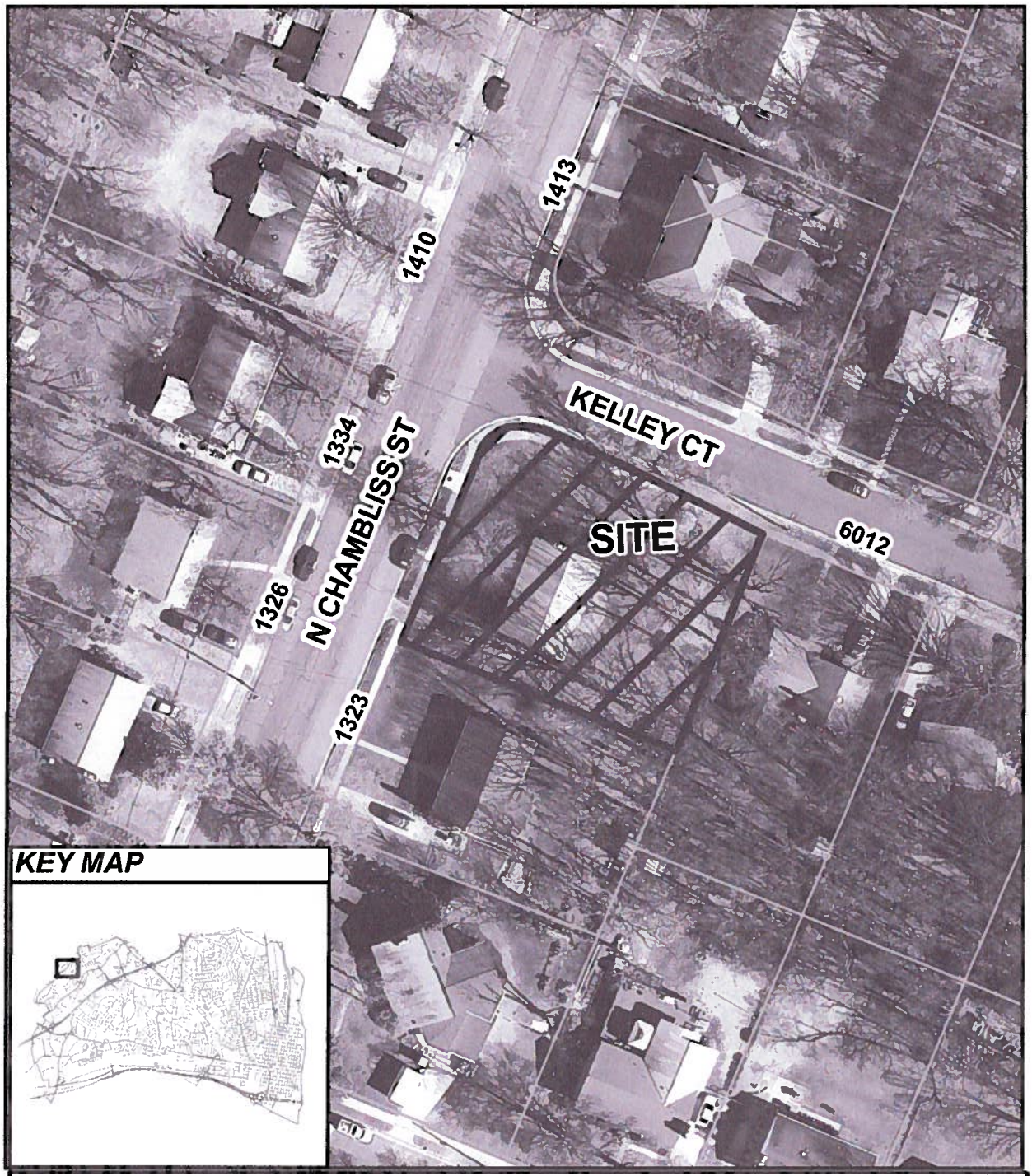
DOCKET ITEM #4
Special Use Permit #2012-0033
1327 North Chambliss Street – Child Care Home

CONSENT AGENDA ITEM
If no one asks to speak about this case prior to the hearing, it will be approved without discussion as part of the Consent Agenda.

Application	General Data	
Request: Consideration of a request to operate a child care home.	**Planning Commission Hearing:**	May 1, 2012
	City Council Hearing:	May 12, 2012
Address: 1327 North Chambliss Street	**Zone:**	R-12/Single-Family Residential
Applicant: Vigdonia Guzman	**Small Area Plan:**	Alexandria West

Staff Recommendation: APPROVAL subject to compliance with all applicable codes and ordinances and the recommended permit conditions found in Section III of this report.

Staff Reviewers: Nathan Randall nathan.randall@alexandriava.gov



SUP #2012-0033

5/1/2012

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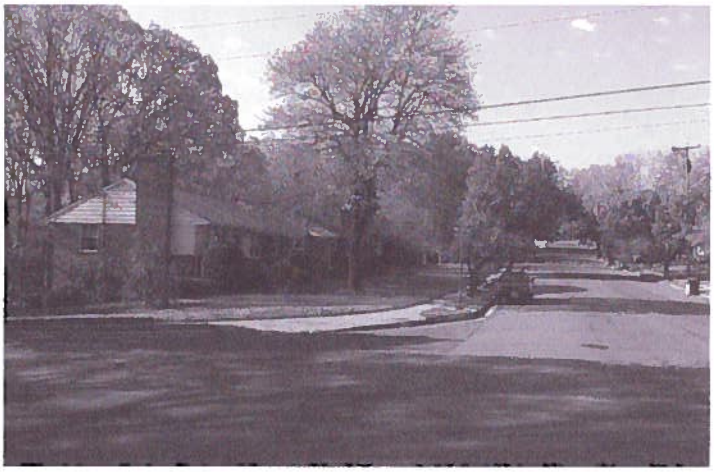
I. DISCUSSION

REQUEST

The applicant, Vigdonia Guzman, requests Special Use Permit approval for the operation of a child care home at 1327 North Chambliss Street.

