MEMORANDUM

DATE: APRIL 26, 2006

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER

SUBJECT: BUDGET MEMO #140: FINAL ADOPTED ADD/DELETE LIST SUMMARY AND FY 2007 GENERAL FUND OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM (CIP) ADOPTION MOTIONS

In order that the FY 2007 budget decisions by City Council are memorialized with a more detailed written record of actions than meeting minutes would contain at Attachment A you will find a Final Adopted Add/Delete Summary List. This spreadsheet notes what add/delete proposals were approved and not approved on April 24, 2006. Attachment B contains the updated and final FY 2007 Budget and CIP Adoption Motions. By filing this in your FY 2007 Budget notebooks, you will have a document to reference during the fiscal year, in addition to the Approved Budget and CIP documents which will be available in July.

Subsequent to adoption of the budget, City Council also adopted an ordinance on April 25, 2006, that increased the real estate tax assistance available to limited income residents under the Affordable Home Ownership Preservation Program. Grant awards were increased to $1,200, $875, $375 and $200 depending on income levels and household size. Funding for these increases was provided in the General Fund Operating Budget passed on April 24, 2006.

Attachments
## CITY OF ALEXANDRIA, VA

### FINAL ADOPTED ADD/DELETES SUMMARY LIST

**LAST UPDATED:** 24-Apr-06

(Positive # = increase in General Fund or CIP Expenditures; reductions in General Fund Revenue; or increase in Fund Balance designations)

Negative # = reduction in General Fund or CIP Expenditures; increase in General Fund Revenue; or decrease in Fund Balance designations

<table>
<thead>
<tr>
<th>City Manager Adjustments</th>
<th>Mayor</th>
<th>Final Adopted</th>
<th>Councilman Eustis</th>
<th>Councilman Krupicka</th>
<th>Councilman Gaine</th>
<th>Councilman Woodson</th>
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<td>Increased cost to medical services contract @ Jeff (Budget Memo #50)</td>
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<td><strong>Real Estate Tax Rate Options</strong></td>
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<td>(Note: City Manager Proposed Rate Reduction of 6.8 cents in base)</td>
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<td>Additional 1.4 cent Real Estate Tax Rate Reduction (leaves 1 cent = $4.9 M) to 81.5 cents</td>
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<td>Proposed Tax Relief for Residential Properties Less than $500,000</td>
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<td>Maximize Senior and Disabled Real Estate Tax Relief Asset Eligibility Limits (Budget Memo #22)</td>
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<td><strong>Subtotal Real Estate Tax Rate Options</strong></td>
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<td>Reduction in Fund Balance Design for Schools (Health Ins. Premia) (Budget Memo #89)</td>
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<td>Use of Fund Balance to Offset FY 2006 of Real Estate Tax Cuts</td>
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<td>Use in Reduction in Design for FY 2005 Surplus for FY 2007</td>
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<td>Use of Fund Balance to Offset FY 2006 of Real Estate Tax Cuts</td>
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<td><strong>School Operating Budget Reduction Options</strong></td>
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<td>To reach Alternative Target Budget (FY 2007 Budget p. 10-1 to 10-12)</td>
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<td>To reach 5% Growth Target (Budget Memos #10, 27, 28, 62)</td>
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<td><strong>Subtotal School Op. Budget Reduction Options</strong></td>
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<td><strong>City Operating Budget Reduction Options</strong></td>
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<td>To reach 6% Growth Target</td>
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<td>Office on Women - VDGN Grant Replacement (FY 2007 Budget, p. 6-10)</td>
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<td>Real Estate - Board of Equalization Pay Increase (FY 2007 Budget p. 8-65)</td>
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<td>nain-Dependent - Sister Cities Youth Conference (FY 2007 Budget p. 7-44)</td>
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<td>Court Services Unit - Fiscal Analyst (FY 2007 Budget p. 7-26)</td>
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<td>MMRSA - Group Home Nursing Services (FY 2007 Budget p. 9-11)</td>
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<td>Recreation, Parks - Buddy Ford Nature Center Expenditures (FY 2007 Budget p. 9-134)</td>
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<td>Library - Computer Equipment (FY 2007 Budget p. 9-124)</td>
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CITY OF ALEXANDRIA, VA
FINAL ADOPTED ADDDELETES SUMMARY LIST
LAST UPDATED: 24-Apr-06

