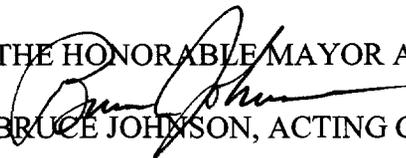


## City of Alexandria, Virginia

## MEMORANDUM

**DATE:** JUNE 7, 2011

**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

**FROM:**  BRUCE JOHNSON, ACTING CITY MANAGER

**SUBJECT:** SUPPLEMENTAL APPROPRIATION ORDINANCE FOR THE SUPPORT OF THE CITY GOVERNMENT FOR FY 2011

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**ISSUE:** Consideration of a Supplemental Appropriation Ordinance for the support of the City government for FY 2011.

**RECOMMENDATION:** That City Council introduce the ordinance (Attachment 1) and pass it on first reading, and schedule it for public hearing, second reading, and final passage on June 25, 2011.

**DISCUSSION:** Near the end of each fiscal year a Supplemental Appropriation Ordinance is presented for Council consideration in order to reflect additional grant revenues, donations and other technical appropriation adjustments previously planned but not yet enacted. This Ordinance includes the appropriation of City Grants and the appropriation of Capital Project Fund Revenues; the appropriation of Equipment Replacement Retained Earnings; the appropriation of Schools and DASH Fund Balance to pay for commitments established but not paid prior to June 30, 2010. Staff recommends the FY 2011 Appropriations Ordinance be amended to accomplish the following:

- (1) The appropriation of grant revenue accepted or adjusted by the City in FY 2011, for specific programs, but not yet appropriated. A listing of grants is included as Attachment 2 and totals \$1,566,934. The most significant appropriation of \$1,230,000 to the Fire Department will fund the purchase a new fire boat. The other significant appropriation is for a comprehensive operational analysis of the DASH system for \$280,000. All other grant appropriations are included in the attachment total \$56,934.
- (2) The appropriation of \$629,015 of Equipment Replacement Retained Earnings not yet appropriated for vehicles and other equipment to be purchased in FY 2011.
- (3) The reappropriation of \$1,443,712 of the Schools and \$417,186 of DASH Fund Balance to pay for commitments, in the form of encumbrances, established prior to, but not paid by June 30, 2010.

**FISCAL IMPACT:** The three sections of the Ordinance appropriate a total of \$4,056,847 as follows:

|           |   |             |
|-----------|---|-------------|
| Section 1 | Appropriation of grant revenue authorized and adjusted, but not yet appropriated in FY 2011.            | \$1,566,934 |
| Section 2 | Appropriation of Equipment Replacement Retained Earnings to finance expenses for vehicles and equipment | 629,015     |
| Section 3 | Reappropriation of Schools and DASH Fund Balance for commitments made prior to June 30, 2010.           | 1,860,898   |

**ATTACHMENTS:**

- Attachment 1: Ordinance to Amend Fiscal Year 2011 Operating Budget
- Attachment 2: Listing of Fiscal Year 2011 Grant Authorization and Adjustments

**STAFF:**

Laura Triggs, Acting Chief Financial Officer  
Ray Welch, Comptroller  
Kendel Taylor, Assistant Budget Director

Introduction and first reading: 6/14/11  
Public hearing: 6/25/11  
Second reading and enactment: 6/25/11

INFORMATION ON PROPOSED ORDINANCE

Title

AN ORDINANCE making supplemental appropriations for the support of the government of the City of Alexandria, Virginia, for fiscal year 2011.

Summary

The proposed ordinance accomplishes the final adoption of the supplemental appropriations for the operation of the city government in fiscal year 2011.

Sponsor

Laura B. Triggs, Director of Finance

Staff

Bruce Johnson, Chief Financial Officer  
Laura B. Triggs, Director of Finance  
Christina Zechman Brown, Assistant City Attorney  
Kendel Taylor, Analyst, Office of Management and Budget

Authority

§ 2.02(c), Alexandria City Charter

Estimated Costs of Implementation

None

Attachments in Addition to Proposed Ordinance and its Attachments (if any)

None

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE making supplemental appropriations for the support of the government of the City of Alexandria, Virginia, for fiscal year 2011.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

**Section 1.** That the Council of the City of Alexandria, Virginia, does hereby make provision for and appropriate to the funds hereafter named the amounts hereafter stated that is required to defray certain expenditures and liabilities of the city for fiscal year 2011, the source of such amount being external grant awards for which revenues were authorized and adjusted after July 1, 2010, but not appropriated, and further that the Council does hereby allot the amount so appropriated to the several city departments for fiscal year 2011, as follows:

**SPECIAL REVENUE FUND**

ESTIMATED REVENUE:

|   |                     |
|---|---------------------|
| Transportation and Environmental Services             | 280,000             |
| Fire  | 1,244,865           |
| Human Services  | 35,288              |
| Mental Health, Mental Retardation and Substance Abuse | \$ 6,781            |
| Total Estimated Revenue                               | <u>\$ 1,566,934</u> |

