Docket Item # 2 BAR CASE #2012-0198

BAR Meeting July 11, 2012

ISSUE:	Alterations (signage and ATM)
APPLICANT:	EagleBank by Jeffery Stoiber
LOCATION:	277 South Washington Street
ZONE:	CD / Commercial

# **STAFF RECOMMENDATION:**

Staff recommends approval of the Certificate of Appropriateness with the conditions that:

- 1. That the proposed back plate not be a reflective silver and have a matte finish instead.
- 2. That the LED light strip for both the ATM and the wall signs be installed with dimmers with final illumination level to be approved by Staff in the field.

\*\*EXPIRATION OF APPROVALS NOTE: In accordance with Sections 10-106(B) and 10-206(B) of the Zoning Ordinance, any official Board of Architectural Review approval will expire 12 months from the date of final approval if the work is not commenced and diligently and substantially pursued by the end of that 12-month period.

\*\*BUILDING PERMIT NOTE: Most projects approved by the Board of Architectural Review require the issuance of one or more construction permits by Building and Fire Code Administration (<u>including siding or roofing over 100</u> <u>square feet, windows and signs</u>). The applicant is responsible for obtaining all necessary construction permits after receiving Board of Architectural Review approval. Contact Code Administration, Room 4200, City Hall, 703-746-4200 for further information.



# CASE BAR2012-0198

2

# I. <u>ISSUE</u>

The applicant is requesting approval of a Certificate of Appropriateness at 277 S Washington Street for:

- 1. Two wall signs, each measuring 17.5 inches by 13.25 inches, to read "EagleBank." One wall sign will be located above the entrance on South Washington Street and the second sign will be located above the easternmost bay on the Duke Street elevation. The wall sign will be halo-illuminated aluminum channel letters, painted white, gold and blue. The letters will be attached to a metallic silver back plate which will be attached to a raceway, painted to match the adjacent brick. The halo illumination will be provided by blue LED lights.
- 2. Removal of the existing double aluminum storefront entry doors and installation of a new ATM. The doors will be replaced with an aluminum frame to match the existing door's rail and stile. The new glass "infill" panels will be a bronze spandrel glass and will have openings for the ATM and Night Depository equipment. The proposed ATM will measure 2 feet 2 inches by 2 feet 8 inches and the Night Depository will measure 2 feet 2 inches by 2 feet 4 inches. The ATM will have a small sign, the width of the machine. The ATM sign frame will have LED strip lights to externally illuminate the ATM sign and to provide required illumination for the ATM itself. The existing light fixture in the arch will remain.

# II. HISTORY

The Atrium Building at 277 South Washington Street, formerly the headquarters of the Time-Life publishing group, was constructed in **1977**. It was a postmodern effort to use historicist references on a large-scale commercial building. It was designed by the Alexandria architectural firm of Michael and Michael. The original design was not approved by the Board (B.A.R. Minutes 10/1/1974). The compromise design which was built was approved by City Council, on appeal.

The BAR has approved signage for a number of past tenants located within the Atrium Building, including BAR Case # 2000-0079 (May 17, 2000), BAR Case # 2002-0276 (November 20, 2002) and BAR Case # 2005-0271 (December 7, 2005). The Board approved a sign plan for this building in January 1999 (BAR Case #98-0223, January 20, 1999). The BAR has also approved exterior alterations to the building itself, BAR Case # 97-0189 (September 17, 1997). The BAR most recently approved a new trash enclosure for the building on April 6, 2011 (BAR CASE # 2011-0051).

In October 2011, the BAR approved a wood hanging sign (12.5 square feet), two aluminum compact fluorescent sign lights installed in brick planter, two new copper awnings over existing doorways on the South Washington Street elevation, two custom metal scroll ornaments on the interior of the glass transom above the copper awnings, and one new air intake louver and three new air vents on the north elevation (BAR Case #2011-0246) for the retail tenant in the northern part of the Washington Street first floor storefront, Society Fair. In February 2012, the Board approved additional signage—window decals—for the same tenant (BAR Case #2012-0015).

# III. ANALYSIS

The proposed project complies with Zoning Ordinance regulations.

# Signs

The applicant is proposing two wall signs, one on each elevation of this corner building. The Criteria & Standards for Administrative Approval for Signs within the Historic Districts generally allows for the administrative approval of three signs for a corner building. Staff therefore supports the location and number of wall signs (two) at this location and notes that the Duke Street elevation will be significantly less visible than the Washington Street elevation. The Board has approved a number of sign proposals for halo-lit channel letters, including at 503 King Street (CVS, BAR Case # 2010-0343) and, most recently, 100 South Fairfax Street (Burke & Herbert Bank & Trust, BAR Case # 2011-0325). The Board has expressed a preference that such illumination generally not be installed on historic buildings and has found halo illuminated channel letters to be appropriate only in certain circumstances. Although the Atrium Building, a five-story contemporary building with an over-scaled mansard roof, has no historic merit, it is located prominently on the George Washington Memorial Parkway and immediately adjacent to buildings of significant historic merit. The Board generally encourages signs to target pedestrians rather than automobiles, even with the expansive nature of Washington Street and the wide sidewalk. Staff finds the proposed size and location of the signage to be appropriate and pedestrian scaled.

However, with respect to the proposed back plate, off of which the halo illumination will reflect, Staff is concerned with the architectural character of the reflectivity of the proposed metallic silver finish on the back plate. The BAR had expressed similar concerns while reviewing the recent Burke & Herbert Bank signs and these surrounds were later muted by the applicant. Staff can support the use of a back plate but only if it has a neutral color with a matte finish and if the LED lighting level is approved by Staff in the field using a sign mock-up or on the installed signs using dimmers, as is the Board's standard condition for this new lighting technology.

# ATM

All ATMs must be in compliance with Sec. 7-1800 of the Zoning Ordinance (adopted 11/16/2002), which regulates ATMs and similar machines on the exterior of buildings in the historic districts. In order to be compliant with the Zoning Ordinance requirements, the lighting must be the minimum possible to meet safety requirements and shall not exceed 2.0 foot candles measured at a radius of five feet from the source.