SITE DESCRIPTION

The subject site is a single-family dwelling on one lot of record with approximately 104 feet of frontage on North Chambliss Street, 127 feet of frontage on Kelly Court and a total lot area of approximately 13,900 square feet.



The property is entirely surrounded by single-family residential dwellings.

BACKGROUND

The applicant is currently caring for five nonresident children in her home as approved through the Alexandria Office of Early Childhood Development. Providing day care services for up to five children in a home is a permitted use and does not require a Special Use Permit.

PROPOSAL

The applicant proposes to provide child care in her home for up to nine children at one time, which represents an increase of four over her current approval. At this time she anticipates caring only for children between the ages of six weeks and 13 years.

Hours of Operation:	6 a.m. – 6 p.m. Monday-Friday
Number of children:	Nine
Play Area:	Rear yard provides play area for children

ZONING/MASTER PLAN DESIGNATION

The subject property is located in the R-12 / Single-Family Residential zone. Section 7-500(B) of the Zoning Ordinance allows a child care home in residential areas only with a Special Use Permit.

The proposed use is consistent with the Alexandria West chapter of the Master Plan which designates the property for residential uses.

PARKING

The Zoning Ordinance does not require any additional parking for child care homes than would be required for a residential use. Two driveway parking spaces and ample on-street public parking is available adjacent to the applicant's home on North Chambliss Street.

II. STAFF ANALYSIS

Staff supports the applicant's request to care for up to nine children in her home. The proposal is consistent with Zoning Ordinance requirements for a child care home, including the provision that adequate play area be provided. Parking impacts from the use are expected to be minimal given that, in addition to the applicant's driveway spaces, ample street parking exists along both frontages of this corner lot. Nonetheless, staff has recommended condition language (Conditions #5-7) to help mitigate any potential traffic and parking issues should they arise. Staff has also recommended an additional hour of evening operation, until 7 p.m., to provide the applicant additional flexibility and has included standard condition language requiring that the applicant become licensed with the Virginia Department of Social Services. This licensing requirement is both a matter of state law and a Zoning Ordinance standard for child care homes.

Subject to the conditions contained in Section III of this report, staff recommends approval of the Special Use Permit request.

III. RECOMMENDED CONDITIONS

Staff recommends **approval** subject to compliance with all applicable codes and ordinances and the following conditions:

1. The Special Use Permit shall be granted to the applicant only or to any corporation in which the applicant has a controlling interest. (P&Z)

2. The hours of operation of the child care home shall be limited to between 6:00am and 7:00pm, Monday through Friday. (P&Z)

3. The maximum number of children cared for in the child care home shall be nine. (P&Z)

4. This Special Use Permit shall not be effective unless and until the child care home is licensed by the Virginia Department of Social Services. (P&Z)

5. The applicant, an assistant or parent must be available to escort children to and from the parent's cars. (T&ES)

6. Access to adjacent properties or driveway entrances shall not be blocked at any time. (T&ES)

7. The applicant shall ensure that no vehicles double park on North Chambliss Street for pick-up or drop-off. (T&ES)

8. All loudspeakers shall be prohibited from the exterior of the building and no amplified sounds shall be audible at the property line. (T&ES)

9. The applicant shall contact the Community Relations Unit of the Alexandria Police Department at 703-838-4520 regarding a security survey and robbery readiness training for employees prior to the child care home opening for business. (Police)

10. The Director of Planning and Zoning shall review the Special Use Permit after it has been operational for one year, and shall docket the matter for consideration by the Planning Commission and City Council if (a) there have been documented violations of the permit conditions which were not corrected immediately, constitute repeat violations or which create a direct and immediate adverse zoning impact on the surrounding community; (b) the Director has received a request from any person to docket the permit for review as the result of a complaint that rises to the level of a violation of the permit conditions; or (c) the Director has determined that there are problems with the operation of the use and that new or revised conditions are needed. (P&Z)

STAFF: Barbara Ross, Deputy Director, Department of Planning and Zoning;
Nathan Randall, Urban Planner.

Staff Note: In accordance with Section 11-506(C) of the Zoning Ordinance, construction or operation shall be commenced and diligently and substantially pursued within 18 months of the date of granting of a Special Use Permit by City Council or the Special Use Permit shall become void.

IV. CITY DEPARTMENT COMMENTS

Legend: C - code requirement R - recommendation S - suggestion F - finding

Transportation & Environmental Services:

R-1 The applicant, an assistant or parent must be available to escort children to and from the parent's cars. (T&ES)

R-2 Access to adjacent properties or driveway entrances shall not be blocked at any time. (T&ES)

R-3 The applicant shall ensure that no vehicles double park on N. Chambliss Street for pick-up or drop-off. (T&ES)

R-4 All loudspeakers shall be prohibited from the exterior of the building and no amplified sounds shall be audible at the property line. (T&ES)

C-1 The applicant shall comply with the City of Alexandria's Noise Control Code, Title 11, Chapter 5, which sets the maximum permissible noise level as measured at the property line. (T&ES)

Code Enforcement:

F-1 The review by Code Administration is a preliminary review only. Once the applicant has filed for a building permit, code requirements will be based upon the building permit plans. If there are any questions, the applicant may contact Ken Granata, Acting Plan Review Supervisor at ken.granata@alexandriava.gov or 703-746-4193.

