VA Department of Social Services	Program monies moved to other programs within the department. Monies placed where they can better serve the needs of clients.	(\$35,000)
7 Auxiliary Grants - Disabled	VA Department of Social Services	Program monies moved to other programs within the department. Monies placed where they can better serve the needs of clients.	\$35,000
Foster Care IV-E	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column. This program is mandated and is 100% reimbursed.	\$754,955
Welfare Adoption Subsidy	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column. This program is mandated and is 100% reimbursed.	\$314,662
General Relief	VA Department of Social Services	Actual grant award less than original budget estimate by the amount shown in the next column.	(\$23,868)
Welfare Special Needs Adoption	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column. This program is mandated and is 100% reimbursed.	\$102,257
Welfare Refugee Resettlement	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column. This program is mandated and is 100% reimbursed.	\$2,000

Supplemental Appropriations Ordinance  
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 April , 2006

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<u>TITLE/DESCRIPTION</u>	<u>GRANTOR AGENCY</u>	<u>COMMENTS</u>	<u>AMOUNT</u>
TANF/VIEW Child Care	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column. This program is mandated and is 100% reimbursed.	\$237,683
Foster Care IV-E Administration	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column. This program is mandated and is 100% reimbursed.	\$338,000
Foster Parent Training	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$25,923
Adult Protective Services	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$500
Program Improvement	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$138,863
Virginia Preschool Initiative	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$14,040
Child Assessment Center for Treatment and Health (CATCH)	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$195,568
Adult Day Health Care Services	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$7,822
Transportation - General Assembly	VA Department of Social Services	Actual grant award less than original budget estimate by the amount shown in the next column.	(\$10,157)
Home Delivered Meals	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$3,654
Shelter Support Grant	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$19,500

Supplemental Appropriations Ordinance  
 Listing of Fiscal Year 2005 City of Alexandria Grant Adjustments  
 April , 2006

<u>TITLE/DESCRIPTION</u>	<u>GRANTOR AGENCY</u>	<u>COMMENTS</u>	<u>AMOUNT</u>
TANF - Emergency Assistance	VA Department of Social Services	Actual grant award less than original budget estimate by the amount shown in the next column.	(\$535)
Congregate Meals	VA Department of Social Services	Actual grant award less than original budget estimate by the amount shown in the next column.	(\$760)
Home Delivered Meals	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$1,697
Title IIIB Long Term Care	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$4,273
Title IIIE Family Care Giver	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$16,101
Employment Advancement Project	Virginia Employment Commission	Actual grant award less than original budget estimate by the amount shown in the next column.	(\$50,000)
WIA Youth Out Of School	Virginia Employment Commission	Actual grant award less than original budget estimate by the amount shown in the next column.	(\$30,000)
Transitional Planning	US Department of Housing and Urban Development	Actual grant award more than original budget estimate by the amount shown in the next column.	\$24,562
Federal Shelter Grant	US Department of Housing and Urban Development	Actual grant award more than original budget estimate by the amount shown in the next column.	\$2,589
CSBG Supplemental	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$4,061
CSBG Basic	VA Department of Social Services	Actual grant award less than original budget estimate by the amount shown in the next column.	(\$3,706)

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Supplemental Appropriations Ordinance  
Listing of Fiscal Year 2005 City of Alexandria Grant Adjustments  
April , 2006

<u>TITLE/DESCRIPTION</u>	<u>GRANTOR AGENCY</u>	<u>COMMENTS</u>	<u>AMOUNT</u>
<u>RECREATION</u>			
Litter Prevention and Recycling	VA Department of Environmental Quality	Actual grant award more than original budget estimate by the amount shown in the next column.	\$6,590
West End Transportation Program	U.S. Department of Transportation	Actual grant award less than original budget estimate by the amount shown in the next column.	(\$5,185)
TOTAL GRANT ADJUSTMENTS			<u>\$3,617,723</u>

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ORDINANCE NO. 4440

AN ORDINANCE making supplemental appropriations for the support of the government of the City of Alexandria, Virginia, for fiscal year 2006.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

**Section 1.** That the Council of the City of Alexandria, Virginia, does hereby make provision for and appropriate to the funds hereafter named the amounts hereafter stated that is required to defray certain expenditures and liabilities of the city for fiscal year 2006, the source of such amount being external grant awards for which revenues were authorized and adjusted after July 1, 2005, but not appropriated, and further that the Council does hereby allot the amount so appropriated to the several city departments for fiscal year 2006, as follows:

