

City of Alexandria, Virginia

MEMORANDUM

**DATE:** DECEMBER 16, 2011  
**TO:** THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL  
**FROM:** RASHAD M. YOUNG, CITY MANAGER *me*  
**SUBJECT:** CITY COUNCIL SCHEDULE

**ISSUE:** City Council Schedule.

**RECOMMENDATION:** That City Council:

1. Select five dates from the six dates listed below and adopt the proposed schedule of additional FY 2013 budget work sessions. The work sessions will be held in the Sister Cities Conference Room and will begin at 7 p.m.

Wednesday, February 22  
Wednesday, March 7  
Wednesday, March 21  
Wednesday, March 28  
Wednesday, April 11  
Monday, April 30;

2. Change the date of the Tuesday, June 12 legislative meeting to Wednesday, June 13 due to a conflict with the primary election scheduled for Tuesday, June 12; and
3. Note that the Investiture Ceremony for incoming Circuit Court Judge James Clark is scheduled for 4 p.m. on Thursday, January 19 at the Alexandria Courthouse

**DISCUSSION:** On December 13, we proposed budget work session dates for Council consideration. We ask that Council select five work session dates from the dates above.

There are two critical work session dates. The first is Wednesday, February 22, when we plan the discussion of the Capital Improvement Program and revenues. The second is Wednesday, March 7, when we will discuss public safety issues prior to the March 13 legislative meeting, when Council will set the tax rates to be advertised for public hearing in April;

Since a primary election has been scheduled for Tuesday, June 12, it is necessary to change the date of Council's legislative meeting. The recommended date is Wednesday, June 13.

The date for the Investiture Ceremony for incoming Circuit Court Judge James Clark is Thursday, January 19. The ceremony is scheduled for 4 p.m. at the Alexandria Courthouse.

**ATTACHMENT:** City Council Schedule

**STAFF:** Michele Evans, Deputy City Manager

# City Council Schedule – JANUARY 2012 as of 12-16-11

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 New Year's Day	2 HOLIDAY New Year's Day observed	3	4	5	6	7
8	9	10 5:30 Joint Work Session with Planning Commission on the Waterfront Plan  7:00 P.M.- City Council First Legislative Meeting, Council Chamber	11	12	13	14
15	16 HOLIDAY Martin Luther King, Jr. Day	17	18	19 4:00 PM Investiture Circuit Court Judge James Clark, Alexandria Court House , 520 King Street	20	21 8:30 Dedication of Therapeutic Sensory Mobile, Durant Center  9:30 A.M.- City Council Public Hearing, Council Chamber
22	23	24 7:00 P.M.- City Council Second Legislative Meeting, Council Chamber	25	26	27	28
29	30	31				

6

# City Council Schedule – FEBRUARY 2012 as of 12-16-11

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9 Virginia Municipal League Local Government Day, Richmond	10	11
12	13	14 <b>7:00 P.M.- City Council First Legislative Meeting, Council Chamber</b>	15	16	17	18
19	20 HOLIDAY Presidents' Day  1:00 P.M. George Washington Birthday Parade	21	22	23	24	25 <b>9:30 A.M.- City Council Public Hearing, Council Chamber</b>
26	27	28 <b>5:30 P.M. Annual meeting of the Alexandria Transit Company Stockholders and Work Session on DASH Issues</b>  <b>7:00 P.M.- City Council Second Legislative Meeting, Council Chamber</b>	29 <b>7 PM Budget Work Session w/ Schools, Location TBD</b>			

7

## City Council Schedule – MARCH 2012 as of 12-16-11

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3  12:30 P.M.- St. Patrick's Day Parade
4	5 <b>4:00 P.M. Budget Public Hearing, Council Chamber</b>	6	7	8	9	10
11	12	13 <b>7:00 P.M.- City Council First Legislative Meeting, Council Chamber</b>	14	15	16	17 <b>9:30 A.M.- City Council Public Hearing, Council Chamber</b>
18	19	20	21	22	23	24
25	26 6:00 P.M. Salute to Women Awards Dinner, Location TBD	27 <b>7:00 P.M.- City Council Second Legislative Meeting, Council Chamber</b>	28	29	30	31

5

# City Council Schedule – APRIL 2012 as of 12-16-11

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6 Good Friday Passover (begins at sunset)	7 Passover
8 Easter	9	10 7:00 P.M.- City Council First Legislative Meeting, Council Chamber	11	12	13 Passover ends	14 9:30 A.M.- City Council Public Hearing, Council Chamber
15	16	17	18 6:00-9:00 P.M.- ANHSI Cinco de Mayo, Jack Taylor Alexandria Toyota (3750 Jefferson Davis Highway)	19	20	21
22	23	24 7:00 P.M.- City Council Second Legislative Meeting, Council Chamber	25	26	27	28
29	30					

9

## City Council Schedule – MAY 2012 as of 12-16-11

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	<p>6:00 P.M. Budget Work Session, Council Workroom</p> <p>7:00 P.M. Budget Adoption, Council Chamber</p>	<p>7:00 P.M.- City Council First Legislative Meeting, Council Chamber</p>				<p>9:30 A.M.- City Council Public Hearing, Council Chamber</p>
13						
20		<p>7:00 P.M.- City Council Second Legislative Meeting, Council Chamber</p>				
27	<p>HOLIDAY</p> <p>Memorial Day</p>					

7

# City Council Schedule – JUNE 2012 as of 12-16-11

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12 Primary Election  7:00 P.M.- City Council First Legislative Meeting, Council Chamber	13	14	15	16  9:30 A.M.- City Council Public Hearing, Council Chamber
17	18	19	20	21	22	23
24	25	26  7:00 P.M.- City Council Second Legislative Meeting, Council Chamber	27	28	29	30

8

June 12 ~ Primary Election