F-2 This review is based on the assumption that this facility will be licensed as a family day home by the Virginia Department of Social Services.

C-1 Any alteration to a building/structure shall comply with the Uniform Statewide Building Code (USBC).

C-2 Smoke detectors shall be provided in all sleeping areas.

C-3 Fire extinguishers shall be provided at this facility.

C-4 A certificate of occupancy shall be obtained prior to occupying this facility.

C-5 An annual fire prevention permit is required for the in-home child care operation.

Community and Human Services:

The Center for Children and Families conducted a site visit on April 13, 2012 at 1327 North Chambliss Street, the proposed site of a state licensed family child care program that would allow the provider to care for as many as nine children, with the help of an assistant.

Observations

1. This family residence is currently permitted by the city for the care of 5 children from six weeks through age 12. The entire lower level is specially arranged for child care with ample space for children to play, work, eat and sleep. The space is child friendly, clean and organized.

2. The home is located in a residential area on a corner lot with more than ample space for drop off and pick up. There is a separate outdoor entrance to the lower level where child care is provided. A large fenced yard is readily accessible for outdoor play.

3. It was observed that Ms. Guzman easily managed children in different stages of sleeping and wakefulness. She was nurturing while meeting the needs of the children. She shared the work she is doing to prepare older children for kindergarten. She helped children transition when their parents arrived to pick them up, including providing the parents with information on their child's day.

Comments

1. This is a clean, well-organized and welcoming environment for children. The provider appears to have the best interests of the children and families as her priority. She takes pride in her work and her facility.

2. The community will benefit from the expansion of this child care program.

Health:

C-1 An Alexandria Health Department Permit is required for all regulated facilities. Permits are not transferable.

C-2 A Certified Food Manager must be on duty during all hours of operation.

C-3 Permits must be obtained prior to operation.

C-4 Six sets of plans must be submitted through the Permit Center and approved by this department prior to construction.

C-5 This facility must meet state and city Social Services requirements for air and floor space, toilet facilities, separate isolation room for sick children, lighting, temperature, storage for cots, clothing. Other items may be required by state or city codes.

C-6 If food preparation or food handling is done on the premises, five sets of plans of the food handling areas are to be submitted to the Health department for approval.

C-8 If enrollment is kept to a maximum of 12 children at any one time, the facility may use home-style (semi-public restaurant) standards for food service.

Parks and Recreation:

F-1 No comments received

Police Department:

R-1 The applicant is to contact the Community Relations Unit of the Alexandria Police Department at 703-746-1920 regarding a security assessment for the child care center. This is to be completed prior to the child care home opening for business.

R-2 The applicant is to contact the Community Relations Unit of the Alexandria Police Department at 703-746-1920 regarding robbery readiness training for employees.

F-1 The Police Department has no objections to the child care home.

APPLICATION
SPECIAL USE PERMIT

SPECIAL USE PERMIT # 2012-0033

PROPERTY LOCATION: 1327 N. Chambliss Street

Legal Description Lot 81 Sect. 1.

TAX MAP REFERENCE: Map Block # 028.01-03-18 **ZONE:**

APPLICANT:

Name: Vigdonia Guzman DBA: SuperKids Childcare Inc.

Address: 1327 N. Chambliss St. Alexandria, VA 22312

PROPOSED USE: Home day Care.

[X] **THE UNDERSIGNED**, hereby applies for a Special Use Permit in accordance with the provisions of Article XI, Section 4-11-500 of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

[X] **THE UNDERSIGNED**, having obtained permission from the property owner, hereby grants permission to the City of Alexandria staff and Commission Members to visit, inspect, and photograph the building premises, land etc., connected with the application.

[X] **THE UNDERSIGNED**, having obtained permission from the property owner, hereby grants permission to the City of Alexandria to post placard notice on the property for which this application is requested, pursuant to Article IV, Section 4-1404(D)(7) of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

[X] **THE UNDERSIGNED**, hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Director of Planning and Zoning on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Vigdonia Guzman Print Name of Applicant or Agent	X [signature] Signature	3-13-12 Date
1327 N. Chambliss St Mailing/Street Address	(703) 354-4158 Telephone #	 Fax #
Alexandria VA 22312 City and State / Zip Code	 Email address	

ACTION-PLANNING COMMISSION:	**DATE:**
ACTION-CITY COUNCIL:	**DATE:**

1.b

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PROPERTY OWNER'S AUTHORIZATION

As the property owner of 1327 N. Chambliss St, Alexandria, VA 22312 (Property Address) I hereby grant the applicant authorization to apply for the Family Daycare (use) use as described in this application.

Name: David & Deborah Myers (Please Print) Phone 703-537-3327

Address: 3805 Shepherd St. Chevy Chase, MD 20815 Email: ddever@mcenearney.com

Signature: Daniel Dever, property manager and agent for owner. **Date:** 3-21-12

1. Floor Plan and Plot Plan. As a part of this application, the applicant is required to submit a floor plan and plot or site plan with the parking layout of the proposed use. The SUP application checklist lists the requirements of the floor and site plans. The Planning Director may waive requirements for plan submission upon receipt of a written request which adequately justifies a waiver.

