City of Alexandria, Virginia

MEMORANDUM

DATE: NOVEMBER 19, 2010
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: JAMES K. HARTMANN, CITY MANAGER
SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council:

1.) Note that:
   • The Mayor’s Unity Breakfast will be held on Wednesday, November 24 at 7:30 A.M. at the Hilton Alexandria Mark Center (5000 Seminary Road);
   • The 34th annual Hanukkah Celebration will be held at Inova Alexandria Hospital on Monday, December 6 from 6-8 p.m. in the atrium;
   • The work session on the Carlyle Retail Study, scheduled for Tuesday, December 14, at 5:30 P.M. in the City Council Work Room now includes discussion of the Eisenhower Avenue Redesign (Holland to Stovall);
   • The Earth Day celebration will take place on Saturday, April 30 from 10:00 A.M. to 2:00 P.M. at Ben Brenman Park;
   • The kick-off event for the City commemoration of the 150-year anniversary of the Civil War, “Live in Civil War Alexandria” will be held on Saturday, May 21 with a ceremony in Market Square from 2:00-5:00 P.M.; and

2.) Receive the following proposed dates for work sessions and budget adoption for the proposed FY 2012 Operating Budget and CIP. We will docket the budget work session schedule for Council consideration on Tuesday, December 14.

   Tuesday, February 8  Legislative Session  7 pm Council Chamber
   Legislative Session  7 pm Council Chamber
   Budget Presentation

   Wednesday, February 9  Work Session 1  7 pm Sister Cities
   Work Session 1  7 pm Sister Cities

   Tuesday, February 15  Work Session 2  7 pm Sister Cities
   Work Session 2  7 pm Sister Cities

   Wednesday, February 23  Work Session 3  7 pm Sister Cities
   Work Session 3  7 pm Sister Cities
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<th>Date</th>
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<td>Monday, March 7</td>
<td>Budget Public Hearing</td>
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<td>Saturday, March 12</td>
<td>Regular Public Hearing</td>
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<td>Monday, March 14</td>
<td>Work Session (Schools)</td>
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<td>Monday, March 21</td>
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<td>Wednesday, March 23</td>
<td>Work Session 5</td>
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<td>Wednesday, March 30</td>
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<td>Monday, April 4</td>
<td>Work Session 7</td>
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<td>Saturday, April 16</td>
<td>Regular Public Hearing</td>
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<td>Monday, May 2</td>
<td>Work Session Budget Adoption</td>
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**DISCUSSION:** Council needs to schedule a series of work sessions to discuss the proposed FY 2012 Operating Budget and Capital Improvement Program (CIP). This year in addition to the work sessions on revenues, the CIP, Human Resources issues, and with the Schools and the Budget and Fiscal Affairs Advisory Committee, we will be discussing budget proposals for the seven goals included in the Strategic Plan. The City Manager will present the proposed budget and CIP to Council on Tuesday, February 8. Budget adoption will be scheduled on Monday, May 2.

We ask that you check your calendars and let us know if you have a conflict with any of the work session dates noted above.

I want to remind Council that I will be out of town the night of the Tuesday, December 14 legislative meeting in order to make a presentation at the Urban Area Security Initiative (UASI) conference.

**ATTACHMENT:** Council Calendar

**STAFF:** Michele Evans, Deputy City Manager  
Bruce Johnson, Chief Financial Officer
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<td>6:30 P.M. Budget Work Session, Sister Cities</td>
<td>5:30 P.M. Work Session with the General Assembly Delegation Workroom</td>
<td>7:00 P.M. Council First Legislative Session, Council Chamber</td>
<td>11 Veterans Day (City Offices open)</td>
<td>7:00 Transportation Add-On Tax Community Meeting, (Sister Cities)</td>
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<td>7:00 P.M. Budget Work Session with School Board (George Washington Middle School, 3rd floor)</td>
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<td>5:30 P.M. - Work Session on T&amp;ES, Land Use &amp; Planning, Work Room</td>
<td>7:30 A.M. - Mayor's Unity Breakfast, Hilton Alexandria Mark Center</td>
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<td>7:00 P.M. Council Second Legislative Session, Council Chamber</td>
<td>7:00 P.M. Annual Tree Lighting Ceremony, Market Square</td>
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<td>7:00 Transportation Add-On Tax Community Meeting, (Beatley Central Library)</td>
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- **29-**
  - 9:30 A.M., Council Public Hearing, Council Chamber

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  - 7:00 P.M., Council Second Legislative Session, Council Chamber
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<td>21 HOLIDAY Presidents' Day 1:00 P.M. G.W. Birthday Parade</td>
<td>22 7:00 P.M. Council Second Legislative Session, Council Chamber</td>
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## City Council Schedule - MARCH 2011 as of 11-19-10

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<td>10:00 a.m. - 2:00 p.m. Activities at Ben Brenman Park</td>
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<td>2:00-5:00 P.M. Civil War 150th Anniversary Kick-off Event, Market Square</td>
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