

EXHIBIT NO. 1

13  
9-16-06

Docket Item #3  
SPECIAL USE PERMIT #2006-0050

Planning Commission Meeting  
September 7, 2006

**ISSUE:** Consideration of a request for a special use permit for a parking reduction.

**APPLICANT:** Roberts Memorial United Methodist Church  
by Joanna C. Frizzell, attorney

**LOCATION:** 614 South Washington Street

**ZONE:** CL/Commercial Low

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**PLANNING COMMISSION ACTION, SEPTEMBER 7, 2006:** On a motion by Mr. Jennings, seconded by Mr. Dunn, the Planning Commission voted to recommend approval of the request, subject to compliance with all applicable codes, ordinances and staff recommendations. The motion carried on a vote of 7 to 0.

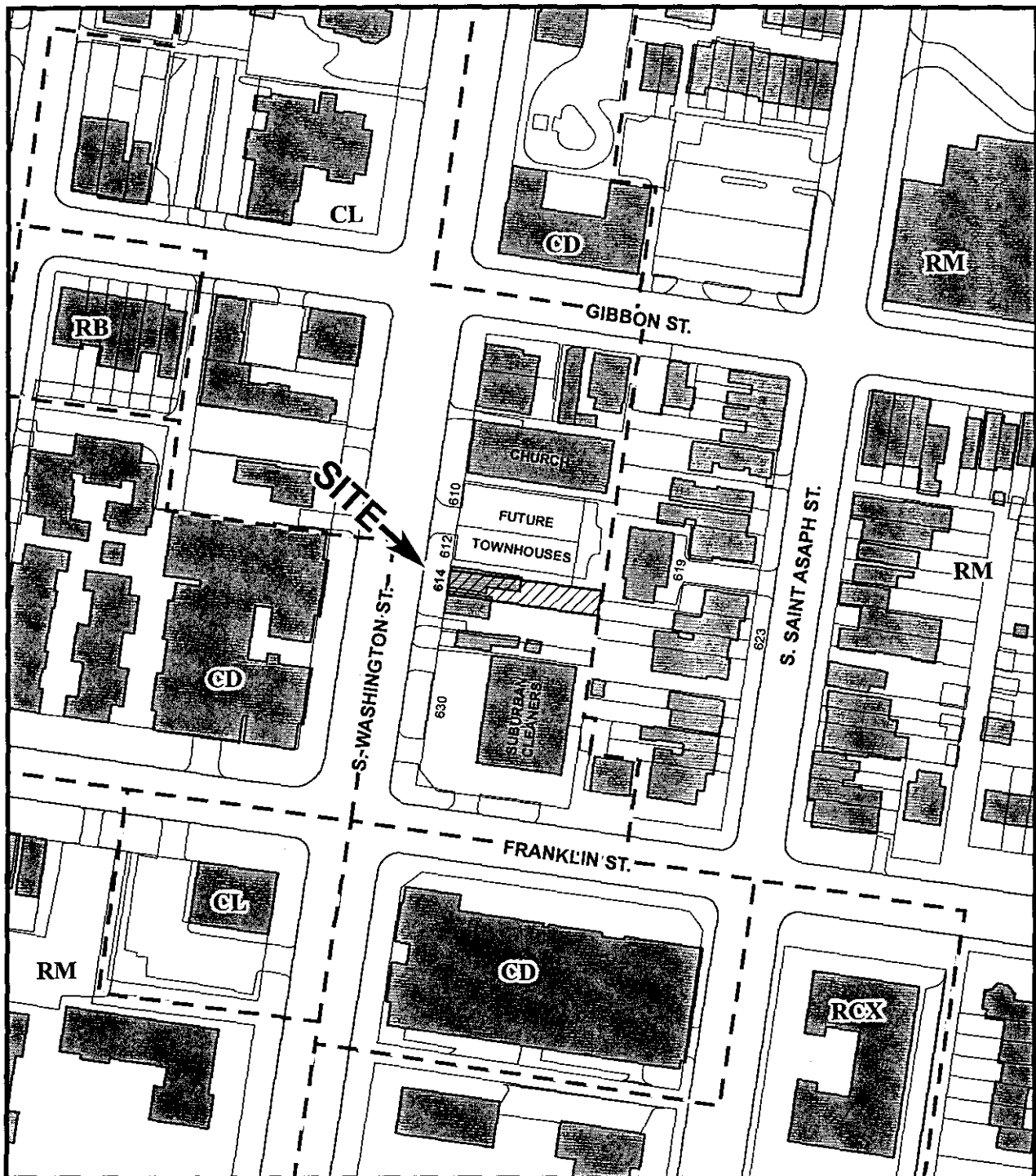
**Reason:** The Planning Commission agreed with the staff analysis. Commission reminded the applicant that the Special Use Permit should be kept on the premises at all times and that the parking arrangement shall be maintained.