[✓] **Required floor plan and plot/site plan attached.**

[ ] **Requesting a waiver. See attached written request.**

2. The applicant is the *(check one)*:

[ ] Owner

[ ] Contract Purchaser

[✓] Lessee or

[ ] Other: _____ of the subject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant or owner, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent.

Vigdonia Guzman SuperKidds Childcare 100%

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OWNERSHIP AND DISCLOSURE STATEMENT

Use additional sheets if necessary

1. Applicant. State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. Vigdonia Guzman	1327 N Chambliss St	100/100
2. SuperKids Childcare		
3.		

2. Property. State the name, address and percent of ownership of any person or entity owning an interest in the property located at 1327 N. Chambliss St Alex, VA (address), unless the entity is a corporation or partnership, in which case identify each owner of more than ten percent. The term ownership interest shall include any legal or equitable interest held at the time of the application in the real property which is the subject of the application.

Name	Address	Percent of Ownership
1. David & Deborah Myers	3505 Shepherd St. Chevy Chase MD, 20815	Owners of property 100/100
2.		
3.		

3. Business or Financial Relationships. Each person or entity indicated above in sections 1 and 2, with an ownership interest in the applicant or in the subject property are require to disclose **any** business or financial relationship, as defined by Section 11-350 of the Zoning Ordinance, existing at the time of this application, or within the12-month period prior to the submission of this application with any member of the Alexandria City Council, Planning Commission, Board of Zoning Appeals or either Boards of Architectural Review. **All fields must be filled out completely. Do not leave blank. (If there are no relationships please indicated each person or entity below and "None" in the corresponding fields)**

Name of person or entity	Relationship as defined by Section 11-350 of the Zoning Ordinance	Member of the Approving Body (i.e. City Council, Planning Commission, etc.)
1. NONE		
2.		
3.		

NOTE: Business or financial relationships of the type described in Sec. 11-350 that arise after the filing of this application and before each public hearing must be disclosed prior to the public hearings.

As the applicant or the applicant's authorized agent, I hereby attest to the best of my ability that the information provided above is true and correct.

Date _____ Printed Name _____ Signature _____

alexandriava.gov

DEPARTMENT OF COMMUNITY AND
HUMAN SERVICES
CENTER FOR CHILDREN AND FAMILIES
EARLY CHILDHOOD DIVISION
2525 Mt. Vernon Avenue
Alexandria, Virginia 22301

Phone (703) 746-KIDS
Fax (703) 746-5975

March 14, 2012

To: Child Nutrition, Inc
9 North Third Street, Suit 100
Warrenton, VA 20186
Phone (540) 347-3767
Fax (540) 347-2225

Re: Superkids Childcare, Inc.
Representative: Ms. Vigdonia Guzman
1327 N. Chambliss Street
Alexandria, VA 22314
703-836-2053

To Whom It May Concern:

Ms. Vigdonia Guzman, (DBA: Superkids Childcare, Inc.) is an approved provider with the City of Alexandria; she has moved to a new address and is currently in process of obtaining a new permit. A home study and fire inspection has been completed and no violations have been found. Her new permit runs from 12/23/2011 to 3/31/2012.

Should you have any other questions, you can reach me at 703.746.5925

Thank you,

Karen M. De Mijango
Child Care Specialist
Alexandria DCHS/ECD
Office: (703) 746-5925
Fax: (703) 746-5975

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USE CHARACTERISTICS

4. The proposed special use permit request is for *(check one):*

[✓] a new use requiring a special use permit,
[ ] an expansion or change to an existing use without a special use permit,
[ ] an expansion or change to an existing use with a special use permit,
[ ] other. Please describe:_____

5. Please describe the capacity of the proposed use:

A. How many patrons, clients, pupils and other such users do you expect? Specify time period (i.e., day, hour, or shift).

9 children from Monday - Friday 6:00am to 6:00 pm

B. How many employees, staff and other personnel do you expect? Specify time period (i.e., day, hour, or shift).

2 Employees from 6:00am to 6:00pm Monday-Friday

6. Please describe the proposed hours and days of operation of the proposed use:

Day:	Hours:
Monday - Friday	6:00am to 6:00 pm

7. Please describe any potential noise emanating from the proposed use.

A. Describe the noise levels anticipated from all mechanical equipment and patrons.

None.

B. How will the noise be controlled?

I have never had problems in this issue Children are always educated to use their indoor voices. The provider will make sure that noise doesn't become a problem.

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8. Describe any potential odors emanating from the proposed use and plans to control them:

I take trash outside on a daily basis.
The truck picks up trash.

9. Please provide information regarding trash and litter generated by the use.

A. What type of trash and garbage will be generated by the use? (i.e. office paper, food wrappers)

I recycle paper and bottles. Besides food wrappers and leftover materials, there is no other trash. Diapers are also discarded.

B. How much trash and garbage will be generated by the use? (i.e. # of bags or pounds per day or per week)

Trash will be taken out twice per day after lunch and end of the day.

C. How often will trash be collected?

County's trash truck is collected twice per week.

D. How will you prevent littering on the property, streets and nearby properties?

There will be rules established as to where trash belongs.

