

City of Alexandria, Virginia

MEMORANDUM

DATE: FEBRUARY 18, 2004

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *PS*

SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council:

- (1) schedule the next work session on the Vision for the City on Thursday, March 18 at 6:00 p.m. at the Fire Training Center; and
- (2) choose one of the following dates for a breakfast meeting with representatives of INOVA Alexandria Hospital: Thursday, April 8 or Thursday, April 15 at 8:00 a.m. in the Hospital Board Room;
- (3) receive the revised calendar which includes:
 - the retirement reception for Department of Recreation, Parks and Cultural Activities Director Sandra Whitmore on Thursday, March 4 from 3:00 to 5:00 p.m. at the Lee Center, 1108 Jefferson Street;
 - the "Aging is a Family Affair" event sponsored by the Alexandria Commission on Aging and the Adult Day Services Center on Wednesday, May 19 from 4:00 to 6:00 p.m. at the Lee Center;

DISCUSSION: We have planned another work session on Council's Vision for the City on Thursday, March 18. We plan to complete the document in time for a community meeting in May.

I recommend that a breakfast meeting be held with the INOVA Alexandria Hospital representatives at 8:00 a.m. on Thursday, April 8 or Thursday, April 15 in the Hospital Board Room.

The Alexandria Commission on Aging and Adult Day Services Center are sponsoring a “Successful Aging” event titled “ Aging is a Family Affair” on Wednesday, May 19 from 4:00 p.m. to 6:00 p.m. A formal awards program will take place in the Lee Center auditorium, 1108 Jefferson Street. An informal program will be taking place at the same time at the Adult Day Services Center.

ATTACHMENTS: Council Calendar

STAFF: Michele R. Evans, Assistant City Manager

City Council Schedule - FEBRUARY 2004 as of 2-18-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 6:00 P.M. Work session with Planning Commission, Council Work Room	3	4	5	6	7
8	9 1:30 A.M. Black History Month Luncheon, Charles Houston Recreation Center, 905 Wylie Street	10 6:00 P.M. Black History Month and Buffalo Soldier Reception, room 2000 6:45 P.M. Alexandria Transit Company Stockholders meeting, Council Work Room 7:00 P.M. Council First Legislative Session, Council Chambers	11	12 Virginia Municipal League Legislative Day 6:00 P.M. Council dinner with State Legislative Delegation, Linden Row Inn, Richmond	13 6:30 P.M. National Recreation and Parks Association Accreditation Visitation Team reception, Lee Center Exhibit Hall, 1108 Jefferson Street	14
15	16 HOLIDAY President's Day 1:00 P.M. George Washington Birthday Parade	17	18	19 6:00 P.M. Work Session on Development of the Vision for the City Training, 1108 Jefferson Street	20	21 9:30 A.M. Council Public Hearing, Council Chambers
22	23	24 7:00 P.M. Council Second Legislative Session, Council Chambers	25 7:30 A.M. Chamber of Commerce State of the City breakfast, Holiday Inn Hotel and Suites, 625 First Street	26	27	28
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City Council Schedule - MARCH 2004 as of 2-18-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4 3:00 P.M. Retirement Reception for Department of Recreation, Parks and Cultural Activities Director Sandra Whitmore, Lee Center, 1108 Jefferson Street	5	6 12:30 P.M. St. Patrick's Day Parade
7	8	9 6:00 P.M. DASH 20 th Anniversary Reception, Vola Lawson Lobby 7:00 P.M. Council First Legislative Session, Council Chambers	10 10:30 A.M. Samuel Madden Groundbreaking, (location TBD)	11	12	13 9:30 A.M. Council Public Hearing, Council Chambers
14	15 6:00 P.M. Alexandria Technology Achievement Awards reception, PTO	16 7:00 P.M. Budget Work Session on revenue overview and other operating budget/CIP topics, Council Work Room	17	18 Alexandria Technology Achievement Awards breakfast, Mark Center Hilton, 5000 Seminary Road	19 NOON Alexandria Technology Achievement Awards luncheon, (location TBD)	20
21	22	23 6:00 P.M. Work Session with the Public Health Advisory Commission, Council Work Room 7:00 P.M. Council Second Legislative Session, Council Chambers	24	25	26	27
28	29 6:00 P.M. 24 th Annual Salute to Women Awards Banquet, Holiday Inn and Suites, 625 First Street	30 7:00 P.M. Budget Work Session, topics TBD, Council Work Room	31			

City Council Schedule - APRIL 2004 as of 2-18-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3 9:30 A.M. 10 th Annual Homeownership Fair, T.C. Williams High School, 3330 King Street
4	5 Passover begins at sunset	6 Passover	7	8	9 Good Friday	10
11 Easter	12 4:30 P.M. Budget Public Hearing, Council Chambers	13 6:00 P.M. Flora Krause Casey Public Health Award reception, Vola Lawson Lobby 7:00 P.M. Council First Legislative Session, Council Chambers	14	15	16	17 9:30 A.M. Council Public Hearings, Council Chambers
18	19 5:30 P.M. Annual Employee Service Awards program, Lee Center, 1108 Jefferson Street	20	21 7:00 P.M. Joint Work Session with School Board on the ACPS CIP and FY 2005 Operating Budget, George Washington Middle School Media Center	22 8:00 A.M. Take Our Daughters and Sons to Work Day, Vola Lawson Lobby	23 NOON Days of Remembrance, Market Square	24 8:00 A.M. Christmas in April (location TBD) 9:00 A.M. Earth Day Celebration, Four Mile Run Park
25	26 7:00 P.M. Budget Work Session on BFAC report, Preliminary Add/Delete List, Council Work Room	27 5:30 P.M. Work session to discuss the Youth Policy Commission's strategic plan, Council Work Room 7:00 P.M. Council First Legislative Session, Council Chambers	28	29	30	

City Council Schedule - MAY 2004 as of 2-18-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 6:30 P.M. Budget Work Session on finalization of Add/Delete List, Council Work Room 7:30 P.M. Budget and Tax Rate Adoption, Council Chambers	4	5	6	7	8
9	10	11 5:30 P.M. Work Session with Open Space Steering Committee, Council Work Room 7:00 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17	18	19 4:00 P.M. "Aging is a Family Affair" event, Lee Center, 1108 Jefferson Street	20	21	22
23	24	25 7:00 P.M. Council Second Legislative Session, Council Chambers	26	27	28	29
30	31 HOLIDAY Memorial Day (observed)					

City Council Schedule - JUNE 2004 as of 2-18-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9 7:00 P.M. Council First Legislative Session, Council Chambers	10	11	12 9:30 A.M. Council Public Hearings, Council Chambers
13	14	15	16	17	18 22 nd Annual Alexandria Red Cross Waterfront Festival, Oronoco Bay Park	19 22 nd Annual Alexandria Red Cross Waterfront Festival, Oronoco Bay Park
20 22 nd Annual Alexandria Red Cross Waterfront Festival, Oronoco Bay Park	21	22 6:00 P.M. Alexandria Commission on Persons with Disabilities annual award reception, Vola Lawson Lobby 7:00 P.M. Council Second Legislative Session, Council Chambers	23	24	25	26
27	28	29	30			