

EXHIBIT NO. 1

3  
10-13-01

Docket Item #4  
SPECIAL USE PERMIT #2001-0063

Planning Commission Meeting  
October 2, 2001

**ISSUE:** Consideration of a request for a special use permit to offer on-premise alcohol sales and live entertainment at an existing restaurant.

**APPLICANT:** El Paso of Landmark  
by Rigoberto Gomez

**LOCATION:** 410 South Van Dorn Street  
El Paso of Landmark

**ZONE:** CG/Commercial General

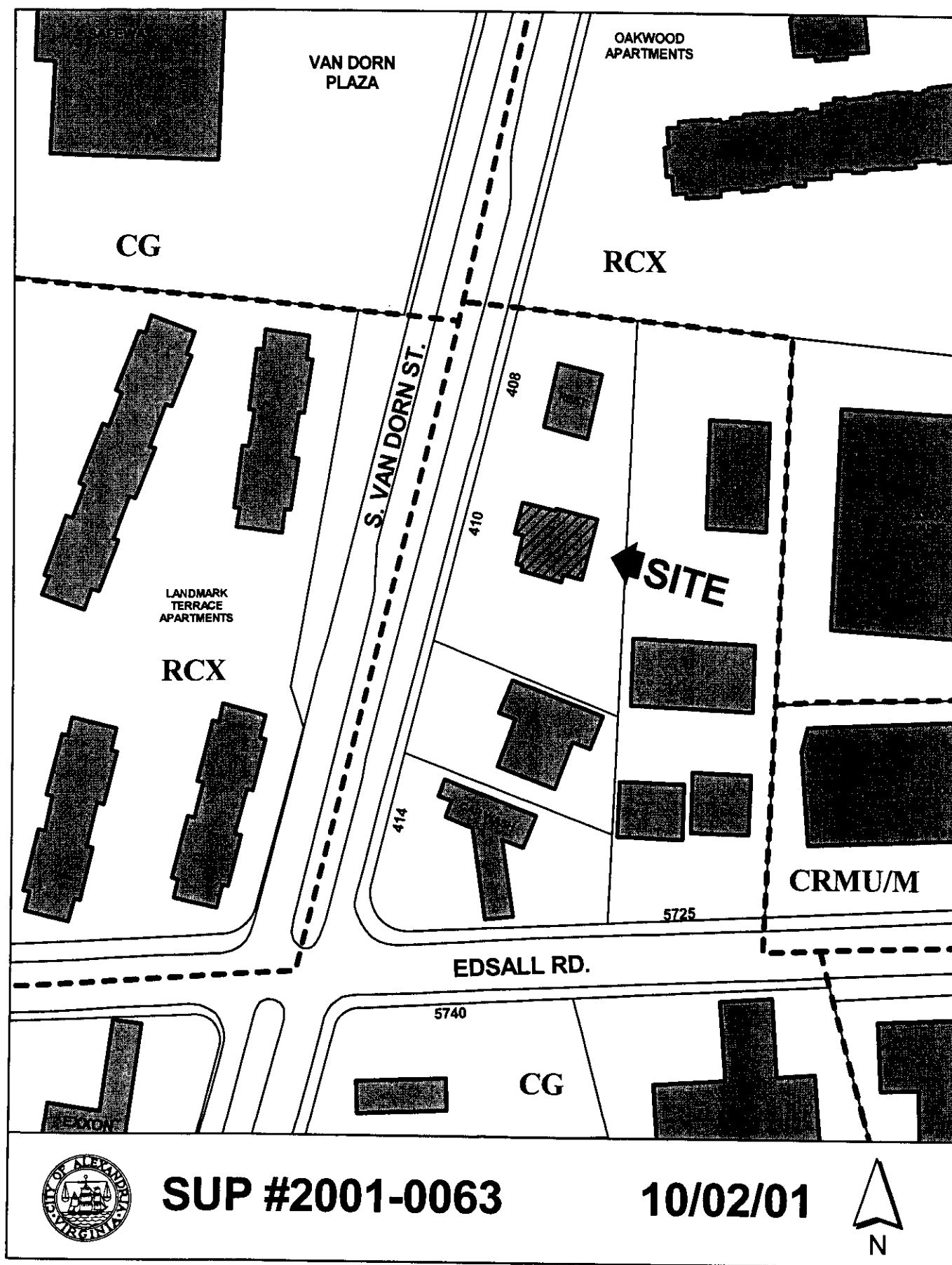
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**PLANNING COMMISSION ACTION, OCTOBER 2, 2001:** By unanimous consent, the Planning Commission recommended approval of the request, subject to compliance with all applicable codes, ordinances and staff recommendations.