Staff finds that the proposed ATM will meet the minimum requirements set forth in the Zoning Ordinance for ATMs within the historic district. The *Design Guidelines* state that "ATM machines should not be located on the most visually prominent or architecturally important façade" and that they "should be as small as possible" with "as low a level [of lighting] as possible. As a building occupying an entire half block, the Atrium Building has three front elevations. While Staff's initial preference was to locate the ATM within a lobby or vestibule, Staff recognizes the applicant's desire to have the ATM on the exterior. While the ATM will be located on a street-facing elevation, the ATM itself will not be a prominent feature and will not detract from the building's primary lobby entrance or the entrances to the retail tenants. The scale of the existing building prevents the 5.7 square foot ATM from being visually obtrusive on this section of Washington Street. Further, the proposed installation of the ATM within a glass panel in an existing bay is an alteration that is easily reversible in the future. The proposed sign

above the ATM is appropriate with respect to size and Zoning Ordinance requirements. In order to minimize excessive illumination, Staff recommends that the LED strip lighting at the ATM be installed with an adjustable dimmer and that the final approval of lighting levels be determined in the field.

It is important to note that the National Park Service reviewed this application and recommended that the applicant examine moving the ATM and other improvements to the second doorway on the right of the entrance over to the Duke Street side of the building. NPS suggests keeping the four archway entrances along the Washington Street side more uniform to decrease the visual clutter.

BAR staff fully supports the Park Service's effort to reduce visual clutter on the Parkway at every opportunity and has supported putting the ATM on side elevations in the past, such as the Wells Fargo on N. Washington St. However, in this case the Duke Street elevation is set well back from the street behind a landscape terrace and trees and, as is evident in the applicant's photos, is not visible enough to insure public safety at night while using the ATM. For this reason, Staff supports the modestly sized ATM proposed on the Washington Street frontage if the light level is kept to the minimum necessary, to be confirmed with Staff in the field.

# **STAFF**

Catherine Miliaras, Historic Preservation Planner, Planning & Zoning Al Cox, FAIA, Historic Preservation Manager, Planning & Zoning

# IV. CITY DEPARTMENT COMMENTS

Legend: C - code requirement R - recommendation S - suggestion F- finding

# National Park Service:

Our comment on this project is that given one of our main goals is to clear Washington Street of visual clutter - has the applicant examined moving the ATM and other improvements to the second doorway on the right of the entrance over to the Duke Street side of the building? We're aware that the building is modern, but keeping the four archway entrances along the Washington Street side more uniform would certainly decrease the visual clutter

# Code Administration

- F-1 The review by Code Administration is a preliminary review only. Once the applicant has filed for a building permit, code requirements will be based upon the building permit plans. If there are any questions, the applicant may contact Ken Granata, Acting Plan Review Supervisor at ken.granata@alexandriava.gov or 703-746-4193.
- C-1 Building, sign and electrical permits are required for the project. Five sets of architectural quality drawings shall accompany the permit applications that fully detail the construction/alteration as well as layouts and schematics of the new work being performed.

- C-2 Any proposed future alterations to the existing structure must comply with the current edition of the Uniform Statewide Building Code (USBC).
- C-3 All signs shall conform to VCC Appendix "H" as amended
- C-4 All sign applications shall include;
  - Size and type of sign
  - Method of attachment including number and type of fasteners
  - Maximum projection, minimum height above grade, and whether the sign is illuminated or non-illuminated
- C-5 A separate circuit is required for illuminated outdoor signs per NFPA #70, 2008 Section 600.5.
- C-6 Required accessibility to Automatic Teller Machines for persons with disabilities must comply with USBC.

## Transportation and Environmental Services (T&ES)

# RECOMMENDATIONS

R1. Applicant shall be responsible for repairs to the adjacent city right-of-way if damaged during construction activity. (T&ES)

# FINDINGS

F1. Proposed alterations are located outside of the Public Right of Way, a portion of the brick sidewalk is located within the property line. (T&ES)

# **CITY CODE REQUIREMENTS**

- C-1 The applicant shall comply with the City of Alexandria's Noise Control Code, Title 11, Chapter 5, which sets the maximum permissible noise level as measured at the property line. (T&ES)
- C-2 The applicant shall comply with the City of Alexandria's Solid Waste Control, Title 5, Chapter 1, which sets forth the requirements for the recycling of materials (Sec. 5-1-99). (T&ES)
- C3. Any work within or performed from the right-of-way requires a separate permit from T&ES. (Sec. 5-2) (T&ES)

# V. ATTACHMENTS

- *1 Supporting Materials*
- 2 Application for BAR2012-00198 at 277 South Washington Street









