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10-11-11

City of Alexandria, Virginia

MEMORANDUM

DATE:

OCTOBER 6, 2011

TO:

THE, HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM:

BRUCE 19 HISON, ACTING CITY MANAGER

SUBJECT:

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING AUGUST 31,

2011

ISSUE: Receipt of the City's Monthly Financial Report for the period ending August 31, 2011.

<u>DISCUSSION</u>: That City Council receive the following Monthly Financial Report for the period ending August 31, 2011.

Final revenues and expenditures for FY 2011 will be reported later this fall in the City's audited Comprehensive Annual Financial Report (CAFR). As discussed at the September 13 City Council meeting, we have produced a \$9.8 million surplus compared to the previously planned, budgeted and reserved revenue and expenditure amounts. This surplus is proposed to be used for (1) \$2.7 million to increase uncommitted, unassigned fund balance equal to 5.5% of General Fund revenues as set by City financial/debt policy guidelines, (2) to establish an additional \$4.0 million reserve that may be needed cope with either national economic or federal budget uncertainties, (3) \$1.5 million to meet the costs of disasters or other emergencies, and (4) \$1.6 million to prepare for emergencies by improving emergency response capabilities.

ECONOMIC HIGHLIGHTS:

- The City's employment situation improved in July. The Alexandria unemployment rate fell to 4.5 percent in July from 4.8 percent in June as employment growth began to outpace growth in the labor force. The City's labor force grew 0.9 percent in July while employment increased by 1.2 percent.
- There are some indicators of problems in the state and national labor markets. Virginia unemployment increased to a seasonally-adjusted 6.3 percent in August, up from 6.1 percent in July. National unemployment in August remained flat at 9.1 percent, reflecting no change in employment. However, the number of persons working part-time for economic reasons increased from 8.4 million in July to 8.8 million in August and the number of persons considered marginally attached to the labor force increased to 2.6 million from 2.4 million in the same period last year.
- The state of the local economy remains uncertain. The potential for federal budget reductions and the flattening of local tax indicators raise concerns about future City revenues.

- Nationally, real average hourly earnings for all employees continued to fall in August. Seasonally adjusted real average hourly earnings decreased 0.6 percent in August, contributing to a 1.9 percent year-on-year decrease. Real average hourly earnings for production and non-supervisory employees fell 0.6 percent in August, contributing to a 2.3 percent year-on-year decrease. Since 70 percent of the national economy comes from consumer demand, declining earnings (combined with persistently high unemployment) are a troubling sign.
- Inflation slowed slightly in August but is still significant. The national Consumer Price Index for All Urban Consumers increased 0.4 percent in August on a seasonally adjusted basis, compared to 0.5 percent in July. However, the year-over-year increase of 3.8 percent before seasonal adjustment was the largest since September 2008. The core CPI excluding food and energy increased by 0.2 percent in August, leading to a year-on-year increase of 2.0 percent, which was the largest since November 2008. Washington regional CPI data for this period will not be available until October.
- New Federal Reserve policy to drive down interest rates. On Wednesday, September 21, the Federal Reserve announced the launch of "Operation Twist." Operation Twist shifted \$400 billion from the Federal Reserve's treasury securities holdings into longer-term debt, the result of which has driven long term interest rates to new record lows (e.g. 30 year fixed mortgage rates fell 18 percent while 15 year fixed rates fell 8 percent in the first week). The intent is to stimulate the economy by making it easier for consumers to borrow on home and business loans. However, the effectiveness of this policy is still an open question. Demand for new mortgages recently fell to a 15-year low at what were already record low interest rates. Also, financial institutions are under tremendous strains due to the European debt crisis and declining stock prices. The health of this sector of the economy may potentially impact the long term health of the rest of the economy.

REVENUE HIGHLIGHTS:

Year-to-Date Revenues: As of August 30, 2011, actual General Fund revenues totaled \$21.5 million, which approximates FY 2011 revenues for the same period last year. Government accounting principles require that most taxes and intergovernmental revenues received in July are counted as revenue for the fiscal year ended June 30, 2011. See the online reference for more information. Two months does not provide enough data to recognize any trends either positive or negative.

- **Personal Property Taxes/Motor Vehicle License:** The increase is a result of earlier payments by taxpayers. Bills were mailed earlier in FY 2012 than in FY 2011.
- Charges for Service: The increase is the result of the budgeted increase in meter fees implemented for the newly installed multi-space meters.

EXPENDITURE HIGHLIGHTS:

Year-to-Date Expenditures: As of August 30, 2011, actual General Fund expenditures totaled \$71.7 million, an increase of \$12.1 million, or 20.4 percent, above expenditures for the same period last year. Most of this increase is the result of one additional pay period being posted in FY 2012 through August as compared to FY 2011.

There are several departmental changes approved for FY 2012. Funds for the Department of Mental Health, Mental Retardation and Substance Abuse; the Department of Human Services; and the Office on Women are now appropriated into one agency: the Department of Community and Human Services. The Department of Emergency Communications, which was established in March of FY 2010, was expanded in February 2011 with the consolidation of the emergency communications functions of the Police and Fire Departments into the new department. When possible for comparison purposes, prior year amounts have been moved to the new departments.

