

City of Alexandria, Virginia

MEMORANDUM

DATE: MAY 6, 2004

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *PS*

SUBJECT: CONSIDERATION OF RECOMMENDATIONS OF THE TRANSPORTATION COMMISSION WORK GROUP

ISSUE: City Council consideration of the Transportation Commission Work Group recommendations.

RECOMMENDATION: That City Council:

- (1) Receive the recommendation of the Transportation Commission Work Group recommendations that an ad hoc task force be established to update the transportation element of the City 's Comprehensive Master Plan for review and approval by the Planning Commission and City Council, and to work with staff on other components of the ongoing Comprehensive Transportation Policy and Program project; and
- (2) Decide whether to accept the work group's recommendation; if Council accepts the recommendation, it should adopt the attached resolution (Attachment 3) which establishes the ad hoc task force that is recommended by the work group.¹

BACKGROUND: On November 25, 2003, Council received a staff recommendation to establish a transportation commission for the City of Alexandria. The purpose of this commission was to provide guidance and advice to staff, and, through staff, recommendations to the Planning Commission and Council, on the broad range of matters affecting transportation in the City, including City transportation policies, services and programs.

In response to this proposal, Council directed the City Manager to establish a work group to consider the need for and the functions of such a body, and its relationship to other City bodies, such as the Planning Commission and the Traffic and Parking Board, and to provide a recommendation. The work group that was established consisted of two Members of Council,

¹ The resolution reflects the characteristics of the task force recommended by the work group, which are discussed later in this memorandum.

Vice Mayor Pepper and Council Member Krupicka, two Planning Commissioners, Eric Wagner and Larry Robinson, one community representative, Katy Cannady, and one business representative, Lois Walker. The group was staffed by the directors of Planning & Zoning and Transportation & Environmental Services, Eileen Fogarty and Richard Baier.

DISCUSSION: The work group met on two occasions to discuss the proposed transportation commission.² Based on its discussions, the group recommended that:

1. An ad hoc task force be established to facilitate and coordinate completion of the Comprehensive Transportation Policy and Program, and preparation of a revised, updated transportation element of the City's Comprehensive Master Plan; and
2. The work group be again reconvened near the end of the task force process to consider the need and funding for an ongoing body to work on transportation matters with staff and, where appropriate, advise the Planning Commission and Council.

During the two work group meetings, the proposed transportation commission's specific duties and responsibilities, its interaction with other boards and commissions, the requirements of the state code with respect to master planning, and the relationship between the Comprehensive Transportation Policy and Program and the transportation element of the City's Master Plan were discussed. The work group also reviewed the type of agenda items envisioned for the proposed commission, along with materials illustrating how these items are addressed by other local jurisdictions.

The work group recognized the desirability of a body that (1) would focus primarily on City transportation matter and issues, (2) would provide increased advocacy for transportation in both local and regional forums, and (3) would facilitate the coordination of the City's land use planning and transportation activities. This led to a group consensus that the City's Comprehensive Transportation Policy and Program should be completed, and that, as part of that effort, and as soon as possible, an update of the transportation element of the City's Master Plan should be prepared. To this end, the work group believed that a task force should be established to facilitate and guide these two partly overlapping activities. The group envisioned that this task force would be patterned after the Open Space Steering Committee, which has been in operation for more than two years.

The work group proposed the task force be established as follows:

Charge: Guide and facilitate completion of the City's Comprehensive Transportation Policy and Program and preparation of a new transportation element of the City of Alexandria Master Plan; with staff assistance, undertake the studies, analyses,

² Materials provided to the work group during these meetings are attached as Attachments 1 and 2.

meetings and hearings, and other activities necessary to properly develop the appropriate documents; and recommend completed documents to the Planning Commission (and ultimately the City Council) that will constitute the mid- and long-range multi-modal transportation policies, programs and plans for the City of Alexandria.

Membership: No more than seven members, two from the Planning Commission, appointed by the Planning Commission Chair, and five from the community at-large, appointed by the City Council or Mayor. In the aggregate, task force members should possess:

1. a commitment to a balanced, multi-modal transportation system in the City;
2. an understanding and appreciation of transportation, land use and environmental interactions;
3. an understanding and appreciation of the effects that a transportation system has on the residential, business, commercial and other segments of a community;
4. knowledge of and experience in transportation and urban planning; and
5. knowledge of and experience in urban transportation systems.

Staffing: Managed by the Department of Transportation and Environmental Services with support from the Department of Planning and Zoning.

Duration of Service: 12 to 18 months.

With regard to the proposed transportation commission, the work group suggested that, if established, a more appropriate designation would be transportation advisory board. The work group remained undecided, however, as to the need for and the specific duties and responsibilities of this body. It felt that completion of the Comprehensive Transportation Policy and Program and initiation of the transportation element update would provide additional insight into these questions and bring the issue into clearer perspective. Therefore, the group concluded that consideration of a transportation commission or advisory board should be deferred until such time as an update of the transportation element of the Master Plan was substantially underway, and recommended that the work group, as currently constituted, be reconvened at that time to further consider the matter.

ATTACHMENTS:

- Attachment 1. Work Group Presentation (1st Meeting)
- Attachment 2. Resource Materials (2nd Meeting)
- Attachment 3. Resolution

STAFF:

Richard J. Baier, P.E., Director, Transportation & Environmental Services
Eileen Fogarty, Director, Planning and Zoning

Agenda

- ◆ Purpose and Need
- ◆ Functions
- ◆ Composition
- ◆ Relationship with Other Bodies
- ◆ Next Steps

Purpose and Need

Provide guidance and a public forum on citywide and regional transportation matters recognizing financial constraints and competing needs

Functions

Develop and maintain multi-modal transportation goals, policies & programs

- ◆ Transportation needs studies
- ◆ Expansion of citywide transit services
- ◆ Transportation system management
- ◆ Access management
- ◆ ITS applications

Functions

Services and program development and funding

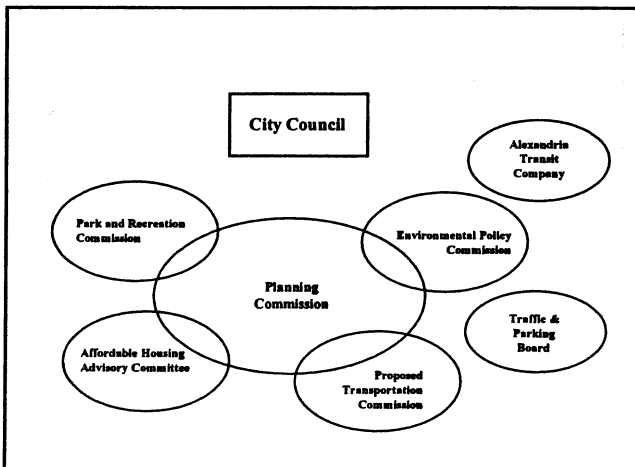
- ◆ Recommend projects to Planning Commission for inclusion in Master Plan
- ◆ Receive public input on programming of available funding
- ◆ Maintain citywide TIP
- ◆ Prioritize applications for grant funding

Functions

Engage the public in shaping transportation strategies that are consistent with community goals

Relationship with Other Groups

- ◆ Council
- ◆ Planning Commission
- ◆ Traffic & Parking Board
- ◆ Environmental Policy Commission
- ◆ Park and Recreation Commission
- ◆ Alexandria Transit Corporation
- ◆ Others



Is / Is Not

- ◆ Is advisory, not regulatory
- ◆ Focus is implementation and services, not long-range planning
- ◆ Does not review development applications
- ◆ Does not address operational issues
- ◆ Supports Planning Commission and other boards/commissions as requested
- ◆ Is not an extension of the Connector Study

City of Alexandria, Virginia

MEMORANDUM

Date: January 31, 2004

To: Transportation Advisory Board Working Group

From: Rich Baier, Director, Transportation and Environmental Services
Eileen Fogarty, Director, Planning and Zoning

Subject: Second Working Group Meeting



The Transportation Advisory Board Working Group will hold its second meeting on Wednesday, February 4 at 4:00 P.M. This meeting will be held in the City Council Work Room on the second floor of City Hall. At this meeting, we anticipate that the Working Group recommendations will be finalized.

