

EXHIBIT NO. 1

Revised 9-14-01

New Items shown in Bold

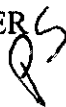
City of Alexandria, Virginia

MEMORANDUM

25  
9-11-01

DATE: SEPTEMBER 14, 2001

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER 

SUBJECT: CITY COUNCIL SCHEDULE

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**ISSUE:** City Council Schedule.

**RECOMMENDATION:** That City Council:

- 1) adopt the schedule of Council's regular City Council meetings for September 2001 through June 2002 (Attachment 1) which includes the dedication of the Armistead L. Boothe Park on Sunday, September 23 at 2:00 p.m. at the Park, 520 Cameron Station Boulevard;
- 2) add to the Council Schedule:
  - Sunday, September 16  
the annual fund-raiser for The Fund for Alexandria's Child at the Little Theater at 600 Wolfe Street. Reception and silent auction at 6:00 p.m., performance begins at 7:30 p.m.;
  - **Thursday, September 20**  
**the annual reception honoring the members of Alexandria's Boards and Commissions at the Torpedo Factory Arts Center from 6:30 p.m. to 8:30 p.m., program begins at 7:00 p.m.;**
  - **Thursday, September 20**  
**the Alexandria Community Candlelight Memorial Service, a remembrance of the victims of the terrorists' attack at 7:30 p.m. on Market Square; and**
  - Saturday, November 17  
the re-dedication of Fire Station 204 at 8:30 a.m., before Council's regular public hearing meeting at Fire Station 204, located at 900 Second Street.

- 3) schedule the following work sessions:
  - work session to discuss the United Way subcommittee report, "Living From Paycheck to Paycheck" at 6:00 p.m. before Council's regular meeting on Tuesday, September 25 as requested by Councilman Euille;
  - work session with the Alexandria Convention and Visitors Association (as requested by Councilman Speck) at 6:00 p.m. before Council's regular meeting on either Tuesday, October 9, or Tuesday, December 11;
  - work session to discuss the final report from the Upper Potomac West Task Force at 6:00 p.m. before Council's regular meeting on Tuesday, November 13; and
  - work session with the City's General Assembly delegation to discuss the City's 2002 Virginia Assembly package at 6:00 p.m. before Council's regular meeting on Tuesday, November 27;
- 4) choose a date for the fall Retreat. The proposed dates are Friday evening , November 2 and Saturday November 3 or Friday, evening, November 9 and Saturday, November 10. The Retreat will be held again in the Catherine Lodge at the Winkler Botanical Preserve; and
- 5) note that the following events have been added to the Council Calendar since Council's June 26 legislative meeting:
  - Saturday, October 27  
7<sup>th</sup> Annual Walk to Fight Breast Cancer, start time is 8:30 a.m., with the walk beginning at 9:00 a.m., at Cameron Run Regional Park; and
  - Monday, April 8  
the City's Days of Remembrance at noon on Market Square.

**DISCUSSION:** Each fall Council officially adopts its meeting schedule for September through June. The attached calendar includes the Council schedule for this period.

The dedication of the Armistead L. Boothe Park will be held on Sunday, September 23 at 2:00 p.m. at 520 Cameron Station Boulevard.

The re-dedication of the newly renovated Fire Station 204 will be held on Saturday, November 17 at 8:30 a.m., at the Fire Station, located at 900 Second Street before Council's regular public hearing meeting.

The annual reception honoring the members of Alexandria's Boards and Commissions will be held on Thursday, September 20 at the Torpedo Factory Arts Center, from 6:30 p.m. to 8:30 p.m., the program will begin at 7:00 p.m.

The Alexandria Community Candlelight Memorial Service, a remembrance of the victims of the terrorists' attack will be held on Thursday, September 20 at 7:30 p.m. on Market Square.

Councilman Euille requested that a work session be held to discuss the United Way subcommittee report, "Living From Paycheck to Paycheck," the report on Alexandria's Working Poor. I recommend that this work session be scheduled for 6:00 p.m. before Council's regular meeting on Tuesday, September 25.

Councilman Speck requested that Council have a work session with the Alexandria Convention and Visitors Association. I recommend that Council schedule this at 6:00 p.m. before Council's regular meeting either on Tuesday, October 9 or Tuesday, December 11.

At Council's June 26 legislative meeting, Council received the final report of the Upper Potomac West Task Force, and I recommend that Council schedule a work session at 6:00 p.m. before Council's regular meeting on Tuesday, November 13 to continue its discussions on the recommendations in the report. Earlier that evening Senior Services Employment will host their annual reception in City Hall. We will provide Council with the time and place when those details are available.

I recommend that Council schedule its annual work session with the City's General Assembly delegation at 6:00 p.m. on Tuesday, November 27 before Council's regular meeting.