APPROPRIATION:

|   |                     |
|---|---------------------|
| Transportation and Environmental Services             | 280,000             |
| Fire  | 1,244,865           |
| Human Services  | 35,288              |
| Mental Health, Mental Retardation and Substance Abuse | \$ 6,781            |
| Total Estimated Appropriation                         | <u>\$ 1,566,934</u> |

**Section 2.** That the Council of the City of Alexandria, Virginia, does hereby make provision for and appropriate to the fund hereafter stated the amount hereafter stated that are required to defray certain expenditures and liabilities of the city in fiscal year 2011, the source of such amount being Equipment Replacement Retained Earnings, and further, that the Council does hereby allot the amount so appropriated to the various city departments for fiscal year 2011, as follows:

1  
2 **EQUIPMENT REPLACEMENT FUND**

3  
4 **APPROPRIATION:**

5  
6

|                     |                          |
|---------------------|--------------------------|
| General Services    | 313,860                  |
| Police              | \$ <u>315,153</u>        |
| Total Appropriation | \$ <u><u>629,013</u></u> |

7  
8  
9

10 **Section 3.** That the Council of the City of Alexandria, Virginia, does hereby make  
11 provision for and appropriate to the fund hereafter named the amount hereafter stated that is  
12 required to defray certain expenditures of the city for fiscal year 2011, the source of such amount  
13 being Component Unit - School Fund Balance and Component Unit -- DASH Fund Balance, and  
14 further, that the Council does hereby allot the amount so appropriated, as follows:

15  
16 **COMPONENT UNIT**

17  
18 **APPROPRIATION:**

19  
20

|                          |                            |
|--------------------------|----------------------------|
| Component Unit - Schools | 1,443,712                  |
| Component Unit - DASH    | \$ <u>417,186</u>          |
| Total Appropriation      | \$ <u><u>1,860,898</u></u> |

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22  
23

24 **Section 4.** That this ordinance shall become effective upon the date and time at the  
25 time of its final passage.

26  
27  
28 WILLIAM D. EUILLE  
29 Mayor

30  
31 Introduction: 6/14/11  
32 First Reading: 6/14/11  
33 Publication:  
34 Public Hearing:  
35 Second Reading:  
36 Final Passage:

| <u>TITLE/DESCRIPTION</u>                              | <u>GRANTOR AGENCY</u>  | <u>COMMENTS</u>   | <u>FEDERAL</u> | <u>STATE</u> | <u>NON-CITY LOCAL</u> | <u>CITY MATCH</u> | <u>TOTAL AMOUNT</u> |
|---|--|---|----------------|--------------|-----------------------|-------------------|---------------------|
| <u>TRANSPORTATION AND ENVIRONMENTAL SERVICES</u>      |  |   |                |              |                       |                   |                     |
| Community Wide Transit Analysis in Western Alexandria | Virginia Department of Rail and Public Transportation (DRPT) | The funds are Federal passed through the State and will be used to conduct a Comprehensive Operational Analysis of the DASH system, in order to provide recommendations for short-term improvements and guidance for new transit services to complement the City's high-capacity transitway corridors. The project is 100% reimbursable from Regional Surface Transportation Program (RSTP) funds. The grant application was approved by City Council on September 25, 2007, Item 16 (Project listed as "Analysis of Transit Surveys.") | \$ 224,000     | \$ 56,000    | \$ -                  | \$ -              | \$ 280,000          |
|   |  | <u>Subtotal TES</u>   |                |              |                       |                   | \$ 280,000          |

Supplemental Appropriations Ordinance  
 Listing of Fiscal Year 2011 City of Alexandria Grant Adjustments  
 June 2011

| <u>TITLE/DESCRIPTION</u>                     | <u>GRANTOR<br/>AGENCY</u>                         | <u>COMMENTS</u>  | <u>FEDERAL</u> | <u>STATE</u> | <u>NON-<br/>CITY<br/>LOCAL</u> | <u>CITY<br/>MATCH</u> | <u>TOTAL<br/>AMOUNT</u> |
|--|---|--|----------------|--------------|--------------------------------|-----------------------|-------------------------|
| <b>FIRE</b>                                  |   |  |                |              |                                |                       |                         |
| COG Technical<br>Rescue Training -<br>381467 | Washington DC<br>Area COG (DC<br>City Government) | These funds are a passed-through reimbursement agreement with COG to provide localities with reimbursement for technical rescue training. The grant reimburses the City for costs of personnel attending specialized training and covers the cost of backfilling those positions during training.  | \$ 14,865      |              |                                |                       | \$ 14,865               |
| Port Security Grant<br>Program (OCA TBD)     | US Department of<br>Homeland<br>Security          | These federal funds are passed through the Maryland Emergency Management Agency. As initially requested on February 16, 2010, docket item #18 and accepted on April 26, 2011, docket item #12, the grant award will be used to purchase a new fireboat. The boat is expected to cost \$1,417,000. Revenue from the sale or trade in of the existing fireboat will be used toward the cost of the new fireboat. | \$1,230,000    | \$ -         | \$ -                           | \$ -                  | \$1,230,000             |
|  |   | <u>Subtotal Fire</u>   |                |              |                                |                       | \$ 1,244,865            |