**Speakers:**

No one spoke in opposition of the request.

Joanna C. Frizzell, attorney, represented the application.

**STAFF RECOMMENDATION:** Staff recommends **approval** subject to compliance with all applicable codes and ordinances and the recommended permit conditions found in Section III of this report.



SUP #2006-0050

09/07/06



## I. DISCUSSION

### REQUEST

The applicant, Roberts Memorial United Methodist Church, requests special use permit approval for a parking reduction at their Parish Hall located at 614 South Washington Street.

### SITE DESCRIPTION

The subject property is one lot of record with 20 feet of frontage on South Washington Street, 123.5 feet of depth and a total lot area of 2,470 square feet. The site is developed with the Roberts Memorial United Methodist Church Parish Hall. Access to the property is from South Washington Street.



The surrounding area is occupied by a mix of residential and commercial uses. Immediately to the north is the future site of two homes. To the south, east, and west are commercial uses.

The site is located within the Old and Historic District. The Robert's Memorial United Methodist Church is located to the north at 606-A South Washington Street.

### PROPOSAL

The applicant requests a reduction in the number of required parking spaces for the Roberts Memorial United Methodist Church Parish Hall. The current Parish Hall building is being renovated, therefore triggering the current parking standards which the applicant can not provide on-site because of the size of the site and the lack of vehicle access to the site. The building will house an office for the Pastor of the church as well as a meeting space for community meetings, including but not limited to community classes, Sunday School, bible study and church meetings. The church has an agreement with Suburban Drive-In Cleaners at 630 South Washington Street to allow Parish Hall attendees to park during the hours that the dry cleaner is closed. This agreement will provide 10 parking spaces during the evening and Sunday hours when the Parish Hall is used the most.

The church is in the process of a demolition to the existing rear portion of the Parish Hall. The applicant is proposing first and second floor renovations as well as an addition to the existing building. The renovation and addition will include classrooms, office and meeting spaces, and improved ADA accessibility to the church.

Parish Hall Hours:	Monday- Friday	9am- 10pm
	Saturday- Sunday	10am- 6pm

Number of Parish Hall attendees: 48

#### BACKGROUND

On December 7, 2004, the Alexandria Planning Commission granted SUB#2004-0010 and DSP#2004-0012 for a development site plan, subdivision and modifications, for the development of two semi-detached residential units along with two detached garage structures on the property adjacent to the Parish Hall. The site was previously occupied by a surface parking lot that was used by the church for the past 20 years. Currently, the church is not required to provide parking because the church is grandfathered by zoning, however Parishioners use on-street parking during services.

#### PARKING

According to Section 8-200(F)(1)(B) of the Zoning Ordinance, any building that is significantly altered after January 27, 1987 shall comply with the parking requirements of the Ordinance. Significantly altered means:

“the reconstruction, remodeling or rehabilitation of, or other physical changes to, a structure or building, or a portion thereof, over any two-year period, whether or not involving any supporting members of the structure or building and whether altering interior or exterior components of the structure or building, which involves expenditures amounting to 33 1/3 percent or more of the market value of the structure or building, or portion thereof, at the time of the application for an alteration permit.”

According to the applicant, the projected cost for the improvements exceeds 33 1/3 of the market value of the buildings comprising the Roberts Memorial United Methodist Parish Hall. According to Section 8-200 (A) (10) of the Zoning Ordinance, a classroom requires one space for every 10 classroom seats. A Parish Hall with 48 seats will be required to provide five off-street parking spaces. There is no parking on the property and the applicant requests a parking reduction of five spaces.

The applicant has arranged to provide the required five parking spaces at the Suburban Drive- In Cleaners located at 630 S. Washington Street through a formal agreement. The hours of operation at the Suburban Drive- In Cleaners are Monday- Friday 6:30am- 7:00pm, 8:00am- 6:00pm Saturday, and Closed on Sunday. The applicant has also submitted a map to staff that details available parking during peak hours within a two-block radius of the parish hall.

#### ZONING/MASTER PLAN DESIGNATION

The subject property is located in the CL/Commercial Low zone. Section 8-100 (A) (4) of the Zoning Ordinance allows a parking reduction only with a special use permit.