# PHOTO: CORNER OF DUKE & WASHINGTON

NOT TO SCALE



# PHOTO: OPPOSITE CORNER OF BLDG

NOT TO SCALE

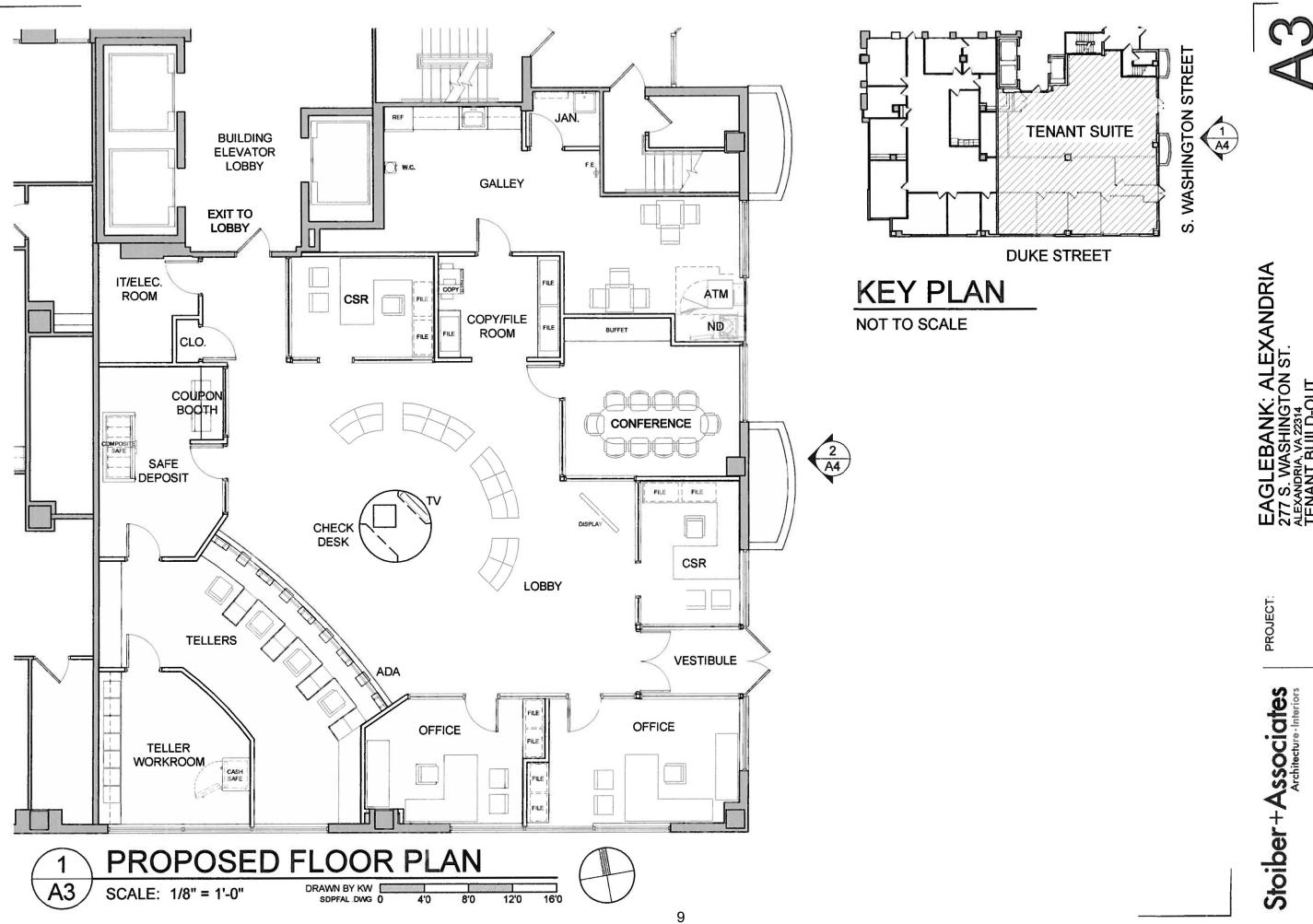


PHOTO: ELEVATION @ WASHINGTON NOT TO SCALE

# EXISTING PHOTOS 08-JUNE-2012 TITLE: Date: File name: **PROJECT:** F 202.986.7606 P. 202.986.4700 ssociates 1621 Connecticut Avenue NW, #200 Washington, DC 2009 Stoiber+A

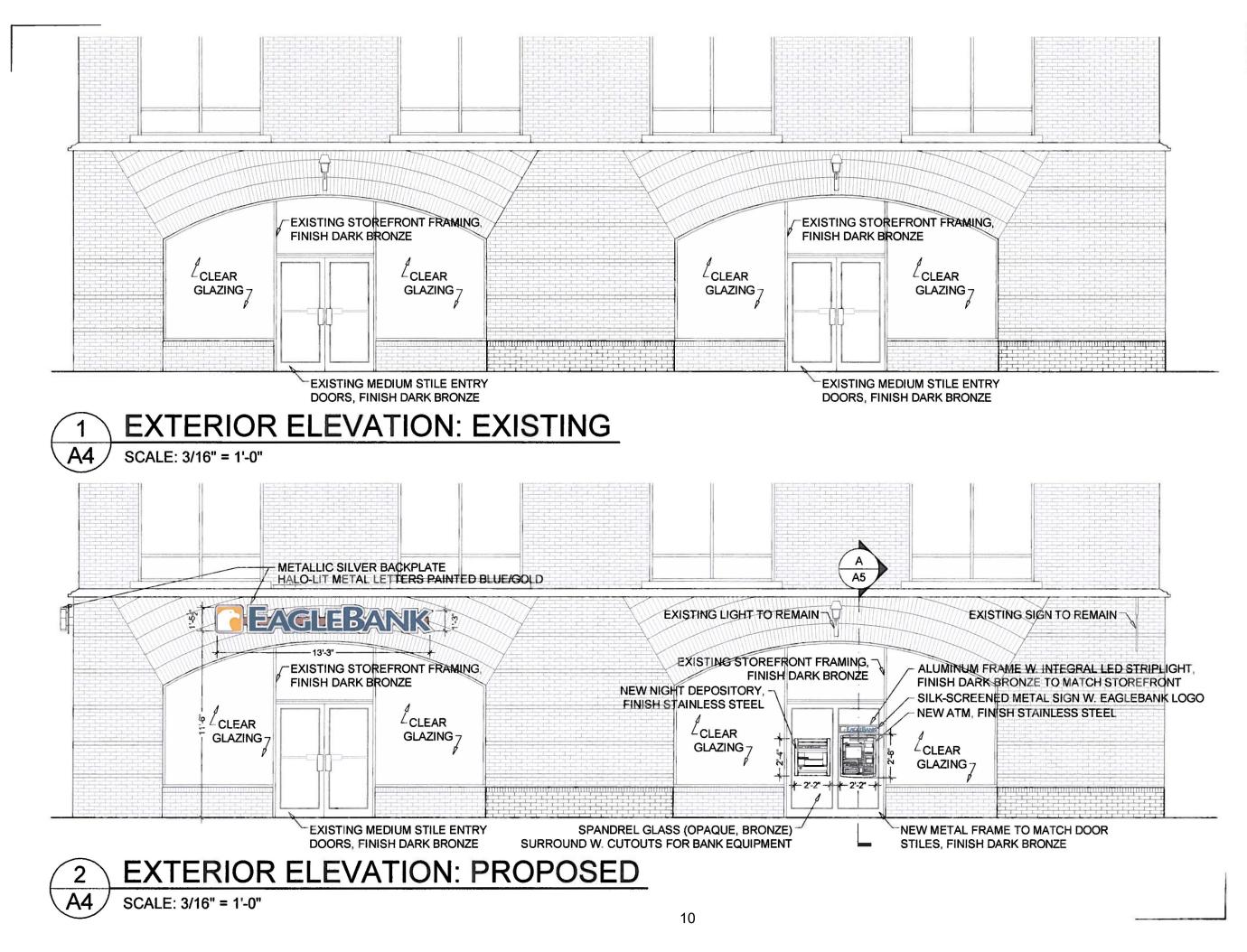
# EAGLEBANK: ALEXANDRIA 277 S. WASHINGTON ST. ALEXANDRIA, VA 22314 TENANT BUILD-OUT

