


City of Alexandria, Virginia

11-11-03

MEMORANDUM

DATE: NOVEMBER 6, 2003
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: PHILIP SUNDERLAND, CITY MANAGER 
SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council:

- (1) choose one of the following dates for the annual breakfast work session with Congressman James Moran to discuss federal legislative items: Friday, January 9 or Monday, January 12 at 8:00 a.m. in the Council Workroom
- (2) schedule a work session with the Planning Commission at 6:00 p.m. before Council's Tuesday, January 27 legislative meeting;
- (3) schedule a work session on the City's Transportation Plan and Program at 6:00 p.m. before Council's Tuesday, February 10 legislative meeting;
- (4) schedule a work session with the Planning Commission at 6 p.m. before Council's Tuesday, January 27 legislative meeting;
- (5) schedule a work session with the Public Health Advisory Commission at 6:00 p.m. before Council's Tuesday, February 24 legislative meeting; and
- (6) receive the revised schedule which includes:
 - the Walk to School Day 2003 Celebration on Friday, November 14, at Cora Kelly Elementary school; kickoff at 7:30 a.m.;
 - the Mentor Foster Home Open House/Ribbon Cutting on Tuesday, November 18 at 6:00 p.m. at 716 North Columbus Street;
 - the Alexandria Adoption Saturday Celebration on Saturday, November 22 from 11:00 a.m. to 1:00 p.m. at the Alexandria Circuit Court, 520 King Street; and

- the City's 10th Annual Homeownership Fair on Saturday, April 3 from 9:30 a.m. to 1:00 p.m. at T.C. Williams High School, 3330 King Street.

DISCUSSION: We propose to schedule the annual breakfast meeting with Congressman Moran at 8:00 a.m. on Friday, January 9 or Monday, January 12 in the Council Workroom. Council meets each year with Congressman Moran at the start of the congressional session to discuss federal legislative issues of concern to the City.

The Alexandria Health Department and the Cora Kelly School for Math, Science and Technology are promoting the kickoff for the Safe Routes to School initiative with the Walk to School Day 2003 Celebration on Friday, November 14. The purpose of the Safe Routes to School initiative is to encourage students and their caretakers to find safe and active ways to and from school in order to improve their physical activity levels and their physical, emotional and mental well-being.

The City's Human Services Department's mentor foster home is located at the site of the former Arch Home for the elderly. The mentor foster home serves older teenagers in need of guidance and a home environment.

We are proposing that Council schedule several work sessions at the beginning of 2004 including work sessions with the Planning Commission and the Alexandria Public Health Advisory Commission and a work session on the City's Transportation Plan and Program.

We also will be proposing a date in mid January to have a community meeting at a location in the center of the City. Each year we try to have two community meetings at different locations in the City to give citizens and Council an opportunity to discuss neighborhood issues.

ATTACHMENTS: Council Calendar

STAFF: Michele R. Evans, Assistant City Manager

City Council Schedule - NOVEMBER 2003 as of 11-6-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 3:00 P.M. Alexandria Skatepark Dedication, Luckett Field Park
2	3	4	5	6	7 5:00 P.M. City Council Retreat, Lloyd House, 220 North Washington Street	8 9:00 A.M. City Council Retreat, G.W. Middle School library, 1005 Mt. Vernon Avenue
9	10 Veterans Day	11 6:00 P.M. Senior Services of Alexandria reception, Vola Lawson Lobby 6:45 P.M. Alexandria Transit Company Stockholders meeting, Council Chambers 7:00 P.M. Council First Legislative Session, Council Chambers	12	13	14 7:30 A.M. Kickoff: Walk to School Day 2003 Celebration, Cora Kelly Elementary School	15 9:30 A.M. Council Public Hearing, Council Chambers
16	17	18 6:00 P.M. Mentor Foster Home Open House/Ribbon Cutting, 716 N. Columbus Street	19	20	21	22 11:00 A.M. Alexandria Adoption Saturday Celebration, Alexandria Circuit Court, 520 King Street
23	24	25 6:00 P.M. Work session with the City's General Assembly delegation, Council Work room 7:00 P.M. Council Second Legislative Session, Council Chambers	26	27 HOLIDAY Thanksgiving	28 HOLIDAY 7:00 P.M. Annual Tree Lighting Ceremony, Market Square	29
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City Council Schedule - DECEMBER 2003 as of 11-6-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 6:00 P.M. Patent and Trade Office Building dedication	3	4	5	6 Scottish Christmas Walk parade (time to be determined)
7	8 6:00 P.M. Work session on Visitors Center proposal, Council Work Room 7:00 P.M. Council First Legislative Session, Council Chambers	9	10	11	12	13
14	15	16 7:00 P.M. Council Public Hearing, Council Chambers	17	18	19 Hanukkah begins at sundown	20
21	22	23	24	25 HOLIDAY Christmas Eve (observed)	26 HOLIDAY Christmas (observed)	27
28	29	30	31			