The proposed use is consistent with the Old Town Small Area Plan chapter of the Master Plan which designates the property for commercial low use.

BOARD OF ARCHITECTURAL REVIEW

The applicant has submitted plans for the above referenced building alterations to the Old and Historic Alexandria District Board of Architectural Review (BAR). A BAR hearing regarding the renovations and addition has been scheduled for September 6, 2006.

**II. STAFF ANALYSIS**

Staff does not object to the proposed parking reduction. The Parish Hall has been an integral part of the Alexandria community since it was built prior to 1877. It is used for church services as well as for community activities. The applicant has indicated to staff that the required five off-street parking spaces are currently being provided through an informal agreement with Suburban Drive-In Cleaners located at 630 South Washington Street. According to the agreement, the Parish Hall is allowed to use the parking spaces at 630 South Washington Street during the hours that the dry cleaners are not in operation, which is also the anticipated peak hours that the Parish Hall.

Plans for the design of the proposed improvements have been submitted to staff and will be considered by the Old and Historic Alexandria District Board of Architectural Review on September 6, 2006. Staff has added a condition requiring that the alterations be in conformance with the description of work to be performed, as indicated on page four of this report and the drawings made a part of this report and subject to approval by the Old and Historic District Board of Architectural Review.

Currently, Parishioners of the Roberts United Methodist Church use on-street parking during church services. The agreement that the parish hall has with Suburban Drive-In Cleaners, will require those Parishioners of the Parish Hall to park at the Suburban Drive-In Cleaners, reducing the amount of on-street parking spaces used by the church. The parish hall, similar to many of the urban churches in Old Town and the City has limited or no off-street parking, but rather relies on formal or informal agreements with adjoining uses. Staff is not aware of any issues regarding the use of on-street parking in the area.

Staff does not object to the request for a reduction in the number of parking spaces required for the Roberts Memorial United Methodist Church Parish Hall. Staff finds that the times that the church will be utilizing the parking will not conflict with parking requirement for the dry cleaning business and therefore recommends approval of the Special Use Permit.

### III. RECOMMENDED CONDITIONS

Staff recommends **approval** subject to compliance with all applicable codes and ordinances and the following conditions:

1. The special use permit shall be granted to the applicant only or to any corporation in which the applicant has a controlling interest. (P&Z)
2. The applicant shall encourage its congregants and staff to use mass transit when traveling to and from the church, by posting information regarding DASH and METRO routes, the location where fare passes for transit are sold. (P&Z)
3. The applicant shall discuss all SUP provisions and requirements with Parishioners of the Parish Hall. (P&Z)
4. The proposed alterations to the Parish Hall shall be consistent with the revised drawings made a part of this report and subject to approval by the Old and Historic District Board of Architectural Review. (P&Z)
5. If there are any changes in the Church's parking arrangement, the applicant shall formulate an alternative plan and notify the City and Old Town Civic Association. (P&Z)
6. Loudspeakers shall be prohibited from the exterior of the building, and no amplified sounds shall be audible at the property line. (T&ES)
7. Applicant shall provide written documentation and/or evidence of the agreement between the church and Suburban Drive-In Cleaners. (T&ES)

8. The Director of Planning and Zoning shall review the special use permit after it has been operational for one year, and shall docket the matter for consideration by the Planning Commission and City Council if (a) there have been documented violations of the permit conditions which were not corrected immediately, constitute repeat violations or which create a direct and immediate adverse zoning impact on the surrounding community; (b) the director has received a request from any person to docket the permit for review as the result of a complaint that rises to the level of a violation of the permit conditions, (c) the director has determined that there are problems with the operation of the use and that new or revised conditions are needed.  
(P&Z)

STAFF: Eileen Fogarty, Director, Department of Planning and Zoning;  
Richard Josephson, Deputy Director;  
James Hunt, Urban Planner.

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Staff Note: In accordance with section 11-506(c) of the zoning ordinance, construction or operation shall be commenced and diligently and substantially pursued within 18 months of the date of granting of a special use permit by City Council or the special use permit shall become void.

#### IV. CITY DEPARTMENT COMMENTS

Legend: C - code requirement R - recommendation S - suggestion F - finding

##### Transportation & Environmental Services:

- C-1 The applicant shall comply with the City of Alexandria's Noise Control Code, Title 11, Chapter 5, which sets the maximum permissible noise level as measured at the property line.
- R-1 Loudspeakers shall be prohibited from the exterior of the building, and no amplified sounds shall be audible at the property line.
- R-2 Applicant shall provide written documentation and/or evidence of the agreement between the church and Suburban Drive In Cleaners.