(Please review changes in Budget Overview, p. 22)

Finance - Saturday hours reduction (FY 2007 Budget, Overview, p. 22)
Finance - Senior Contract Administrator (FY 2007 Budget, Overview, p. 22)
Info & Technology Svcs - Contracted Web Programming (FY 2007 Budget, Overview, p. 22)
Info & Technology Svcs - Unix Notes Programmer (FY 2007 Budget, Overview, p. 22)
Info & Technology Svcs - Computer Equipment Reserve (FY 2007 Budget Overview, p. 22)
Non-Departmental - Planning Studies Consultant (FY 2007 Budget Overview, p. 22)
Recreation, Parks - Reduce Seasons of City Program (FY 2007 Budget Overview, p. 22)

To reach 5% Growth Target
City Health Insurance Co-Pay Increase (Budget Memo #51)
City Health Insurance Premium Cost Sharing (Budget Memo #51)
Citizen Survey (FY 2007 Budget, p. 8-45)
Rowing League Program (FY 2007 Budget, p. 9-134; Budget Memo #63)
Strategic Plan Consultant (FY 2007 Budget, p. 8-47)
Health Pool Inspector (FY 2007 Budget, p. 8-69 and Budget Memo #126)
Parent Leadership Institute (Budget Memo #48)
Translator Services for Council Meetings
Six Economic Development Coordinator Position (Budget Memo #78)
Leaf Collection Improvements (Budget Memo #103)
Emergency Preparedness Outreach (Budget Memo #101 and 112)
Health Outreach to Indigent and low income residents
Teenworks Youth Summer Employment (Budget Memo #118)
National Historic Register Surveys of Old and Historic Alexander and Parkers Gray (Budget Memo #108)
Computer Replacement Program (FY 2007 Budget, Overview p. 20 and Budget Memo #91)
Affordable Home Ownership Program (FY 2007 Budget, p. 7-48 and Budget Memorandum 124, 137, 139)
Contingent Reserves ($376,500 available)
Use of Contingent Reserves (for City Staff Memorandum #48)
Reservation of Contingent Reserves for Campaign Kids (non-add)
Reservation of Contingent Reserves for Economic Development Coordinator Pos. (non-add) (Budget Memo #78)
Reserve of Contingent Reserves for Rowing League Program (non-add) (Budget Memo 063)

Subtotal City Op. Budget Reduction Options ($2,146,267) ($1,631,940) ($2,081,940) ($2,088,267) ($2,181,940) ($2,216,940) ($2,063,267) ($300,000) ($1,964,940)

City Capital Improvement Program Reductions Options

To reach 6% Growth Target
Chieppaw Rec Center - Postpone until FY 2008 (CIP p. 66-67)
Space Management Plan - Postpone until FY 2008 (CIP p. 133)
Capital Facilities Maint Plan - Postpone until FY 2006 (CIP p. 132)
Sheriff Capital Facilities Maint Plan - Postpone until FY 2008 (CIP p. 134)
Emergency Operations Center - Postpone until FY 2006 (CIP p. 136)
Bail Court Renovations - Postpone until FY 2007 (CIP p. 107)
Park/Playground Renovations - Postpone until FY 2008 (CIP p. 108)
Alley Rehabilitation - Postpone until FY 2006 (CIP p. 161)
West End Streets - Postpone until FY 2006 (CIP p. 162)
Miscellaneous Undergrounding - Eliminate Funding (CIP p. 184)
Emergency Generators - Postpone until FY 2008 (CIP p. 136)
Space Management Plan - Postpone until FY 2006 (CIP p. 137)
MHMRS/ - Group Homes - Postpone repairs until FY 2008 (CIP p. 138)
Energy Conservation - Partial Elimination (CIP p. 124)
Fire Station Renovations - Postpone until FY 2008 (CIP p. 133)
## CITY OF ALEXANDRIA, VA
### FINAL ADOPTED ADD/DELETE SUMMARY LIST
#### LAST UPDATED: 24-Apr-06