- **Health Department:** The decrease reflects the timing of bills received from the Commonwealth for services provided
- **Fire Department:** As discussed during several City Council legislative meetings and during the FY 2012 budget process, the Fire Department has a continued need to utilize overtime to maintain minimum staffing levels on frontline Fire and EMS units when firefighters and medics use leave and to fill vacancies from attrition. Also, a new Fire recruit class is underway that should begin to reduce the need for overtime late in FY 2012, but for now it adds to the Fire Department's personnel costs. The Fire Department is projected to be over the current budget as adopted by City Council. OMB and Fire staff will continue to monitor overtime and other expenditures and revise the projections as needed.
- Transit Subsidies: The State is currently withholding its monthly payments to the Northern Virginia Transportation Commission (NVTC) unless NVTC agrees to appoint State representatives to the Washington Metropolitan Area Transit Authority (WMATA) Board of Directors and potentially some other local transit operating boards such as DASH. For FY 2012, the City is budgeted to utilize \$16.5 million in NVTC revenue to fund a portion of the City's \$22.2 million WMATA operating subsidy, with the remainder budgeted to be paid from the General Fund. To date, the City has completed its first two quarterly payments to WMATA. It is estimated there will be sufficient funding at NVTC from capital reimbursements and motor fuel sales tax revenues for the City to make its third quarter payment (due January 1) utilizing existing funds. However, if the State has not resolved the representative issue and State aid has not been restored by WMATA's March 1st fourth quarter due date, the City may be required to identify a new funding source for the transit subsidy budget to compensate for the loss of State funding. Staff will continue to monitor and advise City Council on this issue.
- **Debt Service:** The increase reflects budgeted debt service for new bonds issued in June 2009 and June 2010. A portion of the interest cost (\$1.2 million) is reimbursed from the federal government as part of the Build America Bonds program.
- Non- Departmental: The decrease in expenditures is a result of a difference in the timing of payments to one of the City's closed pension plans. Please note that General Fund expenditures do not include the costs shown in the following table. The City has been included in the presidential declaration for Hurricane Irene, which makes certain expenditures eligible for federal re-imbursement. Staff is currently in the process of developing the reimbursement request.

Event	Cost	Other					
Tropical Storm Lee	\$1.35 million	No declaration yet.					
Hurricane Irene	0.70 million	Declaration could reduce to between \$0.2 and \$0.3 million.					
Earthquake	0.50 million						
9/11 Terrorist	0.02 million						
Preparation							
Total Range: Estimated between \$0.7 to \$2.6 million depending on the amounts							

Total Range: Estimated between **\$0.7** to **\$2.6** million depending on the amounts reimbursed.

• Schools: The City will provide approximately 75 percent of the estimated funds required to operate the City public school system in FY 2012. School expenditure data will be provided by the School administration in the September Financial Report, following the first month of school operations.

ONLINE REFERENCES:

Online Reference 1-The Economy Online Reference 2-Revenues Online Reference 3-Expenditures

STAFF:

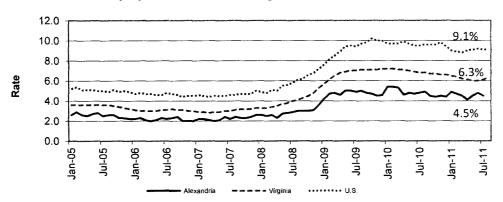
Morgan Routt, Assistant Director, OMB Laura Triggs, Acting Chief Financial Officer Ray Welch, Comptroller Melinda Barton, Public Information Specialist

SELECTED ECONOMIC INDICATORS

Attachment 1

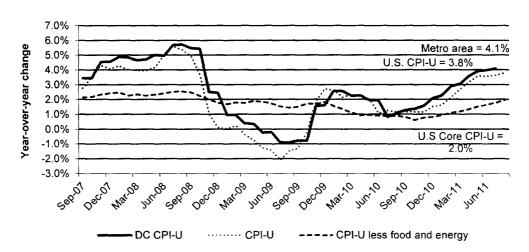
Consumer Price Index (CPI-U)	Change on Previous Year			
for the Washington-Baltimore, DC-MD-VA-WV Area (as of July 2011) For the United States (as of August 2011)	4.1% 3.8%			
Core CPI-U (excludes food and energy) (As of August 2011) (Source: U.S. Department of Labor, Bureau of Labor Statistics)	2.0%			
Unemployment Rates	Current Month	Prior Month	Prior Year	
Alexandria (as of July, 2011)	4.5%	4.8%	4.8%	
Virginia (as of August, 2011)	6.3%	6.1%	6.8%	
United States (as of August, 2011) (Source: U.S. Department of Labor, Bureau of Labor Statistics)	9.1%	9.1%	9.6%	
Office Vacancy Rates	Current Quarter	Prior Quarter	Prior Year	
Alexandria	13.0%	12.1%	12.1%	
Northern Virginia	12.7%	12.6%	12.8%	
Washington, DC Metro area (As of 2nd quarter, 2011)	11.5%	11.3%	12.0%	
(Source: CoStar)				
	Current Year		Prior Year	Change on Previous Year
New Business Licenses				
3 month trailing average	64		64	0.0%
(As of August 2011)				
(Source: Finance Department)				
New Commercial Construction (excluding Apartmen	t Buildings) and Bu	ilding Renovati	ons	
(Fiscal YTD as of August 2011)				
Number of new building permits	0		0	0.0%
Value of new building permits (\$ millions)	\$0		\$0	0.0%
(Source: Office of Code Administration)				
New Multi-family Construction (including Apartmet (Fiscal YTD as of August 2011)	nt & Condominium	Buildings)		
Number of new building permits	4		0	0.0%
Value of new building permits (\$ millions)	\$12.8		\$0.0	0.0%
Residential Real Estate Indicators Residential Dwelling Units Sold	1,224		1,194	2.5%
(Calendar YTD ending August 2011)				
Median Residential Sales Price (As of August 2011) (Source: Department of Real Estate Assessments)	\$450,000		\$450,000	0.0%
Foreclosures				
3 month trailing average (As of August 2011)				
	21		24	-12 5%
Source: Dept of Real Estate Assessments	21		24	-12.5%

Unemployment Rate - U.S., Virginia, and Alexandria

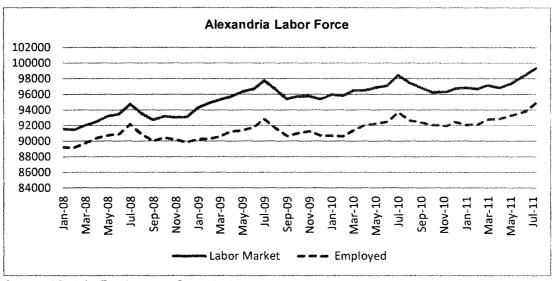


Source: U.S. Department of Labor, Bureau of Labor Statistics U.S. and Virginia through August 2011; Alexandria through August 2011 *Alexandria unemployment is not seasonally-adjusted, while U.S. and Virginia are seasonally-adjusted.

