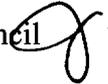


City of Alexandria, Virginia

MEMORANDUM

DATE: May 17, 2010

TO: The Honorable Mayor and Members of City Council

FROM: Jackie M. Henderson, City Clerk and Clerk of Council 

SUBJECT: Ratification of Members of the Board of Directors of the Alexandria Economic Development Partnership (AEDP)

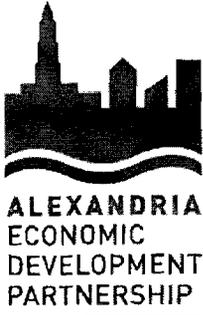
ISSUE: Ratification of AEDP Board Members.

RECOMMENDATION: That City Council:

1. Approve a residency waiver and ratify the appointment of William Hard for a one year term on the Board of Directors of the AEDP.
2. Ratify the appointment of David Millard for a one year term on the Board of Directors of the AEDP.

BACKGROUND: On April 22, 2010, the Board of the Alexandria Economic Development Partnership, Inc., elected two new Board members. Both are filling unexpired terms of previous directors that expire on June 30, 2011. While the Council role is ratification of the AEDP Board recommendations, applications are required for these appointments and both are attached to this report.

ATTACHMENT: Applications for William Hard and David Millard.



April 27, 2010

Ms. Jackie Henderson
Office of the City Clerk
City of Alexandria
301 King Street
Alexandria, Virginia 22314

Dear Jackie,

The Board of the Alexandria Economic Development Partnership, Inc. (AEDP) elected two new Board members at their April 22, 2010. Both are filling unexpired terms of previous Directors that expire on June 30, 2011. As is stated in the AEDP bylaws, before they can become active the Alexandria City Council must ratify these members.

Both Directors have been asked to submit a Boards & Commissions application electronically. The two new members are:

William Hard
David Millard

Mr. Hard will require a residency waiver. We would like these two members to be docketed at your earliest convenience. Please let me know when these will be considered and if you need any additional information before the Council meeting.

Thanks!

Val P. Hawkins
President & CEO

Personal Data Record for Applicants to City Boards, Commissions and Committees

CityMail

to:

jackie.henderson, gloria.sitton, lora.love

05/06/2010 09:38 AM

Show Details

FOR PUBLIC INFORMATION

City Clerk and Clerk of Council
 301 King Street, Room 2300
 Alexandria, Virginia 22314
 703.746.4550



CITY OF ALEXANDRIA, VIRGINIA

PERSONAL DATA RECORD FORM
 FOR
 APPLICANTS TO CITY BOARDS, COMMISSIONS AND COMMITTEES

Alexandria Economic Development Partnership
 Name of Board, Commission, Committee or Authority

Director
 Type of Position

All appointments to City Boards and Commissions are made by the City Council through the Executive Secretary for Boards and Commissions. Please complete this application in its entirety, return it to the **Office of City Clerk and Clerk of Council**, and your application will be forwarded to the City Council. Please fill in all applicable blanks on the form. If additional space is needed to answer any of the questions, add necessary pages to this form. Incomplete applications will not be forwarded to City Council. All applicants are encouraged to contact the Council members and introduce themselves.

Name: **Hard, R., William** (*last, first, middle*)

Home Address: **12020 Edgepark Court, Potomac, MD 20854**

Home Phone: **(301) 340-7610**

Business Phone: **(301) 897-0002**

E-Mail Address: **bhard@lcor.com**

Fax No: **(301) 897-3713**

Date of Birth: **January 28, 1950**

Place of Birth: **Philadelphia, PA**

Do you now live in the City of Alexandria? **NO** If yes, how long:

Have you ever served the City of Alexandria in any capacity? **YES**

If yes, please explain: **Fall, 2009 - Strategic Planning Sessions, Goal 1 - Land Use and Economic**

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Development

Statement of interest / Why You Should Be Appointed:

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months? **NO**

If yes, please state the names of the boards for which you have applied:

Are you currently a member of a City Board, Commission, Committee or Authority? **NO**

If yes, please list the board:

How many terms have you served on this board?

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Are you now paid by the City of Alexandria? **NO**

If yes, please state your department, job title and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity? **NO**

If yes, please explain:

ATTENDANCE REQUIREMENTS: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled or unforeseen business trips, and emergency work assignments only. All other absences are recorded as unexcused.

In light of the above, will you be able to attend at least 75 percent of the regular meetings of the board which you may be appointed? **YES**

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867? **YES**

EDUCATIONAL BACKGROUND: (Please list certificates, diplomas, degrees, seminars, etc.)
Lafayette College, 1971, B.A. International Affairs University of Pennsylvania, 1972, MA International Relations

SUMMARY OF WORK AND PRACTICAL EXPERIENCE: (Please list titles and duties for the past five years)
EVP, Principal, and DC Office head of LCOR, a privately held real estate development and investment company. In Alexandria LCOR developed and currently manages the 2.5 million square feet United States Patent and Trademark Office campus and 2 buildings aggregating 130,000 SF on Ballenger Avenue. Both developments are within Carlyle.

REFERENCES: (Please list name and addresses of four references that you have contacted and support your application):

- | | | |
|---|----------------------|---|
| 1 | <u>Mark Jinks</u> | <u>City of Alexandria, 301 King St, Ste 3300 Alexandria VA 22314</u> |
| 2 | <u>Greg Leisch</u> | <u>Delta Associates, 500 Montgomery St, Ste 600, Alexandria VA, 22314</u> |
| 3 | <u>Richard Gross</u> | <u>BWRA, 1333 New Hampshire Ave, 2nd Fl, Washington, DC 20036</u> |
| 4 | <u>Jeff Burnham</u> | <u>Turner Construction Co, 3865 Wilson Blvd. Ste 300m Arlington, VA</u> |
-

SUPPLEMENTAL QUESTIONS

APPLICANTS FOR THE **PLANNING COMMISSION AND BOARD OF ZONING APPEALS**,
PLEASE COMPLETE THE FOLLOWING QUESTION:

Are you a citizen of the United States?