Reason: The Planning Commission agreed with the staff analysis.

**PLANNING COMMISSION ACTION, SEPTEMBER 4, 2001:** The Planning Commission noted the deferral of the request.

Reason: The applicant failed to comply with the requirements for legal notice.



STAFF RECOMMENDATION:

Staff recommends **approval** subject to compliance with all applicable codes and ordinances and the following conditions:

1. The special use permit shall be granted to the applicant or to any corporation in which the applicant has a controlling interest only. (P&Z) (SUP #1706)
2. Seating shall be provided inside for no more than 123 patrons in the restaurant. (P&Z) (SUP #1706)
3. No outside dining facilities shall be located on the premises. (P&Z)(SUP #1706)
4. The hours during which the business is open to the public shall be restricted to between 6:00 a.m. and Midnight daily. (P&Z)(SUP #1706)
5. No food, beverages, or other material shall be stored outside. (P&Z)(SUP #1706)
6. Trash and garbage shall be stored inside or in a dumpster. (P&Z)(SUP #1706)
7. Condition deleted. (P&Z) (SUP #98-0078)
8. Litter on the site and on public rights-of-way and spaces adjacent to or within 75 feet of the premises shall be picked up at least twice daily, and more often if necessary, to prevent an unsightly and unsanitary accumulation, on each day that the business is open to the public. (P&Z)(SUP #1706)
9. The applicant shall pick up the drainage from the existing large gravel lot before it comes down the proposed slope. (T&ES)(SUP #1706)
10. The applicant shall show his right to remove the existing gravel driveway that encroaches on this site. (T&ES)(SUP #1706)
11. The applicant shall provide a guardrail on top of the eastern, southern and western retaining walls. (T&ES)(SUP #1706)
12. The applicant shall install an automatic sprinkler system in the restaurant. (Fire)(SUP #1706)

13. The applicant shall post the hours of operation at the entrance to the restaurant. (P&Z) (SUP #98-0078)
14. **CONDITION AMENDED BY STAFF:** ~~Alcoholic beverages are not permitted. On site alcohol service is permitted; no off-premise sales are permitted.~~ (P&Z) (SUP #98-0078) (P&Z)
15. Trash and garbage shall be placed in sealed containers which do not allow odors to escape and shall be stored inside or in a closed container which does not allow invasion by animals. No trash and debris shall be allowed to accumulate on site outside of these containers. (P&Z) (SUP #98-0078)
16. Kitchen equipment shall not be cleaned outside, nor shall any cooking residue be washed into the streets, alleys or storm sewers. (T&ES) (SUP #98-0078)
17. **CONDITION AMENDED BY STAFF:** The applicant shall control cooking odors and smoke from the property to prevent them from becoming a nuisance to neighboring properties, as determined by the ~~Health Department~~ Department of Transportation and Environmental Services. (Health) (SUP #98-0078) (T&ES)
18. The new applicant shall contact the Crime Prevention Unit of the Alexandria Police Department for a security survey for the business and a robbery awareness program for employees. (P&Z) (SUP #2001-0057)
19. The landscaping shall be maintained in good condition. (P&Z) (SUP #99-0064)
20. **CONDITION AMENDED BY STAFF:** The Director of Planning and Zoning shall review the special use permit ~~six months~~ one year from approval and shall docket the matter for consideration by the Planning Commission and City Council if (a) there have been documented violations of the permit conditions, (b) the director has received a request from any person to docket the permit for review, as a result of a complaint that rises to the level of a violation, or (c) the director has determined that there are problems with the operation of the use and that new or revised conditions are needed. (P&Z) (SUP #99-0064) (P&Z)
21. **CONDITION ADDED BY STAFF:** Live entertainment shall be limited to one, four-piece mariachi band on the weekends only. All entertainment must be subordinate to the principal function of the restaurant as an eating establishment. Any advertising of the entertainment shall reflect the subordinate nature of the entertainment by featuring the food service as well as the entertainment. (P&Z)

