

## City of Alexandria, Virginia

36  
6-25-02

## MEMORANDUM

DATE: JUNE 18, 2002

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *PS*

SUBJECT: TRANSFER RESOLUTION - FY 2002 OPERATING BUDGET

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**ISSUE:** Transfer Resolution – FY 2002 General Fund Operating Budget.

**RECOMMENDATION:** That City Council adopt this resolution (attached) which adjusts the various departmental accounts to projected final expenditure patterns.

**DISCUSSION:** In accordance with § 5.07 of the City Charter, at the end of each fiscal year, City staff submits a resolution to City Council to transfer appropriations to adjust the various departmental accounts according to projected final expenditure patterns. For FY 2002 thirty one of thirty five departments and agencies are projected to have expenditures within their existing appropriation levels, with only four departments (see below) requiring budget transfers. As previously discussed with City Council, the savings plan requirements put in place after September 11, 2001, not only caused most departments to plan to come in under budget, but produced at least \$5 million in operating and capital budget savings that has been applied towards the FY 2003 operating and capital budgets. The transfers, in the amount of \$990,000 out of a General Fund budget of \$350,171,550, are required to accomplish the following:

- To transfer budget authority for City legal expenses budgeted in non-departmental accounts, in the amount of \$400,000 for the use of outside attorneys for special legal work, which, for administrative purposes (such as monitoring billable hours), are charged against the budget for the City Attorney's Office.
- To adjust various departmental accounts, in the aggregate amount of \$590,000 for the following: (1) to transfer funding to the Office of the Sheriff's budget for expenditures related to security at the Alexandria Public Safety Center (\$400,000). These security expenditures may eventually be reimbursed by the federal government (at this time the City is pursuing reimbursement); (2) to adjust the Department of General Services budget for expenditures associated with the move of the Department's administrative offices from City Hall to Tavern Square (\$110,000); and (3) to adjust the Fire Department's budget to reflect the impact of General Assembly-mandated changes in the method of calculating overtime (\$80,000) in relation to the federal Fair Labor Standards Acts (FLSA). HB 2712 enacted in the 2001 General Assembly session mandated that any

hours worked by FLSA covered fire protection personnel above the statutory maximum of 212 hours per 28 day period will be paid at time and one-half.

**FISCAL IMPACT:** The resolution balances operating budget accounts by transferring approved appropriations. There is no net change in total budgeted expenditures as a result of the transfers included in this resolution.

**ATTACHMENT:**

Attachment 1. FY 2002 Transfer Resolution

**STAFF:**

Carol Anne Moore, Acting Deputy Director, Office of Management and Budget

Ray Welch, Financial Reporting Supervisor, Finance/Accounting

Laura Triggs, Deputy Director/Comptroller, Finance/Accounting

Gene Swearingen, Director, Office of Management and Budget

Mark Jinks, Assistant City Manager

## RESOLUTION #

WHEREAS, certain appropriation accounts of the City of Alexandria, Virginia will be overexpended due to budgeting practices and unanticipated expenditures; and

WHEREAS, it is the desire of the City Council to take the action necessary to transfer budget authority among City departments to adjust these accounts;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL  
OF ALEXANDRIA, VIRGINIA:

That the Director of Finance be and hereby is authorized to make the following appropriations transfers between the General Fund accounts designated:

TRANSFER APPROPRIATIONS FROM:

125302	Non-Departmental – City Legal Expenses	\$ 150,000
125302	Non-Departmental – Claims Against the City	195,000
125302	Non-Departmental – Miscellaneous Expenditures	<u>645,000</u>
		\$ 990,000

TRANSFER APPROPRIATIONS TO:

106104	City Attorney	\$400,000
102582	Sheriff	400,000
108100	General Services	110,000
111401	Fire Department	<u>80,000</u>
		\$ 990,000

ADOPTED: June 25, 2002

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KERRY J. DONLEY, MAYOR

ATTEST:

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BEVERLY I. JETT, CITY CLERK

**RESOLUTION NO. 2036**

**WHEREAS**, certain appropriation accounts of the City of Alexandria, Virginia, will be overexpended due to budgeting practices and unanticipated expenditures; and

**WHEREAS**, it is the desire of the City Council to take the action necessary to transfer budget authority among City departments to adjust these accounts;

**NOW, THEREFORE, BE IT RESOLVED BY THE  
CITY COUNCIL OF ALEXANDRIA, VIRGINIA:**

That the Director of Finance be and hereby is authorized to make the following appropriations transfers between the General Fund accounts designated:

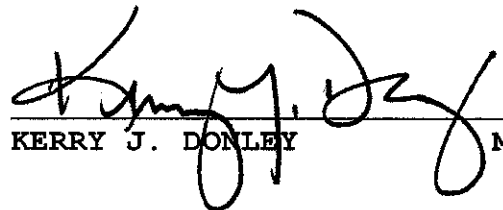
TRANSFER APPROPRIATIONS FROM:

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125302	Non-Departmental - Claims Against the City	195,000
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106104	City Attorney	\$400,000
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		\$ 990,000

Adopted: June 25, 2002

  
KERRY J. DONLEY MAYOR

ATTEST:

  
Beverly I. Jett CMC City Clerk