##### Code Enforcement:

- F-1 No comment.

##### Health Department:

- F-1 No comment.

##### Police Department:

- F-1 The Police Department has no objections to the parking reduction.



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**APPLICATION for SPECIAL USE PERMIT #** 2006-0050  
[must use black ink or type]

PROPERTY LOCATION: 614 South Washington Street, Alexandria

TAX MAP REFERENCE: 080.02-02-21 ZONE: CL

APPLICANT Name: Roberts Memorial United Methodist Church

Address: 606A S. Washington Street, Alexandria, Virginia 22314

PROPERTY OWNER Name: Roberts Memorial United Methodist Church

Address: 606A S. Washington Street, Alexandria, Virginia 22314

PROPOSED USE: Parish Hall: Offices/Church Classrooms

**THE UNDERSIGNED** hereby applies for a Special Use Permit in accordance with the provisions of Article XI, Section 11-500 of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

**THE UNDERSIGNED**, having obtained permission from the property owner, hereby grants permission to the City of Alexandria to post placard notice on the property for which this application is requested, pursuant to Article XI, Section 11-301(B) of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

**THE UNDERSIGNED** hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Planning Commission or City Council in the course of public hearings on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

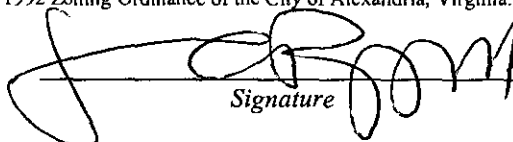
Joanna C. Frizzell, Esq., Agent for Applicant

*Print Name of Applicant or Agent*

McGuireWoods LLP

1750 Tysons Boulevard, Suite 1800  
*Mailing/Street Address*

McLean, VA 22102  
*City and State Zip Code*

  
*Signature*

(703) 712-5349 (703) 712-5217  
*Telephone # Fax #*

May 18, 2007  
*Date*

===== **DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY** =====

Application Received: \_\_\_\_\_ Date & Fee Paid: \_\_\_\_\_ \$ \_\_\_\_\_

ACTION - PLANNING COMMISSION: \_\_\_\_\_

ACTION - CITY COUNCIL: \_\_\_\_\_

Special Use Permit # 2006-0050

All applicants must complete this form. Supplemental forms are required for child care facilities, restaurants, automobile oriented uses and freestanding signs requiring special use permit approval.

1. The applicant is (check one) ☒ the Owner ☐ Contract Purchaser  
☐ Lessee or ☐ Other: \_\_\_\_\_ of the subject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant, unless the entity is a corporation or partnership in which case identify each owner of more than ten percent.

\_\_\_\_\_  
100% Roberts Memorial United Methodist Church  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If property owner or applicant is being represented by an authorized agent such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia?

- ☒ Yes. Provide proof of current City business license  
☐ No. The agent shall obtain a business license prior to filing application, if required by the City Code.
2. Submit a floor plan and a plot plan with parking layout of the proposed use. One copy of the plan is required for plans that are 8½" x 14" or smaller. Twenty-four copies are required for larger plans or if the plans cannot be easily reproduced. The planning director may waive requirements for plan submission upon receipt of a written request which adequately justifies a waiver. This requirement does not apply if a Site Plan Package is required.

**NARRATIVE DESCRIPTION**

3. The applicant shall describe below the nature of the request in detail so that the Planning Commission and City Council can understand the nature of the operation and the use, including such items as the nature of the activity, the number and type of patrons, the number of employees, the hours, how parking is to be provided for employees and patrons, and whether the use will generate any noise. (Attach additional sheets if necessary)

The Applicant requests a reduction in the number of required parking spaces for the Roberts Memorial United Methodist Church Parish Hall. The current Parish Hall building is being renovated therefore triggering the current parking standards which cannot be provided on this site because of the size of the site and the lack of vehicle access to the site. The building will house an office for the Pastor of the Church as well as meeting space for community meetings, including but not limited to, community classes, Sunday school, bible study and church meetings. The building will have a maximum capacity of 45-48 people per the Virginia Uniform Statewide Building Code; therefore, at no time will there be more than 48 people in the building.