22. **CONDITION ADDED BY STAFF:** No music or amplified sound shall be audible at the property line. (P&Z)
23. **CONDITION ADDED BY STAFF:** The applicant shall install a screen hedge along the western frontage of the property in front of the restaurant building between the existing trees and the curb adjacent to the front parking lot and shall continue the same hedge along the southern frontage of the site. The applicant shall remove and replace an existing tree stump with a new tree in the northeastern parking lot island adjacent to the service drive behind the building. Shrubs shall be planted in the parking lot island near the front of the building. Juniper shrubs shall be installed around the base of the existing free standing sign. All landscaping shall be installed within one year of approval. (P&Z)
24. **CONDITION ADDED BY STAFF:** The recycling dumpster shall be screened to the satisfaction of the Director of Planning and Zoning, and the screening shall be maintained in good condition. (P&Z)
25. **CONDITION ADDED BY STAFF:** The pavement in front of the dumpsters shall be repaired and maintained in good condition. (P&Z)
26. **CONDITION ADDED BY STAFF:** Meals ordered before the closing hour may be served, but no new patrons may be admitted and no alcoholic beverages may be served after the closing hour, and all patrons must leave by one hour after the closing hour. (P&Z)

DISCUSSION:

1. The applicant, Rigoberto Gomez, requests special use permit approval to add on-premise alcohol sales and live entertainment to a restaurant located at 410 South Van Dorn Street.
2. The subject property is one lot of record with 302.6 feet of frontage on South Van Dorn, and a total lot area of 1.1 acres. The site is developed with a restaurant previously operated as a Friendly's restaurant, the Thai Hut restaurant, and a shared surface parking lot with 53 parking spaces. Access to the property is from South Van Dorn Street.  
  
To the north of the site is the Oakwood Apartments. To the east of the property is the Edsall Center. A tire and auto repair business is located south of the property and to the west of the site across South Van Dorn Street is the Landmark Terrace Apartments.
3. A special use permit for a restaurant at this site was originally approved in 1984. In 1998, the ownership was changed to allow a Friendly's (SUP #98-0078). According to the applicant, Friendly's restaurant ceased operation in December 2000. On July 5, 2001, an administrative change of ownership approval was granted allowing the applicant to operate the restaurant.
4. The applicant proposes to operate a Mexican restaurant offering burritos, enchiladas, tacos, beans and rice. Alcoholic beverages are not permitted to be sold under the existing special use permit. The applicant has filed this application requesting permission to offer on-premise alcohol sales. According to the application materials, beer, wine, and mixed drinks will be offered for sale and served at the table (see attached plan).
5. The applicant also requests permission to provide acoustic live entertainment on the weekends consisting of a mariachi band with four musicians. A dance floor is not proposed.
6. No other changes are proposed to the operation of the restaurant.
7. The approved hours of operation are 6:00 a.m. to Midnight daily.
8. The restaurant is currently closed for business.
9. Zoning: The subject property is located in the CG/Commercial General zone. Section 4-403(Y) of the zoning ordinance allows a restaurant in the CG zone only with a special use permit.

10. Master Plan: The proposed use is consistent with the Landmark/Van Dorn small area plan chapter of the Master Plan which designates the property for commercial general use.

STAFF ANALYSIS:

Staff has no objection to the applicant's request to offer on-premise alcohol sales and live entertainment on the weekends for the restaurant located at 410 South Van Dorn Street. The subject restaurant is located between an existing restaurant and an automobile repair business. Given its location, staff does not believe the addition of on-premise alcohol sales or live entertainment on the weekends will negatively impact the nearby residential uses or the community in general. In addition, the restaurant's hours of operation are restricted to midnight daily which reduces the potential for late night noise that might otherwise be disruptive to the restaurant's residential neighbors.