Annual Change in Consumer Price Index



Source: U.S. Department of Labor, Bureau of Labor Statistics U.S. through August 2011; DC Metro Area through July 2011

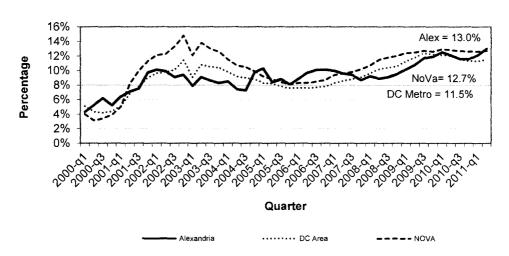


Source: Virginia Employment Commission

Through July 2011

*Not seasonally adjusted.

Office Vacancy Rates

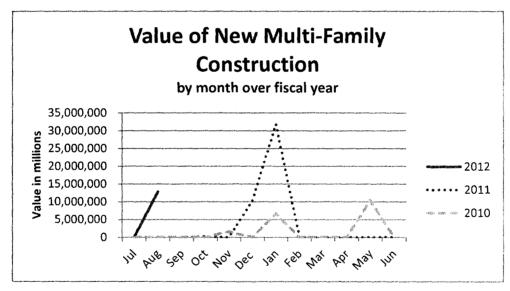


Source: CoStar

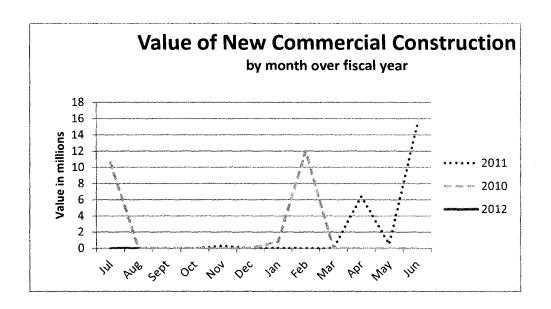
Through 2nd quarter, 2011



Source:Code Enforcement Through August 2011

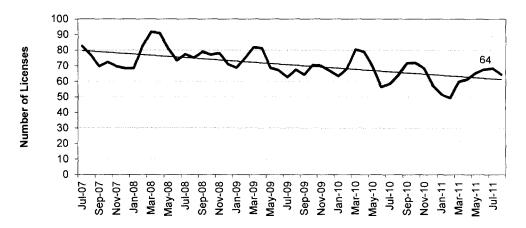


Source:Code Enforcement Through August 2011



Source:Code Enforcement Through August 2011

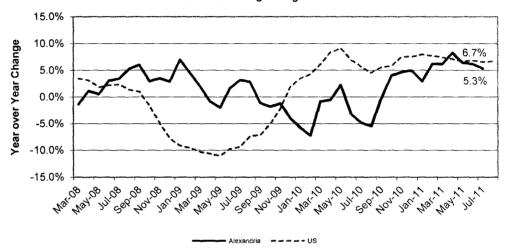
Number of New Business License Applications
Three Month Trailing Average



Source: Finance Department Through August 2011

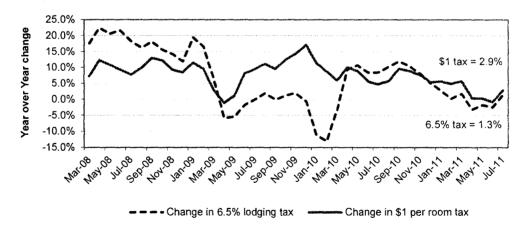
Annual Change in U.S. Retail Sales & Alexandria Sales Tax Collections

3 month trailing average



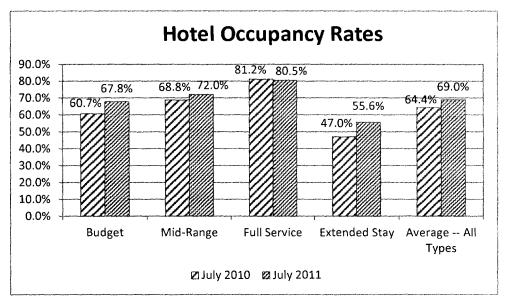
Source: Finance Department, U.S. Census Bureau U.S. data through August 2011; Alexandria data through July 2011

Annual Change in Transient Lodging Tax Receipts 3 month trailing average



Source: Finance Department

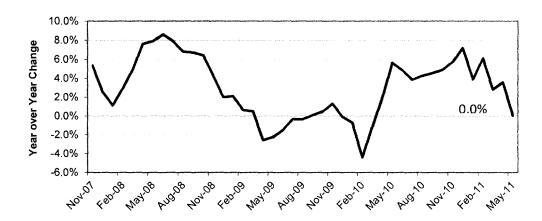
Through July 2011



Source: Finance Department

Through July 2011

Annual Change in Meals Tax Revenue Per 1 % of Tax 3 month trailing average

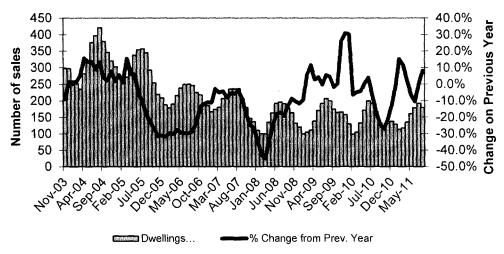


Source: Finance Department

Through May 2011*

*Meals tax collections typically lag because there are restaurant filings and payments that have not been processed by the end-of-the-month deadline.

