

City of Alexandria, Virginia

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2-23-10

MEMORANDUM

DATE: FEBRUARY 17, 2010
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: JAMES K. HARTMANN, CITY MANAGER
SUBJECT: CONSIDERATION OF AUTHORIZATION OF RECOMMENDED CAPITAL PROJECT ALLOCATIONS AND PLANNED EXPENDITURES

ISSUE: City Council authorization of the recommended capital project allocations and planned expenditures.

RECOMMENDATION: That City Council authorize \$2,945,000 for capital project allocations and planned expenditures for the capital projects as detailed in the Capital Improvement Expenditure Summary (Attachment).

DISCUSSION: This docket item provides a summary of Capital Improvement Program planned expenditures (Attachment). It includes projects reflected in the City's Fiscal Year 2010 Capital Budget approved by City Council, or approved in capital budgets prior to FY 2010 with a CIP budget document page reference in the Attachment. A project title listing appears on the next page and a detailed summary appears in the Attachment.

Allocations are recommended for the following projects:

Recreation and Parks (\$2,820,000)	
Open Space Acquisition and Development	\$2,820,000
IT Plan (\$125,000)	
E-Government Development	\$125,000
Total Allocations Requested for February 2010	\$2,945,000

ATTACHMENT: Capital Improvement Program Planned Expenditures

STAFF:
Mark Jinks, Deputy City Manager
Bruce Johnson, Chief Financial Officer
Michael Stewart, Analyst, Office of Management and Budget

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
February 23, 2010 Report, Docketed February 23, 2010**

This attachment provides summary information on capital improvement program projects for which work will be initiated and expenditures incurred during the upcoming months. Except as noted, funding for all of the projects discussed below is included in the City's Approved FY 2010 Capital Improvement Program (CIP) budget or in prior year capital budgets.

PROJECT NUMBER	INDEX CODE/ SUB-OBJECT	PROJECT TITLE	REQUESTED ALLOCATION	CIP PAGE NUMBER
004-202	215615-3102	Recreation and Parks (Open Space Acquisition)	\$2,820,000 (Dedicated Cash Capital – prior year balance)	p. 6-46 (FY 2010 Approved)
<p>PROJECT DESCRIPTION:</p> <ul style="list-style-type: none"> • This allocation is requested to cover the acquisition of real property for open space at 600 N. Henry Street and related costs associated with the acquisition, including: <ul style="list-style-type: none"> - Consultant fees for negotiation process; - Consultant fees for environmental site assessment; and - Cost of property acquisition. • Approved site improvement work at open space parcels on E. Del Ray Avenue and S. Early Street will be completed. • The allocation request also covers salary and benefit costs for the City's Open Space Coordinator. • The City's annual payment to the Northern Virginia Conservation Trust of \$48,000 is included in this allocation. This amount is identified in the Memorandum of Understanding between the City and NVCT. 				

**Attachment: Capital Improvement Program (CIP) Planned Expenditures
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PROJECT NUMBER	INDEX CODE/ SUB-OBJECT	PROJECT TITLE	REQUESTED ALLOCATION	CIP PAGE NUMBER
015-502	265397-2314	IT Plan (E-Government Development)	\$125,000 (General Obligation Bonds)	p. 7-17 (FY 2010 Approved)

PROJECT DESCRIPTION:

The City of Alexandria's E-Government Development project has been developed to aid in the identification of goals and associated monetary requirements to expand and develop e-government initiatives within the City. The E-Government Development project provides funding that enables the City to acquire and maintain systems that respond to changing needs.

The pending allocation is requested to provide for the following purchases:

- The largest portion of the funding (\$75,000) is needed for the replacement of the City's point-of-sale system, which is used primarily by the Office of Historic Alexandria for in-person and online sales by the City's seven museums.
- Additional funding (\$15,000) is required for an electronic forms solution for City staff.
- The remaining \$35,000 of the allocation will be used for routine maintenance, upgrades, and small equipment to support E-Government initiatives.