| <u>TITLE/DESCRIPTION</u>  | <u>GRANTOR AGENCY</u>  | <u>COMMENTS</u>   | <u>FEDERAL</u> | <u>STATE</u> | <u>NON-CITY LOCAL</u> | <u>CITY MATCH</u> | <u>TOTAL AMOUNT</u> |
|---|--|---|----------------|--------------|-----------------------|-------------------|---------------------|
| <b>MENTAL HEALTH, MENTAL RETARDATION AND SUBSTANCE ABUSE</b>                          |  |   |                |              |                       |                   |                     |
| Mental Health Federal Block Grant/SED (Serious Emotional Disability - Youth) - 842229 | Virginia Department of Behavioral Health and Disability Services | These funds are federal passed through the state and will be used for youth psychological testing materials. Increasing the federal block grant award will not result in additional City funding. The actual grant award for FY 2011 (\$229,007) is \$355 higher than the amount listed in the approved budget. | \$ 355         | \$ -         | \$ -                  | \$ -              | \$ 355              |
| Mental Health Federal Block Grant/SMI (Serious Mental Illness - Adults) - 842187      | Virginia Department of Behavioral Health and Disability Services | These federal funds are passed through the state and will be used to provide client transportation. Increasing the federal block grant award will not result in additional City funding. The actual grant award for FY 2011 (\$287,913) is \$676 higher than the amount listed in the approved budget.          | \$ 676         | \$ -         | \$ -                  | \$ -              | \$ 676              |

Supplemental Appropriations Ordinance  
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 June 2011

| <u>TITLE/DESCRIPTION</u>                | <u>GRANTOR<br/>AGENCY</u>  | <u>COMMENTS</u>  | <u>FEDERAL</u> | <u>STATE</u> | <u>NON-<br/>CITY<br/>LOCAL</u> | <u>CITY<br/>MATCH</u> | <u>TOTAL<br/>AMOUNT</u> |
|---|--|--|----------------|--------------|--------------------------------|-----------------------|-------------------------|
| Jail Diversion                          | Virginia<br>Department of<br>Behavioral Health<br>and Disability<br>Services | These state funds are targeted to upgrade technology in the jail diversion program and fund three registrations for a conference to be held in Virginia Beach. Existing jail diversion grant funding will fund the other travel costs associated with the conference attendance. Accepting this additional allocation will not result in additional City funding.  | \$ 5,750       | \$ -         | \$ -                           | \$ -                  | \$ 5,750                |
|   |  | <u>Subtotal MHMRSA</u>   |                |              |                                |                       | \$ 6,781                |
| <u>HUMAN SERVICES</u>                   |  |  |                |              |                                |                       |                         |
| Disability Employment Initiative-834752 | Workforce<br>Investment Board<br>(WIB)                                       | Funds are provided through a joint initiative between the Virginia Community College System and the Virginia Department of Rehabilitative Services (VDRS) that seeks to increase employment and self-sufficiency for individuals with disabilities. The VDRS will provide 100% reimbursement to the City as agreed to in a Memorandum of Understanding between the VDRS and the Alexandria-Arlington Workforce Investment Board. |                | \$ 35,288    |                                |                       | \$ 35,288               |
|   |  | <u>Subtotal Human Services</u>   |                |              |                                |                       | \$ 35,288               |

Supplemental Appropriations Ordinance  
 Listing of Fiscal Year 2011 City of Alexandria Grant Adjustments  
 June 2011

| <u>TITLE/DESCRIPTION</u> | <u>GRANTOR<br/>AGENCY</u> | <u>COMMENTS</u>                  | <u>FEDERAL</u> | <u>STATE</u> | <u>NON-<br/>CITY<br/>LOCAL</u> | <u>CITY<br/>MATCH</u> | <u>TOTAL<br/>AMOUNT</u> |
|--------------------------|---------------------------|----------------------------------|----------------|--------------|--------------------------------|-----------------------|-------------------------|
|                          |                           |                                  |                |              |                                |                       |                         |
|                          |                           |                                  |                |              |                                |                       |                         |
|                          |                           | Total Supplemental Appropriation | \$ 1,475,646   | \$ 91,288    | \$ -                           | \$ -                  | \$ 1,566,934            |