SHEET2 OF 6



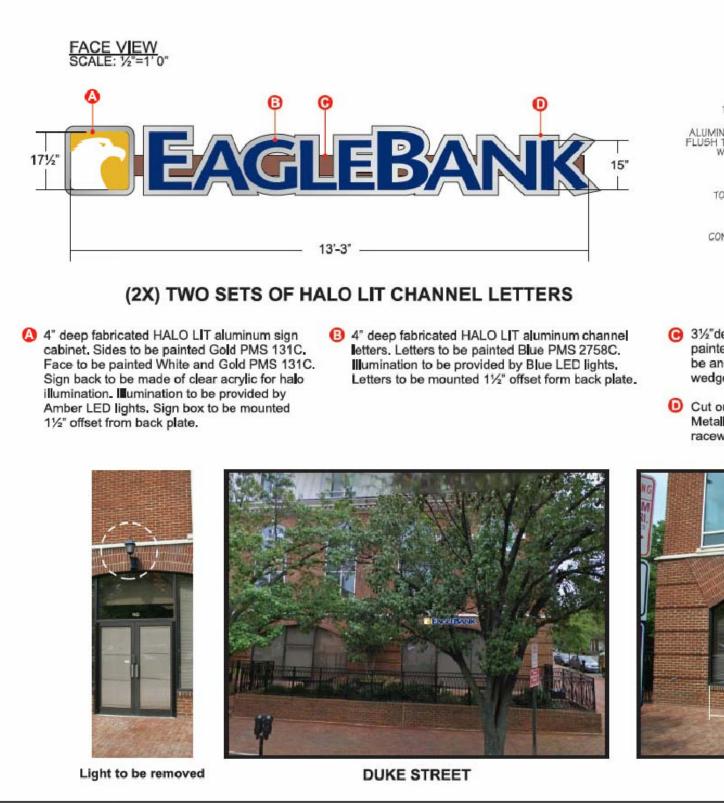
# EAGLEBANK: ALEXANDRIA 277 S. WASHINGTON ST. ALEXANDRIA, VA 22314 TENANT BUILD-OUT PROPOSED FLOOR PLAN 08-JUNE-2012 TITLE: DATE: FILE NAME: F 202.986.7606 P 202.986.4700 1621 Connecticut Avenue NW, #200 Washington, DC 20009

SHEET OF 6

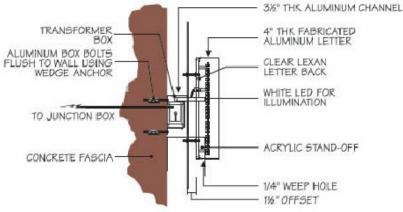




of 7



# HALO LIT CHANNEL LETTER **INSTALLATION DETAIL**

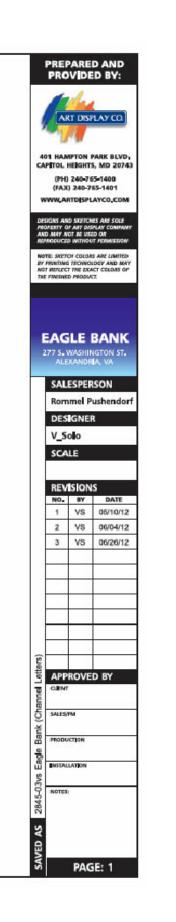


- (€) 3½"deep x 5"high fabricated aluminum raceway painted to match existing brick. Raceway will be anchored through mortar joints with 3/8"x3" wedge anchor bolts.
- D Cut out aluminum back plate to be painted Metallic Silver and installed flat against raceway.



WASHINGTON STREET

SIGN SHOP DRAWING NOT TO SCALE



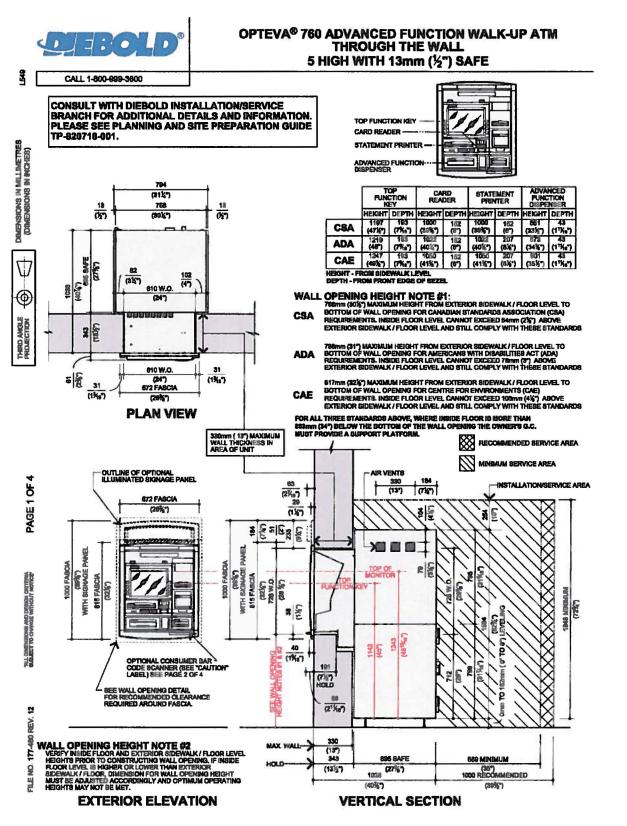
# EAGLEBANK: ALEXANDRIA 277 S. WASHINGTON ST. ALEXANDRIA, VA 22314 TENANT BUILD-OUT SIGN SHOP DRAWING 11-JUNE-2012, REVISED 26-JUNE-2012 title: date: file name: **PROJECT** ..986.7606 ..986.4700 Stoiber+Associates 202. പപ 1621 Connecticut Avenue NW, #200 Washington, DC 20009

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SHEET5

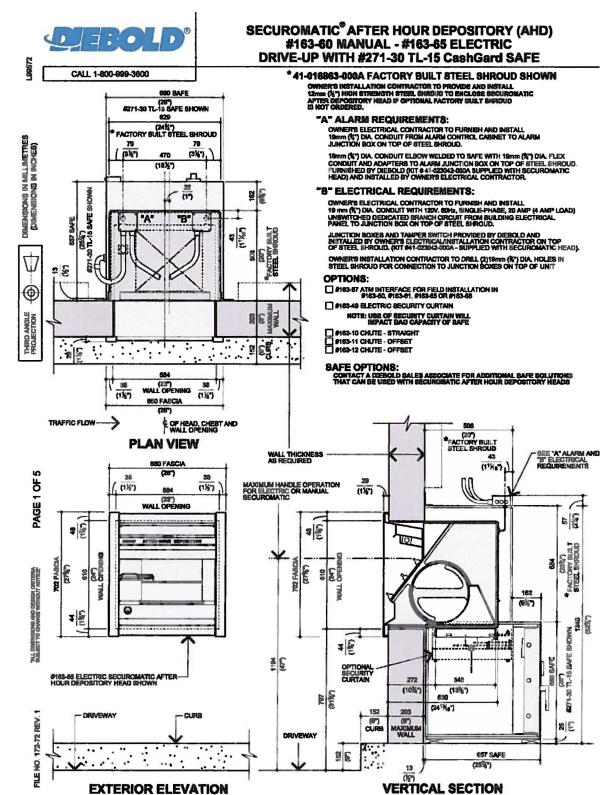
## ATM FACE = 7.04sf

3.



