

City of Alexandria, Virginia

MEMORANDUM

DATE: APRIL 10, 2006
TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL
FROM: JAMES K. HARTMANN, CITY MANAGER
SUBJECT: BUDGET MEMO #94: TREND IN DEPARTMENTAL SAVINGS

This memo is in response to Councilwoman Woodson's request for information on trends in departmental savings. The attachment provides information on the extent to which departments actually spent all General Funds appropriated to the them for the last four years.

Table with 5 columns: Category, FY 2005, FY 2004, FY 2003, FY 2002. Rows: \$ Saved, % of Budget.

Beginning in FY 2002, with the events of September 11 and their resulting impact on the regional and City economy, City department expenditures have been reduced through various specific efforts. A one-time \$5 million reduction in FY 2002 was instituted as the City experienced a decline in tourism and related businesses. In late 2002, to cope with State budget reductions and the continuing economic downturn, most City departments FY 2003 budgets were formally reduced by another three percent. During the approval of the FY 2004 budget, departments were directed to reduce spending by \$1.5 million. In FY 2005, departments were again asked to propose for consideration savings equal to one percent of their approved FY 2004 budget. These reductions in budget authority have resulted in smaller end-of-year surpluses (and minor deficits) as City departments have had to carefully manage available resources.

This practice was continued with the FY 2006 budget process, although only approximately 0.5 percent of those savings were actually proposed in the City Manager's budget.

