

*City of Alexandria, Virginia*16
1-9-01

MEMORANDUM

DATE: JANUARY 2, 2001

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *ps*

SUBJECT: SUBMISSION OF A GRANT APPLICATION TO THE INSTITUTE OF MUSEUM AND LIBRARY SERVICES FOR FUNDING FOR GADSBY'S TAVERN MUSEUM

ISSUE: City Council consideration submission of a grant application to the Institute of Museum and Library Services (IMLS) for funding in the amount of \$85,970 for Gadsby's Tavern Museum.

RECOMMENDATION: That City Council authorize the City Manager to:

- (1) Approve the submission of a General Operating Support Program grant application to the Institute of Museum and Library Services (IMLS) in the amount of \$85,970; and
- (2) Approve the use of IMLS grant funds, if awarded for funding the part-time Curator I (.75FTE) and the part-time Museum Aide II (.75FTE) for the duration of the grant. These positions are currently funded by revenues produced through program activities at the museum. The grant funds are being requested to continue the work on care of collections and to plan and execute education programs. In the event the grant is not awarded, these two positions would continue to be funded through revenues; and
- (3) Execute all documents that may be required.

DISCUSSION: The Institute for Museum and Library Services General Operating Support Program awards two-year grants for unrestricted support of ongoing institutional activities. These highly competitive grants are awarded based upon the overall strength and quality of the museum as represented in an institutional self-evaluation of the museum, its audience, collections, professional practices, exhibitions, public programs, support and long-range plans.

GRANT PERIOD: October 1, 2001 to September 30, 2003.

FISCAL IMPACT: Although there is no requirement for the City to provide a cash match or an in-kind match for these funds, the City is responsible for the normal administrative costs associated with this grant. These costs include financial and reporting oversight provided by the administering agency, as well as by the Office of Management and Budget and by the Finance Department. IMLS will provide up to \$85,970 for staff support and educational programs.

ATTACHMENT: None.

STAFF: Gretchen Bulova, Director, Gadsby's Tavern Museum
Jean Taylor Federico, Director, Office of Historic Alexandria
Carol Moore, Acting Deputy Director, OMB