**ATM CUTSHEET** NOT TO SCALE

# ND FACE = 4.69sf



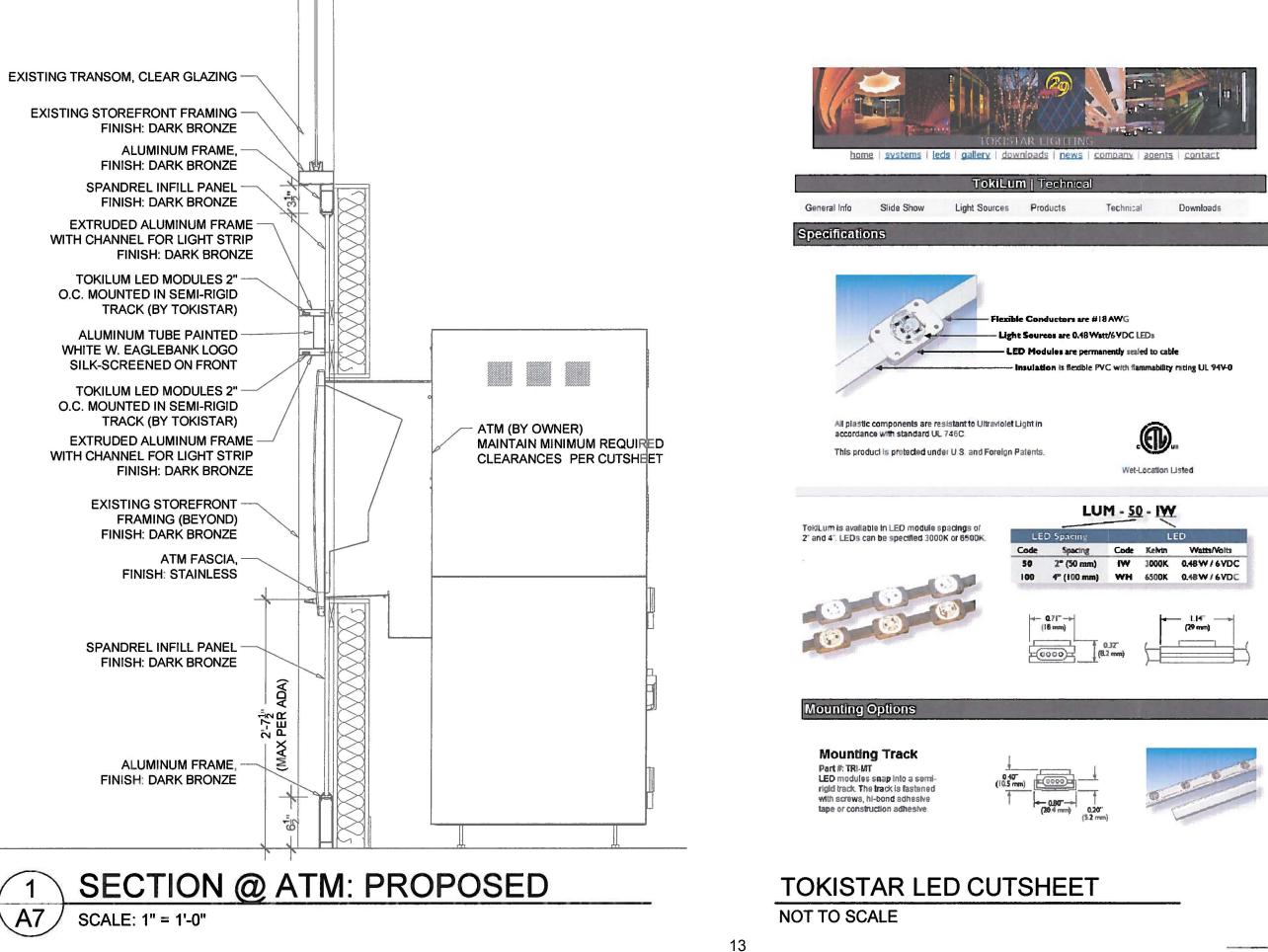
# NIGHT DEPOSITORY CUTSHEET

NOT TO SCALE

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SHEET<sup>6</sup>





Ч SHEET7

EAGLEBANK: ALEXANDRIA 277 S. WASHINGTON ST. ALEXANDRIA, VA 22314 TENANT BUILD-OUT	ATM SECTION & LIGHTING 11-JUNE-2012
PROJECT: 21 11 21	TITLE: DATE: FILE NAME: 11
Architecture Interiors	om V, #200 F 202.986.7606 P 202.986.4700

