

City of Alexandria, Virginia

MEMORANDUM

DATE: DECEMBER 9, 2004

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: PHILIP SUNDERLAND, CITY MANAGER *ps*

SUBJECT: CITY COUNCIL SCHEDULE

ISSUE: City Council Schedule.

RECOMMENDATION: That City Council receive the revised calendar which includes:

- the Chatham Square Ribbon Cutting Ceremony on Tuesday, January 18 (time to be determined);
- the Community Visioning Session hosted by the Four Mile Run Joint Task Force on Saturday, February 5 (time and location to be determined);
- the "Taste of Alexandria at the Patent and Trademark Office (PTO)" event sponsored by the Alexandria Chamber of Commerce on Wednesday, February 23, from 11:00 a.m. to 2:00 p.m. at the PTO Atrium;
- the Alexandria Technology Achievement Awards reception on Tuesday, March 8 at 6:15 p.m. in the Vola Lawson Lobby;
- the Alexandria Technology Achievement Awards breakfast on Thursday, March 10 at 8:00 a.m. (location to be determined);
- the Alexandria Technology Achievement Awards luncheon on Friday, March 11 at noon (location to be determined); and
- the Salute to Women Awards Banquet on Monday, March 28 (**revised date**) at 6:00 p.m. at the Holiday Inn Hotel and Suites, 625 First Street.

DISCUSSION: The Alexandria Redevelopment and Housing Authority is planning a ribbon cutting to celebrate the first move of its residents into one of the new units at Chatham Square in Old Town on Tuesday, January 16. We will provide more details about the exact location and time as they become available.

The Four Mile Run Joint Task Force, comprised of citizens from the City and Arlington County, is hosting a half-day hands-on Community Vision Session on Saturday, February 5 (time and location to be determined). Congressman Jim Moran will be opening the session, and Council members have been invited to attend.

The Taste of Alexandria at PTO, sponsored by the Alexandria Chamber of Commerce, is scheduled for Wednesday, February 23 from 11:00 a.m. to 2:00 p.m. and will include approximately 20 restaurants predominantly from the upper King Street area providing samples of their menu items. The purpose of the event is to welcome PTO to Alexandria and to provide Alexandria restaurants with a chance to participate in the event.

The 2005 Alexandria Technology Achievement Awards, recognizing Alexandria-based companies who exemplify exceptional development of new technology or innovative use of existing technology, will be presented during Alexandria Technology Week, March 7 - March 11.

ATTACHMENT: Council Calendar

STAFF: Michele R. Evans, Assistant City Manager

City Council Schedule - DECEMBER 2004 as of 12-8-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 National League of Cities Congress of Cities Conference, Indianapolis	2 National League of Cities Congress of Cities Conference, Indianapolis 7:30 P.M. Musical Performance by Dundee students, Lee Center auditorium, 1108 Jefferson Street	3 National League of Cities Congress of Cities Conference, Indianapolis	4 National League of Cities Congress of Cities Conference, Indianapolis 10:30 A.M. Scottish Christmas Walk Parade 3:30 P.M. Groundbreaking for T.C. Williams High School Project 7:00 P.M. Council dinner for Dundee delegation, Hilton Alexandria Old Town, 1767 King Street, Sovereign Room
5	6 7:00 P.M. Joint City Council/School Board Work Session, Oswald Durant Center multi-purpose room, 1605 Catheron Street	7 4:00 P.M. Open House and Dedication of Health Department and West End Clubhouse, 4480 King Street Hanukkah begins at sundown	8 8:00 P.M. Annual Hanukkah Celebration, INOVA Alexandria Hospital Atrium	9 10:00 A.M. Alexandria Student Connection (Forum), Charles Houston Recreation Center gymnasium, 905 Wythe Street	10	11
12	13	14 6:00 P.M. NAACP reception, Vola Lawson Lobby 7:00 P.M. Council First Legislative Session, Council Chambers	15	16	17	18 9:30 A.M. Public Hearing, Council Chambers
19	20	21	22	23 HOLIDAY Christmas Eve (observed)	24 HOLIDAY Christmas (observed)	25
26	27	28	29	30	31 HOLIDAY New Year's Day (observed)	