10. Will any hazardous materials, as defined by the state or federal government, be handled, stored, or generated on the property?

[ ] Yes. [✓] No.

If yes, provide the name, monthly quantity, and specific disposal method below:

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11. Will any organic compounds, for example paint, ink, lacquer thinner, or cleaning or degreasing solvent, be handled, stored, or generated on the property?

[ ] Yes. [✓] No.

If yes, provide the name, monthly quantity, and specific disposal method below:

12. What methods are proposed to ensure the safety of nearby residents, employees and patrons?

Doors and cabinets have secure locks. Cleaning supplies are out of reach of children. Children will always be under supervision.

ALCOHOL SALES

13.

A. Will the proposed use include the sale of beer, wine, or mixed drinks?

[ ] Yes [✓] No

If yes, describe existing (if applicable) and proposed alcohol sales below, including if the ABC license will include on-premises and/or off-premises sales.

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PARKING AND ACCESS REQUIREMENTS

14. A. How many parking spaces of each type are provided for the proposed use:

2 Standard spaces

_____ Compact spaces

_____ Handicapped accessible spaces.

Street parking Other.

Planning and Zoning Staff Only
Required number of spaces for use per Zoning Ordinance Section 8-200A_____
Does the application meet the requirement? [ ] Yes [ ] No

B. Where is required parking located? *(check one)*

[✓] on-site

[ ] off-site

If the required parking will be located off-site, where will it be located?

_____

PLEASE NOTE: Pursuant to Section 8-200 (C) of the Zoning Ordinance, commercial and industrial uses may provide off-site parking within 500 feet of the proposed use, provided that the off-site parking is located on land zoned for commercial or industrial uses. All other uses must provide parking on-site, except that off-street parking may be provided within 300 feet of the use with a special use permit.

C. If a reduction in the required parking is requested, pursuant to Section 8-100 (A) (4) or (5) of the Zoning Ordinance, complete the PARKING REDUCTION SUPPLEMENTAL APPLICATION.

[ ] Parking reduction requested; see attached supplemental form

15. Please provide information regarding loading and unloading facilities for the use:

A. How many loading spaces are available for the use? N/A

Planning and Zoning Staff Only
Required number of loading spaces for use per Zoning Ordinance Section 8-200_____
Does the application meet the requirement? [ ] Yes [ ] No

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B. Where are off-street loading facilities located? In front of the house.

C. During what hours of the day do you expect loading/unloading operations to occur?
Parents will drop-off children between 6:00 am to 9:00 am
Parents will pick-up children between 4:00 pm to 6:00 pm

D. How frequently are loading/unloading operations expected to occur, per day or per week, as appropriate?
Daily - 2 times per day.

16. Is street access to the subject property adequate or are any street improvements, such as a new turning lane, necessary to minimize impacts on traffic flow?
None.

SITE CHARACTERISTICS

17. Will the proposed uses be located in an existing building? [X] Yes [ ] No

Do you propose to construct an addition to the building? [ ] Yes [X] No

How large will the addition be? _____ square feet.

18. What will the total area occupied by the proposed use be?

1,170 sq. ft. (existing) + _____ sq. ft. (addition if any) = 1,170 sq. ft. (total)

19. The proposed use is located in: *(check one)*
[ ] a stand alone building
[X] a house located in a residential zone
[ ] a warehouse
[ ] a shopping center. Please provide name of the center: _____
[ ] an office building. Please provide name of the building: _____
[ ] other. Please describe: _____

End of Application

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APPLICATION - SUPPLEMENTAL

CHILD CARE

This Supplemental information is to be filed by applicants requesting special use permit approval of a child care home or child care center. All applicants must submit a plot plan of the property, showing play areas and parking, and an interior floor plan. If a play area that is not owned or leased by the operator is to be used by the children, written permission from the owner must be obtained and a copy submitted with this application.

CHILD CARE HOMES

Applicants requesting special use permit approval of a child care home for six to nine children within a home shall complete this section.

1. Is the proposed facility the principal residence of the operator? ✓ Yes _____ No

2. Is the operator registered with the City of Alexandria Office of Early Childhood Development to provide child care in the home? ✓ Yes _____ No

3. How many children, including resident children, will be cared for? 9 (nine)

4. How many children reside in the home? None, only one 17 years old

5. How old are the children? (List the ages of all children to be cared for)

Resident: 17 years old

Non-resident: 6 weeks - 13 yrs old.

6. A minimum of 75 square feet of outdoor play area on the lot must be provided for each child above age two.

Play area required:
Number of children above age two: 7 x 75 square feet = 525 square feet

Play area provided: 1500 square feet

7. If the lot does not have room for on-site play area, is the child care home within 500 feet of a park or playground available for the children to play in? ✓ Yes _____ No

If yes, please describe the park's play area:
The house has a fenced play area, and the park is 200 feet from the house.

NOTE: Child care homes are not permitted to display signs.

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CHILD CARE HOMES and CHILD CARE CENTERS

Applicants for both child care homes and child care centers (day care center, day nursery and nursery schools) shall complete this section.

1. How many employees will staff the child care facility, including the operator?

3

How many staff members will be on the job at any one time? 2

2. Where will staff and visiting parents park? They will park on the driveway and there are spaces on the street in front of the house.

3. Please describe how and where parents will drop off and pick up children.

The parents will drop children in the morning and park in the driveway, of the house and on the street in front of the hase, same procedure will be in the afternoon for pick-up time.