In order to protect the residential uses, staff has included the standard condition that prohibits music and amplified sound from being audible at the property line. Staff has also included a condition that limits the live entertainment to a single mariachi band on the weekends only and requires that the entertainment be subordinate to the principal function of the restaurant as a dining establishment. Finally, staff has amended Condition # 20 to require a review one year after approval of the restaurant so that if there are problems with its operation, including the alcohol sales or live entertainment, additional conditions may be imposed.

Staff visited the property and observed that the applicant has undertaken efforts to prune the existing landscaping. However, staff also observed several landscaping opportunities and site improvements that could be made that would improve the appearance of the site from both South Van Dorn Street and the interior of the site. Staff recommends that the applicant install a continuous screen hedge along the western and southern frontages of the property in front of the restaurant building. Although there are several existing trees in this area, the hedge will help soften the appearance of the existing retaining wall along Van Dorn Street. In addition, staff recommends that the applicant install a new tree and shrubs both in the parking lot and at the base of the existing free standing sign. Given that the applicant has not yet begun to operate the restaurant, staff recommends that he be permitted to install the landscaping over the course of one year, rather than during the next planting season as staff normally recommends, and has included a condition to this effect.

As for possible site improvements, staff observed an unscreened recycling dumpster and some broken asphalt in this area. Consistent with its efforts city-wide, staff recommends that the dumpster be screened and the asphalt be repaired and maintained. With these conditions, staff recommends approval of the special use permit request.

STAFF: Eileen P. Fogarty, Director, Department of Planning and Zoning;  
Barbara Ross, Deputy Director;  
Kathleen Beeton, Urban Planner.

CITY DEPARTMENT COMMENTS

Legend: C - code requirement R - recommendation S - suggestion F - finding

Transportation & Environmental Services:

- C-1 The applicant shall comply with the Alexandria's Noise Control Code, Chapter 11, Section 5, which sets the maximum permissible noise level as measured at the property line.
- R-1 The use of loudspeakers or live entertainment outside of the restaurant shall be prohibited.
- R-2 The applicant shall control odors and smoke from the property to prevent them from becoming a nuisance to neighboring properties, as determined by the Department of T&ES.
- R-3 Kitchen or other types of equipment shall not be cleaned outside, nor shall any cooking residue or other wastes be washed onto the streets, alleys, sidewalks, or storm sewers.

Code Enforcement:

No comments have been received from this department.

Health Department:

- C-1 An Alexandria Health Department Permit is required for all regulated facilities.
- C-2 Five sets of plans are to be submitted to and approved by this department prior to construction. Plans must comply with the Alexandria City Code, Title 11, Chapter 2, Food and Food Establishments. There is a \$135.00 fee for review of plans for food facilities.
- C-3 Permits must be obtained prior to operation.
- C-4 This facility must comply with the Alexandria City Code, Title 11, Chapter 10, Smoking Prohibitions.



- C-5 Certified Food Managers must be on duty during all hours of operation.
- C-6 Provide a menu or list of foods to be handled at this facility to the Health Department prior to opening.

Police Department:

- R-1 Security survey for the business.
- R-2 Robbery awareness program for all employees.
- R-3 Recommend "ABC On" license only. If "ABC Off" is approved we recommend the following conditions:
  - 1. Beer or wine coolers may be sold only in 4-packs, 6-packs or bottles of more than 40 fluid ounces. Wine may be sold only in bottles of at least 750 ml or 25.4 ounces. Fortified wine (wine with an alcohol content of 14% or more by volume) may not be sold.
  - 2. That the SUP is reviewed after one year.

APPLICATION for SPECIAL USE PERMIT # 2001-0063

[must use black ink or type]

PROPERTY LOCATION: 410 S. VAN DORN ST

TAX MAP REFERENCE: 57.00-04-02 ZONE: CG

APPLICANT Name: EL PASO MEXICAN RESTAURANT OF LAWRENCE

Address: 410 S. VANDORN ST ALEXANDRIA VA.