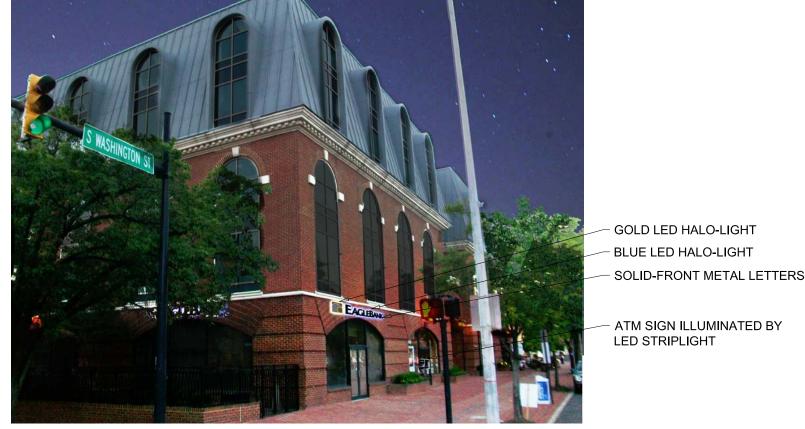
ue NN, #200

1621 Connecticut Avenu Washington, DC 20009

Stoiber

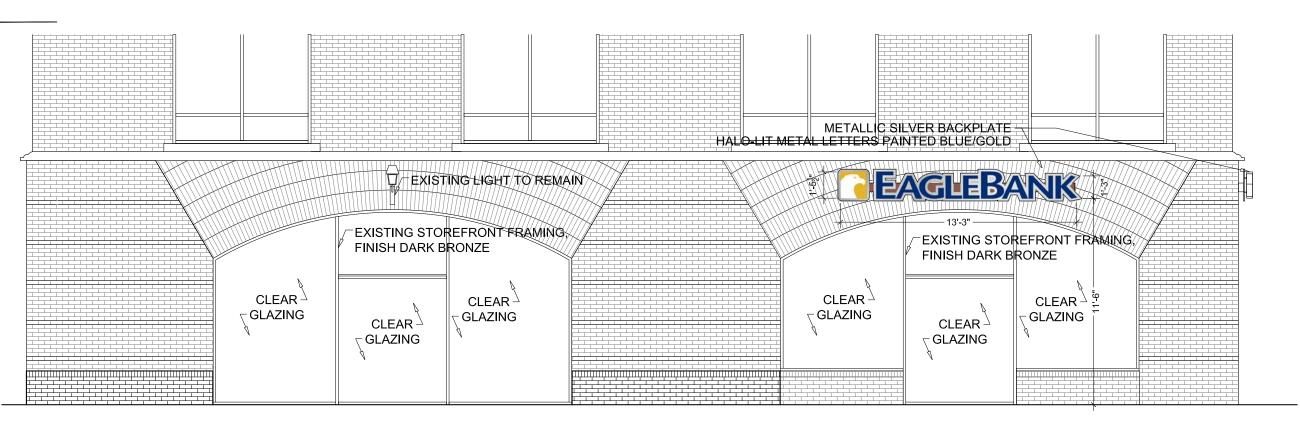
# NOT TO SCALE

# NIGHT TIME RENDERING: CORNER OF DUKE & WASHINGTON



A8 SCALE: 3/16" = 1'-0"

# **DUKE ST ELEVATION: PROPOSED**



# title: date: file name: **PROJECT**: F 202.986.7606 P 202.986.4700 Stoiber+Associates 1621 Connecticut Avenue NW, #200 Washington, DC 20009

EAGLEBANK: ALEXANDRIA 277 S. WASHINGTON ST. ALEXANDRIA, VA 22314 TENANT BUILD-OUT

PROPOSED EXTERIOR ELEVATION 26-JUNE-2012

SHEET<sup>8</sup> OF 8

# TokiLum AR









# TokiLum™

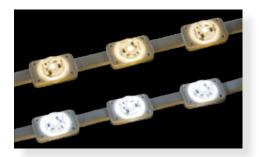
okiLum uses high-output LEDs to provide an indirect wash of light on building facades, underneath step-nosings and from within very shallow ceiling coves. In exposed applications, the LEDs create distinct points of vibrant light.

TokiLum LED modules are tightly sealed within an all-environment package and approved for use in wet-location settings. The system operates efficiently at 6VDC. This lower voltage produces very little heat, adding to TokiLum's reliability.



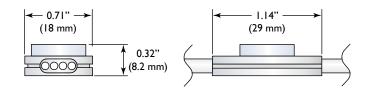
# How to Specify

TokiLum is available in LED module spacings of 2" and 4". LEDs can be specified 3000K or 6500K.



# LUM - <u>50</u> - <u>IW</u>

LED Spacing		LED				
Code	Spacing	Code	Kelvin	Watts/Volts		
50	2" (50 mm)	IW	3000K	0.48 W / 6 VDC		
100	4" (100 mm)	WН	6500K	0.48 W / 6 VDC		



# **Specifications**

All plastic components are resistant to Ultraviolet Light in accordance with standard UL 746C.

- Flexible Conductors are #18 AWG
- Light Sources are 0.48 Watt/6 VDC LEDs
  - LED Modules are permanently sealed to cable
    - Insulation is flexible PVC with flammability rating UL 94V-0



Listed

This product is protected under U.S. and Foreign Patents.



# System Layout

# **Circuit Design**

TokiLum fixtures have two independent Class 2 circuits. Each circuit is fed by one of the two outputs from the LED Driver.

## **Fixture Length**

To minimize voltage drop and keep conductors safely within their ratings, do not exceed the maximum lengths shown for each independent fixture.

Input

100~240 VAC

Maximum Run Lengths				
LED Spacing Length				
2" (50 mm) 4" (100 mm)	20' (6 M) 40' (12 M)			

Circuit I Circuit I

6VDC

Circuit 2 – Circuit 2 +

# **Secondary Lead Wires**

The LED Driver may be located at a remote location. Distance from the fixture to the Driver, and the spacing of the LED modules on the fixture, determine the proper size of the secondary wire. This chart indicates recommended wire size based on these two variables.

2" O.C. LED Spacing	4" O.C. LED Spacing
Wire Length	Wire Length
24' (7.3 M)	12' (3.6 M)
36' (11 M)	18' (5.5 M)
48' (14.6 M)	24' (7.3 M)
72' (22 M)	36' (11 M)
	Wire Length 24' (7.3 M) 36' (11 M) 48' (14.6 M)

# **Mounting Options**

TokiLum can be surface mounted to structures using our mounting track, panel fasteners or clamps.

# **Mounting Track**

## Part #: TRI-MT

LED modules snap into a semi-rigid track. The track is fastened with screws, hi-bond adhesive tape or construction adhesive.

# **Panel Fasteners**

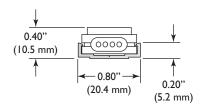
## Part #: TRI-PF

TokiLum is easily incorporated into display panels and signs with our panel fasteners. The LED module is inserted from behind, concealing all wiring.

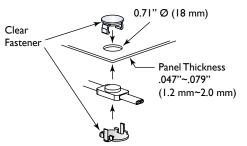
# **Mounting Clamps**

## Part #: TRI-MC

For maximum flexibility, TokiLum can be attached with clamps. Each clamp is fastened with a screw concealed behind the fixture.









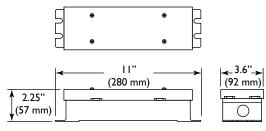


# LED Driver

TokiLum is Wet-Location Listed when operated from our LED Drivers.