4. At what time will children usually be dropped-off and picked-up?

Drop-off	Pick-up
6:00 am - 8:00 am	4:00 pm - 6:00 pm.

5. What type of outdoor play equipment is proposed for the child care facility, if any? Where will it be located on the property?

I will provide table, swing, sandbox, etc and there is a park with in 200 feet from my house. There is plenty of equiptment for children use.

6. Are play areas on the property fenced? ✓ Yes ____ No

If no, do you plan to fence any portion of the property? ____ Yes ____ No

Please describe the existing or proposed fence.

The back yard of the house is completely fenced and has two door for access.

18.

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CHILD CARE CENTERS ONLY

Applicants for child care centers (day care center, day nursery and nursery schools) shall complete this section.

1. How many children will be cared for during one day? 9 (nine)

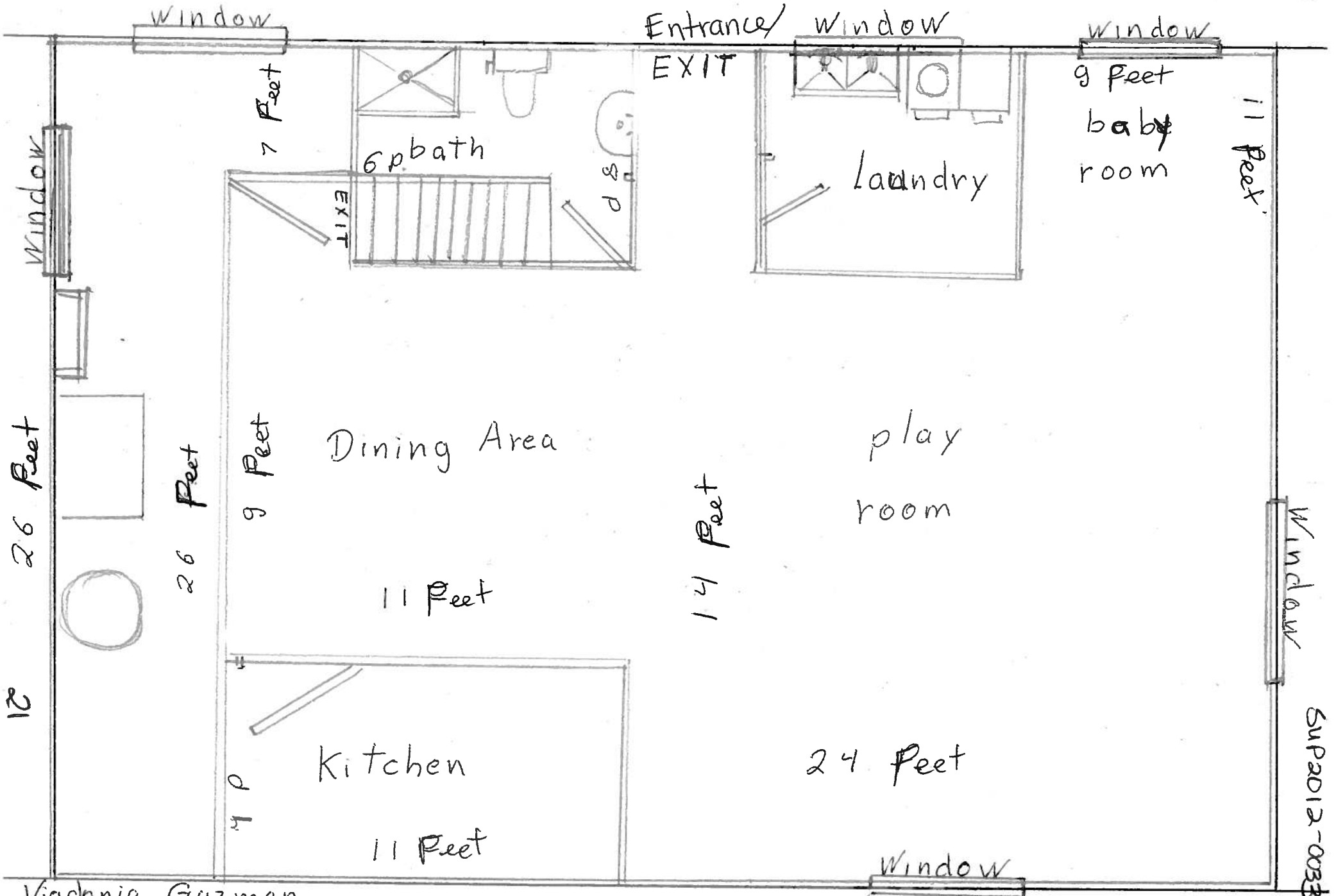
2. What age children do you anticipate caring for? From birth (6 wks) through 13 years old.

