

Evelyn Quiles

12/10/02 09:26 AM

To: Kay Mendenhall/Alex@Alex
Subject: Request to Remove Margaret (Peg) Neustadt from the ACE Roster

Good Morning Kay,

Per our telephone call, this memo is to inform you that at the December 11, 2001 ACE meeting, Margaret (Peg) Neustadt announced her resignation from the ACE. Attached you will find minutes from the December 11, 2001 meeting reflecting her sentiments.

Please let me know if you need any further information to assist in her removal from the ACE roster.

Thank you,
Evelyn
(703)838-4479 ext. 241



Dec01.wpd

**ALEXANDRIA COMMISSION ON EMPLOYMENT
MINUTES OF THE MEETING HELD ON
December 11, 2001**

I. MEETING INFORMATION

The monthly meeting of the Alexandria Commission on Employment was held on Tuesday, December 11, 2001, at *JobLink*, 2026 Eisenhower Avenue - Suite 140. ACE Chair, James Shank, called the meeting to order at 8:08 a.m.

ATTENDANCE

Members Present: Bettie Applewhite, Kathy Corr, Nancy Dean, Robyn Fitzgerald, Franklyn Malone, Peg Neustadt, James Shank, Janet Von Sternberg, Jacqueline Woodard

Members Absent Excused:

Members Absent Unexcused: Aaron Grau, Charles Martel, Carolee Partyka-Mills

Staff Present: Dennis McKinney, Meg O'Regan, Lissette Pippy, Harriet Prim, Evelyn

Quiles

Guests: Patricia McKeown/Riggs Bank, James Davis/Future Careers

II. CHAIRMAN'S COMMENTS

Minutes of the November 13, 2001 ACE meeting were reviewed and approved. Jim introduced his manager from Riggs Bank and thanked her for supporting his participation on the ACE. Peg announced her resignation from the ACE. She will be moving away from Alexandria to be closer to her grandchildren. Jim thanked her for her time well spent with the ACE. Dennis presented Peg with a plaque in recognition of her efforts while serving on the ACE. Jim also thanked Bettie for chairing last month's meeting in his absence. In recognition of the date, Jim asked for a moment of silence.

III. DIRECTOR'S REPORT

Public Service Announcement - Meg presented the Public Service Announcements (PSA's) that have been produced in both English and Spanish and will be broadcast on four major networks as well as cable channels. Meg asked what the ACE's thoughts were after viewing the PSA's. The ACE had mixed reviews concerning the appearance of the mime, but overall the response was positive. Peg asked if *JobLink* was prepared to handle the influx of calls expected from the airing of the PSA's. Dennis explained that a hotline has been set up with a staff person especially hired and trained to field the calls and provide information on the programs available at *JobLink*.

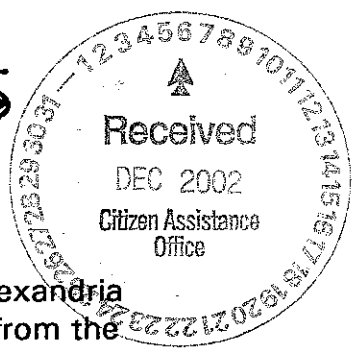
Youth - An SJAY promotion meeting was held on December 10, 2001, to brainstorm new ideas for the youth programs. The following were some ideas the Committee came up with:

- C Extending the time frame of the summer program
- C Focusing on outreach to youth "over the poverty level"; broadening the program to the whole youth population
- C Begin working with the Marketing Department at T.C. Williams on a marketing campaign
- C Concentrating efforts on youth development

10(b)
1-14-03

Carol Stewart
12/06/02 01:27 PM

To: Kay Mendenhall/Alex@Alex
Subject: Re: Letter from B. Gilley



Kay- please be advised that Hope Harrison has resigned from the Alexandria Commission on Persons with Disabilities. Please remove her name from the roster and advertise her seat as being open. Thanks for your kind assistance in this matter.