PROPERTY OWNER Name: VAN DORN STREET PARTNERSHIP

Address: 3334-B KENILWORTH AVE. HYATTSVILLE MD 20781

PROPOSED USE: MEXICAN REST FULL SERVICE W/ FULL  
LIQUOR LICENSE

THE UNDERSIGNED hereby applies for a Special Use Permit in accordance with the provisions of Article XI, Section 11-500 of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

THE UNDERSIGNED, having obtained permission from the property owner, hereby grants permission to the City of Alexandria to post placard notice on the property for which this application is requested, pursuant to Article XI, Section 11-301(B) of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

THE UNDERSIGNED hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Planning Commission or City Council in the course of public hearings on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

RIGOBERTO GOMEZ  
Print Name of Applicant or Agent

Rigoberto Gomez  
Signature

13 ROSEDALE DRIVE  
Mailing/Street Address

540 286-1275 703-912-6130  
Telephone # Fax #

STAFFORD VA 22554  
City and State Zip Code

6-13-01  
Date

===== DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY =====

Application Received: \_\_\_\_\_ Date & Fee Paid: \_\_\_\_\_ \$ \_\_\_\_\_

ACTION - PLANNING COMMISSION: \_\_\_\_\_

ACTION - CITY COUNCIL: \_\_\_\_\_

Special Use Permit # 2001-0063

All applicants must complete this form. Supplemental forms are required for child care facilities, restaurants, automobile oriented uses and freestanding signs requiring special use permit approval.

1. The applicant is (check one) ☐ the Owner ☐ Contract Purchaser  
☒ Lessee or ☐ Other: \_\_\_\_\_ of the subject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership in which case identify each owner of more than ten percent.

EI PASO OF LANDMARK CO.  
Rigoberto Gomez 98%  
Ramon Gomez 45%  
Cinthya Alvarez 37%  
Jose Lopez 9%

If property owner or applicant is being represented by an authorized agent such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia?

☐ Yes. Provide proof of current City business license

☒ No. The agent shall obtain a business license prior to filing application, if required by the City Code.

2. Submit a floor plan and a plot plan with parking layout of the proposed use. One copy of the plan is required for plans that are 8½" x 14" or smaller. Twenty-four copies are required for larger plans or if the plans cannot be easily reproduced. The planning director may waive requirements for plan submission upon receipt of a written request which adequately justifies a waiver. This requirement does not apply if a Site Plan Package is required.

**NARRATIVE DESCRIPTION**

3. The applicant shall describe below the nature of the request in detail so that the Planning Commission and City Council can understand the nature of the operation and the use, including such items as the nature of the activity, the number and type of patrons, the number of employees, the hours, how parking is to be provided for employees and patrons, and whether the use will generate any noise. (Attach additional sheets if necessary)

EI PASO MEXICAN RESTAURANT will  
NOT HAVE A BAR OR LOUNGE. THE  
RESTAURANT IS FREE STANDING WITH  
(40) PARKING SPACES (2) HANDICAP  
PARKING SPACES SURROUNDING THE RESTAURANT.  
TWO FULLY HANDICAPPED RESTROOMS ALREADY  
EXIST. THE RESTAURANT WILL NOT HAVE A  
PATIO OR ANY ACTIVITIES IN THE PARKING LOT.  
WE WILL HAVE 7 EMPLOYEES FULL TIME WILL  
WILL OPEN FOR BUSINESS 10:00 AM - 10:00 PM  
7 DAY A WEEK. WE WILL PATRON BETWEEN 80-  
123 PATRON. WE WILL SERVE FOOD & DRINKS  
AT THE TABLE WITH WATER SERVICE. FOOD  
WILL BE SERVED ON A WARM PLATE. CONSISTING  
OF RICE-BEANS BURRITOS-TACOS & ENCHILADAS.

**USE CHARACTERISTICS**

4. The proposed special use permit request is for: *(check one)*

- ☐ a new use requiring a special use permit,
- ☐ a development special use permit,
- ☐ an expansion or change to an existing use without a special use permit,
- ☐ expansion or change to an existing use with a special use permit,
- ☐ other. Please describe: \_\_\_\_\_

5. Please describe the capacity of the proposed use:

A. How many patrons, clients, pupils and other such users do you expect? Specify time period (i.e., day, hour, or shift).

80-123 per shift.