The Church has an agreement with Suburban Drive In Cleaners at 630 South Washington Street to allow Church patrons to park in their parking lot during the hours that the dry cleaner is closed. This agreement will provide 10 parking spaces during the evening and Sunday hours when the Parish Hall is used the most.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**USE CHARACTERISTICS**

4. The proposed special use permit request is for: (check one)
  - ☐ a new use requiring a special use permit,
  - ☐ a development special use permit,
  - ☐ an expansion or change to an existing use without a special use permit,
  - ☐ expansion or change to an existing use with a special use permit,
  - ☒ other. Please describe: Parking Reduction
  
5. Please describe the capacity of the proposed use:
  - A. How many patrons, clients, pupils and other such users do you expect? Specify time period (i.e., day, hour, or shift).
 

Monday-Friday daytime: typically not more than 1-2 people, however possibly up to approximately 10, but at no time more than 48.

Weekends & Weekday evenings: community classes and meetings of no more than 48 people.
  
  - B. How many employees, staff and other personnel do you expect? Specify time period (i.e., day, hour, or shift).
 

Monday -Friday daytime: typically 1-2 employees

Evenings and weekends: the number of employees would be counted in the total 48 person capacity of the building.
  
6. Please describe the proposed hours and days of operation of the proposed use:
 

<p>Day:</p> <p><u>Monday – Friday</u></p>  <p><u>Saturday and Sunday</u></p> <p>_____</p> <p>_____</p>	<p>Hours:</p> <p><u>Typical Office Hours between 11 a.m. and 1 p.m., and evening events 7 p.m. – 10 p.m., however could occur any time between approximately 9 a.m. – 10 p.m.</u></p> <p><u>Appointments or events could take place between approximately 10 a.m. – 6 p.m.</u></p> <p>_____</p> <p>_____</p>
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7. Please describe any potential noise emanating from the proposed use:
  - A. Describe the noise levels anticipated from all mechanical equipment and patrons.
 

None

\_\_\_\_\_

\_\_\_\_\_

B. How will the noise from patrons be controlled?

N/A

8. Describe any potential odors emanating from the proposed use and plans to control them:

None

9. Please provide information regarding trash and litter generated by the use:

A. What type of trash and garbage will be generated by the use?

Typical office

B. How much trash and garbage will be generated by the use?

N/A

C. How often will trash be collected?

N/A

D. How will you prevent littering on the property, streets and nearby properties?

N/A

Special Use Permit # 2006-0040<sup>50</sup>

10. Will any hazardous materials, as defined by the state or federal government, be handled, stored, or generated on the property?

☐ Yes. ☒ No.

If yes, provide the name, monthly quantity, and specific disposal method below:

N/A

11. Will any organic compounds, for example paint, ink, lacquer thinner, or cleaning or degreasing solvent, be handled, stored, or generated on the property?

☐ Yes. ☒ No.

If yes, provide the name, monthly quantity, and specific disposal method below:

N/A

12. What methods are proposed to ensure the safety of residents, employees and patrons?

N/A

#### ALCOHOL SALES

13. Will the proposed use include the sale of beer, wine, or mixed drinks?

☐ Yes. ☒ No.

If yes, describe alcohol sales below, including if the ABC license will include on-premises and/or off-premises sales. Existing uses must describe their existing alcohol sales and/or service and identify any proposed changes in that aspect of the operation.

PARKING AND ACCESS REQUIREMENTS

14. Please provide information regarding the availability of off-street parking:

A. How many parking spaces are required for the proposed use pursuant to section 8-200 (A) of the zoning ordinance?

5 parking spaces (Church Classrooms 1 space per 10 seats; office space 1 space per 500 square feet) (reduction requested)

B. How many parking spaces of each type are provided for the proposed use:

           Standard spaces

           Compact spaces

           Handicapped accessible spaces.

10 Other. Shared by agreement with neighboring business during off hours of the business.

C. Where is required parking located? ☐ on-site ☒ off-site (check one)

If the required parking will be located off-site, where will it be located:

Shared parking will be provided at Suburban Drive In Cleaners, 630 South Washington Street.

Pursuant to section 8-200 (C) of the zoning ordinance, commercial and industrial uses may provide off-site parking within 500 feet of the proposed use, provided that the off-site parking is located on land zoned for commercial or industrial uses. All other uses must provide parking on-site, except that off-street parking may be provided within 300 feet of the use with a special use permit.

D. If a reduction in the required parking is requested, pursuant to section 8-100 (A) (4) or (5) of the zoning ordinance, complete the PARKING REDUCTION SUPPLEMENTAL APPLICATION.