City Council Schedule - JANUARY 2005 as of 12-8-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 New Year's Day
2	3	4	5	6	7	8
9	10	11 6:00 P.M. Metropolitan Washington Council of Governments work session and viewing of Smart Growth video, Council work room 7:00 P.M. Council First Legislative Session, Council Chambers	12	13	14 12:00 P.M. Martin Luther King, Jr. Employee Program, Lee Center, 1108 Jefferson Street	15 7:30 P.M. Martin Luther King, Jr. Community Program, Shiloh Baptist Church, 1401 Duke Street
16	17 HOLIDAY Martin Luther King, Jr. Day (observed)	18 Chatham Square Ribbon Cutting (time TBD)	19	20 HOLIDAY Presidential Inauguration Day	21	22 9:30 A.M. Council Public Hearing, Council Chambers
23	24	25 6:00 P.M. Joint work session with ARHA, Council work room 7:00 P.M. Council Second Legislative Session, Council Chambers	26	27	28	29
30	31					

City Council Schedule - FEBRUARY 2005 as of 12-8-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 Virginia Municipal League Day 6:00 P.M. VML Day dinner, Linden Row Inn, 100 E. Franklin Street, Richmond	4	5 Four Mile Run Joint Task Force Community Visioning Session (time and location TBD)
6	7	8 7:00 P.M. Council First Legislative Session, Council Chambers	9	10	11	12 9:30 A.M. Council Public Hearing, Council Chambers
13	14	15	16	17	18	19
20	21 HOLIDAY Presidents' Day 1:00 P.M. George Washington Birthday Parade	22 7:00 P.M. Council Second Legislative Session, Council Chambers	23 11:00 A.M. "Taste of Alexandria at PTO", PTO Atrium	24	25	26
27	28					

City Council Schedule - MARCH 2005 as of 12-8-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5 12:30 P.M. St. Patrick's Day Parade
6	7	8 6:15 P.M. Technology Achievement Awards reception, Vola Lawson Lobby 7:00 P.M. Council First Legislative Session, Council Chambers	9	10 8:00 A.M. Technology Achievement Awards breakfast (location to be determined)	11 NOON Technology Achievement Awards luncheon (location to be determined)	12 9:30 A.M. Council Public Hearing, Council Chambers
13	14	15 7:00 P.M. Budget Work Session Council Workroom	16	17	18	19
20	21	22 7:00 P.M. Council Second Legislative Session, Council Chambers	23	24	25 Good Friday	26
27 Easter	28 6:00 P.M. Salute to Women Awards Banquet, Holiday Inn Hotel and Suites, 625 First Street	29 7:00 P.M. Budget Work Session Council Workroom	30	31		

City Council Schedule - APRIL 2005 as of 12-8-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 4:00 P.M. Budget Public Hearing Council Chamber	5	6	7	8	9 9:30 A.M. Annual Homeownership Fair, location TBD
10	11 7:00 P.M. Budget Work Session Council Workroom	12 7:00 P.M. Council First Legislative Session, Council Chambers	13	14	15	16 9:30 A.M. Council Public Hearing, Council Chambers
17	18 5:30 P.M. City Employee Service Awards, Lee Center Exhibit Hall, 1108 Jefferson Street	19 7:00 P.M. Budget Work Session on BFAAC Report Council Workroom	20 7:00 P.M. Joint Budget Work Session with School Board on School CIP and Operating Budget	21	22	23 Passover begins at sunset
24 Passover	25 7:00 P.M. Budget Work Session On Preliminary Add/Delete List Council Workroom	26 7:00 P.M. Council Second Legislative Session, Council Chambers	27	28	29	30

City Council Schedule - MAY 2005 as of 12-8-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2:00 P.M. Budget Work Session Workroom 7:00 P.M. Budget Adoption Council Chamber	3	4	5	6	7
8	9	10 7:00 P.M. Council First Legislative Session, Council Chambers	11	12	13	14 9:30 A.M. Council Public Hearing, Council Chambers
15	16	17	18	19	20	21
22	23	24 7:00 P.M. Council Second Legislative Session, Council Chambers	25	26	27	28
29	30 HOLIDAY Memorial Day	31				

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City Council Schedule - JUNE 2005 as of 12-8-04

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 7:00 P.M. Council First Legislative Session, Council Chambers	15	16	17	18 9:30 A.M. Council Public Hearing, Council Chambers
19	20	21	22	23	24	25
26	27	28 7:00 P.M. Council Second Legislative Session, Council Chambers	29	30		

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