

City of Alexandria, Virginia

MEMORANDUM

DATE: JANUARY 6, 2010
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: JAMES K. HARTMANN, CITY MANAGER
SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council:

- (1) Change the date of the King Street Retail and Parking Study work session from Tuesday, February 9 to Tuesday, February 23;
- (2) Change the date of the Small Business City Process Improvements work session from Tuesday, February 23 to Tuesday February 9; and
- (3) Receive the revised calendar which includes a faith-based forum hosted by the City's Complete Count Committee to promote the upcoming Census in April on Tuesday, February 2 at 7:00 p.m. in the George Washington National Masonic Memorial auditorium, 101 Callahan Drive.

DISCUSSION: I suggest that the dates of the King Street Retail and Parking Study work session and the Small Business City Process Improvements work session be switched. This will enable staff to devote more time to preparing for the parking and TMP issues.

As a way to promote the upcoming Census on April 1, the City's Complete Count Committee is hosting a faith-based forum on Tuesday, February 2 to inform religious leaders in the city about the Census and to encourage their congregations to complete the requested Census information. The forum will be held in the auditorium at the George Washington National Masonic Memorial.

ATTACHMENT: Council Calendar

STAFF: Michele Evans, Deputy City Manager

City Council Schedule - FEBRUARY 2010 as of 1-4-10

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 7:00 P.M. Complete Count Committee faith-based forum, G.W. Masonic National Memorial, 101 Callahan Drive	3	4	5	6 7:00 P.M. 2 nd Annual Historic Alexandria Museum Gala, Holiday Inn Old Town, 625 First Street
7	8	9 5:30 P.M. King Street Retail and Parking Study Work Session, Council Work Room 7:00 P.M. Council First Legislative Session, Council Chamber	10 6:30 P.M. Budget Work Session on Revenues, Sister Cities 1101	11 Virginia Municipal League Day, Richmond	12	13
14	15 HOLIDAY Presidents' Day 1:00 P.M. G.W. Birthday Parade	16 6:30 P.M. Budget Work Session on Personnel/Compensation Issues, Sister Cities 1101	17	18 6:15 P.M. First Responder's night, George Washington Masonic Memorial, Andrew Jackson Association Lodge room	19	20 9:30 A.M. Council Public Hearing, Council Chamber 3
21	22	23 5:30 P.M. Small Business City Process Improvements Work Session, Council Work Room 6:45 P.M. Annual Meeting of the Alexandria Transit Company Stockholders, Council Work Room 7:00 P.M. Council Second Legislative Session, Council Chamber	24 6:30 P.M. Budget Work Session on CIP, Sister Cities 1101	25	26	27 4:00 P.M. Dedication and Celebration of Memorial Pool and Gymnasium at Charles Houston Recreation Center, 905 Wythe Street
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City Council Schedule - MARCH 2010 as of 1-4-10

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 6:30 P.M. Budget Work Session (topic TBD), Sister Cities 1101	2	3 6:30 P.M. Joint Budget Work session with ACPS, Sister Cities 1101	4	5	6 10:30 A.M. St. Patrick's Day Parade
7	8	9 5:00 P.M. Joint Work Session with ACVA, AEDP, and SBDC, Council Work Room 7:00 P.M. Council First Legislative Session, Council Chamber	10 4:00 P.M. Budget Public Hearing, Council Chamber	11	12	13 9:30 A.M. Council Public Hearing, Council Chamber
14	15 6:30 P.M. Budget Work Session (topic TBD), Sister Cities 1101	16	17	18	19	20 H
21	22 6:00 P.M. Salute to Women Awards Banquet, Crowne Plaza Old Town, 901 N. Fairfax Street	23 5:30 P.M. Planning and Zoning Work Program Work Session, Council Work Room 7:00 P.M. Council Second Legislative Session, Council Chamber	24 6:30 P.M. Budget Work Session, (topic TBD), Sister Cities 1101	25	26	27
28	29 Passover begins at sundown	30 Passover	31			

City Council Schedule - APRIL 2010 as of 1-4-10

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2 Good Friday	3
4 Easter	5 6:30 P.M. Budget Work Session (topic TBD), Sister Cities 1101	6	7	8	9	10 9:30 A.M. to 1:00 P.M. Annual Homeownership Fair, George Washington Middle School, 1105 Mt. Vernon Avenue
11	12	13 12:00 P.M. Days of Remembrance Ceremony, Market Square 7:00 P.M. Council First Legislative Session, Council Chamber	14 6:30 P.M. Budget Work Session, (topic TBD), Sister Cities 1101	15	16	17 9:30 A.M. Council Public Hearing, Council Chamber 
18	19	20	21	22	23	24
25	26 7:00 P.M. Preliminary Add/Delete List Work Session, Sister Cities 1101	27 7:00 P.M. Council Second Legislative Session, Council Chamber	28	29	30	

City Council Schedule – MAY 2010 as of 1-4-10

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	<p>3 5:30 P.M. Work session to Finalize Add/Delete List, Council Work Room</p> <p>6:30 P.M. Budget Adoption, Council Chamber</p>	4	5	6	7	8
9	10	<p>11 5:30 P.M. Excellence in Aging Awards Ceremony, Vola Lawson Lobby</p> <p>7:00 P.M. Council First Legislative Session, Council Chamber</p>	12	13	14	<p>15 9:30 A.M. Council Public Hearing, Council Chamber</p> <p style="text-align: right;">6</p>
16	17	18	19	20	21	22
23	24	<p>25 7:00 P.M. Council Second Legislative Session, Council Chamber</p>	26	27	28	29
30	<p>31 HOLIDAY Memorial Day</p>					

City Council Schedule – JUNE 2010 as of 1-4-10

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8 7:00 P.M. Council First Legislative Session, Council Chamber	9	10	11	12 9:30 A.M. Council Public Hearing. Council Chamber
13	14	15	16	17	18	19
20	21	22 7:00 P.M. Council Second Legislative Session, Council Chamber	23	24	25	26 5
27	28	29	30			

City of Alexandria, Virginia

MEMORANDUM**REVISED**

DATE: JANUARY 8, 2010
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: JAMES K. HARTMANN, CITY MANAGER 
SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council:

- (1) **Change the date of the joint work session with the Planning Commission on Potomac Yard from Tuesday, January 26 to Tuesday, February 9;**
- (2) Change the date of the King Street Retail and Parking Study work session from Tuesday, February 9 to Tuesday, February 23;
- (3) **Change the date of the Small Business City Process Improvements work session from Tuesday, February 23 to Tuesday, January 26; and**
- (4) Receive the revised calendar which includes a faith-based forum hosted by the City's Complete Count Committee to promote the upcoming Census in April on Tuesday, February 2 at 7:00 p.m. in the George Washington National Masonic Memorial auditorium, 101 Callahan Drive.

DISCUSSION: Due to a schedule conflict we need to move the joint City Council/Planning Commission Potomac Yard work session from Tuesday, January 26 to Tuesday, February 9. The February 23 Small Business City Process Improvements work session should be moved to Tuesday, January 26. The King Street Retail and Parking work session should be moved from Tuesday, February 9 to Tuesday, February 23. I recommend that all of the above mentioned work sessions be rescheduled as proposed.

As a way to promote the upcoming Census on April 1, the City's Complete Count Committee is hosting a faith-based forum on Tuesday, February 2 to inform religious leaders in the city about the Census and to encourage their congregations to complete the requested Census information. The forum will be held in the auditorium at the George Washington National Masonic Memorial.

ATTACHMENT: Council Calendar

STAFF: Michele Evans, Deputy City Manager