(Positive # = increase in General Fund or CIP Expenditures; reductions in General Fund Revenue; or increase in Fund Balance designations)

Negative # = decrease in General Fund or CIP Expenditures, increase in General Fund Revenue, or decrease in Fund Balance designations

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<th>City Manager</th>
<th>Administrative</th>
<th>Final Adopted</th>
<th>Mayor</th>
<th>Vice Mayor</th>
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Subtotal City CIP Budget Reduction Options

- Reserve for Additional Tax Rate Reduction or Restoration of Expenditure Reductions
- Total All Budget Expenditure Reduction Options and Tech. Re-est. ($10,831,054) ($9,843,727) ($10,293,727) ($6,770,054) ($10,688,727) ($12,196,727) ($10,377,054) ($6,881,727) ($10,787,227)

Resulting Budget with All Add/Deletes

5% General Fund Growth Budget Target (Total City, Schools and COLA) $494,100,000
Alternative (5%) Growth Budget Target (Total City, Schools and COLA) $497,500,000
City Manager Proposed Budget (Total City, Schools and COLA) $503,519,491
Budget Target (Total City, Schools and COLA) $509,000,000
FY 2007 BUDGET AND CIP ADOPTION MOTIONS
ADOPTED APRIL 24, 2006

Recommendation: That City Council approve the following motions:

A. I move the adoption of General Fund operating budget overall expenditure levels of $493,675,764 and revenue levels of $493,675,764, which represents a 4.9% increase over the FY 2006 operating budget and reflects:

1. a City government General Fund operating budget of $343,802,143, which incorporates $9,317,567 in deletions from the FY2007 Proposed Budget, and represents a 3.6% increase over the adjusted FY 2006 City government operating budget.

Technical Expenditure Re-estimates to Proposed Budget

$ 250,000 Increased costs for the medical services contract for jail inmates in the budget for the Office of Sheriff - Budget Memo #50

$ 10,000 Increase for Northern Virginia Regional Park Authority FY 2007 budget request - Budget Memo #50

$ (65,627) Decrease in the Victim Witness Assistance Program of the Commonwealth Attorney due to higher than estimated grant funds to be received - Budget Memo #90

($340,000) Decrease in Non-Departmental budget set-aside for City Employee Healthcare costs due to savings from reduction in MAMSI/United Healthcare premiums - Budget Memo #119

$ (145,627) Sub-total Technical Expenditure Re-estimates of City Operating Expenditures

Changes to Proposed City General Fund Operating Budget Expenditures

($ 63,170) Deletion of proposed supplemental increase for Telecommunication Specialist position – Information and Technology Services (FY 2007 Proposed Operating Budget, p. 8-29)

($ 12,000) Deletion of proposed supplemental increase for Board of Equalization Pay Increase – Department of Real Estate Assessments (FY 2007 Proposed Operating Budget, p. 8-65)

($ 50,000) Deletion of proposed supplemental increase for Sister Cities Youth Conference – Non-Departmental budget (FY 2007 Proposed Operating Budget, p. 8-44)

($ 44,177) Deletion of proposed supplemental increase for part-time fiscal analyst position – Court Service Unit (FY 2007 Proposed Operating Budget, p. 7-26)
($124,791) Deletion of proposed supplemental increase for grants to human service non-profit organizations – The Alexandria Fund for Human Services (FY 2007 Proposed Operating Budget, p. 9-69 to 9-76)

($79,579) Deletion of proposed supplemental request for Recreation Center Public Computer Labs – Department of Recreation, Parks and Cultural Affairs (FY 2007 Proposed Operating Budget, p. 9-134)

