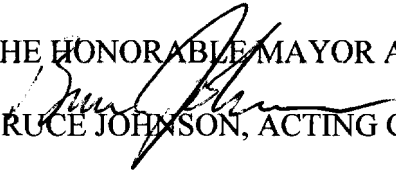


City of Alexandria, Virginia

MEMORANDUM

DATE: OCTOBER 21, 2011
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM:  BRUCE JOHNSON, ACTING CITY MANAGER
SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council:

- (1) Postpone the Tuesday, November 9 work session on the Department of Recreation, Parks and Cultural Activities Master Plan and Aquatics Program;
- (2) Schedule a work session with the Alexandria Ad Hoc Retirement Benefit Advisory Group to discuss its report at 5:30 p.m. before Council's Wednesday, November 9 legislative meeting;
- (3) Schedule a work session with the Alexandria Commission to discuss the Draft Strategic Plan on Aging before Council's Tuesday, December 13, legislative meeting; and
- (4) Schedule a work session on the Waterfront Plan before Council's Tuesday, January 10, legislative meeting.

DISCUSSION: There are a number of important issues that need to be discussed with Council in a work session before they are docketed for consideration. The following is a proposed work session schedule:

| | |
|-----------------------|--|
| Wednesday, November 9 | Ad Hoc Retirement Committee Report |
| Tuesday, November 22 | 2012 Legislative Package with the State Legislative Delegation (already on the schedule) |
| Tuesday, December 13 | Commission on Aging's Strategic Plan on Aging |
| Tuesday, January 10 | Waterfront Plan |

We recommend postponing the previously scheduled work session on the Recreation Master Plan and the Aquatics Program. We will provide Council with a memorandum on these proposals and docket them for Council discussion at a later date.

The Ad Hoc Retirement Benefit Advisory Group has completed its report and will be briefing the Council Pension Compensation Subcommittee (Mayor Euille and Councilman Smedberg) the evening of October 27. It is important that all Council members have a chance to be briefed on the report before Council adopts its budget guidance resolution at its Tuesday, November 22 legislative meeting. We recommend that Council hold a work session with the group to discuss the report before Council's November 9 legislative meeting.

Members of the Commission on Aging have been meeting with members of Council on the draft Strategic Plan for Aging, which has been completed. In order to provide Council with an opportunity to be on the plan as a group before it is scheduled for public hearing, we recommend that Council hold a work session with the Commission on Aging before the Tuesday, December 13 legislative meeting.

Staff expects to provide Council with the Waterfront Plan at Council's December 13 legislative meeting. Prior to holding a public hearing on the plan, staff recommends that Council hold a work session on the plan before the Tuesday, January 10 legislative meeting.

ATTACHMENT: Council Calendar

STAFF:
Michele Evans, Deputy City Manager

City Council Schedule – OCTOBER 2011 as of 10-21-11

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--|--|---|-----------|--|--|--|
| | | | | | | 1 10 A.M. – 6 P.M Art on the Avenue |
| 2 Virginia Municipal League Conference, Ramada Plaza Henrico County | 3 Virginia Municipal League Conference, Ramada Plaza Henrico County | 4 Virginia Municipal League Conference, Ramada Plaza Henrico County 5:00 P.M. Alexandria Receiving Award Intersection King /Union Street | 5 | 6 | 7 8:00 A.M.- ADA Training, Room 2000 City Hall Yom Kippur (begins at sunset) | 8 Yom Kippur |
| 9 ω | 10 HOLIDAY Columbus Day | 11 2:15 P.M. DASH Inaugural Ceremony Mark Center Station, 4850 Mark Center Drive 5:30 P.M. Work Session Fund for Human Services & Legislative Issues 7:00 P.M.- City Council First Legislative Meeting, Council Chamber | 12 | 13 | 14 | 15 8:15 A.M. King Street Gardens Park Dedication 9:00 Opening Senior Citizens Law Day First Baptist Church, 2932 King Street 9:30 A.M.- City Council Public Hearing, Council Chamber |
| 16 | 17 7 P.M. Budget Work Session, Sister Cities Conference Room | 18 7 PM Budget Work Session, Sister Cities Room | 19 | 20 7 P.M. Community Emergency Management Forum (West End) Francis C. Hammond, 4646 Seminary Road | 21 | 22 7:30 A.M.-10:30 A.M. Walk to Fight Breast Cancer AMC Hoffman Center |
| 23 | 24 | 25 5:30 P.M. Work Session on the Planning Work Plan 7:00 P.M.- City Council Second Legislative Meeting, Council Chamber | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

