

City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 19, 2002
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: PHILIP SUNDERLAND, CITY MANAGER PS
SUBJECT: BUDGET MEMO # 34 : FUNDING OF DUNCAN LIBRARY RENOVATION PROJECT (COUNCILMAN EUILLE'S AND VICE MAYOR CLEVELAND'S REQUESTS)

This memorandum is in response to Councilman Euille's request for staff follow-up at the public hearing and Vice Mayor Cleveland's request to look at rescheduling the CIP funding for the Duncan Library renovation project from FY 2004 to FY 2003.

A total of \$1.25 million is budgeted in the City's Proposed FY 2003 - FY 2008 Capital Improvement Program (CIP) for the renovation of the Duncan Library (\$50,000 in prior year unallocated funds for a feasibility study and design and \$1.2 million in FY 2004 for construction). In last year's CIP the timing of the \$1.2 million was FY 2003. However, because no planning activity had occurred to date in FY 2002, it appeared when the current CIP was prepared that the \$50,000 would be sufficient to carry the planning and design function of this project until FY 2004.

After consulting with General Services staff this week, it has been determined that the \$50,000 budgeted will not be sufficient to get the project to the bidding and construction phase. Therefore, staff has been looking at ways to address this gap in project funding. One option is to find funds to do only the technical and design work in FY 2003. This would require \$150,000 in CIP funding. Another option is to find \$1.2 million to do the entire project in FY 2003. In order to accomplish this without altering the bottom line of the CIP, the following could be done:

- 1. As suggested in Councilman Cleveland's request for a budget memo and given project timing, either \$150,000 (for project design work) or \$1.2 million (to fund the entire project) in prior year unallocated monies, currently budgeted in the Market Square Renovation project, could be moved to the Duncan Library project; and
2. Either \$150,000 or \$1.2 million budgeted in FY 2004 for the Duncan Library project could be transferred to the Market Square Renovation project and scheduled as a FY 2004 project.

Again, if this change were made, it would not affect the bottom line total of the CIP.

cc: Mark Jinks, Assistant City Manager
Gene Swearingen, Director, OMB
Edward Mandley, Director, General Services
Alfred Coleman, Budget/Management Analyst, OMB