


## City of Alexandria, Virginia

## MEMORANDUM

**DATE:** FEBRUARY 17, 2011  
**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL  
**FROM:** JAMES K. HARTMANN, CITY MANAGER   
**SUBJECT:** CITY COUNCIL SCHEDULE

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**ISSUE:** City Council Schedule.

**RECOMMENDATION:** That City Council:

1. Schedule a work session with the Alexandria Redevelopment and Housing Authority (ARHA) at 5:30 p.m. before Council's March 8 legislative meeting;
2. Schedule a work session on the Fort Ward Park and the Stakeholders Advisory Group report, the Alexandria Archaeology Commission, and the Historic Alexandria Resources Commission issues at 5:30 p.m. before Council's March 22 legislative meeting;
3. Schedule a reception and dedication of the Chet and Sabra Avery Conference Room (Room 2000) for 6 p.m. before Council's Monday, April 11 budget work session (with Monday, March 21 or Monday, April 25 as alternate dates);
4. Determine if it wishes to tour the Alexandria Sanitation Authority (ASA) facility on a date prior to Council's Tuesday, April 12 work session with ASA. If so, staff will suggest potential dates for the tour; and
5. Note the following changes/additions to the Council calendar since the last legislative meeting:
  - The Friday, February 18 Welcoming Reception for the USS Alexandria crew from 3 to 6 p.m. on the second floor of Murphy's Irish Pub on King Street;
  - The February-May budget work session topics (please note the Wednesday, February 23 work session on employee compensation has been moved to the Council Chamber);
  - The Witter Field groundbreaking at 8:30 a.m. before Council's public hearing meeting on Saturday, March 12;

- The Excellence In Aging awards and reception at 5:30 p.m. in the Vola Lawson Lobby before Council's Tuesday, May 24 legislative meeting; and
- The Alexandria Commission on Persons with Disabilities annual awards ceremony and reception in the Vola Lawson Lobby at 5:30 p.m. before Council's Tuesday, June 28 legislative meeting.

**DISCUSSION:** As a result of discussions at the recent City Council-ARHA Subcommittee meeting, the group has asked that Council schedule a work session with ARHA to discuss various financial issues. I recommend that Council schedule a work session with ARHA at 5:30 p.m. before the Tuesday, March 8 legislative meeting.

The Fort Ward Group has completed its report, and the report will be discussed by the Park and Recreation Commission this month. I recommend that Council schedule a work session on the report at 5:30 p.m. before the Tuesday, March 22 legislative meeting.

At its October 26, 2010, legislative meeting, Council approved the naming of City Hall Room 2000 in honor of Chet and Sabra Avery for their work on behalf of persons with disabilities. Arrangements have been finalized, and I recommend Monday, April 11 before Council's budget work session as the date for the dedication of the room.

Alexandria Sanitation Authority Director Karen Pallansch has indicated that several Council members have requested a tour of the ASA facility. Since Council has a work session with ASA scheduled before its Tuesday, April 12 legislative meeting, if Council wishes to take a tour on a date and time prior to this work session, we will suggest possible dates and times.

Representatives of the Historic Alexandria Resources Commission and the Archaeology Commission also have asked to meet with Council on various issues. I recommend that the March 22 work session also include discussions with these commissions.

**ATTACHMENT:** Council Calendar

**STAFF:**

Michele Evans, Deputy City Manager

# City Council Schedule - FEBRUARY 2011 as of 2-17-11

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 11:00 a.m. Virginia Municipal League Local Government Day – Richmond Marriott (500 East Broad Street)	4 12:00 p.m.- Ronald Reagan Centennial Celebration, Council Chamber	5
6	7	8 5:30 P.M. Work Session on the Waterfront Plan, Work Room  7:00 P.M.- Council First Legislative Session, Council Chamber	9 7:00 P.M. Budget Work Session: Revenues & CIP, Sister Cities Conference Room	10	11	12 9:30 A.M. Council Public Hearing, Council Chamber
13	14	15 7:00 P.M. Budget Work Session: Transportation & Economic Development, Council Chamber	16	17	18 3:00-6:00 P.M.- Reception for USS Alexandria crew, Murphy's Irish Pub	19
20	21 HOLIDAY Presidents' Day  1:00 P.M. George Washington Birthday Parade	22 5:30 p.m.- Alexandria Transit Company Stockholders Meeting, Workroom  7:00 P.M. Council Second Legislative Session, Council Chamber	23 7:00 P.M. Budget Work Session: Financial Sustainability (including employee compensation issues), Council Chamber	24	25	26
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# City Council Schedule - MARCH 2011 as of 2-17-11