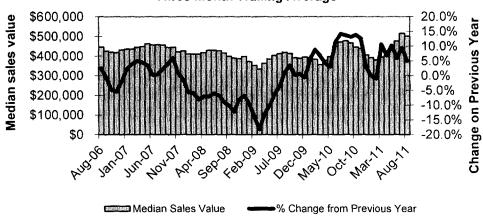
Alexandria Residential Property Sales Volume Three Month Trailing Average



Source: Department of Real Estate Assessments

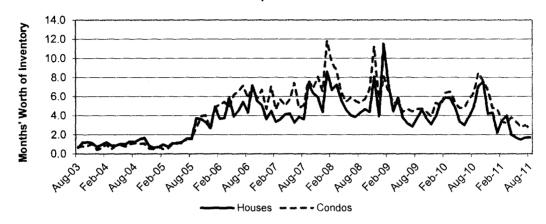
Through August 2011

Alexandria Residential Property Median Sales Value Three Month Trailing Average



Sources: Metropolitan Regional Information Systems; Department of Real Estate Assessments Through August 2011

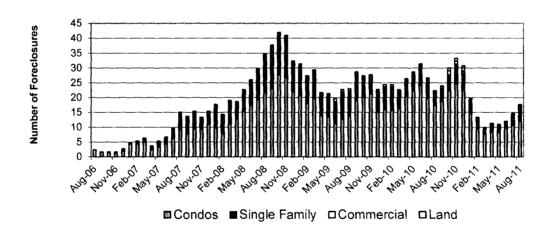
Months' Worth of Inventory City of Alexandria 2002 - present



Source: Metropolitan Regional Information Systems

Through August 2011

New Foreclosures in Alexandria 3 month trailing average



Source: Department of Real Estate Assessments

Through July 2011

CITY OF ALEXANDRIA, VIRGINIA COMPARATIVE STATEMENT OF REVENUES GENERAL FUND

FOR THE PERIODS ENDING AUGUST 31, 2011 AND AUGUST 31, 2010

	A FY2011 FRE-AUDIT ACTUALS	FY2 REVI	B FY2012 REVISED BUDGET		C Y2012 VENUES U 08/31/11	D=C/B % OF BUDGET	E FY2011 REVENUES THRU 08/31/10		F=(C-E)/E % CHANGE	
General Property Taxes				1						
Real Property Taxes			574,773	\$	826,462	0.3%	\$	396,475	108%	
Personal Property Taxes	34,891,944		600,000		1,277,847	3.7%		226,681	464%	
Penalties and Interest	2,246,186		870,000		104,704	5.6%	race ti est escar	70,452	49%	
Total General Property Taxes	349,779,825	\$ 358,	144,773	<u> </u>	2,209,013	0.6%	<u>\$</u>	693,608	218%	
Other Local Taxes										
Local Sales and Use Taxes	23,880,909	\$ 24,	200,000	\$	-	0.0%	\$	-	0%	
Consumer Utility Taxes	10,812,989	11,	200,000		-	0.0%		-	0%	
Communication Sales and Use Taxes	11,259,534	11,	600,000		-	0.0%		-	0%	
Business License Taxes	30,444,798	31,	825,000		123,940	0.4%		517,812	-76%	
Transient Lodging Taxes	11,245,201	12,	500,000		1,038,159	8.3%		1,001,229	4%	
Restaurant Meals Tax	16,214,900	16,	300,000		1,127,358	6.9%		1,336,193	-16%	
Tobacco Taxes	2,777,053	2,	900,000		226,600	7.8%		258,229	-12%	
Motor Vehicle License Tax	3,324,937	3,	200,000		259,441	8.1%		114,793	126%	
Real Estate Recordation	3,668,663	3,	800,000		435,404	11.5%		276,258	58%	
Admissions Tax	1,082,685	1,	100,000		120,832	11.0%		133,646	-10%	
Other Local Taxes	3,547,688	2,	705,000		4,503	0.2%		118,727	-96%	
Total Other Local Taxes	118,259,357	\$ 121,	330,000	\$	3,336,237	2.7%	\$	3,756,887	-11%	
Intergovernmental Revenues Revenue from the Fed. Government	\$ 9,697,509	\$ 9,	447,640	\$	16 ₀ (4) (4) (4) (4) (4) (4) (4) (4) (4) (4)	0.0%	\$		gergener vær om i lig Mæders ærek fred film	
the Commonwealth	23,578,531	23.	578,531		11,789,265	50.0%		11,789,265	0%	
Revenue from the Commonwealth	20,452,569	•	950,485		536,278	2.7%		589,919	0%	
Total Intergovernmental Revenues	53,728,609	OLD STREET	976,656	\$	12,325,543	23.3%	\$	12,379,184	0%	
Other Governmental Revenues And Transfers In Fines and Forfeitures.	4,472,520	\$ 4.	764,000	S	634,169	13.3%	\$	659,122	-4%	
Licenses and Permits	2,543,789		049,975	•	415,341	20.3%	•	313,398	33%	
Charges for City Services	14,939,668		709,303		1,812,493	12.3%		1,549,788	17%	
Revenue from Use of Money & Prop	3,591,323		570,000		680,804	19.1%		601,728	13%	
Other Revenue	987,727		490,000		110,593	22,6%		126,699	-13%	
Transfer from Other Funds	1,446,713		666,903		-	0.0%		-	0%	
Total Other Governmental Revenues	27,981,740	and the second second	250,181	\$	3,653,400	13.4%	\$	3,250,735	12%	
TOTAL REVENUE	\$ 549,749,531	\$ 559,	701,610	S	21,524,193	3.8%	\$	20,080,414	7%	
Appropriated Fund Balance										
General Fund.	-	8,	961,138		-	-		-	0%	
Reappropriation of FY 2011										
Encumbrances And Other										
Supplemental Appropriations	-	-	-			- Salas para para para para Calacas (-	0%	
TOTAL	\$ 549, 7 49,531	\$ 568,	662,748	<u></u>	21,524,193	3.8%	<u> </u>	20,080,414	7%	