3. Does the operation have a license from the State of Virginia for a child care facility?

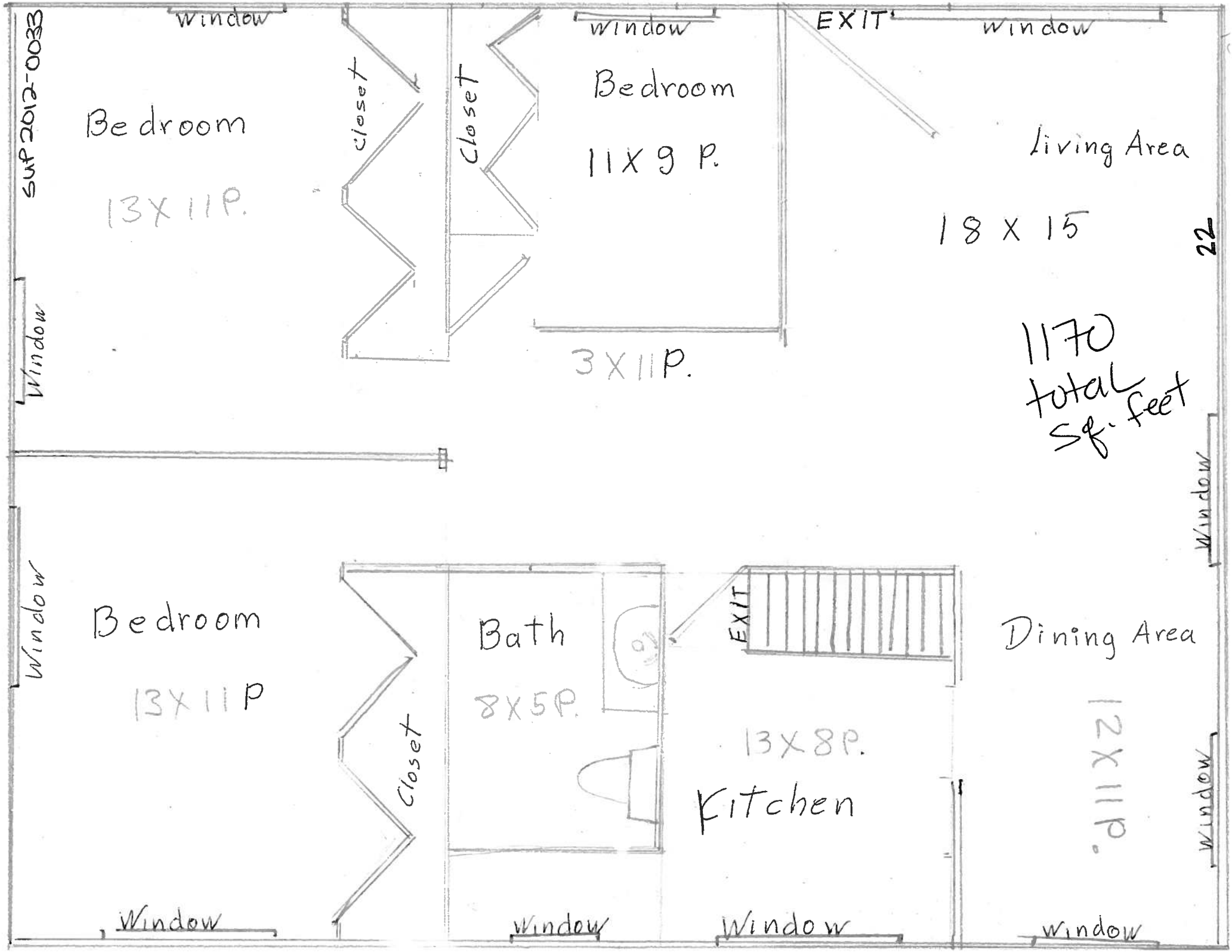
   _____Yes ___✓___No

   If yes, provide a copy of the license.

   - only through City of Alexandria -
   - copy included.



Vigdonia Guzman
1327 N. Chamblis ST.
Alexandria VA 22312


SUP2012-0033
Window
Bedroom
13X11P.
Closet
Closet
Window
Bedroom
11X9 P.
3X11P.
EXIT
Window
Living Area
18 X 15
22
1170
total
Sq. feet
Window
Window
Bedroom
13X11P
Closet
Bath
8X5P.
EXIT
13X8P.
Kitchen
Dining Area
12X11P.
Window
Window
Window
Window
Window

1327 N. ChamBLiss ST.
Alexandria, VA 22312

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.

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Super Kids Child Care

1327 N Chambliss St
Alexandria, VA 22312

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City of Alexandria

DEPARTMENT OF COMMUNITY AND HUMAN SERVICES
CENTER FOR CHILDREN AND FAMILIES
EARLY CHILDHOOD DIVISION
CERTIFICATE OF APPROVAL

Family Child Care Provider

Issued to: **SUPER KIDS CHILD CARE INC.**

Address: **5580 ASCOT COURT, #123, ALEXANDRIA, VIRGINIA 22311**

This Certificate is issued in accordance with the established standards and regulations of the City of Alexandria Code and with the limitations specified by the Office for Early Childhood Development.

MAXIMUM CHILDREN	OTHER LIMITATIONS
Five (5) Change to business name	Providers who have more than five children in care at any one time, or more than four children when all four are under the age of two, must have a state license **and** an assistant.

This certificate is not transferable and will be effect August 8, 2011 through March 30, 2012 unless revoked for non-compliance with regulations or failure to comply with the limitations stated above. It is issued upon inspection and approval of:

Early Childhood
(Division)

By Carol M Farrell
(Department Representative)

DATE August 8, 2011

Title Director, Early Childhood Division

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City of Alexandria

DEPARTMENT OF COMMUNITY AND HUMAN SERVICES
CENTER FOR CHILDREN AND FAMILIES
EARLY CHILDHOOD DIVISION
CERTIFICATE OF APPROVAL

Family Child Care Provider

Issued to: **Vigdonia Guzman**

Address: **5580 ASCOT COURT, #123, ALEXANDRIA, VIRGINIA 22311**

This Certificate is issued in accordance with the established standards and regulations of the City of Alexandria Code and with the limitations specified by the Office for Early Childhood Development.

