

City of Alexandria, Virginia

MEMORANDUM

DATE: SEPTEMBER 1, 2010

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: CONSIDERATION OF GRANT RENEWAL TO THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) CHILD AND ADULT CARE FOOD PROGRAM FOR THE AT-RISK AFTER SCHOOL SNACK PROGRAM

ISSUE: City Council consideration of grant renewal to the United States Department of Agriculture (USDA) for the At-Risk After School Snack Program for FY 2011 sponsored by the Department of Recreation, Parks and Cultural Activities.

RECOMMENDATION: That City Council authorize the City Manager to:

- (1) Submit the At-Risk After School grant renewal application to the United States Department of Agriculture for Fiscal Year 2011 (due date September 1, 2010); and
- (2) Execute all documents that may be required.

BACKGROUND: On July 26, 2010, staff received notice from the USDA that Alexandria will receive FY 2011 renewal funding for its At-Risk After School Snack Program. The level of funding for FY 2011 is \$142,447 in OCA 711192 USDA After School Snack 2011, which is reimbursed to the City by the USDA. A full renewal application is required for this federal fiscal year due to the transfer of the Virginia Child and Adult Care Food Program (CACFP) from federal administration to Virginia Department of Health (VDH) state agency administration. These funds will continue to provide nutritious after school snacks to the seven full time recreation centers, four part-time after school centers and the two therapeutic recreation after school programs during the 2010-11 school year.

Since FY 2004, the Department of Recreation, Parks and Cultural Activities has received funding from the USDA to provide after school snacks to the City's after school recreation programs. The Department contracts with the Alexandria City Public Schools Food and Nutrition Service to provide the snacks for the programs.

RENEWAL GRANT PERIOD: October 1, 2010 to September 30, 2011.

FISCAL IMPACT: The meals must be served free of charge in order to receive reimbursement from USDA. There is no requirement for the City to provide either cash or an in-kind match for this program. However, the City is responsible for the normal administrative costs associated with this grant. These costs include financial and reporting oversight provided by the administering agency (Department of Recreation, Parks and Cultural Activities), as well as by the Office of Management and Budget and by the Finance Department.

STAFF:

James Spengler, Director, Recreation, Parks and Cultural Activities

William Chesley, Deputy Director, Recreation, Parks and Cultural Activities

Margaret Orlando, Program Supervisor

Paul Doku, Analyst, Department of Management and Budget