| Department | Adjusted | | | Adjusted | | | Adjusted | | | Adjusted | | |
|---|-------------------------|---------------------------------------|----------|-------------------------|---------------------------------------|----------|-------------------------|---------------------------------------|----------|-------------------------|---------------------------------------|----------|
| | Amended Budget @6/30/05 | Variance from Amended Budget @6/30/05 | % Change | Amended Budget @6/30/04 | Variance from Amended Budget @6/30/04 | % Change | Amended Budget @6/30/03 | Variance from Amended Budget @6/30/03 | % Change | Amended Budget @6/30/02 | Variance from Amended Budget @6/30/02 | % Change |
| City Council | \$536,569 | \$22,476 | 4.2% | \$526,001 | \$10,983 | 2.1% | \$455,708 | \$37,466 | 8.2% | \$450,344 | \$35,479 | 7.9% |
| City Manager | 1,864,072 | 22,676 | 1.2% | 1,776,372 | 5,132 | 0.3% | 1,436,054 | 19,154 | 1.3% | 1,667,481 | 115,689 | 6.9% |
| Office on Women | 1,168,741 | 27,594 | 2.4% | 1,088,490 | 17,812 | 1.6% | 1,024,492 | -7,732 | -0.8% | 930,238 | 12,337 | 1.3% |
| Office of Assistance | 643,181 | 571 | 0.1% | 634,514 | 5,819 | 0.9% | 559,648 | 274 | 0.0% | 774,433 | 160,878 | 20.8% |
| Office of Management and Budget | 910,816 | 23,344 | 2.6% | 839,546 | 54,683 | 6.5% | 713,849 | 8,667 | 1.2% | 906,525 | 262,401 | 28.9% |
| 18th Circuit Court | 1,168,075 | 19,731 | 1.7% | 1,107,008 | 1,191 | 0.1% | 1,172,385 | 115,600 | 9.9% | 1,114,539 | 112,104 | 10.1% |
| 18th General District Court | 84,638 | 12,280 | 14.5% | 86,858 | 11,258 | 13.0% | 90,048 | 9,975 | 11.1% | 95,817 | 18,662 | 19.5% |
| Juvenile & Domestic Relations Court | 33,609 | 1,463 | 4.4% | 33,948 | 14,580 | 42.9% | 33,948 | 10,680 | 31.5% | 44,069 | 5 | 0.0% |
| Commonwealth's Attorney | 2,265,161 | 10,643 | 0.5% | 2,120,768 | -21,698 | -1.0% | 2,118,982 | 165,155 | 7.8% | 1,926,436 | 28,422 | 1.5% |
| Sheriff | 20,420,392 | 95,655 | 0.5% | 19,706,665 | 313 | 0.0% | 19,162,218 | -5,577 | -0.0% | 16,994,349 | 332,222 | 2.0% |
| Clerk of Courts | 1,512,296 | 31,207 | 2.1% | 1,526,032 | 136,662 | 9.0% | 1,464,800 | 75,475 | 5.2% | 1,437,807 | 98,621 | 6.9% |
| Other Correctional Activities | 3,873,894 | 4,435 | 0.1% | 3,718,382 | 267 | 0.0% | 3,553,614 | 73,556 | 2.1% | 2,987,346 | 4,137 | 0.1% |
| Court Service Unit | 784,608 | 58,837 | 7.5% | 705,273 | 3,209 | 0.5% | 586,841 | -8,461 | -1.4% | 520,827 | 257 | 0.0% |
| Human Rights | 456,999 | 3,941 | 0.9% | 444,722 | 18,428 | 4.1% | 430,918 | 14,542 | 3.4% | 292,649 | 15,244 | 5.2% |
| Internal Audit | 190,032 | 12,848 | 6.8% | 174,169 | 7,471 | 4.3% | 200,675 | 28,113 | 14.0% | 189,899 | 33,180 | 17.5% |
| Information Technology Services | 6,838,734 | -55,629 | -0.8% | 6,719,279 | 57,421 | 0.9% | 6,199,525 | 132,909 | 2.1% | 6,464,373 | 298,572 | 4.6% |
| City Clerk and Clerk of Council | 303,507 | 306 | 0.1% | 368,332 | -13,842 | -3.8% | 336,920 | 1,657 | 0.5% | 328,151 | 5,810 | 1.8% |
| Finance | 8,165,638 | 16,942 | 0.2% | 7,773,136 | 35 | 0.0% | 7,557,215 | 26,326 | 0.3% | 7,161,029 | 227,879 | 3.2% |
| Real Estate Assessments | 1,032,569 | 28,337 | 2.7% | 973,399 | 7,227 | 0.7% | 980,950 | 75,085 | 7.7% | 947,458 | 42,371 | 4.5% |
| Personnel | 2,502,542 | 1 | 0.0% | 2,427,007 | -21,000 | -0.9% | 2,205,897 | -58,730 | -2.7% | 2,002,799 | 6,145 | 0.3% |
| Planning and Zoning | 6,544,117 | 65,214 | 1.0% | 5,715,141 | 43,514 | 0.8% | 5,661,329 | 72,780 | 1.3% | 5,216,042 | 100,879 | 1.9% |
| City Attorney | 1,506,405 | 20,784 | 1.4% | 1,910,068 | 420 | 0.0% | 1,902,831 | 55,326 | 2.9% | 1,740,573 | 51,769 | 3.0% |
| Registrar of Voters | 1,031,789 | 6 | 0.0% | 928,581 | 3,588 | 0.4% | 904,969 | 64,462 | 7.1% | 755,861 | 5,137 | 0.7% |
| General Services | 10,792,752 | 18,792 | 0.2% | 9,941,729 | -6,706 | -0.1% | 9,360,617 | 11,852 | 0.1% | 9,089,446 | 354 | 0.0% |
| Transportation and Environmental Services | 22,942,974 | -5,633 | -0.0% | 22,378,887 | -403,576 | -1.8% | 22,293,172 | 366,179 | 1.6% | 20,962,341 | 418,319 | 2.0% |
| Transit Subsidies | 4,767,601 | 5,744 | 0.1% | 3,969,451 | 18,529 | 0.5% | 3,688,778 | 301 | 0.0% | 2,911,187 | 95,522 | 3.3% |
| Fire | 30,535,305 | -68 | -0.0% | 29,316,653 | 45,659 | 0.2% | 27,272,124 | -290,273 | -1.1% | 25,485,132 | 89,397 | 0.4% |
| Police | 42,004,136 | 22,096 | 0.1% | 39,600,271 | -123,755 | -0.3% | 37,962,793 | 34,154 | 0.1% | 35,619,737 | -20,750 | -0.1% |
| Office of Housing | 985,257 | -281,574 | -28.6% | 902,195 | 11,730 | 1.3% | 942,249 | -138,163 | -14.7% | 890,252 | 19,812 | 2.2% |
| MHMRSA | 578,086 | -59,914 | -10.4% | 581,571 | 32 | 0.0% | 545,688 | -- | -- | 551,906 | 4,279 | 0.8% |
| Health | 6,984,880 | 128,199 | 1.8% | 7,017,805 | 171,475 | 2.4% | 7,169,160 | 236,864 | 3.3% | 6,621,731 | 137,588 | 2.1% |
| Human Services | 9,381,838 | -310,073 | -3.3% | 7,999,840 | -34,921 | -0.4% | 7,242,976 | -620,413 | -8.6% | 6,584,396 | -60,128 | -0.9% |
| Human Service Contributions | 1,155,001 | 1,318 | 0.1% | 1,100,000 | 2,965 | 0.3% | 875,500 | 5,000 | 0.6% | 875,850 | 350 | 0.0% |
| Office of Historic Alexandria | 2,385,959 | -12,458 | -0.5% | 2,286,506 | -21,702 | -0.9% | 2,247,776 | 56,322 | 2.5% | 2,070,035 | 3,866 | 0.2% |
| Recreation and Cultural Activities | 17,232,858 | -4,671 | -0.0% | 15,725,579 | -114,463 | -0.7% | 15,180,556 | 196,737 | 1.3% | 14,294,968 | 6,299 | 0.0% |
| Other Educational Activities | 13,299 | -- | -- | 13,058 | -- | -- | 13,246 | -- | -- | 12,923 | -- | -- |
| Non-Departmental | 34,321,445 | -291,143 | -0.8% | 28,155,395 | -354,521 | -1.3% | 24,559,049 | -758,295 | -3.1% | 23,505,058 | 155,546 | 0.7% |
| | \$247,919,775 | -\$365,723 | -0.1% | \$230,292,631 | -\$465,781 | -0.2% | \$218,107,500 | \$6,967 | 0.0% | \$204,424,007 | \$2,818,654 | 1.4% |

Source: City of Alexandria, VA CAFR Exhibit XIII and Departmental Reappropriation Ordinance Documents.