**SPECIAL REVENUE FUND**

**ESTIMATED REVENUE:**

Office on Women	\$ 2,022
Commonwealth Attorney	<6,071>
Fire	60,198
Police	666,130
Housing	1,210,953
Human Services	1,683,086
Recreation	<u>1,405</u>
Total Estimated Revenue	<u>\$ 3,617,723</u>

**APPROPRIATION:**

Office on Women	\$ 2,022
Commonwealth Attorney	<6,071>
Fire	60,198
Police	666,130
Housing	1,210,953
Human Services	1,683,086
Recreation	<u>1,405</u>
Total Appropriations	<u>\$ 3,617,723</u>

**Section 2.** That this ordinance shall become effective upon the date and time at the time of its final passage.

WILLIAM D. EUILLE  
Mayor

Final Passage: April 22, 2006

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4-22-06

City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 20, 2006  
TO: COUNCILMAN PAUL SMEDBERG  
FROM: JAMES K. HARTMANN, CITY MANAGER   
SUBJECT: CLARIFICATION OF COMMENT IN SUPPLEMENTAL APPROPRIATION  
ORDINANCE, APRIL 22 PUBLIC HEARING DOCKET ITEM NUMBER 11

The following is in response to your oral question concerning the language used to describe a transfer of funds on the Supplemental Appropriations Ordinance (Attachment 1) to be considered at the April 22 public hearing (docket item # 11). On page 7 of that docket item, under the Human Services Department adjustments, there is \$406,598 proposed to be moved from the Child Welfare Administration cost center in the City's accounting system (Organizational Cost Account or "OCA") to several other OCAs with the language "*Program monies moved to other programs within the Department. Monies placed where they can better serve the needs of clients.*" The monies are proposed to be moved to take advantage of additional State and federal revenues available for "draw down," and to place the funds in an appropriate OCA for grant accounting purposes.

In order to "draw down" additional State or federal revenues, General Fund monies located in the Department of Human Services budget are proposed to be transferred from a centrally located Child Welfare Administration OCA to the actual program OCA. This can happen from time to time as different funding sources make themselves available to DHS, and as caseload and client demands vary during the year from one program to the next. In most cases, DHS tries its best to budget the monies where needed (in the programmatic OCA) at the beginning of each fiscal year.

When the FY 2006 budget was approved, the new Child Assessment and Treatment Health Center did not exist and neither did the OCA to account for its expenses. The OCA has since been established and the funds need to be transferred. The \$406,598 movement from the child Welfare Administration OCA consists of the following:

\$169,000      Move existing staff costs of staff who handle Title IV-E caseloads to enable the Department to draw down an additional \$169,000 in federal revenue. This action gave the City a better match ratio by changing the funding of existing DHS staff to another grant source.

- \$ 27,773 Draw down an additional \$111,091 in federal revenue to support the Program Improvement Plan, a State initiative to support improvement activities for foster children. This action gave the City an additional \$111,091 in funds at no City cost, as the State required 20% local match was covered by providing \$27,773 in already locally funded existing DHS staff costs.
- \$ 14,258 Draw down an additional \$11,665 in Foster Parent Training Funds for foster parent training activities.
- \$195,567 Move previously approved DHS staff costs and other related costs for the new Child Assessment and Treatment Health Center to a newly created OCA so these funds can be tracked separately.
- \$406,598 Total funds proposed to be transferred from Child Welfare Administration OCA.

Finally, the supplemental docket item also proposed a transfer of \$35,000 in budget authority in the Auxillary Grant program from the "Aged" category to the "Disabled" category. This change was undertaken as a reflection of changes in client costs and caseload in this program compared to the DHS original budget.

Attachment

cc: The Honorable Mayor and Members of City Council

## MEMORANDUM

DATE: APRIL 4, 2006

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER *J*

SUBJECT: SUPPLEMENTAL APPROPRIATION ORDINANCE FOR THE SUPPORT OF THE CITY GOVERNMENT FOR FY 2006

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**ISSUE:** Consideration of a Supplemental Appropriation Ordinance for the support of the City government for Fiscal Year (FY) 2006.

**RECOMMENDATION:** That City Council pass this proposed Ordinance (Attachment 1) on first reading and schedule it for public hearing, second reading and final passage on April 22, 2006.

**DISCUSSION:** The Ordinance includes the appropriation of grant revenue accepted or adjusted by the City in FY 2006, but not yet appropriated to the Special Revenue Fund. Included in the proposed appropriation are the following:

- Housing program revenue of \$1,235,515 for various federal housing programs.
- Grants in the amount of \$1,092,955 from the Virginia Department of Social Services for Foster Care Administration and Aid for Dependent Children (AFDC) Foster Care. These grants are for additional money beyond what was included originally in the City's FY 2006 budget.
- Other smaller grant increase or decrease adjustments for 39 other City grant programs totaling \$1,289,253.