Council needs to choose the date for the fall Retreat. We have two possible sets of dates: the evening of Friday, November 2 and all day on Saturday, November 3 or the evening of Friday, November 9 and all day on Saturday, November 10. The Retreat will be held again in the Catherine Lodge at the Winkler Botanical Preserve, concluding at about 4 p.m. on Saturday.

The 7<sup>th</sup> Annual Walk to Fight Breast Cancer will be held on Saturday, October 27 the program will start at 8:30 a.m. with the walk beginning at 9:00 a.m. at Cameron Run Regional Park.

The annual Days of Remembrance of the Victims of the Holocaust (a ceremony of commemoration by the City of Alexandria) will be held at noon on Monday, April 8 on Market Square.

**ATTACHMENT:** Attachment 1: Council Calendar

**STAFF:** Michele R. Evans, Assistant City Manager

# Tentative City Council Schedule - SEPTEMBER 2001 as of 9-14-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 HOLIDAY Labor Day	4	5	6	7	8
9	10	11 7:30 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17 Rosh Hashanah begins at sundown	18 Rosh Hashanah	19	20	21	22
23 2:00 P.M. Dedication of the Armistead L. Boothe Park 520 Cameron Station Blvd.	24	25 7:30 P.M. Council Second Legislative Session, Council Chambers	26 Yom Kippur begins at sundown	27 Yom Kippur	28	29
30						

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# Tentative City Council Schedule - OCTOBER 2001 as of 9-14-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3 ←	4	5	6
7	8 HOLIDAY Columbus Day	9 7:30 P.M. Council First Legislative Session, Council Chambers	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chambers
14	15	16	17	18	19	20
21	22	23 7:30 P.M. Council Second Legislative Session, Council Chambers	24	25	26	27 8:30 A.M. 7 <sup>th</sup> Annual Walk to Fight Breast Cancer, start time 8:30 a.m., walk begins at 9:00 a.m., at Cameron Run Regional Park
28	29	30	31			

# Tentative City Council Schedule - NOVEMBER 2001 as of 9-14-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12	13 7:30 P.M. Council First Legislative Session, Council Chambers	14	15	16	17 9:30 A.M. Council Public Hearing, Council Chambers
18	19	20	21	22 HOLIDAY Thanksgiving	23 HOLIDAY	24
25	26	27 7:30 P.M. Council Second Legislative Session, Council Chambers	28	29	30	

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# Tentative City Council Schedule - DECEMBER 2001 as of 9-14-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9 Hanukkah begins at sundown	10 Hanukkah	11 7:30 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17	18	19	20	21	22
23	24 HOLIDAY Christmas Eve	25 HOLIDAY Christmas	26	27	28	29
30	31					

# Tentative City Council Schedule - JANUARY 2002 as of 9-14-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 HOLIDAY New Year's Day	2	3	4	5
6	7	8 7:30 P.M. Council First Legislative Session, Council Chambers	9	10	11	12 9:30 A.M. Council Public Hearing, Council Chambers
13	14	15	16	17	18	19
20	21 HOLIDAY Martin Luther King, Jr. Day	22 7:30 P.M. Council Second Legislative Session, Council Chambers	23	24	25	26
27	28	29	30	31		



# Tentative City Council Schedule - FEBRUARY 2002 as of 9-14-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			-		1	2
3	4	5	6	7	8	9
10	11	12 7:30 P.M. Council First Legislative Session, Council Chambers	13	14	15	16
17	18 HOLIDAY Presidents' Day	19	20	21	22	23 9:30 A.M. Council Public Hearing, Council Chambers
24	25	26 7:30 P.M. Council Second Legislative Session, Council Chambers	27	28		

# Tentative City Council Schedule - MARCH 2002 as of 9-14-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			-		1	2
3	4	5	6	7	8	9
10	11	12 7:30 P.M. Council First Legislative Session, Council Chambers	13	14	15	16 9:30 A.M. Council Public Hearing, Council Chambers
17	18	19	20	21	22	23
24	25	26 7:30 P.M. Council Second Legislative Session, Council Chambers	27 Passover begins at sunset	28 Passover	29	30
31 Easter						

# Tentative City Council Schedule - APRIL 2002 as of 9-14-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8 Noon Days of Remembrance at Market Square	9 7:30 P.M. Council First Legislative Session, Council Chambers	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chambers
14	15	16	17	18	19	20
21	22	23 7:30 P.M. Council Second Legislative Session, Council Chambers	24	25	26	27
28	29	30				

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# Tentative City Council Schedule - MAY 2002 as of 9-14-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 7:30 P.M. Council First Legislative Session, Council Chambers	15	16	17	18 9:30 A.M. Council Public Hearing, Council Chambers
19	20	21	22	23	24	25
26	27 HOLIDAY Memorial Day (observed)	28 7:30 P.M. Council Second Legislative Session, Council Chambers	29	30	31	