Tokistar's LDR6-60 is a 60 Watt UL Recognized Class 2 LED Driver used to convert an AC input into a 6 VDC output. It may be operated from a wide range of input voltages. The enclosure is suitable for wet locations.





## Specifications

Input Range: 100~240 VAC Frequency Range: 50/60 Hz Output: 6 VDC (Adjustable +40% / -5%) Max. Output Current: 5.0A x 2 channels Max. Output Power: 30W x 2 channels Protection: Overload, Overcurrent, Short Circuit Operating Temperature: -30°C to +60°C

#### **Mechanical Specifications**

Dimensions: 3.6" x 11" x 2.25" Weight: 4 lbs Enclosure Rating: Nema 3/IP65 Mounting: Flange Mount Connection: Knockouts for 1/2" Conduit

#### **Compliance/Safety**

UL 1310 Class 2 CAN/CSA 22.2#9 EN60950

**TokiLum Capacity** 0.48 Watt LEDs: 124 pieces

# LED Dimmers DMX Dimming System

Tokistar's LC-ICH-MULTI Dimmer Pack is compatible with industry-standard dimmers working on DMX or 0/I-I0VDC protocol.

**DMX Mode** - Each unit is independently addressable. Up to 36 dimmer packs may be connected in series. For applications exceeding 36 dimmer packs, an additional feed from the DMX dimmer is required. The additional feed(s) can be sent directly from the dimmer, or you may specify DMX Splitters. Consult factory on details of DMX Splitters.

**Analog Modes** - For operation from devices using 0/1-10VDC protocol, up to 10 dimmer packs may be connected in series. For applications exceeding 10 dimmer packs, an additional feed from the analog dimming device is required.

**Manual Mode** - You may select a light intensity at which the fixtures will operate. In this case, no external dimming device is required.

# **LC Dimming System**

This proprietary Dimming System provides full-range dimming of TokiLum LEDs. The system components connect with CAT5 cable. Up to 25 dimmer packs may be connected in series if the total length of all CAT5 cable does not exceed 165 feet from the wall dimmer to the last dimmer pack. CAT5 cables are included with units.



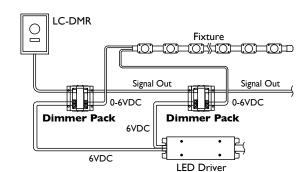
# Part #: LC-DMR

The remote wall dimmer has a rotary dial and on/off switch. Power to the wall dimmer is provided from the LED Driver powering the first Dimmer Pack. A 50 foot CAT5 cable is provided with each unit.



# Part #: LC-1CH-DP

Each dimmer pack receives one of the two 6 VDC outputs from an LDR6-60 LED Driver. A CAT5 cable is provided with each unit. Size: 1-1/2" x 3-1/2" x 4-1/16"

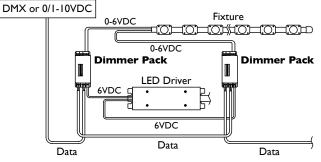


1015 E, Discovery Lane • Anaheim, CA 92801 Tel: 714.772.7005 • Fax: 714.772.7014 • Toll free in U.S.A.: 877.340.7633 E-mail: info@tokistar.com • Web site: www.tokistar.com 18

# Part #: LC-ICH-MULTI

Max. Load: 30 Watts @ 6 VDC Environmental Rating: Dry Location/IP20 Dimensions: 3/4" x 1-3/4" x 3-1/2" Weight: 50g / 0.11 lbs Listing: ETL Listed/CE Certified Operating Temperature: 0~+50°C

Dimmer



Attachment 2

	BAR Case # <u>2012-00198</u>				
ADDRESS OF PROJECT: 277 S. Washington St, Alexandria, VA 22314					
TAX MAP AND PARCEL: 74.02 13-03	zoning: CD				
APPLICATION FOR: (Please check all that apply)					
CERTIFICATE OF APPROPRIATENESS					
PERMIT TO MOVE, REMOVE, ENCAPSULATE OR DEMOI (Required if more than 25 square feet of a structure is to be demolished/imp					
WAIVER OF VISION CLEARANCE REQUIREMENT and/or CLEARANCE AREA (Section 7-802, Alexandria 1992 Zoning Ordinat					
WAIVER OF ROOFTOP HVAC SCREENING REQUIREMEN (Section 6-403(B)(3), Alexandria 1992 Zoning Ordinance)	NT				
Applicant: Property Owner I Business (Please provide b	business name & contact person)				
Name: EagleBank					
Address: 7815 Woodmont Ave					
	0814				
Phone: (202) 986-4700 E-mail : tmurphy@eag	glebankcorp.com				
Authorized Agent (if applicable): Attorney					
Name: Jeffrey Stoiber	Phone: (202) 986-4700				
E-mail:					
Legal Property Owner:	DECEIVEN				
Name: Atrium Building LLC	JUN 1 1 2012				
Address: Carr Properties, 1776 Eye St NW, Ste 500	0				
City: Washington State: DC Zip: 2	PLANNING & ZONING				
Phone: (202) 303-3080 E-mail:					
Yes    ✓    No    Is there an historic preservation easement on this      Yes    No    If yes, has the easement holder agreed to the pro      Yes    ✓    No    Is there a homeowner's association for this prope      Yes    No    If yes, has the homeowner's association approved	pposed alterations? arty?				

If you answered yes to any of the above, please attach a copy of the letter approving the project.

# BAR Case # 2012-00198

#### NATURE OF PROPOSED WORK: Please check all that apply

	NEW CON	ISTRUCTIO	N				
$\checkmark$	EXTERIOR	R ALTERA	TION: Please check all	that appl	ly.		
	🗌 awning		fence, gate or gard	en wall	HVAC equipment		Shutters
	doors 🗌		windows		siding		shed
	🗌 lighting		pergola/trellis		painting unpainted i	masonry	
	✓ other _	ATM insta	allation in existing	ng stor	refront opening		
	ADDITION						
	DEMOLITIC	ON/ENCAF	SULATION				
	SIGNAGE						

**DESCRIPTION OF PROPOSED WORK:** Please describe the proposed work in detail (Additional pages may be attached).

Remove (1) set of existing double aluminum storefront entry doors and replace with an aluminum frame matching the door rails. The infill panels on either side of the center rail are proposed to be spandrel glass (bronze) with openings for the ATM and Night Depository equipment. Above the ATM we propose a metal sign with the EagleBank logo silk-screened on the outer surface. We propose the sign frame to house (2) LED striplights, one for washing the sign and one providing the required vertical illumination at the face of the equipment. Centered over the remaining entry doors on the Washington Street facade, we propose (1) set of halo-lit metal channel letters with solid front painted. EagleBank blue and gold, and a second identical set over the first arch on the Duke Street facade. Total allowable sign area = 116.34 sf; Total proposed sign area = 39.04 sf

#### SUBMITTAL REQUIREMENTS:

Items listed below comprise the **minimum supporting materials** for BAR applications. Staff may request additional information during application review. Please refer to the relevant section of the *Design Guidelines* for further information on appropriate treatments.