COMPARATIVE STATEMENT OF EXPENDITURES & TRANSFERS BY FUNCTION GENERAL FUND

FOR THE PERIODS ENDING AUGUST 31, 2011 AND AUGUST 31, 2010

FUNCTION	A FY2011 PRE-AUDIT ACTUALS		B FY2012 REVISED BUDGET	1	C FY2012 EXPENDITURES THRU 08/31/11	D=C/B % OF BUDGET EXPENDED		E FY2011 PENDITURES IRU 08/31/10	F=(C-E)/E EXPENDITURES % CHANGE
Legislative & Executive.	\$ 5,076,3 \$ 38,393,1		\$ 5,415,393 \$ 39,643,802	<u>\$</u>	943,737	17.4%	<u>\$</u>	932,053	1%
Judicial Administration	\$ 38,393,1	85	\$ 39,643,802	3	7,097,325	17.9%	3	6,250,303	14%
Staff Agencies				14					
Information Technology Services	\$ 7,181,2	21	\$ 7,519,965	\$	1,662,788	22.1%	\$	1,075,960	55%
Management & Budget	1,063,4	91	1,236,389		157,572	12.7%		155,080	2%
Finance	9,872,6	34	10,680,266		1,626,981	15.2%		1,093,010	49%
Real Estate Assessment	1,470,1	12	1,674,469		258,305	15.4%		194,989	32%
Human Resources	2,820,1	66	2,947,920		483,559	16.4%		378,303	28%
Planning & Zoning	5,335,5	56	5,505,665		1,017,079	18.5%		762,057	33%
Economic Development Activities	3,719,2	:32	4,656,167		1,187,674	25.5%		880,423	35%
City Attorney	2,325,6	70	2,652,088		389,526	14.7%		312,197	25%
Registrar	1,007,1	10	1,135,860		250,127	22.0%		191,833	30%
General Services	11,681,4	27	12,486,884		1,727,603	13.8%	and march on	1,557,985	11%
Total Staff Agencies	\$ 46,476,6	19	\$ 50,495,673	\$	8,761,214	17,4%	<u> </u>	6,601,837	33%
Operating Agencies	A AM AA		e 20.001.00=	_	5006010	21.00	œ.	4 700 00:	A.5.
Transportation & Environmental Services	\$ 27,532,3		\$ 28,086,977	\$	5,906,310	21.0%	\$	4,729,351	25%
Fire	35,892,4		35,141,700		7,548,043	21.5%		6,355,609	19%
Police	51,013,5		50,890,942		10,145,743	19.9%		8,099,302	25%
Emergency Communications	1,842,9		5,687,007		919,157	16.2%		-	-
Code	843,8		923,364		140,623	15.2%		152,811	-8%
Transit Subsidies	8,094,8		8,561,422		1,837,958	21.5%		1,782,887	3%
Community and Human Services	13,920,9		14,560,343		3,270,797	22.5%		2,701,975	21%
Health	7,854,4		8,058,508		731,289	9.1%		1,612,948	-55%
Historic Resources	2,560,9		2,795,870		460,702	16.5%		366,898	26°a
Recreation	19,025,4	manufactures (SA)	19,507,560	an Tel	3,822,500	19.6%		3,302,610	16%
Total Operating Agencies	\$ 168,581,7	<u>'03</u>	\$ 174,213,693	<u> </u>	34,783,122	20.0%	2	29,104,391	20%
Education									
Schools	\$ 167,886,5	67	\$ 174,956,420	\$		0.0%	\$	_	
Other Educational Activities	12,2		12,288	•	3,072	25.0%		3,057	0%
Total Education	\$ 167,898,7		\$ 174,968,708	<u> </u>	3,072	0.0%	\$	3,057	0%
									
Capital, Debt Service and Miscellaneous									
Debt Service	\$ 38,479,3	349	\$ 43,438,079	\$	11,246,833	25.9%	\$	7,018,070	60.3%
Non-Departmental	12,427,6	509	12,587,933		1,288,281	10.2%		2,839,478	-54.6%
Cash Capital	5,545,0	000	4,915,986		4,915,986	100.0%		4,295,000	14.5%
Contingent Reserves			760,000		<u> </u>	0.0%		<u> </u>	
Total Capital, Debt Service and Miscellaneous	\$ 56,451,9	958	\$ 61,701,998	\$	17,451,100	28.3%	\$	14,152,548	23.3%
TOTAL EXPENDITURES	\$ 482,878,	193	\$ 506,439,267	\$	69,039,570	13.6%	\$	57,044,189	21.0%
Cash Match (Mental Health/Mental Retardation/									
Substance Abuse, Human Services and Library									
and Transfers to the Special Revenue Fund)	33,360,	116	45,938,823		-	-		-	
Transfer to Housing	1,715,9	904	1,651,705		266,193	16.1%		223,511	19.1%
Transfer to Library	5,879,	155	6,604,953		1,101,046	16.7%		1,041,391	5.7%
Transfer to DASH	8,178,	and the second second second	8,028,000	tur a l Tara	1,338,000	16.7%	CrosSre	1,301,298	2.8%
TOTAL EXPENDITURES & TRANSFERS	\$ 532,012,	64	\$ 568,662,748	<u> </u>	71,744,809	12.6%	<u> </u>	59,610,389	20.4%
THE THE STATE OF THE PARTY.		NG PLUBE	den ja vilja sa	i de la composición dela composición de la composición dela composición de la compos		100000000000000000000000000000000000000	GalaGalaia GalaGalaia	nCasCalladada.	NGG Santante Medical See Se
Total Expenditures by Category	e 101701	006	e 100.722.200		22 720 100	10.70	c	7(477 55)	27.494
Salaries and Benefits	\$ 181,704,9		\$ 180,732,360	\$	33,730,120	18.7%	\$	26,477,251	27.4%
Non Personnel (includes all school funds) Total Expenditures	350,307,	Samuel Conservation	387,930,388 \$ 568,662,748		38,014,689 71,744,809	9.8%	5	33,133,138 59,610,389	14.7%
Lord CXI/CHMINICS	\$ 532,012,	104	\$ 568,662,748	. · · · · · · · · · · · · · · · · · · ·		12.0%		27,010,205	20.4%

