

City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 13, 2007

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: CONSIDERATION OF AUTHORIZATION OF RECOMMENDED CAPITAL PROJECT ALLOCATIONS AND PLANNED EXPENDITURES

ISSUE: City Council authorization of the recommended capital project allocations and planned expenditures.

RECOMMENDATION: That City Council authorize the capital project allocations and planned expenditures for the capital projects as detailed in the Capital Improvement Expenditure Summary (Attachment).

DISCUSSION: This docket item provides a summary of Capital Improvement Program planned expenditures (Attachment). It includes projects reflected in the City's Fiscal Year 2007 Capital Budget, approved by City Council on April 24, 2006 or approved in capital budgets prior to FY 2007 with a CIP budget document page reference in the Attachment. A project title listing appears on the next page and a detailed summary appears in the Attachment.

Allocations are recommended for the following projects:

Recreation & Parks

Open Space Land Acquisition	\$	1,000,000
Athletic Field Improvements (artificial turf-Minnie Howard)		100,000

Public Buildings

Safe Haven Facility (renovation)	\$	645,000
MH/MR/SA Residential Facilities		77,500

Infrastructure Projects

Network Infrastructure Hardware Upgrades/Replacement (archiving software and hardware)	\$	168,100
Application Deployment Management (remote access software)		50,000

ATTACHMENT: Capital Improvement Program Planned Expenditures

STAFF:

Mark Jinks, Deputy City Manager

Bruce Johnson, Director, Office of Management and Budget

Liz Wheel, Budget/Management Analyst, Office of Management and Budget

This attachment provides summary information on capital improvement program projects for which work will be initiated and expenditures incurred during the upcoming months. Except as noted, funding for all of the projects discussed below is included in the City's Approved FY 2007 Capital Improvement Program (CIP) budget or in prior year capital budgets.

PROJECT NUMBER	INDEX CODE/ SUB-OBJECT	PROJECT TITLE	REQUESTED ALLOCATION	CIP PAGE NUMBER
004-201	215600-2121	Recreation & Parks (Open Space Land Acquisition)	\$1,000,000 (Funding Source: Cash Capital-FY 2007 Funds)	p. 108
<ul style="list-style-type: none"> ○ This allocation will provide funding for the \$385,000 cost related to the acquisition of 48 South Early Street including its de-construction (i.e., recycling as much of the building as feasible), as well as the de-construction of the recently purchased 210 Strand Street, including the general clean up of the property's open space and river frontage. This allocation of funds will also provide funds related to additional potential open space acquisitions. 				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
 March 31, 2007 Report, Docketed April 24, 2007**

PROJECT NUMBER	INDEX CODE/ SUB-OBJECT	PROJECT TITLE	REQUESTED ALLOCATION	CIP PAGE NUMBER
004-012	215491-2121	Recreation & Parks (Athletic Field Improvements)	\$100,000 (Funding Source: Cash Capital-FY 2007 Funds)	p.115

This allocation will provide funding for the installation of artificial turf at the Minnie Howard Field.

- The limited number of athletic fields in the City, drainage issues on many of the sites, and high demand for field time by residents create a serious shortage of playable field time.
- In an effort to improve the condition and the amount of “play-time” on the City’s fields, the Department of Recreation, Parks, and Cultural Activities has designed a synthetic field installation schedule.
- Minnie Howard is the first site on the list to receive the new field.
- This allocation, combined with existing funds in the account (\$334,000), monies transferred from other project accounts (\$271,000), and FY 2008 funds (\$162,000) will be used to fund the accepted bid for the project (\$0.87 million).
- Construction of the field is expected to start in Spring 2007 and the field will be ready for play in the Fall 2007.

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PROJECT NUMBER	INDEX CODE/ SUB-OBJECT	PROJECT TITLE	REQUESTED ALLOCATION	CIP PAGE NUMBER
005-356	220788-2121	Public Buildings (Safe Haven Facility)	\$645,000 (Funding Source: Cash Capital-FY 2005 Funds)	p. 144

This allocation will provide partial funding for architectural and engineering, legal, and construction services for the renovation of the Safe Haven Facility at 115 North Patrick Street.

- This renovation will allow the Department of MH/MR/SA to operate a Safe Haven program on the site, serving up to 12 men and women who are chronically homeless.
- On March 6, 2007, the Planning Commission held a public hearing on the SUP application, and voted unanimously to recommend approval to City Council.
- After a public hearing on March 17, 2007, City Council voted unanimously to approve the SUP.
- It is expected that interior demolition will begin in June 2007, with occupancy expected by the end of calendar year 2008.
- This \$645,000 allocation is part of the estimated \$1.8 million total estimated project cost. The balance of these funds are programmed in the FY 2008 CIP including \$0.8 million in reserved and saved MH/MR/SA funds (see page 52 of the FY 2008-FY 2013 proposed CIP).

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PROJECT NUMBER	INDEX CODE/ SUB-OBJECT	PROJECT TITLE	REQUESTED ALLOCATION	CIP PAGE NUMBER
005-330	221160-2121	Public Buildings (MH/MR/SA Residential Facilities)	\$77,500 (Funding Source: Cash Capital-FY 2007 Funds)	p. 143
<p>This allocation will provide funding for the capital maintenance, renovation, and refurbishment of residential facilities operated by the Alexandria Community Services Board under the Department of Mental Health/Mental Retardation/Substance Abuse.</p> <ul style="list-style-type: none"> ○ MH/MR/SA administers approximately 60 of these facilities, ranging from individual apartments to multi-occupant residential and treatment facilities. These buildings typically experience heavy wear and tear on their HVAC, plumbing, floor-covering, and kitchen areas and require renovation or replacement more often than general residential dwellings. ○ Typical use of program funds includes: carpet and tile replacement, electrical and associated building code upgrades, kitchen upgrades (to include cabinetry and appliances); replacement of doors, windows, and locksets; and bathroom remodeling. ○ This program is an ongoing capital maintenance and renovation program, with multiple concurrent projects underway at various locations. 				

PROJECT NUMBER	INDEX CODE/ SUB-OBJECT	PROJECT TITLE	REQUESTED ALLOCATION	CIP PAGE NUMBER
015-409	265447-2121	Infrastructure Projects (Network Infrastructure Hardware Upgrades / Replacement)	\$168,100 (Funding Source: Cash Capital-FY 2007 Funds)	p. 259
<p>This project provides for the phased replacement of the hardware and software required to operate the City's computer network services in a safe, efficient, and reliable manner. Specifically, funds will be used for the purchase of a software-based intelligent archiving platform and associated hardware that stores and manages enterprise data from email systems, file servers, and content management systems. This request will also fund consulting services used during the implementation of the product.</p> <ul style="list-style-type: none"> ○ This type of archiving will enable ITS to retrieve email content and documents to meet legal and regulatory compliance requirements. ○ Procurement and deployment of this platform will take place in Summer 2007. 				

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PROJECT NUMBER	INDEX CODE/ SUB-OBJECT	PROJECT TITLE	REQUESTED ALLOCATION	CIP PAGE NUMBER
015-415	265406-2121	Infrastructure Projects (Application Deployment Management)	\$50,000 (Funding Source: Cash Capital-FY 2007 Funds)	p. 265
<p>This allocation will provide funding for a version upgrade of the City's current remote access software, and purchase of additional licenses to allow for growth in the clientele for these services. Additionally, this allocation will also fund the purchase of additional hardware to improve our disaster recovery capabilities.</p> <ul style="list-style-type: none"> ○ These upgrades are anticipated to begin in Spring 2007, with completion expected in Summer 2007. 				