MAXIMUM CHILDREN	OTHER LIMITATIONS
Five (5)	Providers who have more than five children in care at any one time, or more than four children when all four are under the age of two, must have a state license **and** an assistant.

This certificate is not transferable and will be effect April 1, 2011 through March 31, 2012 unless revoked for non-compliance with regulations or failure to comply with the limitations stated above. It is issued upon inspection and approval of:

Early Childhood
(Division)

By Carol M Farrell
(Department Representative)

DATE March 28, 2011

Title Director, Early Childhood Division

SUP 2012-0035

Child Development Associate®

Having satisfactorily demonstrated competence in working with young children through an assessment by the CDA National Credentialing Program

VIGDONIA GUZMAN

is hereby awarded this

CDA Credential

by the

Council for Professional Recognition

Council for Professional Recognition

Deborah C. Jordan

Deputy Director

Jeffrie Cruz, Jr.

President/CEO

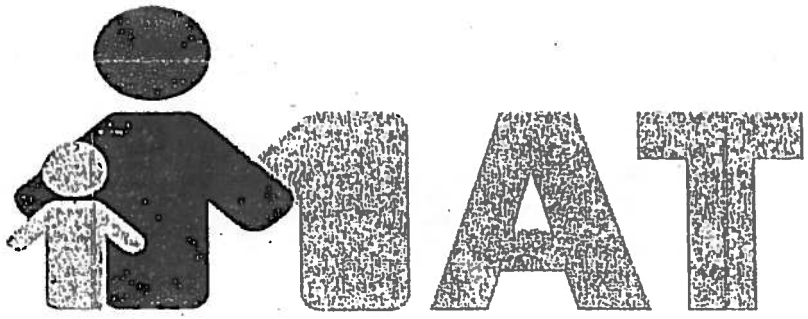
April 01, 2010

Valid for three years from date of issue

FAMILY CHILD CARE SETTING

LE

Sup'20127003



Virginia Department of Social Services Medication Administration Training Program

I hereby certify that

Vigdonia Guzman

(Participant Name)

has successfully completed the VDSS approved Medication Administration Training (MAT) course and has demonstrated competency in the administration of medication in child day programs and is hereby awarded the VDSS Medication Administration Training (MAT) Certificate

8-25-11

(Date Received)

- The above named has successfully completed a total of eight (8) hours of training in Medication Administration.
- This certificate is **valid for three years from the issue date** listed above; however, interim refresher training practice demonstrations are required **annually**. The date of attendance and result of each interim training demonstration must be documented.
- The above named is only certified to administer medication where instructions and consent information have been provided in English.

Susan Wells 0127

Certified Trainer's Signature and Seal Number

This certificate is valid only with embossed seal

Effective 07/07

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Docket Item No.4
SUP 2012-0033

TO: Nathan Randall, Planning & Zoning Department, City of Alexandria, Virginia
FROM: Julie Collier Edelson, Chair, Community Advocacy Committee for the Lincolnia Hills / Heywood Glen (LH/HG) Civic Association
RE: Childcare Special Use Permit (SUP) Application - 1327 N. Chambliss Street, Alexandria, VA 22132
DATE: May 1, 2012

This letter is submitted in response to a voiced neighbor concern for the above mentioned SUP.

Upon notification of this concern via our neighborhood blog, lhhgblog.org, I was requested by the president of the LH/HG Civic Association, Bill Larme, to review the concern from a community perspective. I obtained additional information from the Planning & Zoning Department, reviewed the list of present authorized child care providers in our zip code (Community and Human Services, Center for Children and Families) and e-mailed an inquiry to a number of mothers in the neighborhood, some very nearby the 1327 N. Chambliss Street address. Additional questions were raised by neighbors and answered by Mr. Randall. The following list of comments address the concerns raised as well as comments of community interest in such an SUP request.

1. In reviewing the present child care provider list, there are only two providers (both with up to 5 children) in our neighborhood of 450 homes (LH and HG), the same number as there were 13 years ago.
2. Our neighborhood is changing from 22 years ago when I moved here, and there are many more young families evidenced by the strollers on the sidewalks and the young families with membership at our community pool, Parklawn Pool.
3. 1327 N. Chambliss Street is located at the corner of N. Chambliss and Kelley Streets, allowing for space so adjacent neighbors are not blocked by brief parking for child pick up/drop off.
4. The SUP applied for allows up to 9 children, which includes any child/children already in the house, 14 years old or younger. The hours requested for these services are 6:00 am – 7:00 pm, not overnight.
5. If the applicant for an SUP is a renter, it has to be signed by the owner, of which it has been in this application.
6. The SUP is granted for both applicant and location. If the applicant leaves, neither the location can continue services nor the applicant provide the services at a new location for up to 9 children unless an application is submitted to Planning & Zoning for a new SUP.
7. Most importantly for the neighborhood, is the quality of child care providers. At the time of my inquiry to the neighborhood mothers, one neighbor who has an almost 2 year old and a newborn, recently interviewed this provider and was very impressed with quality of services.

Based on the above information gathered, I am recommending the LH/HG Civic Association Board provide no reason to block this special use permit from being granted.

Please contact Julie Collier Edelson at jedelsonptcie@gmail.com or Bill Larme at blarme@msn.com should you have any questions.