APPLICANTS FOR THE **BOARD OF ARCHITECTURAL REVIEW** ,
PLEASE COMPLETE THE FOLLOWING QUESTION:
Have you been a resident of the City of Alexandria for at least one year?

APPLICANTS FOR THE **BOARD OF REVIEW OF REAL ESTATE ASSESSMENTS**,
PLEASE COMPLETE THE FOLLOWING QUESTION:
Do you own real property in the City of Alexandria?

APPLICANTS FOR THE **BUDGET AND FISCAL AFFAIRS ADVISORY COMMITTEE**,
PLEASE COMPLETE THE FOLLOWING QUESTION:

Are you a resident of and residing in the City of Alexandria and will continue to do so during the term of appointment?

Are you an officer or director of any organization that receives appropriations or grants through the City of Alexandria?

APPLICANTS FOR THE **COMMUNITY SERVICES BOARD**,
PLEASE COMPLETE THE FOLLOWING QUESTION:

Have you been a resident of the City of Alexandria for at least one year?

Are you a consumer (current or former direct recipient of public or private mental health, mental retardation, or substance abuse treatment or rehabilitation) or immediate family member of a consumer or a principal care giver who is not paid?

Are you a consumer receiving services?

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Personal Data Record for Applicants to City Boards, Commissions and Committees

CityMail

to:

jackie.henderson, gloria.sitton, lora.love

05/17/2010 02:40 PM

Show Details

FOR PUBLIC INFORMATION

City Clerk and Clerk of Council
 301 King Street, Room 2300
 Alexandria, Virginia 22314
 703.746.4550



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 FOR
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Alexandria Economic Development Partnership
 Name of Board, Commission, Committee or Authority

Board Member
 Type of Position

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Name: **Millard, David, R. (last, first, middle)**

Home Address: **719 S. Union St., Alexandria, VA 22314**

Home Phone: **703-683-1580**

Business Phone: **703-847-2766**

E-Mail Address: **dave.millard@cushwake.com**

Fax No: **703-847-2799**

Date of Birth: **3/1/1949**

Place of Birth: **Baltimore, Maryland**

Do you now live in the City of Alexandria? **YES** If yes, how long: **5 years**

Have you ever served the City of Alexandria in any capacity? **NO**

If yes, please explain:

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Statement of interest / Why You Should Be Appointed: **As a resident, I am very interested in the economic development of the City of Alexandria. My background is in the commercial real estate industry and I believe my skills and experience would be helpful to the city and its efforts.**

Have you applied for a position on a City Board, Commission, Committee or Authority in the last six months? **NO**

If yes, please state the names of the boards for which you have applied:

Are you currently a member of a City Board, Commission, Committee or Authority? **NO**

If yes, please list the board:

How many terms have you served on this board?

If you have served more than two consecutive terms on this board, please state the specific qualifications you possess which merit consideration for continued service:

Are you now paid by the City of Alexandria? **NO**

If yes, please state your department, job title and describe your duties:

Do any of your immediate relatives or business associates now serve the City of Alexandria in any capacity? **YES**

If yes, please explain: **Business associate, Val Hawkins, is President of AEDP.**

ATTENDANCE REQUIREMENTS: Sec. 2-4-7 of the City Code requires appointees to attend at least 75% of the yearly committee meetings. Absences may be excused because of personal illness or serious illness of members of the immediate family, death of a family member, unscheduled or unforeseen business trips, and emergency work assignments only. All other absences are recorded as unexcused.

In light of the above, will you be able to attend at least 75 percent of the regular meetings of the board which you may be appointed? **YES**

If applicable, will you comply with the provisions of the City's conflict of interest requirements in City Ordinance 2867? **YES**

EDUCATIONAL BACKGROUND: (Please list certificates, diplomas, degrees, seminars, etc.)
BA, Franklin and Marshall College, Lancaster, PA 1971 MBA, Loyola College, Baltimore, Maryland 1987

SUMMARY OF WORK AND PRACTICAL EXPERIENCE: (Please list titles and duties for the past five years)
Executive Director, Cushman & Wakefield of Virginia, 2005-2010 Commercial Real Estate Broker Vice Chairman, NAIOP 2010

REFERENCES: (Please list name and addresses of four references that you have contacted and support your application):

- | | | |
|---|------------------------|--|
| 1 | <u>Eric Dobson</u> | <u>Northern VA NAIOP, 4900 Seminary Road Suite 104 Alexandria, VA 22311</u> |
| 2 | <u>James Davis</u> | <u>James G. Davis Construction Corp., 12500 Parklawn Drive Rockville, MD 20852</u> |
| 3 | <u>Daniel Abramson</u> | <u>Abramson Properties, 507 Wythe Street Alexandria, VA 22314</u> |
| 4 | <u>Martha Marks</u> | <u>NAIOP, 4900 Seminary Road Suite 104 Alexandria, VA 22311</u> |

SUPPLEMENTAL QUESTIONS

APPLICANTS FOR THE **PLANNING COMMISSION AND BOARD OF ZONING APPEALS**,
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Are you a consumer receiving services?

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