At the last meeting, the Working Group asked for additional information on two matters. First, staff was asked to identify some specific agenda items that the proposed Transportation Advisory Board would consider. Attachment 1 provides an annotated list of these items. Second, staff was asked to provide information on how other local jurisdictions have organized their transportation and community planning functions. Attachment 2 provides summary descriptions of various boards, commissions and committees in local jurisdictions in Virginia and across the country. These were obtained from local government internet web sites and demonstrate a range of differing organizational structures. In reviewing these, it should be recognized that differences in their underlying local ordinances and state laws uniquely influence each of these structures.

At the previous meeting, there was discussion of the relationship between the City's ongoing Comprehensive Transportation Policy and Program project and the Transportation Element of the City's Master Plan, and the need to update the current Transportation Element. It was suggested that the update of the Master Plan Transportation Element should occur within or through a task force working under the Planning Commission, rather than the proposed Transportation Advisory Board. It was further suggested that a Transportation Advisory Board be established and assigned responsibilities not including the immediate updating of the Master Plan's Transportation Element.

Subsequent to the meeting, the Directors of Planning and Zoning and Transportation and Environmental Services met and discussed these matters in greater detail. We now jointly make two recommendations.

First, we recommend that this Working Group recommend to Council that a task force of limited duration, which will focus on updating the City's Master Plan Transportation Element, be established, as described below:

Charge: Review the current Transportation Element of the Master Plan for the City of Alexandria; with staff assistance, undertake the studies, analyzes, meeting and hearings, and other activities necessary to properly update and revise the element; and recommend an updated and revised element to the Planning Commission (and ultimately the City Council) that will constitute the mid- and long-range multi-modal transportation plan for the City of Alexandria.

Membership: No more than nine members, two from the Planning Commission, two from the to-be-established Transportation Advisory Board (see below), with the remainder jointly selected by the Mayor and the Chair of the Planning Commission.

Staffing: Joint staffing by the Department of Transportation and Environmental Services and the Department of Planning and Zoning.

Duration of Service: 12 to 16 months.

Second, we recommend that this Working Group recommend to Council that a Transportation Advisory Board be established, as described below:

Charge: Promote and advance the development and implementation of a strong, properly balanced multi-modal transportation system in Alexandria through, for example, (i) oversight of the City's implementation of the Transportation Element's mid- and long-range multi-modal transportation plan for Alexandria, (ii) continual review of that plan to ensure it is consistent with and genuinely serves community transportation needs, (iii) review of regional transportation plans and proposed projects, activities and initiatives, (iv) review of City transportation-related grant applications and other funding proposals, and (v) other activities intended to assist staff in implementing the City's transportation plan and in improving transportation in the City. In all these activities, the advisory board will be advisory to staff and the City Manager.

Membership: Up to nine members appointed by City Council, ensuring that the advisory board, in the aggregate, contains the following:

1. A commitment to a balanced, multi-modal transportation system in the City;
2. An understanding and appreciation of transportation, land use and environmental interactions;
3. An understanding and appreciation of the effects that a transportation system has on the residential, business, commercial and other segments of a community;
4. Knowledge of and experience in transportation and urban planning; and
5. Knowledge of and experience in urban transportation systems.

Staffing: Lead staffing by the Department of Transportation and Environmental Services, with support from the Department of Planning and Zoning.

Duration of Service: Ongoing, until terminated by City Council.

We hope you will find this information helpful, and we look forward to our meeting next Wednesday. Please contact us if you have questions or need additional information before the meeting.

Attachments

ATTACHMENT 1

Examples of Transportation Advisory Board Agenda Items

1. Receipt and review of public input into preparation of the City's Comprehensive Transportation Policy and Program (apart from update and revision of Master Plan Transportation Element). *(Recommendations to staff)*
2. Preparation of concrete 5-year Transportation Improvement Program designed to implement the Citywide transportation plan in the Master Plan Transportation Element. *(Recommendations to staff)*
3. Annual review of the City's implementation of the Master Plan Transportation Element and the 5-Year Transportation Improvement Program. *(Annual report to City Manager, for forwarding to City Council and Planning Commission)*
4. Development of and public hearing on annual requests for new or modifications of current Alexandria projects included in the Virginia Six-Year Transportation Improvement Plan. *(Recommended testimony to City Manager)*
5. Periodic review of the Master Plan Transportation Element and preparation of any proposed needed amendments. *(Recommendations for amendments to City Manager, for forwarding to Planning Commission)*
6. Review of parties' compliance with and City's enforcement of Transportation Management Plan Special Use Permits. *(Report to City Manager)*
7. Review of transportation-related needs assessments and other studies (e.g., congestion mitigation, transit improvements) proposed by staff. *(Advisory views to staff)*
8. Review of proposed City applications for transportation grant funding. *(Recommendations to staff)*
9. Development and presentation of transportation-related public education programs, materials and activities. *(Recommendations to staff)*
10. Review of City proposed submissions to the MWCOG Constrained Long-Range Transportation Plan and the region's Transportation Improvement Program. *(Advisory views to staff)*

ATTACHMENT 2

Transportation Commissions, Boards and Committees in Other Jurisdictions

1. Arlington County, Virginia
2. Fairfax County, Virginia
3. Annapolis, Maryland
4. Norfolk, Virginia
5. Virginia Beach, Virginia
6. Roanoke, Virginia
7. Boulder, Colorado
8. Longmont, Colorado

City of Alexandria, Virginia

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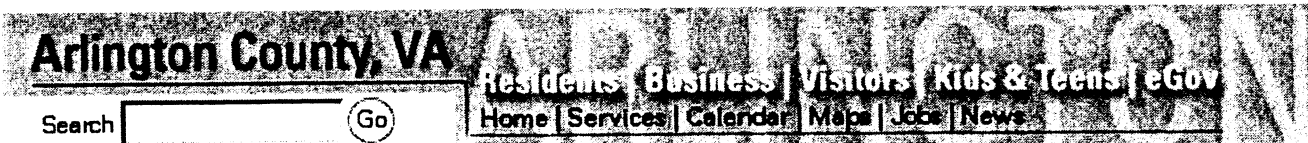
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NEXT PLANNING COMMISSION MEETING: JANUARY 26, 2004



Planning Commission

Important Notice

Items 9 to 11 are to be heard by the Planning Commission from 7:30 PM on Wednesday, January 28. Item 1 to 8 on the agenda will be heard from 8:30 AM on Saturday, January 31, 2004 in the County Board Room. Please call Tom Miller at 703-228-7440 or Wei Smith at 703-228-3832 for latest updates.

2100 Clarendon Blvd.
Suite 608
Arlington, VA 22201
703-228-3525
703-228-3574 (FAX)
e-mail:
tmiller@co.arlington.va.us

Overview

The Planning Commission website was established to encourage citizen participation in the County's planning process. You will find information such as who the Commissioners are, how the Commission works, latest news of the Commission's activities, and how more information can be obtained about proposed projects and planning in Arlington County. The site also provides easy access to the Commission's Agenda, minutes, and recommendation letters.

Established in 1956, the Arlington County Planning Commission is a citizen advisory board authorized by the Virginia State Code to promote the orderly development of the locality and its environs by advising the Arlington County Board on land use matters.

The Virginia State Code requires the Planning Commission to specifically prepare and recommend a comprehensive plan for the physical development within its jurisdiction. The Comprehensive Plan consist of eight elements:

- General Land Use Plan (GLUP),
- Master Transportation Plan,
- Chesapeake Bay Preservation Ordinance,
- Open Space Master Plan,
- Recycling Program Implementation Plan,
- Storm Water Master Plan,
- Water Distribution System Master Plan,
- and Sanitary Sewer System Master Plan.

The Commission reviews the Comprehensive Plan at least once every five years.

The Planning Commission acts in the following capacities:

- Through its formal and informal review processes fleshes out issues and facilitates extensive and inclusive public review process of land use and zoning matters.

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 - Dept. of Parks,

Recreation &
Community Resources

Dept. of Public Works

Community Forums

Other Planning
Resources

Contact/Feedback
Sign Up for a Meeting!