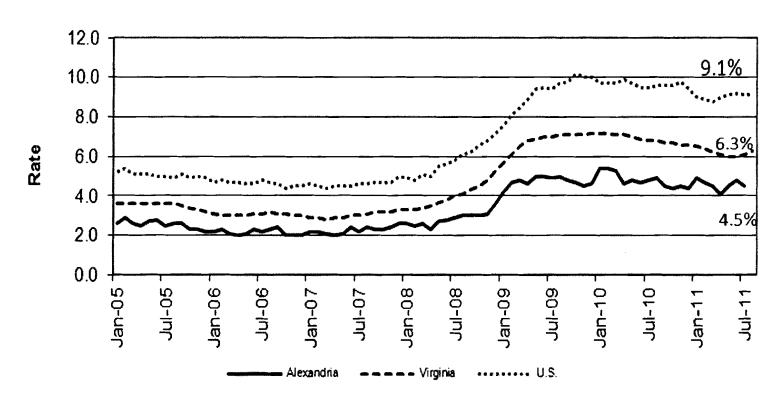
Monthly Financial Report

Through August 2011



City of Alexandria

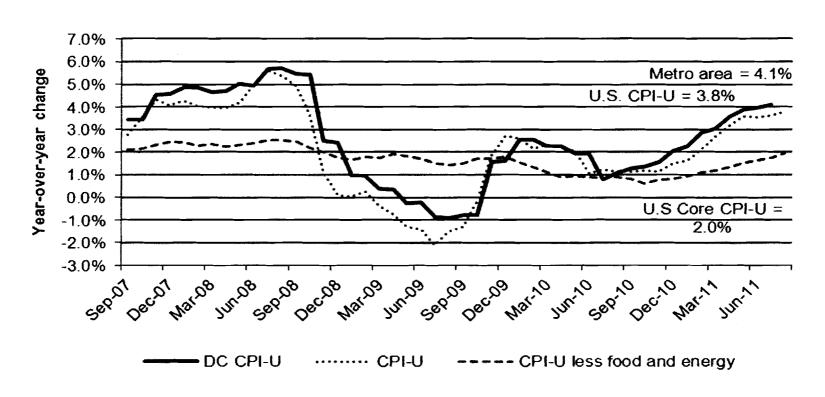
Unemployment Rate - U.S., Virginia, and Alexandria





