

City of Alexandria, Virginia

MEMORANDUM

DATE: SEPTEMBER 1, 2011

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:  BRUCE JOHNSON, ACTING CITY MANAGER

SUBJECT: CONSIDERATION OF A GRANT RENEWAL TO THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) CHILD AND ADULT CARE FOOD PROGRAM FOR THE AT-RISK AFTER SCHOOL SNACK PROGRAM

ISSUE: City Council consideration of a grant renewal to the United States Department of Agriculture (USDA) for the At-Risk After School Snack Program for FY 2012 sponsored by the Department of Recreation, Parks and Cultural Activities.

RECOMMENDATION: That City Council authorize the City Manager to:

- (1) Accept renewal funding for the At-Risk After School grant renewal application submitted to the United States Department of Agriculture for Fiscal Year 2012 (the due date was September 1, 2011 when City Council was still in recess); and
- (2) Execute all documents that may be required.

BACKGROUND: On August 2, 2011, staff received notice from the USDA that Alexandria will receive FY 2012 renewal funding for its At-Risk After School Snack Program. The level of funding for FY 2012 is \$142,447 in OCA 712190 "USDA After School Snack 2012", which is reimbursed to the City by the USDA. A short renewal application was required for this federal fiscal year for the Virginia Child and Adult Care Food Program (CACFP) to the Virginia Department of Health (VDH) state agency administration. These funds will continue to provide nutritious after school snacks to the seven full time recreation centers, four part-time after school centers and the two therapeutic recreation after school programs during the 2011-12 school year. Staff received notification to submit the renewal application on August 2, 2011. The application due date of September 1, 2011, occurred while City Council was still in recess.

Since FY 2004, the Department of Recreation, Parks and Cultural Activities has received funding from the USDA to provide after school snacks to the City's after school recreation programs. The Department contracts with the Alexandria City Public Schools Food and Nutrition Service to provide the snacks for the programs.

RENEWAL GRANT PERIOD: October 1, 2011 to September 30, 2012.

FISCAL IMPACT: The meals must be served free of charge in order to receive reimbursement from USDA. There is no requirement for the City to provide either cash or an in-kind match for this program. However, the City is responsible for the normal administrative costs associated with this grant. These costs include financial and reporting oversight provided by the administering agency (Department of Recreation, Parks and Cultural Activities), as well as by the Office of Management and Budget and by the Finance Department.

STAFF:

James Spengler, Director, Recreation, Parks and Cultural Activities

William Chesley, Deputy Director, Recreation, Parks and Cultural Activities

Margaret Orlando, Program Manager, Recreation, Parks and Cultural Activities

Paul Doku, Analyst, Office of Management and Budget