($8,050) Deletion of proposed supplemental request for Buddy Ford Nature Center Sign and Expenses – Department of Recreation, Parks and Cultural Affairs (FY 2007 Proposed Operating Budget, p. 9-134)

($20,000) Deletion of proposed supplemental request for Library computer equipment replacement fund – Alexandria Library (FY 2007 Proposed Operating Budget, p. 9-124)

($40,000) Reduction in Saturday Hours – Finance Department (FY 2007 Proposed Operating Budget, Budget Overview, p. 22)

($83,500) Elimination of one Senior Contract Administrator position – Finance Department (FY 2007 Proposed Operating Budget, Budget Overview, p. 22)

($56,000) Elimination of funding for contracted web programming and support – Information Technology Services (FY 2007 Proposed Operating Budget, Budget Overview, p. 22)

($72,000) Elimination of funding for a Lotus Notes computer programmer (FY 2007 Proposed Operating Budget, Budget Overview, p. 22)

($150,000) Reduction of funding for computer equipment replacement – Information Technology Services (FY 2007 Proposed Operating Budget, Budget Overview, p. 22)

($635,000) Decrease in funding for City Healthcare benefits due to increase in Health Insurance Co-Pays for City staff – Non-Departmental Budget (Budget Memo #51)

($500,000) Decrease in funding for City Healthcare benefits due to increase in premium health insurance cost-sharing by City staff to 3.3% for current employees and 10% for employees hired on or after July 1, 2006 – Non-Departmental Budget (Budget Memo #51)

($148,673) Deletion of proposed supplemental request for two Youth Services Program Specialist Positions (e.g., Roving Leaders) – Department of Recreation, Parks and Cultural Affairs (FY 2007 Proposed Operating Budget, p. 9-134 and Budget Memo #63). *This amount is proposed as a designation in the Contingent Reserves (see below)*

($40,000) Deletion of proposed supplemental request for Strategic Plan review consultant costs – Non-Departmental Budget (FY 2007 Proposed Operating Budget, p. 8-47)
$ 40,000  Increase for Parent Leadership Training Institute – Department of Human Services (Budget Memo #48). *Funded by decrease in Council Contingent Reserves (see below).*

$ 5,000  Increase for Translator Services as needed for City Council Regular Legislative and Public Hearing Meetings – City Clerk and Clerk of Council

$ 40,000  Increase for Bagged Leaf Collection – Department of Transportation and Environmental Services (Budget Memo #103)

$ 100,000  Increase for National Historic Register Surveys of Old and Historic Alexandria and Parker Gray Districts – (Non-Departmental account) (Budget Memo #108)

$ 350,000  Increase for Affordable Home Ownership Preservation Program (in Non-Departmental budget) (Budget Memo #137)

**Changes and Reservations of Proposed Council Contingent Reserves**

($ 40,000)  Decrease in contingent reserves to fund Parent Leadership Institute (see above).

$ 52,000  *Reservation of $52,000 in contingent reserves for possible increased Campagna Kids program costs to accommodate changes in School calendar (No addition)*

$ 90,000  *Reservation of funds in contingent reserves for possible Economic Development Coordinator Staff position (No addition) (Budget Memo #78)*

$ 148,673  *Reservation of funds in contingent reserves for two possible Youth Services Program Specialist Positions (e.g., Roving Leaders) (See above) (No addition)*

($1,631,940)  **Sub-total Change in City General Fund Operating Budget Expenditures**

2.  a FY 2007 transfer to the Capital Projects fund of $4,579,105 which reflects $7,540,000 in deletions from the FY 2007 Proposed CIP in FY 2007,

(See Item B below for details)
3. a transfer to the Schools of $149,873,621 from the General Fund to the School Operating Fund, which reflects a 8.0% increase over the FY 2006 General Fund, as well as incorporates a net $526,160 deletion from the FY 2007 City Manager's Proposed Budget.