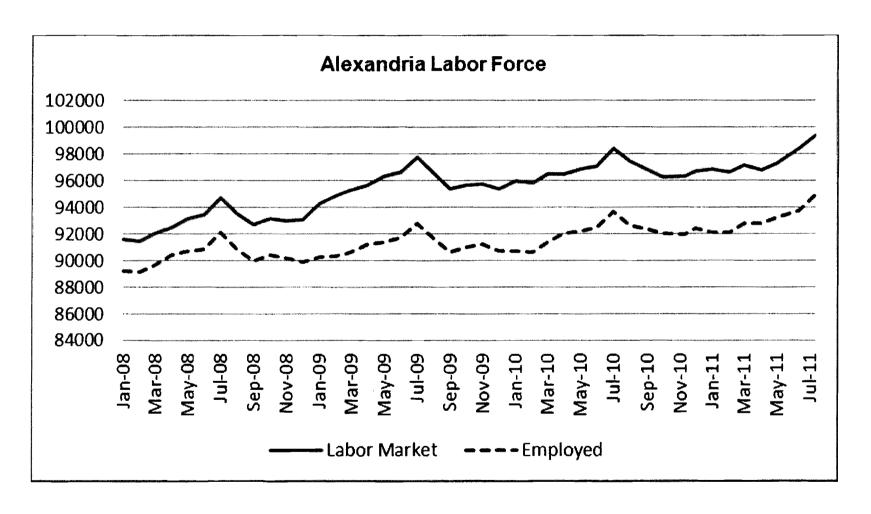
City of Alexandria

Annual Change in Consumer Price Index





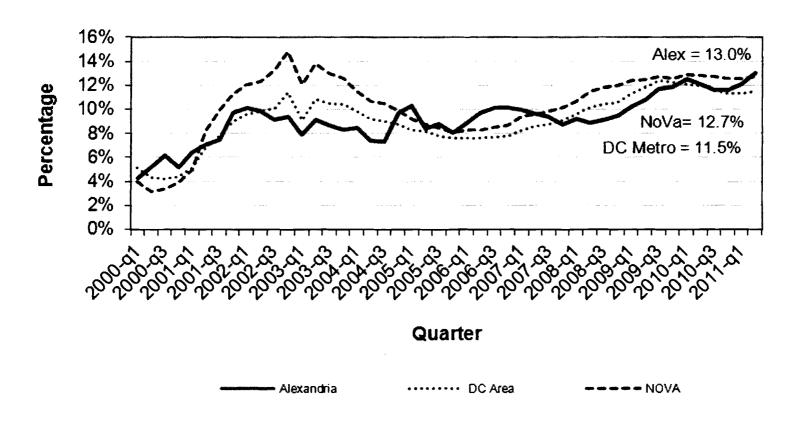
City of Alexandria





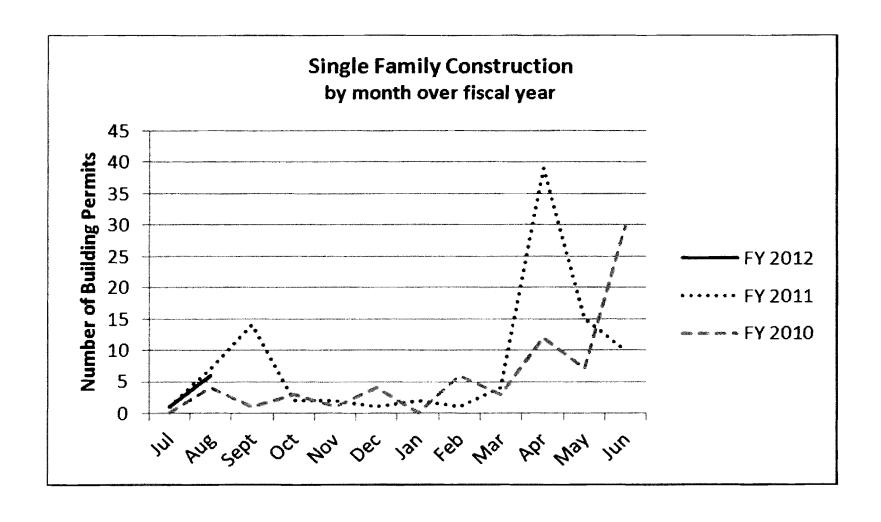
City of Alexandria

Office Vacancy Rates



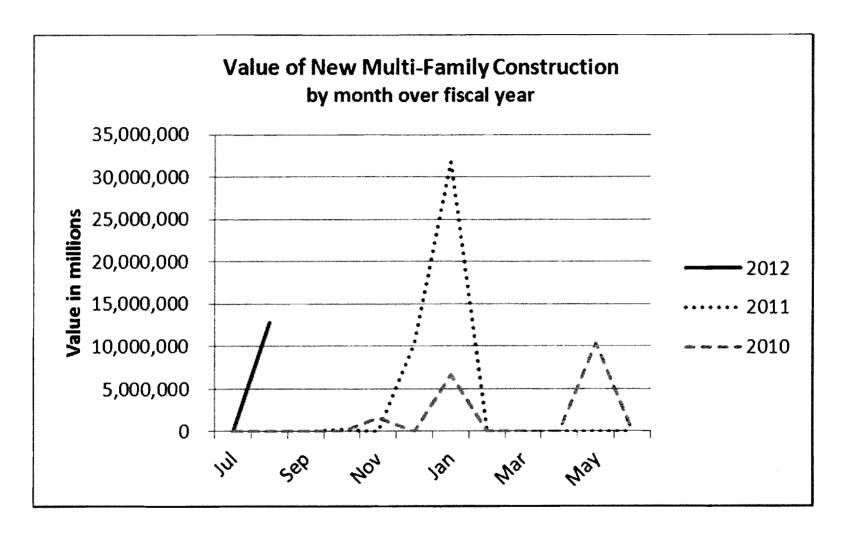


City of Alexandria



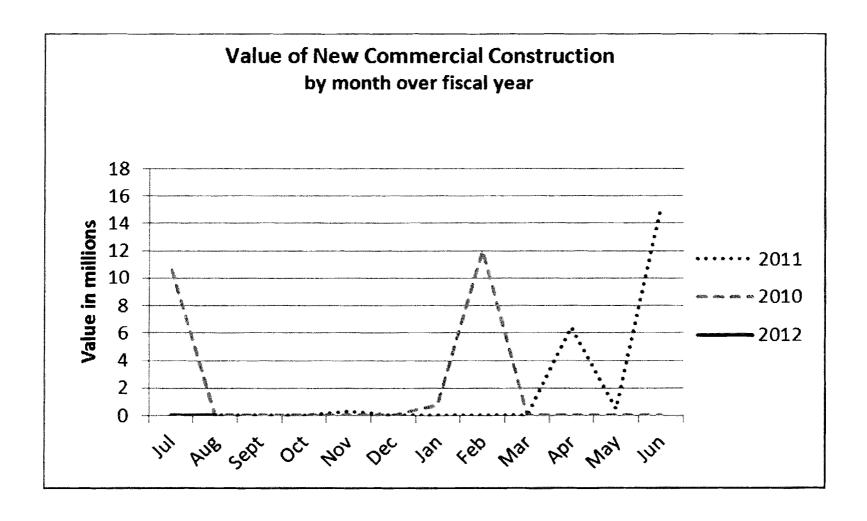


City of Alexandria





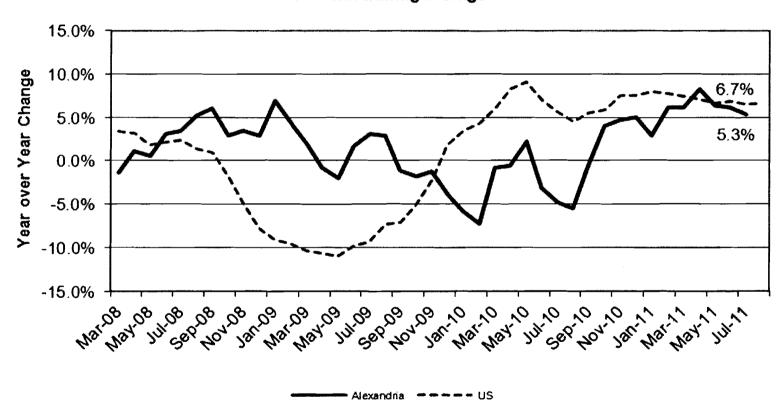
City of Alexandria





City of Alexandria

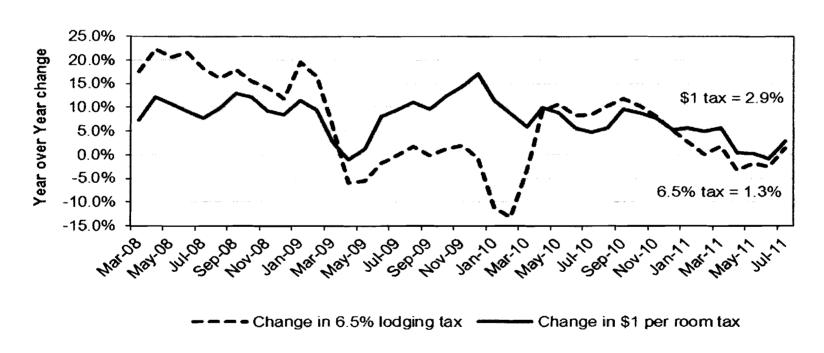
Annual Change in U.S. Retail Sales & Alexandria Sales Tax Collections 3 month trailing average