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5 12:30 P.M. St. Patrick's Day Parade
6	7 4:00 P.M. Budget Public Hearing, Council Chamber	8 7:00 P.M. Council First Legislative Session, Council Chamber	9	10	11	12 8:30 A.M. Witter Fields Groundbreaking  9:30 A.M. Council Public Hearing, Council Chamber
13	14 7:00 P.M. Joint Council-School Board Budget Work Session, George Washington Middle School, 3 <sup>rd</sup> floor	15	16	17	18	19
20	21 7:00 P.M. Budget Work Session: Health & Environment; Children, Youth & Families; Caring & Inclusive Community, Sister Cities Conference Room	22 7:00 P.M. Council Second Legislative Session, Council Chamber	23	24	25	26
27	28 6:00 P.M. Salute to Women Awards Dinner, Alexandria Crowne Plaza Hotel (901 N. Fairfax)	29	30 7:00 p.m. – HOLD for budget work session with School Board (as needed)	31		

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# City Council Schedule - APRIL 2011 as of 2-17-11

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11 7:00 P.M. Budget Work Session: BFAAC and Public Safety, Sister Cities Conference Room	12 5:30 P.M. Work Session with Alexandria Sanitation Authority & Long Range Sewer Plan, Work Room  7:00 P.M. Council First Legislative Session, Council Chamber	13	14	15	16 9:30 A.M. Council Public Hearing, Council Chamber
17	18 Passover begins at sundown	19	20	21	22 Good Friday	23
24 Easter	25 7:00 P.M. Budget Work Session: Preliminary Add/Delete, Sister Cities Conference Room  Passover Ends	26 7:00 P.M. Council Second Legislative Session, Council Chamber	27	28 8:00a.m. Take Our Daughters and Sons to Work Day- Vola Lawson Lobby, City Hall	29	30 10:00a.m.- 2:00 p.m. Earth Day Activities at Ben Brenman Park  National Rebuilding Day/Rebuilding Together Alexandria Time TBD

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# City Council Schedule – MAY 2011 as of 2-17-11

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 6:00 P.M. Budget Work Session: Final Add/Delete, Work Room  7:00 P.M. Budget Adoption, Council Chamber	3	4 12:00 p.m.- Days of Remembrance of Victims of the Holocaust Program, Market Square	5 11:00 a.m.- William G. Truesdale Naming Ceremony, Adult Detention Center	6 10:00 a.m.-2:00 p.m.- Spring for Alexandria service projects  2:00 p.m.- Spring for Alexandria celebration, Market Square	7
8	9	10 7:00 P.M. Council First Legislative Session, Council Chamber	11	12	13	14 9:30 A.M. Council Public Hearing, Council Chamber
15	16	17	18	19	20	21  2:00-5:00 P.M. Civil War 150 <sup>th</sup> Anniversary Kick-off Event, Market Square
22	23	24 5:30 P.M.- Excellence In Aging awards, Vola Lawson Lobby  7:00 P.M. Council Second Legislative Session, Council Chamber	25	26	27	28
29	30 HOLIDAY Memorial Day	31				

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## City Council Schedule – JUNE 2011 as of 2-17-11

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 7:00 P.M. Council First Legislative Session, Council Chamber	15	16	17	18 9:30 A.M. Council Public Hearing, Council Chamber
19	20	21	22	23	24	25  10:00 a.m.- Northern Virginia Affordable Housing Expo, T.C. Williams HS
26	27	28 5:30 P.M. Alexandria Commission on Persons with Disabilities annual awards, Vola Lawson Lobby  7:00 P.M. Council Second Legislative Session, Council Chamber	29	30		

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