

City of Alexandria, Virginia

MEMORANDUM

DATE: JUNE 16, 2003

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *ps*

SUBJECT: SUBMISSION OF A GRANT APPLICATION TO THE COMMONWEALTH OF VIRGINIA DEPARTMENT OF CRIMINAL JUSTICE SERVICES, FOR THE ONE-TIME SPECIAL REQUEST FUND

ISSUE: City Council consideration of a new grant application to the Commonwealth of Virginia, Department of Criminal Justice (DCJS) Services, One-Time Special Request Fund.

RECOMMENDATIONS: That City Council:

1. Approve the grant application to the Commonwealth of Virginia Department of Criminal Justice for a total of \$6,656, for the award period from July 1, 2003 through September 30, 2003, of which the State share is 75 percent, or \$4,992 and the City share is 25 percent, or \$1,664; and
2. Authorize the City Manager to execute all necessary documents.

DISCUSSION: The proposed grant would be submitted under the State DCJS "One-Time Special Request Fund." The purpose of this grant is to provide Virginia State and local agencies with additional resources for the development or expansion of specific programs. The funds come from reverted or unexpended Byrne Memorial Fund monies from a previous fiscal year. The grant application provides the following restrictions: (1) These funds are to be used for the purchase of equipment, and supplies or other support services related to community policing, law enforcement, crime prevention, or criminal justice systems improvements, and (2) All expenditures must be completed no later than November 15, 2003. Funds may not be used to pay personnel costs, construction, land acquisition, lobbying, standard uniforms, weapons, or basic law enforcement training.

Since September 11, 2001, the Office of Sheriff has incurred new expenses such as providing perimeter security at the Public Safety Center, training sworn staff, and acquiring necessary equipment and supplies to develop rapid response capabilities during high threat alerts. In addition, the federal Byrne Grant provided substantial funds to increase the number of portable radios for the Sheriff's deputies.

The Office of Sheriff is part of the City's rapid response team when terrorist related incidents occur within the City. Sworn supervisors and other sworn staff are required to respond, when off duty, to assist with public safety within the City. The need for this rapid response team requires supervisors and other staff, to have portable radios, batteries and individual chargers. These funds would provide for seventy-four portable radio batteries, and thirty-five individual battery chargers.

FISCAL IMPACT: The fiscal impact of this grant is \$6,656, which would fund the purchase of 74 portable radio batteries, and 35 individual battery chargers. The State share is \$4,992 or 75%, and the City share is \$1,664, or 25%. The Office of Sheriff will absorb the City share of this grant from their FY 2004 budget.

The Office of Sheriff has submitted this grant to the State in order to meet the deadline of June 17, 2003, with the understanding that subsequent City Council authorization would be required to accept this grant award.

ATTACHMENT: None. The completed grant application may be reviewed in the Office of Management and Budget, Room 3600, City Hall, during regular office hours.

STAFF:

James H. Dunning, Sheriff
Michele Evans, Assistant City Manager
Grealy Marshall, Fiscal Officer, Sheriff
Stott Mason, Budget Analyst, OMB
Alfred Coleman, Budget Analyst, OMB