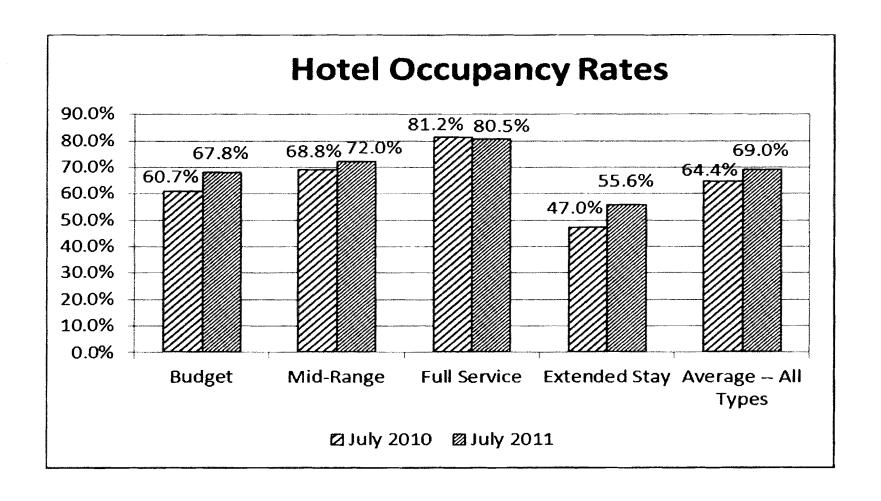
City of Alexandria

Annual Change in Transient Lodging Tax Receipts 3 month trailing average





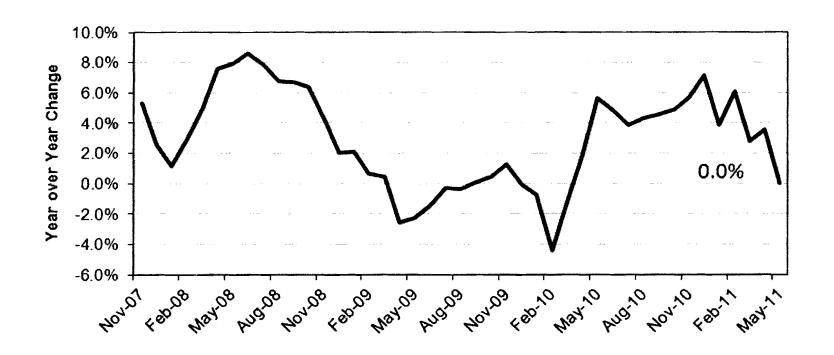
City of Alexandria





City of Alexandria

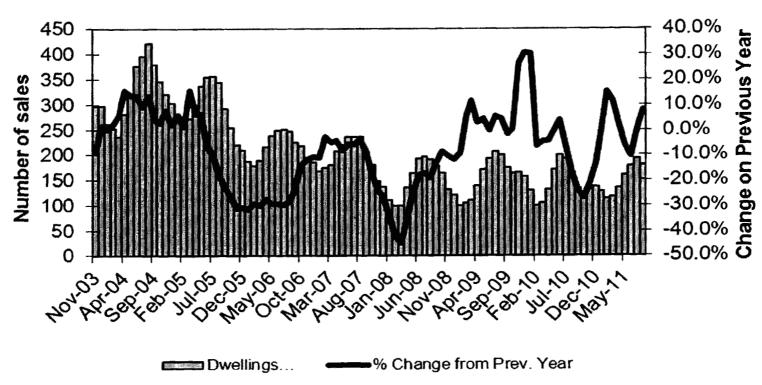
Annual Change in Meals Tax Revenue Per 1 % of Tax 3 month trailing average





City of Alexandria

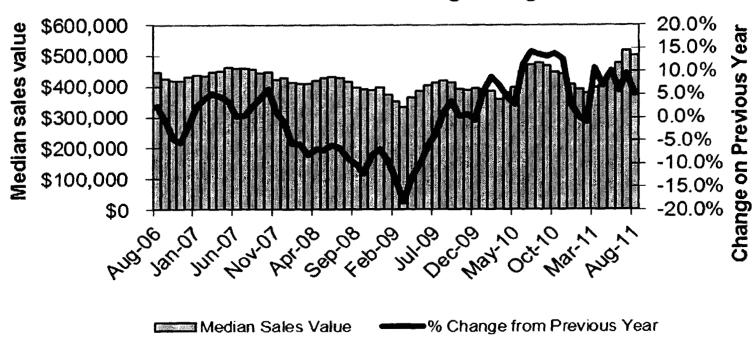
Alexandria Residential Property Sales Volume Three Month Trailing Average





City of Alexandria

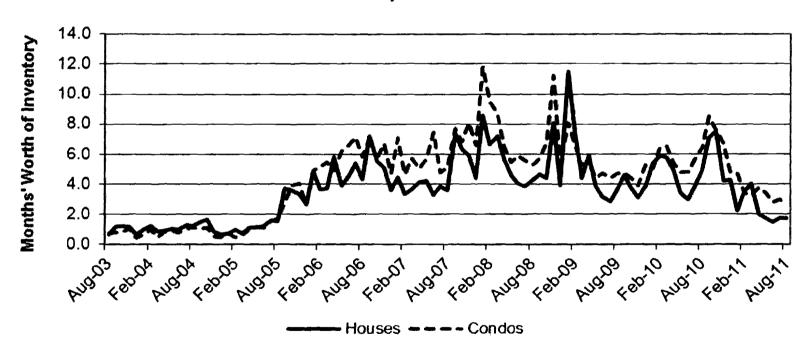
Alexandria Residential Property Median Sales Value Three Month Trailing Average





City of Alexandria

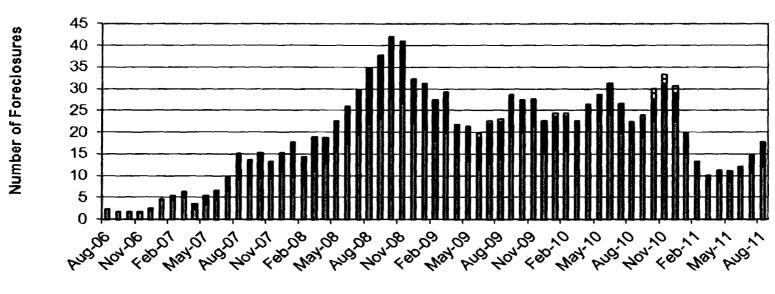
Months' Worth of Inventory City of Alexandria 2002 - present





City of Alexandria

New Foreclosures in Alexandria 3 month trailing average



■ Condos
■ Single Family
□ Commercial
□ Land



City of Alexandria

FY 2011 Close Out

Sources of additional \$9.8 M surplus

\$5.57 M due to expenditure savings (1.0% of budget)

\$4.26 M due to higher than anticipated revenue (0.8% of revenue estimate)



Recommended Use of Additional Surplus

- Devote approximately 2/3's of this additional surplus (\$6.7 M) to protect against economic uncertainty
- Provide 1/3 of this additional surplus (\$3.1 million) for one-time emergency response expenses