15. Please provide information regarding loading and unloading facilities for the use:

A. How many loading spaces are required for the use, per section 8-200 (B) of the zoning ordinance? None

B. How many loading spaces are available for the use? N/A

C. Where are off-street loading facilities located? N/A

Special Use Permit # 2006-0050

- D. During what hours of the day do you expect loading/unloading operations to occur?

N/A

- E. How frequently are loading/unloading operations expected to occur, per day or per week, as appropriate?

N/A

16. Is street access to the subject property adequate or are any street improvements, such as a new turning lane, necessary to minimize impacts on traffic flow?  
The street access to the subject property is adequate. No change are proposed or required.

#### SITE CHARACTERISTICS

17. Will the proposed uses be located in an existing building? ☒ Yes ☐ No

Do you propose to construct an addition to the building? ☒ Yes ☐ No

How large will the addition be? 300 square feet.

18. What will the total area occupied by the proposed use be?

2200 sq. ft. (existing) + 300 sq. ft. (addition if any) = 2500 sq. ft. (total)

19. The proposed use is located in: (check one)

☒ a stand alone building ☐ a house located in a residential zone ☐ a warehouse

☐ a shopping center. Please provide name of the center: \_\_\_\_\_

☐ an office building. Please provide name of the building: \_\_\_\_\_

☐ other, please describe: \_\_\_\_\_



## PARKING REDUCTION SUPPLEMENTAL APPLICATION

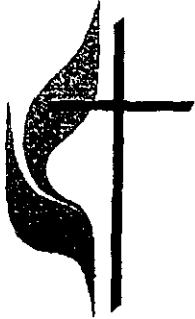
Supplemental information to be completed by applicants requesting special use permit approval of a reduction in the required parking pursuant to section 8-100(A)(4) or (5).

1. Describe the requested parking reduction. (e.g. number of spaces, stacked parking, size, off-site location)  
The applicant requests a reduction of the 5 required parking spaces. Parking will be provided off-site by agreement with neighboring business during the off hours of the business.
2. Provide a statement of justification for the proposed parking reduction.  
The Parish Hall offices and meeting space will not generate a large parking need because of the small number of people that will be using the building on a regular basis. When there are events such as classes or meetings taking place at the Parish Hall, the agreements to park in the parking lot of the dry cleaner at 630 South Washington Street will sufficiently address the parking needs.
3. Why is it not feasible to provide the required parking? The property where the use is located has no vehicle access and therefore parking cannot be provided on the site.
4. Will the proposed reduction reduce the number of available parking spaces below the number of existing parking spaces? ☐ Yes. ☒ No.
5. If the requested reduction is for more than five parking spaces, the applicant must submit a Parking Management Plan which identifies the location and number of parking spaces both on-site and off-site, the availability of on-street parking, any proposed methods of mitigating negative affects of the parking reduction.
6. The applicant must also demonstrate that the reduction in parking will not have a negative impact on the surrounding neighborhood.

FROM : MRASSO

FAX NO. : 7036426552

Aug. 16 2006 01:47PM P1



**ROBERTS MEMORIAL UNITED METHODIST CHURCH**  
**ALEXANDRIA DISTRICT - VIRGINIA CONFERENCE**

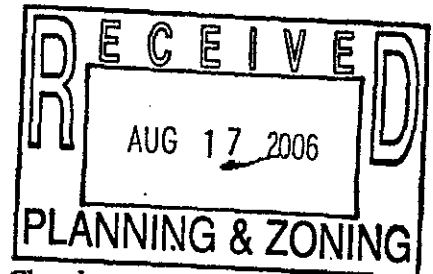
**The Reverend Patricia A. Jones, Pastor**

606A South Washington Street, Alexandria, VA 22314-4110

<http://www.gbqm-umc.org/robertsmemva/>

Area Code 703: Church 836-7332 Parish House 823-8859 Parsonage 370-3771

August 16, 2006



Thank you very much for your willingness to allow the Roberts Memorial Church to use your parking lot during the hours that your business is closed. We understand that you have at least 5 parking spaces available for our use and that your business is closed after 7 PM Monday through Saturday, and you are closed all day Sunday. *After 7:00*

We also understand that there will be no liability to you or your business.

Please sign this letter on the line provided below to show your agreement with this arrangement.