- Conducts work sessions with the County Board and other Commissions on various timely issues such as affordable housing.
- Reviews and recommends numerous other programs, plans and studies affecting land use planning for the County including the Capital Improvement Program (CIP); Neighborhood Conservation Plans; Historic District Designations, Public Facilities such as recreation centers, parks, libraries. Special Plans such as Sector Plans, The Columbia Pike Revitalization Plan, and the Retail Action Plan. Please check out Adopted Planning Documents for these plans.
- Reviews and makes recommendation on Zoning Ordinance Amendments.
- Reviews and makes recommendation on Subdivision Ordinance amendments, Special Exceptions: Site Plans and Site Plan Amendments as well as vacations and quitclaims of streets or public areas

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Members and Committees

Members

The Planning Commission currently consists of 12 members appointed by the Arlington County Board for four-year terms. All commissioners are residents of the County and are qualified by knowledge and experience to make decisions on questions of community growth and development. Each year at the first official meeting after January 1, elections are held for the position of chair and vice-chair. Also at that time, the Commission establishes its schedule for the coming year. Commission member biographies.

Committees

The Commission has three active committees:

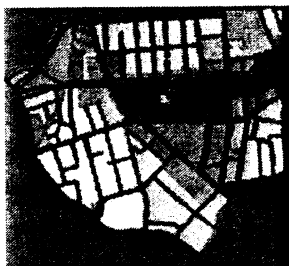
- Long-Range Planning Committee,
- Site Plan Review Committee,
- Zoning Ordinance Review Committee.

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Revised: 01/27/2004 12:57:54
URL: <http://www.co.arlington.va.us/plancom>
E-mail: cphd@co.arlington.va.us
Arlington County Department of Community Planning, Housing and Development
2100 Courthouse Plaza Suite 608
Arlington, VA 22201
(703) 228-3525



ARLINGTON COUNTY PLANNING COMMISSION



2002 Planning Commission Committees

- [Long Range Planning Committee](#)
- [Site Plan Review Committee](#)
- [Zoning Ordinance Review Committee](#)

Long Range Planning Committee

Carrie Johnson, Chair

Members:

Micheal Foster, Pamela Gillen, Tom Greenfield, Eugene Hubbard, Ted Saks

Staff: Claude Williamson, Comprehensive Planning Coordinator, 703-228-3537

Meetings: as needed, open to all Planning Commissioners

The Long Range Planning Committee (LRPC) of the Planning Commission reviews and provides comments and recommendations on tasks and processes related to land use, urban design, long range plans, the Comprehensive Plan and the General Land Use Plan. These include County Board work program items such as:

- Developing and amending sector plans for each Metro station area in the County
- Producing revitalization plans for neighborhoods or special areas within the County (e.g., Lee Highway, East Falls Church, Columbia Pike, etc.)
- Developing urban design guidelines for areas in the County
- Developing land use policies
- Framing a long-term vision for the County and individual geographic areas within the County

The LRPC meets periodically and is staffed by the Planning Division's Comprehensive Planning Section.

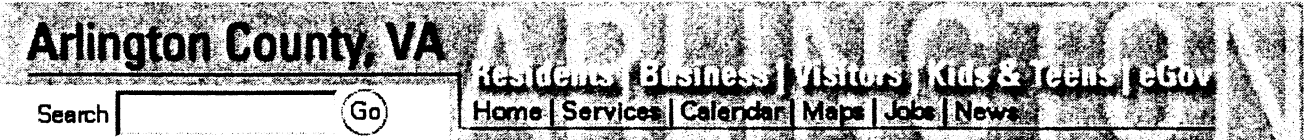
Site Plan Review Committee

Pamela Gillen, Chair

2100 Clarendon Blvd.
Suite 608
Arlington, VA 22201
703-228-3525
703-228-3574 (FAX)
e-mail:
tmiller@co.arlington.va.us

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 - Dept. of Parks, Recreation & Community Resources
 - Dept. of Public Works

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**Department of Public Works
 Planning Division
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Plan Review
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Traffic Calming
Transit

Planning Site Map

***Mission:** to plan, program, and implement infrastructure and transportation options in collaboration with neighborhoods, the County, and region to foster a livable community--now and in the future.*

The Public Works Planning Division performs long-range planning, analyses, coordination, presentation, and documentation to ensure public works projects and programs are implemented in a manner that is consistent with County goals. There are four primary work area groups in the Planning Division: Transit Team, Subdivision and Bond Administration, Development and Plan Review, and Public Works Planning.

The Transit Team plans, implements and manages a coordinated public transportation system.

The Subdivision and Bond Administration Program manages the County's review and approval process of subdivision plats, condominium plats and public and private easement plats by applying state and County subdivision codes requirements to plats.

The Development and Plan Review Program prepares the input for DPW to the Planning Commission and the County Board on major site plans and rezoning projects, use permits, General Land Use Plan (GLUP) amendments, and Board of Zoning Appeals variances.

The Public Works Planning Program develops and interprets long-range plans and programs for public works

facilities and services,

- provides representation and coordination at state and regional levels
- conducts major public works project studies
- develops capital programs for major street, bicycle, and pedestrian systems(E-Mail: Charlie Denney ; bikes, pedestrians)
- provides overall taxicab regulation (E-Mail: Richard Best; taxis)
- plans and implements the Neighborhood Traffic Calming program (E-Mail: Jeff Sikes)
- provides staff support for the Transportation Commission advisory group (E-Mail: Richard Best).

Mark Kellogg, Division Chief (E-Mail: Mark Kellogg).

General E-Mail Address for contacting the Arlington County
Department of Public Works
PUBLICWORKS@co.arlington.va.us

Suggestions or comments about the DPW pages are welcomed, and may be directed to the Editor:
JDurham@co.arlington.va.us
(703) 228-3717

Revised: 10-6-2003
URL: <http://www.co.arlington.va.us/dpw/planning/planning.htm>
Arlington County Department of Public Works
2100 Clarendon Blvd, Suite 717
Arlington, VA 22201

>



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||| [November 8 ATM Walks](#) |||



||| [October 7-9 Visioning Workshops](#) |||

Transportation Commission Arterial Transportation Management Study

Arlington County has contracted with Kimley-Horn and Associates, a nationally-recognized transportation planning and engineering consulting company, to examine future travel levels, develop a new street functional classification system, and to develop strategies and measures for managing transportation along arterial roads. The measures and strategies for selected streets will be developed through a community participation process and are intended to be applicable elsewhere. The planning process would embrace traffic safety, pedestrian and transit access and bicycle issues in the county. The process would seek to provide citizens and the County with a framework for arterial roads that multi-modal and fit better in the communities they serve.

The Arterial Transportation Management Study will be guided by a study advisory task force organized by the Arlington County Transportation Commission. The study task group will meet with the consultant team and County staff on a monthly basis. It is also expected that the consultant team will be asked to present information to selected County advisory groups at several critical junctures in the study process.

The consultant team will work closely with County staff and members of the Arlington County Transportation Commission to develop an arterial traffic management program that will enhance the movement of people throughout the County and fit with the "urban village" and the desire to have walkable communities. The consultant team will accomplish this study in the following steps:

Research and analyze existing national and international transportation management practices and traffic-calming measures for arterial roadways;

Provide traffic modeling and develop long range travel forecasts to help determine functional classification and capacity issues;

Develop criteria and design standards for a new street functional classification system that considers pedestrian, bicycle, vehicular, and transit facilities in relation to transportation and land use context;

Provide design studies for several of Arlington's arterial roadways including a community process and development of a preferred alternative;

Develop procedures for a potential arterial transportation management program including process, priorities, resources, evaluation, marketing and a tool box of measures; and

Provide design studies for several of Arlington's arterial roadways including a community process and development of a preferred alternative.

Schedule

The Study has been initiated in mid-May 2003 and we anticipate the consultant team will complete its work within a nine-month period. We anticipate monthly meetings with the Task Force, starting in July and finishing up in early 2004.

Team

The Study Team is made up on industry leaders in multi-modal transportation planning with an emphasis on safety and pedestrian mobility. Kimley-Horn is the lead consultant with assistance from Dan Burden from Walkable Communities and Ian Lockwood from Glatting Jackson Inc.