A complete listing of all the grants is included as Attachment 2 and totals \$3,617,723.

**FISCAL IMPACT:** The Ordinance appropriates a total of \$3,617,723 of grant revenue authorized and adjusted, but not yet appropriated in FY 2006 to the Special Revenue Fund. This appropriation ordinance has no effect on General Fund revenues.

**ATTACHMENTS:**

Attachment 1 - Ordinance to Amend Fiscal Year 2006 Operating Budget  
Attachment 2 - Listing of Fiscal Year 2006 Grant Authorization and Adjustments

**STAFF:**

Mark Jinks, Deputy City Manager  
D. A. Neckel, Director of Finance  
Bruce Johnson, Director, Office of Management and Budget

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Introduction and first reading: 04/11/06  
Public hearing: 04/22/06  
Second reading and enactment: 04/22/06

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Title

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Summary

The proposed ordinance appropriates supplemental funds for the operation of the city government in fiscal year 2006.

Sponsor

Staff

Daniel A. Neckel, Director of Finance  
Ignacio B. Pessoa, City Attorney  
Roderick B. Williams, Assistant City Attorney

Authority

§ 2.02(c), Alexandria City Charter

Estimated Costs of Implementation

None

Attachments in Addition to Proposed Ordinance and its Attachments (if any)

None

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**SPECIAL REVENUE FUND**

**ESTIMATED REVENUE:**

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**APPROPRIATION:**

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**Section 2.** That this ordinance shall become effective upon the date and time at the time of its final passage.

WILLIAM D. EUILLE  
Mayor

Introduction: 4/11/06  
First Reading: 4/11/06  
Publication:  
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Supplemental Appropriations Ordinance  
 Listing of Fiscal Year 2005 City of Alexandria Grant Adjustments  
 April , 2006

<u>TITLE/DESCRIPTION</u>	<u>GRANTOR AGENCY</u>	<u>COMMENTS</u>	<u>AMOUNT</u>
<u>OFFICE ON WOMEN</u>			
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<u>COMMONWEALTH'S ATTORNEY</u>			
Domestic Violence Intervention Program	VA Department of Criminal Justice Services	Actual award less than original budget estimate by the amount shown in the next column.	(\$6,071)
<u>FIRE</u>			
Fire Program Incident Reporting System	VA Department of Fire Programs	Continuation of annual grant first received in FY 2005.	\$1,000
EMS Two-For-Life	VA Department of Emergency Management	Actual award more than original budget estimate by the amount shown in the next column.	\$59,198
<u>POLICE</u>			
Community Oriented Policing Services (COPS) Program	US Department of Justice	Actual award less than original budget estimate by the amount shown in the next column.	(\$52,680)

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Foster Parent Training	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$25,923
Adult Protective Services	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$500
Program Improvement	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$138,863
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Congregate Meals	VA Department of Social Services	Actual grant award less than original budget estimate by the amount shown in the next column.	(\$760)
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Title IIIE Family Care Giver	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$16,101
Employment Advancement Project	Virginia Employment Commission	Actual grant award less than original budget estimate by the amount shown in the next column.	(\$50,000)
WIA Youth Out Of School	Virginia Employment Commission	Actual grant award less than original budget estimate by the amount shown in the next column.	(\$30,000)
Transitional Planning	US Department of Housing and Urban Development	Actual grant award more than original budget estimate by the amount shown in the next column.	\$24,562
Federal Shelter Grant	US Department of Housing and Urban Development	Actual grant award more than original budget estimate by the amount shown in the next column.	\$2,589
CSBG Supplemental	VA Department of Social Services	Actual grant award more than original budget estimate by the amount shown in the next column.	\$4,061
CSBG Basic	VA Department of Social Services	Actual grant award less than original budget estimate by the amount shown in the next column.	(\$3,706)

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Supplemental Appropriations Ordinance  
Listing of Fiscal Year 2005 City of Alexandria Grant Adjustments  
April , 2006

<u>TITLE/DESCRIPTION</u>	<u>GRANTOR AGENCY</u>	<u>COMMENTS</u>	<u>AMOUNT</u>
<u>RECREATION</u>			
Litter Prevention and Recycling	VA Department of Environmental Quality	Actual grant award more than original budget estimate by the amount shown in the next column.	\$6,590
West End Transportation Program	U.S. Department of Transportation	Actual grant award less than original budget estimate by the amount shown in the next column.	(\$5,185)
		TOTAL GRANT ADJUSTMENTS	<u>\$3,617,723</u>

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