Change in Proposed Transfer to Alexandria City Public Schools Operating Budget

($600,000) Decrease in the General Fund transfer to the Alexandria+ Schools Operating Budget for a total transfer of $149,873,621 (FY 2007 Proposed Operating Budget, p. 10-3 to 10-12 and Budget Memos #10, 27, 28, 62, and 89)

$ 73,840 Increase for School Operating Budget Transfer due to reestimate of Health Insurance Premium Increase - Budget Memo #89

($526,160)

4. a COLA of 3.0% for City employees, including the City Manager, City Attorney, City Clerk and for City Council Aides, and the Mayor's Aides; approval of merit step increases for all eligible employees; approval of an increase of health care benefits including the proposed employee cost sharing of premiums and increased co-pays; approval of increased employer's share paid to the Virginia Retirement System, Old Public Safety Pension Plan, and the City Supplemental Retirement System, and allocate to departments funds budgeted in the Non-Departmental Account for the FY 2007 impact of the Public Safety Pay Benchmark results approved by City Council on November 12, 2005, and

5. a decrease in the FY 2007 revenue estimates of $9,298,546 which incorporates both the $1,500,000 in added revenues due to re-estimates, $175,000 for an increase in the asset limit for the Senior and Disabled Real Estate Tax Program, as well as a $10,523,546 decrease in projected revenues due to a 10-cent decrease in the real estate tax rate to 81.5 cents per $100 per assessed value.

Technical Revenue Re-estimates to Proposed Budget (Budget Memo #52)

FY 2007

$ 1.6 million Increase in Personal Property Tax Revenue estimate on vehicles

$ 1.0 million Increase in Business License Tax Revenue estimate

$ 0.3 million Increase in estimate of interest income on General Fund investments
$ 0.2 million  Increase in Transient Lodging Tax Revenue estimate
($1.5) million Decrease in estimate of Intergovernmental Revenues
($0.1) million Decrease in estimate of Tobacco Tax Revenue
($0.1) million Decrease in estimate of Admission Tax Revenue
$ 0.1 million Increase in Developer Fees for site plan reviews
$1.5 million Sub-total FY 2007 Technical Revenue Re-estimates

FY 2006
$ 1.1 million  Increase in Personal Property Tax Revenue estimate on vehicles
$ 1.0 million  Increase in Business License Tax Revenue estimate
$ 1.0 million  Increase in the estimation of Recordation Tax Revenue
$ 0.5 million  Increase in estimate of interest income on General Fund investments
$ 0.2 million  Increase in Transient Lodging Tax Revenue estimate
($0.4) million Decrease in estimate of Utility Tax Revenue
($0.1) million Decrease in estimate of Tobacco Tax Revenue
($0.1) million Decrease in Restaurant Food revenues
($0.1) million Decrease in estimate of Admission Tax Revenue
$ 3.1 million Sub-total FY 2006 Technical Revenue Re-estimates

$ 4.6 million  Total Technical Revenue Re-estimates

Changes in Proposed Real Estate Tax Revenues and Rate

$ 5,161,024 Decrease in Real Estate Tax Revenues due to 10 cent tax rate reduction effective for the last payment in FY 2006
$10,523,546 Decrease in Real Estate Tax Revenues due to 10 cent tax rate reduction effective for both payments in FY 2007
$ 175,000 Decrease in Real Estate Tax Revenues due to increase in the asset limit to $540,000 for the Senior and Disabled Real Estate Tax Relief program (effective July 1, 2006) – Budget Memo #22

$15,859,570 Total Decrease in Real Estate Tax Revenues

B. I move the adoption of the FY 2007 to FY 2012 Capital Improvement Program totaling $326,459,686 which, when compared to the FY 2007 to FY 2012 Proposed Capital Improvement Program reflects a reduction of $5,003,773 over six years, and reflects deletions, postponements and rescheduling of certain capital projects and establishes planned funding levels for each of the six years of the capital plan.