Web Page (under construction; check back later)

The **consultant team** will establish, update, and maintain a web page for this study with a link to the County's web site. The web page shall include meeting announcements, the study timeline, and information and concept plans available for a public review.



About Us

you are here: [homepage](#) > [construction and land use](#) > [planning commission](#) > [about us](#)



12000 Government Center
Parkway
Suite 330; Fairfax, VA 22035
Phone: 703-324-2865
TTY: 703-324-7951
Fax: 703-324-3948
E-mail:

plancom@fairfaxcounty.gov

Who we are and what we do

The Planning Commission advises the Board of Supervisors on all matters related to the orderly growth and development of Fairfax County, including applications for rezoning, special exceptions, conceptual/final development plans, proffered condition amendments, and all associated amendments to such applications, as well as any amendments to the County's Comprehensive Plan. The Commission also reviews all public facility applications to ensure that they are compatible in location, character and extent to surrounding neighbors. Further, the Commission provides citizens with an opportunity to voice their support for or concerns with an application for development in and around their community.

More specifically, the duties of the Planning Commission, with the advice and assistance of the County Staff, include the following:

1. Prepare and recommend a Comprehensive Plan for the physical development of the County, and review that Plan at least once every five years for updates and changes.
2. Prepare and recommend amendments to the Zoning Ordinance.
3. Prepare and recommend amendments to the Subdivision Ordinance.
4. Prepare and recommend amendments on the Capital Improvement Program (CIP) for public infrastructure development in the County.
5. Prepare and recommend amendments to the Official Map for the County.
6. Review and make recommendations on all amendments to the Official Zoning Map.
7. Review and make recommendations on

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■ Minutes

Commissioners by District

■ **At-Large**

Alcorn

Wilson

Hart

■ Braddock

■ Dranesville

■ Hunter Mill

■ Lee

■ Mason

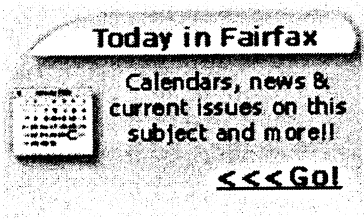
■ Mount Vernon

■ Providence

■ Springfield

■ Sully

Direction to the Government Center



... review and make recommendations on applications for special exceptions, and when deemed necessary, on appeals and applications for special permits filed with the Board of Zoning Appeals (BZA).

- 8. Approve final development plans.
- 9. Approve or disapprove the general or approximate location, character and extent of streets, parks or other public areas, public buildings, public structures, public utilities, or public service corporations, other than railroads, whether publicly or privately owned.

As noted, the Planning Commission plays a vital role in the development and revitalization of every community, business center and public facility in our County.

Authority and Establishment

The *Code of Virginia* requires jurisdictions to appoint a planning commission to review and take action on the aforementioned items. On July 6, 1938, the Fairfax County Board of Supervisors established a planning commission to assist them in monitoring orderly growth within the County.

The Fairfax County Planning Commission currently has 12 members, appointed by the Board of Supervisors to four-year terms. To provide stability, the terms of the members are staggered, so that no more than 1/3 of the Commission terms expire in any one year. If a vacancy occurs outside of the scheduled appointment timeframe, the Board of Supervisors will fill this vacancy for the remainder of the term. Also, Commissioners are minimally compensated for their many hours of service, at an amount set, and periodically adjusted, by the Board of Supervisors.

To be eligible for appointment to the Commission, members must be residents of the County, living in the District he or she represents, and be qualified by knowledge or experience to make decisions on questions of community growth and development. (Note: At-Large representatives may reside anywhere within the County's boundaries.) In addition to this requirement, at least one-half of the members must be property owners.

Commission Structure

The Commission establishes its own procedures which are set forth in its adopted Bylaws and Procedures. This document outlines how the Commission operates.

The Commission has established four officer positions to help insure its smooth operation: Chairman, Vice-Chairman, Secretary and Parliamentarian. These officers are elected for one (1) year terms, and the election is generally held at the third regular meeting in January of each year. However, if an appointment to the membership by the Board of Supervisors is pending, the annual election may be postponed until the first regular meeting after the appointment, upon vote of the Commission.

A candidate receiving a majority vote of the membership is elected and takes office immediately. Officers serve for a one-year term, or until a successor takes office. Vacancies in office are filled immediately by regular election procedures.

The Commission also establishes various committees to help distribute its workload. These committees each elect a chairman for a one year term at their first meeting of the calendar year. For additional information on committees, please refer to the [Planning Commission Committees](#).

Contact Information

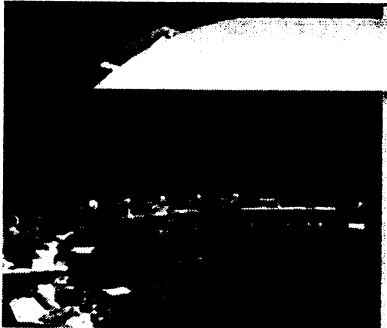
Planning Commission
12000 Government Center
Parkway
Suite 330
Fairfax, VA 22035

Phone: 703-324-2865
TTY: 703-324-2951
Fax: 703-324-3948
E-mail:
plancom@fairfaxcounty.gov

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TTY: 703-324-7951
Fax: 703-324-3948
E-mail:

plancom@fairfaxcounty.gov

Committees

you are here: [homepage](#) > [construction and land use](#) > [planning commission](#) > [committees](#)

At the present time, the Planning Commission has two standing committees and eight special committees. Unless otherwise announced, Planning Commission Committee meetings are held in the Board Conference Room (located behind the Auditorium) in the Government Center. The dates and times of specific committee meetings are noted below and placed in the [Weekly Agenda](#).

Committee members are annually appointed by the Planning Commission Chairman. Each committee elects its own Chairman at its first meeting of the calendar year.

For more information about a specific Planning Commission Committee, click on the links below.

Standing Committees

- [Personnel & Budget](#)
- [Policy & Procedures](#)

Special Committees

- [Capital Improvement Program](#)
- [Environment](#)
- [Parks](#)
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Personnel & Budget Committee

Next Meeting: None scheduled at this time.

One of two standing committees of the Planning Commission, the Personnel and Budget Committee meets on an as-needed basis to review the budget of the Planning Commission Office. In addition, the Committee reviews the status, performance and

- Janet Hall
- Peter Murphy
- Jack Kelso
- *(Alternate: John Byers)*

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School Facilities Committee

Next Meeting: None scheduled at this time.

The School Facilities Committee was established in November, 2000 to serve as a liaison between the Planning Commission and the Fairfax County School Board on mutual issues of interest.

Holding its first meeting in March 2001, this committee discussed such issues as: major housing projects already approved or in the pipeline; impacts of the current evaluation process on community schools; school needs for construction and their impacts on the Capital Improvement Program; the possible use of cash proffers or a formula for designating funding for schools during the revision of the residential development criteria in 2002; and other such pertinent issues.

2003 Committee Members:

- John Byers
- Suzanne Harsel
- Jack Kelso
- Ilyrong Moon
- *(Alternates: Walter Alcorn, Frank de la Fe)*

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Transportation Committee

Next Meeting: None scheduled at this time.

The Transportation Committee was established on January 31, 1990 to serve as a liaison between the Planning Commission and the newly created Transportation Advisory Commission. In the intervening years, the Committee has proposed that the Planning Commission and Board of Supervisors adopt corridor study criteria and procedures to implement the transportation recommendations contained in the Comprehensive Plan. The Committee also reviewed the transportation elements of the

also reviewed the transportation elements of the studies submitted by the Tysons Corner Task Force and the Fort Belvoir Engineer Proving Ground Task Force.

Working with the Transportation Advisory Commission, the Transportation Committee reviewed proposed amendments to the Zoning Ordinance designed to help reduce traffic congestion, increase the use of public transit, and satisfy requirements of the Clean Air Act.

The Committee continues to receive reports from the Transportation Advisory Commission on transportation issues related to the Comprehensive Plan as well as the Capital Improvement Program.

2003 Committee Members:

- Frank de la Fe
- Ronald Koch
- Ilryong Moon
- Linda Smyth
- Laurie Frost Wilson
- (Alternate: John Byers)

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Tysons/Dulles Transit Committee

Next Meeting: None scheduled at this time.