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# Tentative City Council Schedule - JUNE 2002 as of 9-14-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11 7:30 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17	18	19	20	21	22
23	24	25 7:30 P.M. Council Second Legislative Session, Council Chambers	26	27	28	29
30						

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25  
9-15-01

City of Alexandria, Virginia

MEMORANDUM

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FROM: PHILIP SUNDERLAND, CITY MANAGER *ps*  
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**ATTACHMENT:** Attachment 1: Council Calendar

**STAFF:** Michele R. Evans, Assistant City Manager



# Tentative City Council Schedule - SEPTEMBER 2001 as of 9-05-01

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						1
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9	10	11 7:30 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17 Rosh Hashanah begins at sundown	18 Rosh Hashanah	19	20	21	22
23 2:00 P.M. Dedication of the Armistead L. Boothe Park 520 Cameron Station Blvd.	24	25 7:30 P.M. Council Second Legislative Session, Council Chambers	26 Yom Kippur begins at sundown	27 Yom Kippur	28	29
30						

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# Tentative City Council Schedule - OCTOBER 2001 as of 9-05-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8 HOLIDAY Columbus Day	9 7:30 P.M. Council First Legislative Session, Council Chambers	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chambers
14	15	16	17	18	19	20
21	22	23 7:30 P.M. Council Second Legislative Session, Council Chambers	24	25	26	27 8:30 A.M. 7 <sup>th</sup> Annual Walk to Fight Breast Cancer, start time 8:30 a.m., walk begins at 9:00 a.m., at Cameron Run Regional Park
28	29	30	31			

# Tentative City Council Schedule - NOVEMBER 2001 as of 9-05-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12	13 7:30 P.M. Council First Legislative Session, Council Chambers	14	15	16	17 9:30 A.M. Council Public Hearing, Council Chambers
18	19	20	21	22 HOLIDAY Thanksgiving	23 HOLIDAY	24
25	26	27 7:30 P.M. Council Second Legislative Session, Council Chambers	28	29	30	

# Tentative City Council Schedule - DECEMBER 2001 as of 9-05-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9 Hanukkah begins at sundown	10 Hanukkah	11 7:30 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17	18	19	20	21	22
23	24 HOLIDAY Christmas Eve	25 HOLIDAY Christmas	26	27	28	29
30	31					

# Tentative City Council Schedule - JANUARY 2002 as of 9-5-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 HOLIDAY New Year's Day	2	3	4	5
6	7	8 7:30 P.M. Council First Legislative Session, Council Chambers	9	10	11	12 9:30 A.M. Council Public Hearing, Council Chambers
13	14	15	16	17	18	19
20	21 HOLIDAY Martin Luther King, Jr. Day	22 7:30 P.M. Council Second Legislative Session, Council Chambers	23	24	25	26
27	28	29	30	31		

# Tentative City Council Schedule - FEBRUARY 2002 as of 9-05-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12 7:30 P.M. Council First Legislative Session, Council Chambers	13	14	15	16
17	18 HOLIDAY Presidents' Day	19	20	21	22	23 9:30 A.M. Council Public Hearing, Council Chambers
24	25	26 7:30 P.M. Council Second Legislative Session, Council Chambers	27	28		

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# Tentative City Council Schedule - MARCH 2002 as of 9-05-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12 7:30 P.M. Council First Legislative Session, Council Chambers	13	14	15	16 9:30 A.M. Council Public Hearing, Council Chambers
17	18	19	20	21	22	23
24	25	26 7:30 P.M. Council Second Legislative Session, Council Chambers	27 Passover begins at sunset	28 Passover	29	30
31 Easter						

# Tentative City Council Schedule - APRIL 2002 as of 9-05-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8 Noon Days of Remembrance at Market Square	9 7:30 P.M. Council First Legislative Session, Council Chambers	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chambers Presidential Inauguration Day
14	15	16	17	18	19	20
21	22	23 7:30 P.M. Council Second Legislative Session, Council Chambers	24	25	26	27
28	29	30				



# Tentative City Council Schedule - MAY 2002 as of 9-05-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 7:30 P.M. Council First Legislative Session, Council Chambers	15	16	17	18 9:30 A.M. Council Public Hearing, Council Chambers
19	20	21	22	23	24	25
26	27 HOLIDAY Memorial Day (observed)	28 7:30 P.M. Council Second Legislative Session, Council Chambers	29	30	31	

# Tentative City Council Schedule - JUNE 2002 as of 9-05-01

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11 7:30 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17	18	19	20	21	22
23	24	25 7:30 P.M. Council Second Legislative Session, Council Chambers	26	27	28	29
30						