Changes in Proposed Capital Improvement Program (CIP)

($ 500,000) Postpone funding until FY 2008 for Chinquapin Recreation Center preliminary project planning – (Proposed FY 2007 CIP p. 96-97)
($500,000) Postpone funding until FY 2008 for the Space Management Program (Proposed FY 2007 CIP p. 133)

($100,000) Postpone partial funding ($100,000 of $600,000) until FY 2008 for Capital Facilities Maintenance Plan (Proposed FY 2007 CIP p. 132)

($75,000) Postpone funding until FY 2008 for the Emergency Operations Center (Proposed FY 2007 CIP p. 136)

($125,000) Postpone funding until FY 2008 for the renovation and update of City’s outdoor ball courts (Proposed FY 2007 CIP p. 107)

($100,000) Postpone partial funding ($100,000 of $300,000) until FY 2008 for Alley Rehabilitation (Proposed FY 2007 CIP p. 181)

($75,000) Eliminate funding for Miscellaneous Undergrounding (Proposed FY 2007 CIP p. 184)

($262,500) Postpone funding until FY 2008 for Emergency Generators (Proposed FY 2007 CIP p. 136)

($77,500) Postpone partial funding ($77,500 of $155,000) until FY 2008 for MH/MR/SA Residential Facilities (Group Homes) (Proposed FY 2007 CIP p. 135)

($120,000) Postpone funding until FY 2008 for Fire Truck Lift replacement (Proposed FY 2007 CIP p. 133)

($250,000) Postpone funding until FY 2008 for Park Drainage Improvements (Proposed FY 2007 CIP p. 107) (Budget Memo #132)

($75,000) Postpone funding until FY 2008 for Timberbranch Park Bridge (Proposed FY 2007 CIP p. 108)

($300,000) Postpone funding until FY 2008 for Recreation, Parks and Cultural Affairs Capital Needs Assessment (Proposed FY 2007 CIP p. 114)

($100,000) Eliminate funding for Sidewalk, Curb and Gutter program (Proposed FY 2007 CIP p. 176) (Budget Memo #46)

($50,000) Postpone partial funding ($50,000 of $90,000) until FY 2008 for Bus Shelters (Proposed FY 2007 CIP p. 152)

($250,000) Postpone partial funding ($250,000 of $350,000) until FY 2008 for Mt. Vernon Ave. Public Alley (Proposed FY 2007 CIP p. 180) (Budget Memo #44 and 131)

($2,800,000) Postpone partial funding ($2,800,000 of $4,840,000) in FY 2007, and reschedule funding in the subsequent years as follows: $2,800,000 in FY 2008; $17,600,000 in FY 2009; $22,000,000 in FY 2010; and $4,400,000 in FY 2011 for the New Police Facility (Proposed FY 2007 CIP p. 128 to 130) (Budget Memo #39)

($500,000) Postpone partial funding ($500,000 of $1,000,000) for Undergrounding Utilities in Old Town (Proposed FY 2007 CIP p. 184)
($630,000) Change designation of real estate tax for open space land acquisition from 1 cent per $100 assessed value to 1 percent of the real estate taxes collected for a total of $2,658,215 in FY 2007; $2,764,543 in FY 2008; $2,875,125 in FY 2009; $2,990,130 in FY 2010; $3,109,735 in FY 2011; and $3,234,124 in FY 2012 (Proposed FY 2007 CIP p. 100-101) (Budget Memo #86).

($650,000) Eliminate partial funding ($650,000 of $3,000,000) for a New Fire Station preliminary design and land acquisition (Proposed FY 2007 CIP p. 133-134) on the assumption that the City would seek developer contributions through the Eisenhower West planning process (Budget Memo #120)

($7,540,000) Total Change in Cash Capital Contribution for Capital Improvement Program

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Changes in Proposed Fund Balance Designations

($1,800,000) Elimination of Fund Balance Designation for Schools Health Insurance Premiums - Budget Memo #89

$2,061,024 Application of Fund Balance to FY 2006 Operating Budget to Offset part of 10 cent Real Estate Tax Cut effective in 2nd half of FY 2006

($645,181) Reduction in Fund Balance Designation for Use for FY 2007 General Fund Operating Budget

($384,157) Decrease in Fund Balance Designations