The Tysons/Dulles Transit Committee was established in late 1999 to monitor the efforts of special staff studies in the Tysons Corner and Dulles Corridor areas to insure an appropriate comprehensive response to the transit needs of this area. To date, the committee has yet to meet due to more pressing Commission business and directives from the Board of Supervisors.

2003 Committee Members:

- Frank de la Fe
- Joan DuBois
- Ronald Koch
- Linda Smyth
- Ilryong Moon
- (Alternate: John Byers)



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Planning Commission

- **COMPOSITION:**
Seven residents who have a demonstrated interest with regard to planning policy and with regard to land use matters and procedures. Term - five years. Appointed by the Mayor, confirmed by the Aldermen.
- **DUTIES:**
To review proposed comprehensive plans, proposed zoning code amendments, re-zoning and conditional use applications, and other planning matters and to make recommendations to the City Council.
- **MEETINGS:**
Bimonthly, 1st & 3rd Thursday, 7:00 p.m., Council Chambers
- **LIAISON:**
Department of Planning and Zoning, 410-263-7961

MEMBERSHIP	APPOINTED	REAPPOINTED	EXPIRES
Dr. Wilford Scott	08/10/84	09/08/03td>	06/30/08
Dr. Eleanor M. Harris, ED.D	06/14/98	06/30/03	06/30/08
Robert H. Waldman	09/8/95	08/01	06/30/06
Charles Lewnes	06/8/92	06/02	06/30/07
James R. Urban, FASLA, Vice-Chair	11/13/00		06/30/05
Patricia Allen	03/12/01		06/30/07
Whitney Chellis, Chair	01/10/00	06/01	06/30/06

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Transportation Board

- **COMPOSITION:**
Eleven residents of the City, one from each ward and three appointed at large, who shall have a demonstrated interest or expertise in transportation, parking, or traffic. At least two of the members shall possess professional or academic training in one or more of the above listed disciplines. The directors of Transportation, Planning and Zoning, and Public Works shall be ex officio, non-voting members. The Mayor may designate additional city officials or individuals to participate in an ex officio, non-voting capacity. Term - three years. Appointed by the Mayor, confirmed by the Aldermen.
- **DUTIES:**
To provide informed analysis of the facts relating to transportation matters affecting the City and all transportation matters pending before the City Council or before any City agency, board or commission; to recommend to the City Council a comprehensive transportation master plan for the City; to provide oversight, guidance, and expertise in the planning of comprehensive parking, traffic, and transit policies; to provide an annual report by February 1 reviewing the status of transportation, parking and traffic affecting the City.
- **MEETINGS:**
Monthly, 3rd Wednesday, 7:00 p.m., Council Chambers
- **LIAISON:**
Department of Public Transportation, 410-263-7964
- **EX OFFICIO MEMBERS:**
Danielle Matland, Director
Dept. of Transportation: 410-263-7964

Jon Arason, Director
Department of Planning and Zoning: 410-263-7961

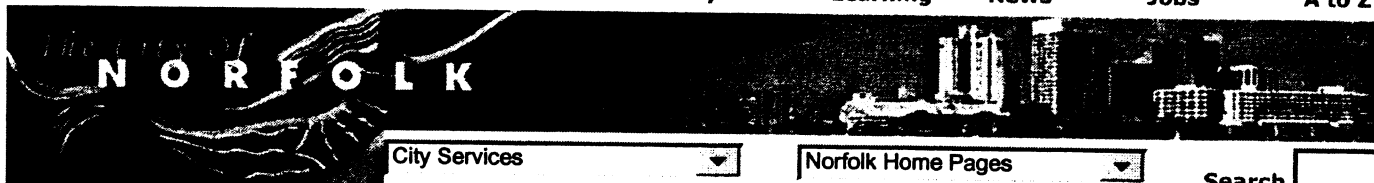
Margaret Martin, Director
Department of Public Works: 410-263-7949

MEMBERSHIP	APPOINTED	REAPPOINTED	EXPIRES
Charles A. Brooks	04/10/96	07/08/02	06/30/05
Michael Duplechain, Vice-Chair	06/14/99	6/01	06/30/04
Robert L. Cohen	11/09/98	06/03	06/30/06
Arthur Edwards, Jr.	07/08/02		06/30/05
Mr. Douglas M. McGaughey	03/10/03		06/30/05
Andrew Chase	11/09/98	7/01	06/30/04
Vacancy			06/30/04
Rose Z. Thorman	09/08/03		06/30/06
Brady Scott Schildknecht	09/08/03		06/30/06
Brandon Soffer	06/10/96	07/08/02	06/30/05
Shelley R. Row, P.E., Chair	11/09/98	6/03	06/30/06

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Tuesday, 01-13-2004

Department of Planning and Community Development

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CITY PLANNING COMMISSION

Meeting Schedule and Agendas
Applications
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Additional Zoning Information

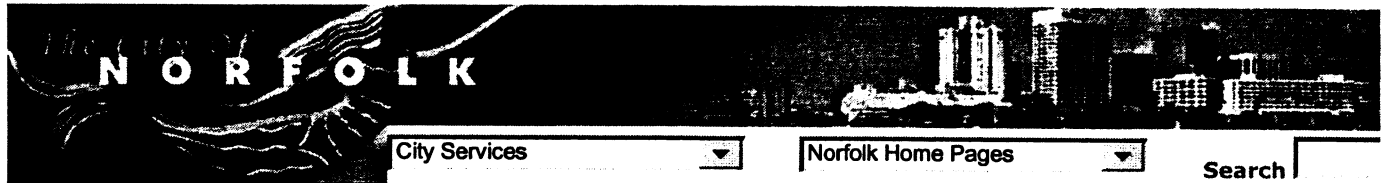
The City Planning Commission is a seven-member body, appointed by the City Council, responsible for the review of land use and zoning matters for the City of Norfolk. The Commission makes recommendations on various matters to City Council who are responsible for making a final determination.

The City Planning Commission is also responsible for the development of the city's General Plan or the plan for land use and development in Norfolk.

The City Planning Commission is staffed by members of the Department of Planning and Community Development. Staff reviews each application and makes a recommendation to the City Planning Commission as to whether or not the request is consistent with plans or policies of the City of Norfolk.

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Department of Planning and Community Development

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The most exciting expansion in the Zoo's history, the African continent exhibit will provide visitors with viewing of exotic animals in naturalistic settings. [Click here](#)

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TRANSPORTATION

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The Transportation Services Bureau prepares analyses and recommendations concerning all transportation modes and issues in the City of Norfolk through the provision of recommendations, special studies, presentations and liaison/coordination roles related to transportation issues, agencies and funding. Major work program elements include production and maintenance of the General Plan transportation element, highway project programming and development with the Virginia Department of Transportation (VDOT), liaison and coordination activities with Hampton Roads Transit (HRT), federally mandated regional transportation planning activities at the Hampton Roads Planning District Commission (HRPDC), advancement and promotion of public input and review on major transportation issues, and coordination with Norfolk Airport Authority on Master Planning activities and implementation.

Community Dev. Grant Prog.

- Community Development Block Grant (CDBG)
- HOME
- Emergency Shelter Grant (ESG)
- Application for CDBG and HOME
- Application for ESG
- Application Review Process
- Fair Housing

Highway System

Norfolk's network of highways and arterial streets is the City's primary link to the larger Hampton Roads region and also the nation. Therefore, in support of Norfolk's future planning and development goals, maintaining and improving travel along the highway system is a top priority. Norfolk participates fully in the federally mandated, regionally based long-range transportation planning process for urbanized areas which is coordinated through the Hampton Roads Planning District Commission (HRPDC). Information on the region's current transportation plan is available at www.hrpdc.org.

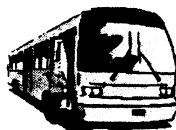


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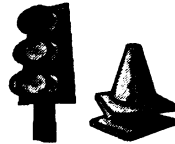
Public Transportation

As part of a balanced transportation network, a broad mass transportation system including buses, ferries, services for the disabled, and ridesharing and other similar transportation demand management programs is available in the City of Norfolk. Information on specific transit routes, schedules and fares is available from Hampton Roads Transit (HRT) at www.hrtransit.org.