Nancy Randolph, Administrative Council Chair

Suburban Drive In Cleaners

Signed:

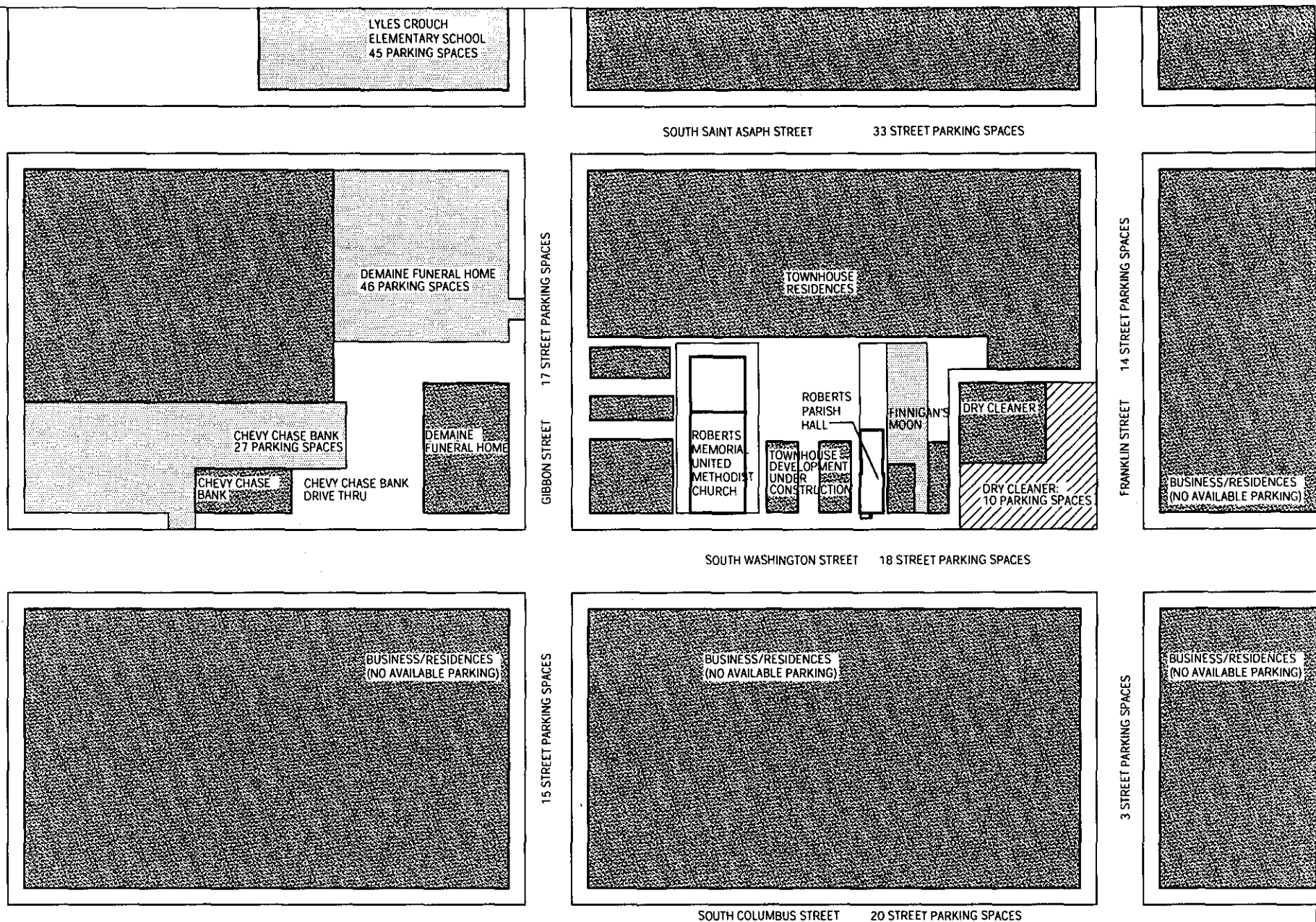
Name: KYOUNG-WON KIM.

Address: 630 South Washington Street, Alexandria, Virginia

Telephone: (703) 683-3305

Post-it* Fax Note	7671	Page 1/1	# of pages
To: <u>Abanna Fizzell</u>	From: <u>N. Randolph</u>		
Co./Dept.	Co.		
Phone #	Phone # <u>703-644-1562</u>		
Fax # <u>703-719-5050</u>	Fax <u>703-644-8072</u>		