B. How many employees, staff and other personnel do you expect? Specify time period (i.e., day, hour, or shift).

7 employees per day

6. Please describe the proposed hours and days of operation of the proposed use:

Day:

7 DAY A  
WEEK

Hours:

10:00 AM OPENING  
10:00 PM CLOSING

7. Please describe any potential noise emanating from the proposed use:

A. Describe the noise levels anticipated from all mechanical equipment and patrons.

CARS PARKING. GARBAGE COLLECTION TRUCK.  
ENTERTAINING MARIACHI BAND INSIDE DOORS.

B. How will the noise from patrons be controlled?

PATRONS WILL BE SEATED QUICKLY  
AND SERVED QUICKLY.

8. Describe any potential odors emanating from the proposed use and plans to control them:

DUMPSTER WILL BE KEPT CLEAN AND COVERED.

9. Please provide information regarding trash and litter generated by the use:

A. What type of trash and garbage will be generated by the use?

BOTTLES- WASTED FOOD. PAPER-CARD BOARD

B. How much trash and garbage will be generated by the use?

300 LBS. A DAY.

C. How often will trash be collected?

IT WILL BE COLLECTED (2) TIMES  
A WEEK.

D. How will you prevent littering on the property, streets and nearby properties?

WE WILL PROVIDE A TRASH CAN  
NEAR THE ENTRANCE OF THE RESTAURANT.

WE WILL ASSIGN 1 EMPLOYEE TO CLEAN THE  
PROPERTY DAILY.

10. Will any hazardous materials, as defined by the state or federal government, be handled, stored, or generated on the property?

☐ Yes. ☒ No.

If yes, provide the name, monthly quantity, and specific disposal method below:

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11. Will any organic compounds, for example paint, ink, lacquer thinner, or cleaning or degreasing solvent, be handled, stored, or generated on the property?

☒ Yes. ☐ No.

If yes, provide the name, monthly quantity, and specific disposal method below:

WINDEX - BLEACH - DEGREASER.  
WINDEX - 1 gallon A week. DEGREASER 1 gallon A week  
BLEACH. 2 gallons A week - USED FOR CLEANING AND SANITIZING

12. What methods are proposed to ensure the safety of residents, employees and patrons?

WE WILL NOT ALLOW PATRONS IN KITCHEN AREA.  
EMPLOYEES WILL BE INSTRUCTED TO PACE (WET FLOOR SIGNS)  
~~BEHIND~~ WHEN SPILLS OR MOPING.

#### ALCOHOL SALES

13. Will the proposed use include the sale of beer, wine, or mixed drinks?

☒ Yes. ☐ No.

If yes, describe alcohol sales below, including if the ABC license will include on-premises and/or off-premises sales. Existing uses must describe their existing alcohol sales and/or service and identify any proposed changes in that aspect of the operation.

Approximately 10,000. Monthly SALES TOTAL.  
MIXED DRINKS. WINE. BEER. ON PREMISES ONLY. WAITERS  
WILL MIX <sup>IN THE KITCHEN</sup> ~~AT THE BAR~~ AND SERVE AT TABLE. BEER IN  
BOTTLE ONLY SERVED AT TABLE. WINE BY THE GLASS

D. During what hours of the day do you expect loading/unloading operations to occur?

WE EXPECT DELIVERIES ON THURSDAYS AT 3:00PM.

E. How frequently are loading/unloading operations expected to occur, per day or per week, as appropriate?

ONE DAY ON THURSDAY EVERY WEEK.

16. Is street access to the subject property adequate or are any street improvements, such as a new turning lane, necessary to minimize impacts on traffic flow?

ACCESS IS ADEQUATE. DELIVERY TRUCKS CAN MAKE A TURN ALL AROUND BUILDING.

#### SITE CHARACTERISTICS

17. Will the proposed uses be located in an existing building? ☒ Yes ☐ No

Do you propose to construct an addition to the building? ☐ Yes ☒ No

How large will the addition be? \_\_\_\_\_ square feet.