Air Travel

Norfolk International Airport is the major jetport facility for both passenger and cargo services in the Hampton Roads region. Airport and flight information can be obtained at www.norfolkairport.com.



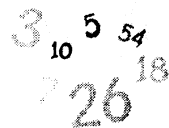
Transportation System Operations

The Department of Public Works directs and oversees highway maintenance and construction programs, traffic signal system operations, signage and pavement marking programs, and neighborhood traffic calming efforts. The Public Works web address for these programs is www.norfolk.va.us/publicworks/trans.htm.



Pedestrian and Bicycle Facilities

Planning for pedestrian and bicycle facilities is directly incorporated into all transportation improvement programs in Norfolk. In most instances, such facilities share rights-of-way with the main streets creating multi-use corridors. However, opportunities for separate facilities for bicycles and pedestrians are also considered and endorsed where feasible and appropriate.



Traffic Count Data

Historical Virginia Department of Transportation (VDOT) 24-hour traffic count data for approximately 175 locations in Norfolk from 1972 – 1994 is contained in the attached table. Data is not available for all locations for all years. Updated volume counts are expected from the State by the end of 2000. *Click here to view data (note that it may take a minute to load).*



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Planning Commission

The Planning Commission is an 11-member body, appointed by the City Council, responsible for the review of land use and zoning matters for the City of Virginia Beach.

- **Planning Commission Members**
- **Planning Commission Charter**

The Planning Commission reviews applications submitted for changes to zoning districts, conditional use permits, street closures, zoning ordinance and plan amendments, and other land use and zoning matters. The Commission makes a recommendation on each item to City Council, who then make the final determination on the recommended items during one of their regular meetings. The Planning Commission is also responsible for the development of the city's Comprehensive Plan, which is the long-range plan for land use and development in the city. As part of the implementation of the Comprehensive Plan, the Planning Commission is also involved in the development of plans for specific areas of the city, such as the Shore Drive Plan and the Old Beach District Plan (Convention Center area and 19th Street). These plans can be found on the Plans and Resources page.

The Commission is supported by the Planning Director and the Planning Department staff. The Director and staff review each submitted item and make a recommendation to the Planning Commission as to whether or not the request is consistent with the policies, plans, and ordinances of the City of Virginia Beach.

Planning Commission Development Awards for 2003

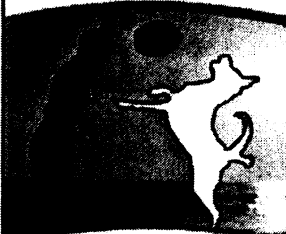
Nominate a project for the annual Planning Commission development awards, presented at the beginning of each calendar year, to developments that exhibit excellent design or planning and development principles.

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Enjoy the beach, however for the safety and comfort of your pet, please leave them at home



Virginia Beach Bureau of Animal Control

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Meeting Location	Meeting Date/Time	Contact Number
Council Chambers Municipal Center, Building 1	2nd Wednesday of every month 12:00 Noon	427-4621

Planning Commission Application Forms

New Updates for Forms as of October 1, 2003!

The new forms include a revised Disclosure Statement that requests more detailed disclosure information required by State Code. Please download new forms for any new applications to be submitted. If you have trouble downloading or printing the forms, please call 427-4621 and request an application package be mailed or faxed to you.

Remember, the "**Amendment to PDH Plan**" form should be used for all requests on property within an *existing* Planned Development. These Planned Developments have either PDH-1 or PDH-2 zoning. Applicants requesting to create *new* Planned Developments should use the "Conditional Rezoning" form.

Special Notice regarding application fee changes effective on July 1, 2003 (13 KB pdf)

- Application Deadline and Hearing Schedule (9 KB pdf) (25 KB doc)
- Conditional Rezoning (545 KB pdf) (158 KB doc)
- Conditional Use Permit (507 KB pdf) (149 KB doc)
- Modification of Conditions (546 KB pdf) (153 KB doc)
- Non-Conforming Use (438 KB pdf) (139 KB doc)
- Rezoning (Non-Conditional) (419 KB pdf) (150 KB doc)
- Street Closure (553 KB pdf) (159 KB doc)
- Subdivision Variance (513 KB pdf) (154 KB doc)
- Floodplain Variance (491 KB pdf) (157 KB doc)
- Amendment/Modification to PDH Plan (564 KB pdf) (160 KB doc)

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Planning and Community Development

MISSION:
 The Department of Planning and Community Development exists to support the land use planning and development process in the City of Virginia Beach, to ensure the orderly use and reuse of land, to assist in maintaining and enhancing the economic and aesthetic viability and physical function of the City. This process is supported by plan review, special planning studies, support for the Planning Commission and other planning related boards and commissions, development review, zoning enforcement, permit issuance, and building inspection.

The department consists of over 100 individuals, employed by the City of Virginia Beach, for the purpose of providing the highest quality of service possible in the areas of land use and development, long-range planning, and natural resource planning. The department consists of seven areas of service: Development Services; Current Planning; Comprehensive Planning Services; Permits and Inspection Services; Environmental Management Services; and Support Services. The department is led by Robert J. Scott, who can be reached by calling 757-426-5801.

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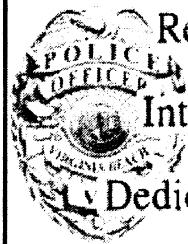


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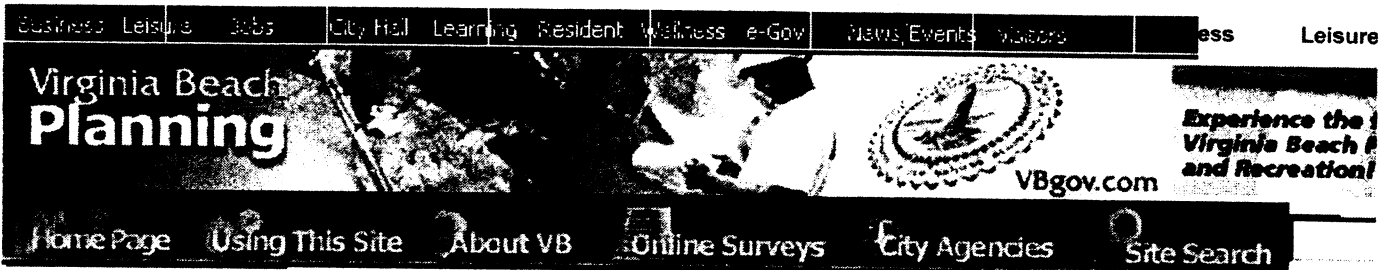
- Add This Page -

Professionalism



Respect
Integrity
Dedication
Excellence

Contact Information	
Hours:	Monday - Friday 8:00am - 5:00pm
Mailing Address:	2405 Courthouse Drive Building 2, Room 115 Virginia Beach, VA 23456-9013
Director:	(757) 426-5801
Administration:	(757) 427-4621
Fax Number:	(757) 426-5667
Email:	jmsmith@vb.gov



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Comprehensive Planning

Mission:

To provide quality products and exceptional services in a timely manner for those who inquire about, help formulate, or approve comprehensive planning policies for Virginia Beach.

Overview:

The Comprehensive Planning Division prepares, maintains, coordinates, and administers the Comprehensive Plan, a series of planning policies designed to guide and manage the future physical growth of the City. The division also conducts special planning studies, such as those identified in the City Council's Pending Items List and other planning related administrative work programs.

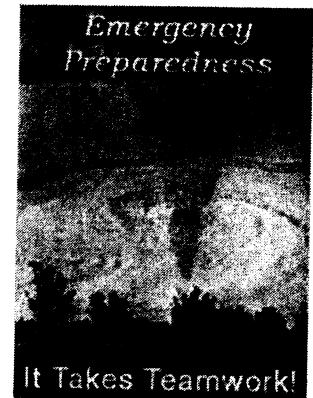
In addition, the division provides land use, transportation, and natural resource planning support to other divisions within the Planning Department for Comprehensive Planning Review and recommendations pertaining to rezonings, conditional use permits, and other development related actions.