Applicants must use the checklist below to ensure the application is complete. Include all information and material that are necessary to thoroughly describe the project. Incomplete applications will delay the docketing of the application for review. Pre-application meetings are required for all proposed additions. All applicants are encouraged to meet with staff prior to submission of a completed application.

Electronic copies of submission materials should be submitted whenever possible.

**Demolition/Encapsulation :** All applicants requesting 25 square feet or more of demolition/encapsulation must complete this section. Check N/A if an item in this section does not apply to your project.

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Survey plat showing the extent of the proposed demolition/encapsulation.

Existing elevation drawings clearly showing all elements proposed for demolition/encapsulation.

Clear and labeled photographs of all elevations of the building if the entire structure is proposed to be demolished.

Description of the reason for demolition/encapsulation.

Description of the alternatives to demolition/encapsulation and why such alternatives are not considered feasible.

# BAR Case # 2012-00198

Additions & New Construction: Drawings must be to scale and should not exceed 11" x 17" unless approved by staff. All plans must be folded and collated into 12 complete 8 1/2" x 11" sets. Additional copies may be requested by staff for large-scale development projects or projects fronting Washington Street. Check N/A if an item in this section does not apply to your project.

N/A ⊡	Scaled survey plat showing dimensions of lot and location of existing building and other structures on the lot, location of proposed structure or addition, dimensions of existing structure(s), proposed addition or new construction, and all exterior, ground and roof mounted equipment.
~	FAR & Open Space calculation form. Clear and labeled photographs of the site, surrounding properties and existing structures, if applicable.
< <	Existing elevations must be scaled and include dimensions. Proposed elevations must be scaled and include dimensions. Include the relationship to adjacent structures in plan and elevations.

- Materials and colors to be used must be specified and delineated on the drawings. Actual samples may be provided or required.
- Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- For development site plan projects, a model showing mass relationships to adjacent properties and structures.

**Signs & Awnings:** One sign per building under one square foot does not require BAR approval unless illuminated. All other signs including window signs require BAR approval. Check N/A if an item in this section does not apply to your project. Linear feet of tenant suite: Front: 57.42' Secondary: 58.92' Total = 116.34'

	N/A	Linear feet of building: Front: 178.4' Secondary front (if corner lot): 246.8'
× *		Secondary front (ir come not).
		Square feet of existing signs to remain: 0
		Photograph of building showing existing conditions.
1		Dimensioned drawings of proposed sign identifying materials, color, lettering style and text.
1		Location of sign (show exact location on building including the height above sidewalk).
$\checkmark$		Means of attachment (drawing or manufacturer's cut sheet of bracket if applicable).
$\overline{\mathbf{N}}$		Description of lighting (if applicable). Include manufacturer's cut sheet for any new lighting
		fixtures and information detailing how it will be attached to the building's facade.

Alterations: Check N/A if an item in this section does not apply to your project.

- N/A
  Clear and labeled photographs of the site, especially the area being impacted by the alterations, all sides of the building and any pertinent details.
- Manufacturer's specifications for materials to include, but not limited to: roofing, siding, windows, doors, lighting, fencing, HVAC equipment and walls.
- Drawings accurately representing the changes to the proposed structure, including materials and overall dimensions. Drawings must be to scale.
  - An official survey plat showing the proposed locations of HVAC units, fences, and sheds.
  - Historic elevations or photographs should accompany any request to return a structure to an earlier appearance.

ALL APPLICATIONS: Please read and check that you have read and understand the following items:

- I have submitted a filing fee with this application. (Checks should be made payable to the City of Alexandria. Please contact staff for assistance in determining the appropriate fee.)
- ✓ I understand the notice requirements and will return a copy of the three respective notice forms to BAR staff at least five days prior to the hearing. If I am unsure to whom I should send notice I will contact Planning and Zoning staff for assistance in identifying adjacent parcels.
- I, the applicant, or an authorized representative will be present at the public hearing.
- I understand that any revisions to this initial application submission (including applications deferred for restudy) must be accompanied by the BAR Supplemental form and 12 sets of revised materials.

The undersigned hereby attests that all of the information herein provided including the site plan, building elevations, prospective drawings of the project, and written descriptive information are true, correct and accurate. The undersigned further understands that, should such information be found incorrect, any action taken by the Board based on such information may be invalidated. The undersigned also hereby grants the City of Alexandria permission to post placard notice as required by Article XI, Division A, Section 11-301(B) of the 1992 Alexandria City Zoning Ordinance, on the property which is the subject of this application. The undersigned also hereby authorizes the City staff and members of the BAR to inspect this site as necessary in the course of research and evaluating the application. The applicant, if other than the property owner, also attests that he/she has obtained permission from the property owner to make this application.

APPLI	CANT OF	AUTH	ORIZE	AGENT	11	
Signatu	ure:	1			///	
Printed	Name: J	effrey	Stoib	er		_
Date:	06/11/	2012	- /			
			(			

#### OWNERSHIP AND DISCLOSURE STATEMENT Use additional sheets if necessary

<u>1. Applicant.</u> State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
<sup>1.</sup> EagleBank	7815 Woodmont Ave, Bethesda, MD	100
2.		
3.		

2. Property. State the name, address and percent of ownership of any person or entity owning an interest in the property located at 277 S. Washington St. Alexandria, VA (address), unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
<sup>1.</sup> Atrium Bldg LLC	1776 Eye St NW, Ste 500, Wash DC	100
2.		
3.		

<u>3. Business or Financial Relationships.</u> Each person or entity listed above (1 and 2), with an ownership interest in the applicant or in the subject property is required to disclose **any** business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review.

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
<sup>1.</sup> NONE		
2.		
3.		

NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

06/11/2012	Jeffrey Stoiber		tyny
Date	Printed Name		Signature
	9	23	