City Council Schedule – NOVEMBER 2011 as of 10-21-11

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-------------|---|---|---|---|--|--|
| | | 1 7:00 P.M. Budget Work Session, Sister Cities Room | 2 | 3 | 4 | 5 |
| 6 | 7 7:00 P.M. Budget Work Session, Proposed Location GW Middle School | 8 NLC Conference- Phoenix 6:00 A.M. to 7:00 P.M.- General Election | 9 NLC Conference-Phoenix 10:00 A.M.to noon- Police Facility Dedication 5:30 [Work Session on Recreation City-wide Needs Assessment and Aquatics Master Plan] Recommend deferral 7:00 P.M.- City Council First Legislative Mtg ,Council Chamber | 10 NLC Conference- Phoenix | 11 NLC Conference-Phoenix Veterans' Day | 12 NLC Conference-Phoenix 9:30 A.M.- City Council Public Hearing, Council Chamber |
| 13 7 | 14 | 15 | 16 | 17 | 18 | 19 10:00 A.M. Adoption Saturday 520 King Street, 4 th Floor |
| 20 | 21 | 22 5:30 P.M. Work Session w/ the State Legislative Delegation, Work Room 7:00 P.M.- City Council Second Legislative Meeting, Council Chamber | 23 | 24 HOLIDAY Thanksgiving Day | 25 HOLIDAY 7:00 P.M.- Annual Tree Lighting Ceremony, Market Square | 26 |
| 27 | 28 | 29 | 30 | | | |

City Council Schedule – DECEMBER 2011 as of 10-21-11

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---------------------|---|---|---------------------|----------|---|---|
| | | | | 1 | 2 | 3 10:30 A.M.- Scottish Christmas Walk |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 7:00 P.M.- City Council First Legislative Meeting, Council Chamber | 14 | 15 | 16 | 17 9:30 A.M.- City Council Public Hearing, Council Chamber |
| 18 5 | 19 | 20 Hanukkah (begins at sundown) | 21 | 22 | 23 HOLIDAY Christmas Eve observed | 24 Christmas Eve |
| 25 Christmas Day | 26 HOLIDAY Christmas Day observed | 27 | 28 Hanukkah ends | 29 | 30 | 31 |

City Council Schedule – JANUARY 2012 as of 10-21-11

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---------------------|---|--|-----------|----------|--------|---|
| 1 New Year's Day | 2 HOLIDAY New Year's Day observed | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 7:00 P.M.- City Council First Legislative Meeting, Council Chamber | 11 | 12 | 13 | 14 |
| 15 | 16 HOLIDAY Martin Luther King, Jr. Day | 17 | 18 | 19 | 20 | 21 9:30 A.M.- City Council Public Hearing, Council Chamber |
| 22 6 | 23 | 24 7:00 P.M.- City Council Second Legislative Meeting, Council Chamber | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

City Council Schedule – FEBRUARY 2012 as of 10-21-11

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|----------|---|--|-----------|---|--------|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 Virginia Municipal League Local Government Day, Richmond | 10 | 11 |
| 12 | 13 | 14 7:00 P.M.- City Council First Legislative Meeting, Council Chamber | 15 | 16 | 17 | 18 |
| 19 17 | 20 HOLIDAY Presidents' Day 1:00 P.M. George Washington Birthday Parade | 21 | 22 | 23 | 24 | 25 9:30 A.M.- City Council Public Hearing, Council Chamber |
| 26 | 27 | 28 5:30 P.M. Annual meeting of the Alexandria Transit Company Stockholders and Work Session on DASH Issues 7:00 P.M.- City Council Second Legislative Meeting, Council Chamber | 29 | | | |

City Council Schedule – MARCH 2012 as of 10-21-11

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---------|---|---|-----------|----------|--------|---|
| | | | | 1 | 2 | 3 12:30 P.M.- St. Patrick's Day Parade |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 8 | 12 | 13 7:00 P.M.- City Council First Legislative Meeting, Council Chamber | 14 | 15 | 16 | 17 9:30 A.M.- City Council Public Hearing, Council Chamber |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 6:00 P.M. Salute to Women Awards Dinner, Location TBD | 27 7:00 P.M.- City Council Second Legislative Meeting, Council Chamber | 28 | 29 | 30 | 31 |

City Council Schedule – APRIL 2012 as of 10-21-11

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-------------|--------|--|---|----------|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 Good Friday Passover (begins at sunset) | 7 Passover |
| 8 Easter | 9 | 10 7:00 P.M.- City Council First Legislative Meeting, Council Chamber | 11 | 12 | 13 Passover ends | 14 9:30 A.M.- City Council Public Hearing, Council Chamber |
| 15 | 16 | 17 | 18 6:00-9:00 P.M.- ANHSI Cinco de Mayo, Jack Taylor Alexandria Toyota (3750 Jefferson Davis Highway) | 19 | 20 | 21 |
| 22 6 | 23 | 24 7:00 P.M.- City Council Second Legislative Meeting, Council Chamber | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

City Council Schedule – MAY 2012 as of 10-21-11

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-------------|-------------------------------|--|-----------|----------|--------|--|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 7:00 P.M.- City Council First Legislative Meeting, Council Chamber | 9 | 10 | 11 | 12 9:30 A.M.- City Council Public Hearing, Council Chamber |
| 13 D | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 7:00 P.M.- City Council Second Legislative Meeting, Council Chamber | 23 | 24 | 25 | 26 |
| 27 | 28 HOLIDAY Memorial Day | 29 | 30 | 31 | | |

City Council Schedule – JUNE 2012 as of 10-21-11

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---------------------|--------|--|-----------|----------|--------|--|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 11 | 11 | 12 7:00 P.M.- City Council First Legislative Meeting, Council Chamber | 13 | 14 | 15 | 16 9:30 A.M.- City Council Public Hearing, Council Chamber |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 7:00 P.M.- City Council Second Legislative Meeting, Council Chamber | 27 | 28 | 29 | 30 |