Other areas of responsibility include providing advisory services to the Wetlands Board and administrative advisory services to the Historic Review Board. The division also works closely with the Hampton Roads Planning District Commission, Hampton Roads Transit District Commission, and other regional, state, and federal agencies regarding all planning related matters affecting the City.

General Information	
Hours:	Monday - Friday
	8:00am - 5:00pm
Mailing Address:	Comprehensive Planning Municipal Center, Bldg 2 Room 115 2405 Courthouse Drive Virginia Beach, VA 23456-9013
	Phone Number: (757) 427-4621



- No Links Added -



Permits & Inspections

- Home Page
- IIRS System
- Permit FAQ's
- Inspection FAQ's
- Civil Inspection FAQ's
- Related Web Links

Fax Numbers	(757) 426-5667
--------------------	----------------

Contact Information		
Thomas C Pauls	Comprehensive Planning Coordinator 757-427-8594	tpauls@vbgov.com
Dale Castellow	Transportation Planning Coordinator	dcastell@vbgov.com
F Travis Campbell	Transportation Planner II	tcampbel@vbgov.com
Peter Williams	Transportation Planner III	pwilliam@vbgov.com
Robert A Davis	Land Use & Historic Preservation Planner II	radavis@vbgov.com
Deborah D Zywna (pronounced Ziv-na)	Special Projects Planner	dzywna@vbgov.com
Calvin C Jackson	Land Use & Urban Design Planner II	cjackson@vbgov.com
Karen M Prochilo	Community Design Planner	kprochil@vbgov.com



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Planning, Building & Development

Vision 2001-2020 compact discs are now available for \$3 in Room 166 of the Municipal Building. The VISION 2001-2020 interactive web site is now online at [Vision 2001-2020](#).



Neighborhood Plans for Franklin Road/Colonial Avenue, Gilmer, Grandin Court, Riverland/Walnut Hills, Villa Heights/Fairland and Williamson Road are underway. The Harrison/Washington Park plan was recently adopted. [Click here to download copies of all the plans and find out more about Neighborhood Planning in Roanoke.](#)

Promoting excellence in planning, building, and development that encourages public collaboration and engages best management practices and methods to ensure public safety, environmental protection, and quality architectural design in the City of Roanoke and the region.

[Click here to find out about Roanoke's Development of a New Zoning Ordinance](#)

The Department's three key functions involve a diversity of business activities that serve a wide variety of internal and external customers that range from citizens and businesses to most city departments and City Council. Some of these activities include:

Planning:

Comprehensive Plan
Neighborhood Plans
Area Master Plan

Code Administration & Development Review:

Uniform Statewide Building Code
Zoning Code
Development Assistance Center
Permits for Building & Development
Development Plan review
Building Plan review
Subdivision of land
Erosion and sediment control regulation
Flood plain regulation

Board Administration:

Planning Commission
Board of Zoning Appeals
Architectural Review Board
Building Code Board of Appeals

Mailing Address
215 Church Avenue, S.W.
Noel C. Taylor Municipal Building -
Room 166
Roanoke, VA 24011

Main Phone Number
(540) 853-1730

Other Phone Numbers
Development Assistance Center: (540)
853-1090

Fax Number
(540) 853-1230

E-mail Address
planning@ci.roanoke.va.us

Office Hours
8:00 A.M. - 5:00 P.M.

Hours of Operation
Monday - Friday

Planning staff carries out both long-range projects and current planning services. Staff developed and directs the implementation of the City's Comprehensive Plan, Vision 2001-2020, and drafts Neighborhood Plans for the City's 47 designated neighborhoods. Other long-range planning projects include the drafting of a new Zoning Ordinance, scheduled for completion by Summer of 2003, and a review of the current Architectural Review Board design guidelines. Staff

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provides information to various City departments and the general public as well. In addition, planning staff advises the Planning Commission, the Board of Zoning Appeals and the Architectural Review Board on current matters.

Development Review staff, as well as staff in the Development Assistance Center (DAC), reviews and processes all applications for land subdivision and comprehensive development plans. Staff also oversees the administration and enforcement of the city's flood plain regulations and soil erosion and sediment control ordinance.

Building staff, in conjunction with Development Review staff, oversees all new development within the city to insure that it meets the requirements of all applicable state and local building codes. This includes building, electrical, plumbing, and mechanical inspections, as well as inspections of elevators and other devices.

Zoning staff, as well as staff in the DAC, administers, interprets, and enforces the city's zoning regulations to encourage the orderly development of the city and to prevent the deterioration of residential and commercial property values. Zoning staff also provides technical assistance to the Board of Zoning Appeals.

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Transportation

Street Cleaning Information Assembly Permit Application

Mailing Address

1802 Courtland Ave, N.E.
Public Works Service Center
Roanoke, VA 24012

Main Phone Number

(540) 853-2676

Other Phone Numbers

Alley Maint.: (540) 853-2000
Sight Clearance: (540) 853-2000
Storm Drains: (540) 853-2000
Street Maint.: (540) 853-2000
Sidewalk/Curbing: (540) 853-2000
Street Cleaning: (540) 853-2000
Landscape Maint.: (540) 853-2000
Leaf Collection: (540) 853-2000
Snow Removal: (540) 853-2000

Fax Number

(540) 853-1270

E-mail Address

transportation@ci.roanoke.va.us

Office Hours

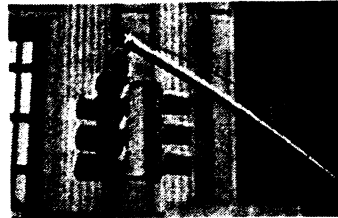
7:00 a.m. - 4:00 p.m., Monday - Friday

Hours of Operation

7:00 a.m. - 3:30 p.m., Monday - Friday

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We are a diverse, responsible and dedicated team who construct and maintain components of the roadway system mandated by state and federal guidelines. Our commitment is to provide quality service, support economic development and improve the quality of life.

The Primary functions of the Division include:

- Maintenance of the Transportation Infrastructure
- Oversight and Maintenance of Roadway Lighting
- Traffic Safety and Congestion Program
- Transportation Planning and Project Coordination
- Maintenance of Municipal Fire Alarm System
- Landscape Maintenance in the Transportation Corridor
- Issuance of Assembly Permits & Operational Support
- Holiday and Special Event Decorations
- Loose Leaf Collection
- Citizen Request for Service



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City of Boulder

PLANNING BOARD

The Planning Board consists of seven members appointed by City Council, each to a five-year term. The Board studies long-range planning matters, including the Boulder Valley Comprehensive Plan, and makes recommendations to City Council. The Board serves as an advisory board to City Council on applications for annexation and rezoning. The Board reviews and approves certain site and use review applications. The Board appoints one of its members to attend the Landmarks Preservation Advisory Board meetings as a non-voting advisor.

MEMBERS:

Term Expires March:	Appointment Date:	Name	Address Zip Code	Home #
2004	(1) 09/01/92 (2) 01/04/94 (3) 03/16/99	Beth Pommer pommerco@aol.com	750 Lincoln Pl; 80302	(303) 444- 2545
2004	03/20/01	Thomas J. Krueger, Chair	655 Pleasant St.	(303) 440- 0952
2005	03/21/00	Alan O'Hashi ado-ecos@indra.com	2707 Valmont #206D; 80304	(303) 546- 9916
2006	03/20/01	Macon Cowles, Vice Chair macon.cowles@attbi.com	1680 Wilson Ct.	(303) 447- 3062
2007	3/19/02	John B. Spitzer, Jr. spitzer@aya.yale.edu	2323 20th St. 80304	(303) 443- 5931
2007	3/19/02	Simon Mole simon.mole@judicial.state.co.us	4153 Amber St. 80304	(303) 938- 1523
2008	3/18/03	Elise Jones elise@cecenviro.org	716 Marine St. 80302	(303) 402- 0849

- **Staff Liaison:** Peter Pollock, (303) 441-3291
- **Recorder:** Silvia Kjolseth, (303) 441-4464

Meetings: Generally the first, third and fourth Thursday of the month, 6 p.m.,
City Council Chambers

**For information about the next meeting and agenda highlights, see the
Planning Board Home page at:
www.ci.boulder.co.us/planning/planningboard/planningboard.html**



TRANSPORTATION ADVISORY BOARD

The Transportation Advisory Board consists of five members appointed by City Council, each to five year terms. The Board advises City Council, Planning Board and City staff on transportation issues; reviews transportation environmental assessments and plans for capital improvements; reviews, monitors and recommends changes to the Transportation Master Plan. The Board works with neighborhood groups, residents and City staff on traffic mitigation issues.

