


City of Alexandria, Virginia

 9-23-03

MEMORANDUM

DATE: SEPTEMBER 17, 2003

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER 

SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council:

- (1) change the date for Council's December legislative meeting from Tuesday, December 9 to Monday, December 8;
- (2) schedule a work session on the Visitors Center proposal at 6:00 p.m. before Council's Monday, December 8 legislative meeting;
- (3) change the date and time for Council's December public hearing meeting from 9:30 a.m. Saturday, December 13 to 7:00 p.m. on Tuesday, December 16;
- (3) receive the revised schedule which includes:
 - the Fire Department's Annual Wreath Laying Memorial Ceremony on Friday, October 10 at 11:00 a.m. at Ivy Hill Cemetery, 2823 King Street, with lunch to follow at the First Baptist Church of Alexandria, 2932 King Street;
 - the annual City Council Retreat on Friday, November 7 from 5:00 p.m. to 9:00 p.m. at the Lloyd House, 220 N. Washington Street; and on Saturday, November 8 from 9:00 a.m. to 5:00 p.m. at the G.W. Middle School library, 1005 Mt. Vernon Avenue;
 - the dedication of the Patent and Trade Office Building at 6:00 p.m. on Thursday, December 4; and
 - the Virginia Municipal League Legislative Day on Thursday, February 12, 2004 in Richmond (Time and exact location to be determined.).

DISCUSSION: Because of the conflict with the annual National League of Cities Conference in December I recommend that Council change the dates of its legislative and public hearing meetings in December. The Tuesday, December 9 legislative meeting would be changed to Monday, December 8 and the Saturday, December 13 public hearing meeting would be changed to 7:00 p.m., Tuesday, December 16.

The Mayor's office has been advised by PTO staff that the dedication of PTO is scheduled for 6:00 p.m. on Thursday, December 4. I will provide Council with further details when they are available.

Council has requested that we hold a work session on the Visitors Center proposal, and I recommend that the work session be held at 6:00 p.m. before Council's Monday, December 8 legislative meeting. The public hearing on the Visitor Center proposal is expected to be held at Council's December public hearing meeting.

ATTACHMENTS: Council Calendar

STAFF: Michele R. Evans, Assistant City Manager

City Council Schedule - SEPTEMBER 2003 as of 9-15-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 HOLIDAY Labor Day	2	3	4	5	6
7	8	9 7:00 P.M. Council First Legislative Session, Council Chambers	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chambers 10:00 A.M. Festival of the Arts, Lower King Street
14 10:00 A.M. Festival of the Arts, Lower King Street	15 7:30 P.M. Joint community meeting on the new T.C. Williams High School proposal, T.C. Williams High School cafeteria, 3330 King Street	16	17	18	19	20
21	22	23 6:00 P.M. Citizenship Day Event, Market Square 7:00 P.M. Council Second Legislative Session, Council Chambers	24	25	26 Rosh Hashanah begins at sundown	27
28	29					

3

City Council Schedule - OCTOBER 2003 as of 9-15-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5 Yom Kippur begins at sundown	6 Yom Kippur	7	8	9	10	11
12	13 HOLIDAY Columbus Day	14 7:00 P.M. Council First Legislative Session, Council Chambers	15 National Disability Mentoring Day, kickoff at 9:00 a.m., Vola Lawson Lobby	16	17	18 8:30 A.M. Groundbreaking ceremony for Jerome "Buddie" Ford Nature Center, 5700 Sanger Avenue 9:30 A.M. Council Public Hearing, Council Chambers
19 Virginia Municipal League Annual Conference, Roanoke	20 Virginia Municipal League Annual Conference, Roanoke	21 Virginia Municipal League Annual Conference, Roanoke	22	23	24	25 8:30 A.M. 9 th Annual Walk to Fight Breast Cancer, Cameron Run Regional Park
26	27	28 7:00 P.M. Council Second Legislative Session, Council Chambers	29	30	31	

4

City Council Schedule - NOVEMBER 2003 as of 9-15-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7 5:00 P.M. City Council Retreat, Lloyd House, 220 North Washington Street	8 9:00 A.M. City Council Retreat, G.W. Middle School library, 1005 Mt. Vernon Avenue
9	10 Veterans Day	11 7:00 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17	18	19	20	21	22
23	24	25 6:00 P.M. Work session with the City's General Assembly delegation, Council Work room 7:00 P.M. Council Second Legislative Session, Council Chambers	26	27 HOLIDAY Thanksgiving	28 HOLIDAY	29
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5

City Council Schedule - DECEMBER 2003 as of 9-15-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4 6:00 P.M. Patent and Trade Office Building dedication	5	6
7	8 (TENTATIVE NEW DATE) 7:00 P.M. Council First Legislative Session, Council Chambers	9	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chambers
14	15	16 (TENTATIVE NEW DATE AND TIME) 7:00 P.M. Council Public Hearing, Council Chambers	17	18	19 Hanukkah begins at sundown	20
21	22	23	24 HOLIDAY Christmas Eve	25 HOLIDAY Christmas	26	27
28	29	30	31			

6

City Council Schedule - JANUARY 2004 as of 9-15-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 HOLIDAY New Year's Day	2	3
4	5	6	7	8	9	10
11	12	13 7:00 P.M. Council First Legislative Session, Council Chambers	14	15	16	17
18	19 HOLIDAY Martin Luther King, Jr. Day	20	21	22	23	24 9:30 A.M. Council Public Hearing Council Chambers
25	26	27 7:00 P.M. Council Second Legislative Session, Council Chambers	28	29	30	31

7

City Council Schedule - FEBRUARY 2004 as of 9-15-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10 7:00 P.M. Council First Legislative Session, Council Chambers	11	12 Virginia Municipal League Legislative Day and Council dinner with State Legislative Delegation, Richmond	13	14
15	16 HOLIDAY Presidents' Day	17	18	19	20	21 9:30 A.M. Council Public Hearing, Council Chambers
22	23	24 7:00 P.M. Council Second Legislative Session, Council Chambers	25	26	27	28
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8

City Council Schedule - MARCH 2004 as of 9-15-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9 7:00 P.M. Council First Legislative Session, Council Chambers	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chambers
14	15	16	17	18	19	20
21	22	23 7:00 P.M. Council Second Legislative Session, Council Chambers	24	25	26	27
28	29 6:00 P.M. 24 th Annual Salute to Women Awards Banquet, Holiday Inn and Suites, 625 First Street	30	31			

9

City Council Schedule - APRIL 2004 as of 9-15-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5 Passover begins at sunset	6 Passover	7	8	9 Good Friday	10
11 Easter	12	13 7:00 P.M. Council First Legislative Session, Council Chambers	14	15	16	17 9:30 A.M. Council Public Hearing, Council Chambers
18	19	20	21	22	23	24
25	26	27 7:00 P.M. Council First Legislative Session, Council Chambers	28	29	30	

City Council Schedule - MAY 2004 as of 9-15-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11 7:00 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17	18	19	20	21	22
23	24	25 7:00 P.M. Council Second Legislative Session, Council Chambers	26	27	28	29
30	31 HOLIDAY Memorial Day (observed)					

City Council Schedule - JUNE 2004 as of 9-15-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8 7:00 P.M. Council First Legislative Session, Council Chambers	9	10	11	12 9:30 A.M. Council Public Hearing, Council Chambers
13	14	15	16	17	18	19
20	21	22 7:00 P.M. Council Second Legislative Session, Council Chambers	23	24	25	26
27	28	29	30			

12