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City Council Schedule - JANUARY 2004 as of 11-6-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 HOLIDAY New Year's Day	2	3
4	5	6	7	8	9	10
11	12	13 7:00 P.M. Council First Legislative Session, Council Chambers	14	15 7:30 P.M. Martin Luther King Memorial Community Program, Immanuel on the Hill, 3606 Seminary Road	16 12:00 P.M. Martin Luther King Memorial City employee program, Lee Center, 1108 Jefferson Street	17
18	19 HOLIDAY Martin Luther King, Jr. Day	20	21	22	23	24 9:30 A.M. Council Public Hearing Council Chambers
25	26	27 7:00 P.M. Council Second Legislative Session, Council Chambers	28	29	30	31

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City Council Schedule - FEBRUARY 2004 as of 11-6-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9 11:30 A.M. Black History Month Luncheon, Charles Houston Recreation Center, 905 Wythe Street	10 7:00 P.M. Council First Legislative Session, Council Chambers	11	12 Virginia Municipal League Legislative Day 6:00 P.M. Council dinner with State Legislative Delegation, Linden Row Inn, Richmond	13	14
15	16 HOLIDAY Presidents' Day	17	18	19	20	21 9:30 A.M. Council Public Hearing, Council Chambers
22	23	24 7:00 P.M. Council Second Legislative Session, Council Chambers	25	26	27	28
29						

City Council Schedule - MARCH 2004 as of 11-6-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6
7	8	9 7:00 P.M. Council First Legislative Session, Council Chambers	10	11	12	13 9:30 A.M. Council Public Hearing, Council Chambers
14	15	16 7:00 P.M. Budget Work Session on revenue overview and other operating budget/CIP topics, Council Work Room	17	18	19	20
21	22	23 7:00 P.M. Council Second Legislative Session, Council Chambers	24	25	26	27
28	29 6:00 P.M. 24 th Annual Salute to Women Awards Banquet, Holiday Inn and Suites, 625 First Street	30 7:00 P.M. Budget Work Session, topics TBD, Council Work Room	31			

City Council Schedule - APRIL 2004 as of 11-6-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3 9:30 A.M. 10 th Annual Homeownership Fair, T.C. Williams High School, 3330 King Street
4	5 Passover begins at sunset	6 Passover	7	8	9 Good Friday	10
11 Easter	12 4:30 P.M. Budget Public Hearing, Council Chambers	13 7:00 P.M. Council First Legislative Session, Council Chambers	14	15	16	17 9:30 A.M. Council Public Hearing, Council Chambers
18	19	20	21 TENATIVE 7:00 P.M. Joint Work Session with School Board on the ACPS CIP and FY 2005 Operating Budget, Council Work Room	22	23	24
25	26 7:00 P.M. Budget Work Session on BFAAC report, Preliminary Add/Delete List, Council Work Room	27 7:00 P.M. Council First Legislative Session, Council Chambers	28	29	30	

City Council Schedule - MAY 2004 as of 11-6-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 6:30 P.M. Budget Work Session on finalization of Add/Delete List, Council Work Room 7:30 P.M. Budget and Tax Rate Adoption, Council Chambers	4	5	6	7	8
9	10	11 7:00 P.M. Council First Legislative Session, Council Chambers	12	13	14	15 9:30 A.M. Council Public Hearings, Council Chambers
16	17	18	19	20	21	22
23	24	25 7:00 P.M. Council Second Legislative Session, Council Chambers	26	27	28	29
30	31 HOLIDAY Memorial Day (observed)					

City Council Schedule - JUNE 2004 as of 11-6-03

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8 7:00 P.M. Council First Legislative Session, Council Chambers	9	10	11	12 9:30 A.M. Council Public Hearing, Council Chambers
13	14	15	16	17	18 22 nd Annual Alexandria Red Cross Waterfront Festival, Oronoco Bay Park	19 22 nd Annual Alexandria Red Cross Waterfront Festival, Oronoco Bay Park
20 22 nd Annual Alexandria Red Cross Waterfront Festival, Oronoco Bay Park	21	22 7:00 P.M. Council Second Legislative Session, Council Chambers	23	24	25	26
27	28	29	30			