18. What will the total area occupied by the proposed use be?

3700 sq. ft. (existing) + \_\_\_\_\_ sq. ft. (addition if any) = 3700 sq. ft. (total)

19. The proposed use is located in: (check one)

☒ a stand alone building ☐ a house located in a residential zone ☐ a warehouse

☐ a shopping center. Please provide name of the center: \_\_\_\_\_

☐ an office building. Please provide name of the building: \_\_\_\_\_

☐ other, please describe: \_\_\_\_\_



**RESTAURANT SUPPLEMENTAL APPLICATION**

All applicants requesting special use permit approval for restaurants shall complete the following section. Applicants requesting approval of a special use permit for a restaurant in Old Town shall complete the SUPPLEMENTAL INFORMATION FOR RESTAURANTS IN OLD TOWN section and submit the required parking management plan and litter reduction plan.

Please provide the following information:

1. How many seats are proposed?

At tables: 123 At a bar: 0 Total number proposed: 123

2. Will the restaurant offer any of the following?

☒ alcoholic beverages ☒ beer and wine (on-premises)  
☐ beer and wine (off-premises)

3. Please describe the type of food that will be served:

MEXICAN - RICE - BEANS - SALSA - GROUND BEEF -  
BURRITOS - TACOS - ENCHILADAS.

4. The restaurant will offer the following service (check items that apply):

☒ table service ☐ bar ☒ carry-out ☐ delivery

5. If delivery service is proposed, how many vehicles do you anticipate? N.A.

Will delivery drivers use their own vehicles? ☐ Yes. ☐ No.

6. Will the restaurant offer any entertainment (i.e. live entertainment, large screen television, video games)? ☒ Yes. ☐ No.

If yes, please describe: MARIACHI ON WEEKENDS -  
FOUR MUSICIANS CONSISTING OF A GUITAR,  
VIOLIN - TRUMPET - BONDOLON

23-TABLES  
101-SEATS

410 S. VANVOZEN ST  
SEATING LAYOUT

ENTRANCE

MEN'S  
ROOM

LADIES  
ROOM

STORAGE

KITCHEN

EXISTING WALL DIVISION

EXIT

SUP 2001-0063

81

16'-3"

27'

16'-4"

28'-4"

10'-7"

11'

5'-6"

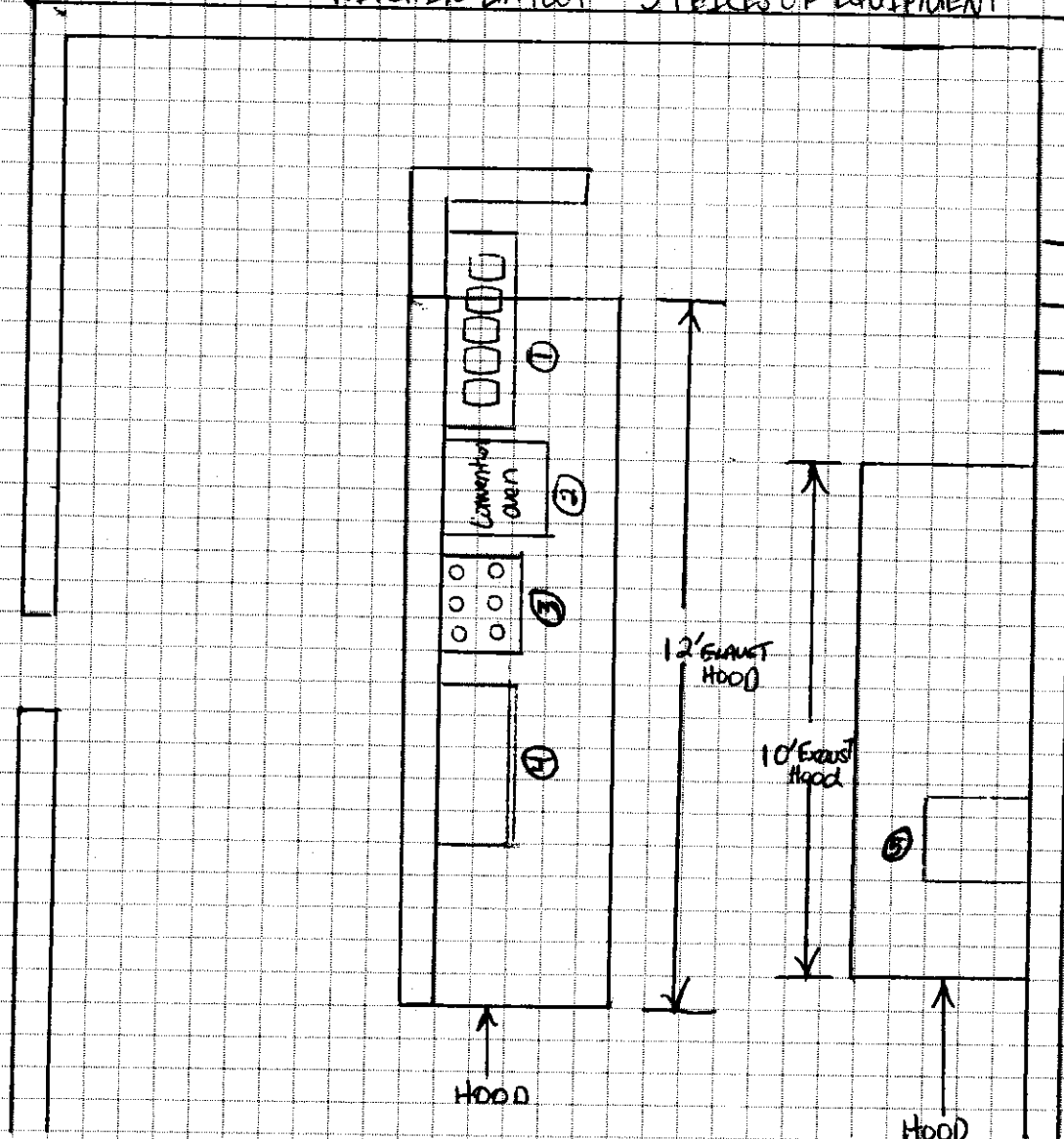
11'