MEMBERS:

Term Expires: March	Appointment Date:	Name	Address Zip Code	Home Work :
2004	03/16/99	John L. Tayer Chair tayerj@ci.boulder.co.us	620 Yale Road; 80305	(303) 499- (303) 938-
2005	03/21/00	Brant Liebmann liebmannb@ci.boulder.co.us	428 Highland; 80302	(303) 938- (303) 497-
2006	06/1/03	Bill Roettker wilroe@yahoo.com	4507 Mulberry Ct. 80301	(303) 530- (303)939-
2007	3/19/02	Krista Nordback hollandk@ci.boulder.co.us	777 Dellwood 80304	(303) 543-
2008	3/18/03	Jim Rettew rettewj@ci.boulder.co.us	1222 Oakleaf Circle 80304	(303) 247-

- **Staff Liaison:** Tracy Winfree, (303) 441-3200
- **Board Secretary:** Robin Madel, (303) 441- 4073

Meetings: Second and fourth (as needed) Monday of the month, 6:00 p.m., City Council Chambers

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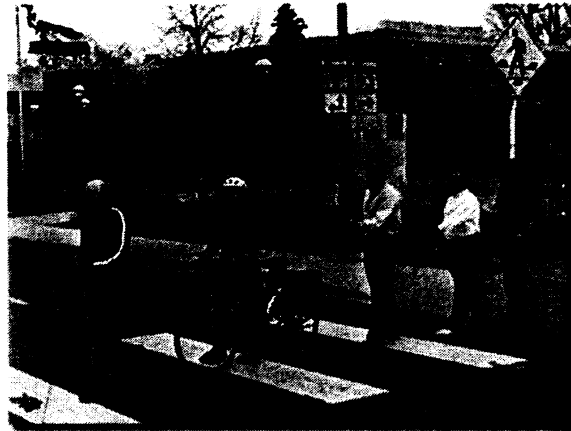
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Transportation

Transportation Advisory Board (TAB)



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About the Board

The Transportation Advisory Board (TAB) consists of five members appointed by City Council, each to five-year terms. TAB generally meets on the second Monday (and the fourth Monday on an as-needed basis) of each month at 6 p.m., in the City Council Chambers, 1777 Broadway. Check here or in the Sunday Daily Camera's *News From City Hall* section for upcoming meeting dates.

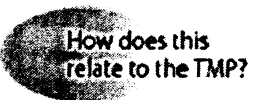
What does the TAB do?

- Advises City Council, Planning Board and city staff on transportation issues
- Reviews transportation community environmental assessments
- Reviews plans for capital improvements
- Reviews, monitors and recommends changes to the **Transportation Master Plan**.
- Works with neighborhood groups, residents and city staff on traffic mitigation issues.

Next TAB meeting:

The next regular meeting of the Transportation Advisory Board will take place on Jan. 12, 2004 in the Council Chambers of the Municipal Building, located at 1777 Broadway, 2nd fl.

For more information call the TAB secretary at 303-441-4073.



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City of Boulder
Transportation Division
1739 Broadway
Boulder, CO 80302
Phone: 303-441-3266
Fax: 303-441-4271
E-mail: Publicworks@ci.boulder.co.us

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City of Boulder
Transportation Division
1739 Broadway
Boulder, CO 80302
Phone: 303-441-3266
Fax: 303-441-4271

RESOLUTION NO. ____

WHEREAS, City Council wishes to establish an ad hoc task force to update the transportation element of the Comprehensive Master Plan and undertake other components of the City's Comprehensive Transportation Policy and Program project;

**NOW, THEREFORE, BE IT RESOLVED BY THE
CITY COUNCIL OF ALEXANDRIA, VIRGINIA:**

1. That there is hereby established an *ad hoc* task force to be known as the Ad Hoc Transportation Policy and Program Task Force.
2. That the task force shall consist of seven members, as follows: two members of the Planning Commission, and five citizens at large.
3. That the Mayor shall appoint the five citizen members of the task force.
4. That the Chairman of the Planning Commission shall appoint the two Planning Commission members of the task force.
5. That, in making their appointments, the Mayor and Commission chair shall ensure that, in the aggregate, the task force members provide:
 - a. A commitment to a balanced, multi-modal transportation system in the City;
 - b. An understanding and appreciation of transportation, land use and environmental interactions;
 - c. An understanding and appreciation of the effects that a transportation system has on the residential, business, commercial and other segments of a community;
 - d. Knowledge of and experience in transportation and urban planning; and
 - e. Knowledge of and experience in urban transportation systems.
6. That the functions of the task force shall be:
 - a. Guide and facilitate preparation of a updated and revised transportation element of the City of Alexandria Master Plan and completion of other components of the City's Comprehensive Transportation Policy and Program project;
 - b. With staff assistance, undertake the studies, analyzes, meetings and hearings, and other activities necessary to undertake these tasks; and
 - c. Present an updated and revised transportation element of the Master Plan to the Planning Commission (and ultimately the City Council), along with any other necessary or desirable documents or materials, that will set out the mid- and long-range multi-modal transportation policies, plans, programs and projects for the City of Alexandria.

7. That staff assistance to the task force shall be managed by the Department of Transportation and Environmental Services, with support from the Department of Planning and Zoning.

8. That the task force shall endeavor to complete its charge within a period of 12 to 18 months from the date of its first meeting.

ADOPTED: _____
Date

WILLIAM D. EUILLE MAYOR

ATTEST:

JACQUELINE M. HENDERSON, CMC CITY CLERK

RESOLUTION NO. 2106

WHEREAS, City Council wishes to establish a task force to complete development of the City's Comprehensive Transportation Policy and Program and update the transportation element of the Comprehensive Master Plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE
CITY COUNCIL OF ALEXANDRIA, VIRGINIA:**

1. That there is hereby established an *ad hoc* task force known as the Ad Hoc Transportation Policy and Program Task Force.

2. That the task force shall consist of seven members, as follows: 2 members of the Planning Commission, and 5 citizens at large

3. That the City Council shall appoint the five citizen members of the task force.

4. That the Chairman of the Planning Commission shall appoint the two Planning Commission members of the task force.

5. That, in making their appointments, the City Council and Commission chair shall endeavor to ensure that in aggregate, task force members provide:

- a. A commitment to a balanced, multi-modal transportation system in the City;
- b. An understanding and appreciation of transportation, land use and environmental interactions;
- c. An understanding and appreciation of the effects that a transportation system has on the residential, business, commercial and other segments of a community;
- d. Knowledge of and experience in transportation and urban planning; and
- e. Knowledge of and experience in urban transportation systems.

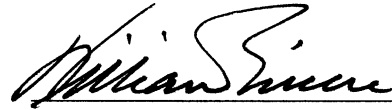
6. That the functions of the task force shall be:

- a. Guide and facilitate preparation of an updated and revised transportation element of the City of Alexandria Master Plan and completion of other components of the City's Comprehensive Transportation Policy and Program project;
- b. With staff assistance, undertake studies, analyzes, meetings and hearings, and other activities necessary to undertake these tasks; and
- c. Present an updated and revised transportation element of the Master Plan to the Planning Commission (and ultimately the City Council), along with any other necessary or desirable documents or materials, that will set out the mid- and long-range multi-modal transportation policies, plans, and programs and projects for the City of Alexandria.

7. That staff assistance to the task force shall be managed by the Department of Transportation and Environmental Services, with support from the Department of Planning and Zoning.

8. That the task force shall endeavor to complete its charge within a period of 12 to 18 months from the date of its first meeting.

ADOPTED: May 12, 2004



WILLIAM D. EULLE

MAYOR

ATTEST:



Jacqueline M. Henderson, CMC City Clerk