410 S VANDORN ST  
KITCHEN LAYOUT

5 PIECES OF EQUIPMENT

# EQUIPMENT SPECS: SIZES

- ① DUKE MODEL # 305 FIVE COMPARTMENT OPENINGS  
72" LENGTH X 22" WIDE  
GAS
- ② IMPERIAL Turbo Flow ELECTRIC CONVECTION OVEN MODEL # ICU-1 38"W X 60"H X 40 1/4"D
- ③ IMPERIAL 2000 SERIES RANGE 6 BURNER MODEL # IR-6  
36" WIDE X 22 1/2" DEPTH  
6 OPEN BURNERS GAS
- ④ STAR MANUAL CONTROL GAS GRIDDLE MODEL # 648MB  
48"W X 27 3/4" DEPTH X 13 1/2" H  
SETS ON A HEAVY DUTY EQUIPMENT STAND 48" WIDE  
24" HIGH
- ⑤ FRYMASTER DEEP FRYER MODEL # MJCF GAS  
80 LB SHORT TONNAGE CAPACITY  
45 1/2" H X 20 3/4" W X 39 3/4" L



SUP 2001-0063

APPLICATION for SPECIAL USE PERMIT # 2001-0063

[must use black ink or type]

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TAX MAP REFERENCE: 57.00-04-02 ZONE: CG

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PROPERTY OWNER Name: VAN DORN STREET PARTNERSHIP

Address: 3334-B KENILWORTH AVE. HYATTSVILLE MD 20781

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Cynthia Alvarez (703) 898-8967

Rigoberto GOMEZ  
Print Name of Applicant or Agent

Rigoberto Gomez  
Signature

13 ROSEDALE DRIVE  
Mailing/Street Address

540 286-1275 703-912-6130  
Telephone # Fax #

STAFFORD VA 22554  
City and State Zip Code

6-13-01  
Date

===== **DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY** =====

Application Received: \_\_\_\_\_ Date & Fee Paid: \_\_\_\_\_ \$ \_\_\_\_\_

ACTION - PLANNING COMMISSION: 10/02/2001 RECOMMENDED APPROVAL UC

ACTION - CITY COUNCIL: 10/13/01 PH--CC approved the Planning Commission recommendation.