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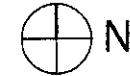
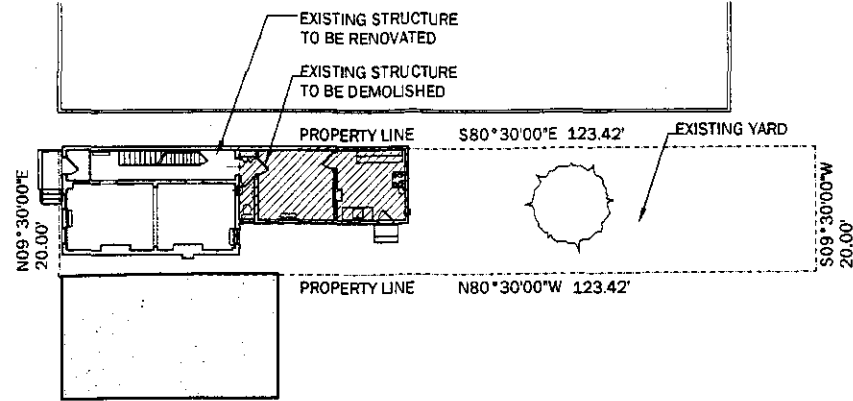
CURRENT PARKING AGREEMENT  
 POSSIBLE FUTURE AGREEMENT

**ROBERTS MEMORIAL UNITED METHODIST CHURCH**  
**PARISH HALL**  
 MOORE ARCHITECTS, P.C. NOT TO SCALE AUGUST 16, 2006



TOTAL NUMBER OF STREET PARKING SPACES WITHIN  
 ONE BLOCK OF THE PARISH HALL = 120 SPACES  
 NOTE: ALL PARKING SPACE COUNTS ARE APPROXIMATE

S. WASHINGTON STREET



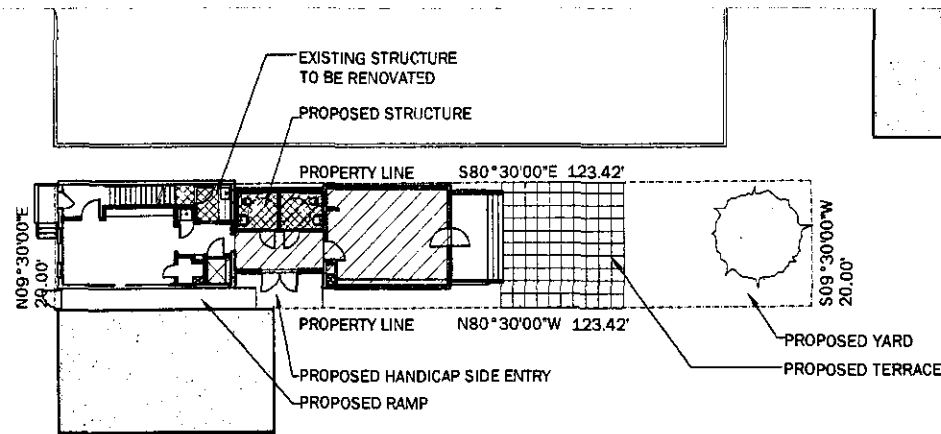
2

SITE PLAN - EXISTING

SCALE 1" = 20'

(SITEPLAN)

S. WASHINGTON STREET

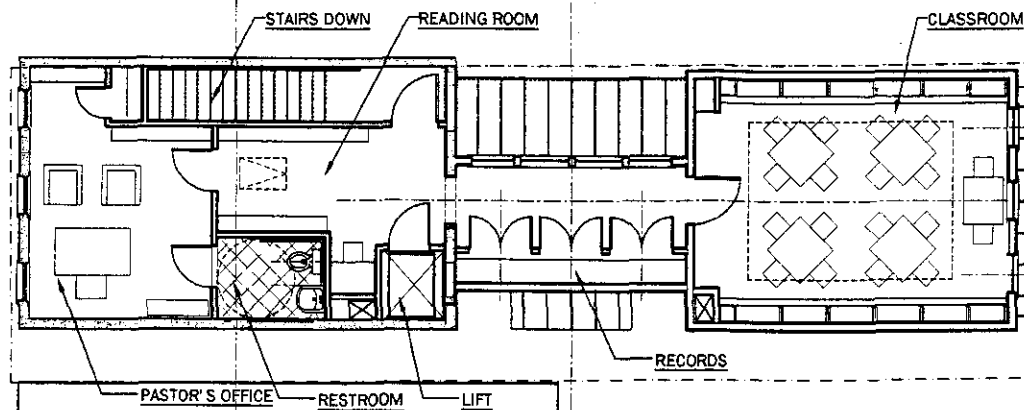


1

SITE PLAN - PROPOSED

SCALE 1" = 20'

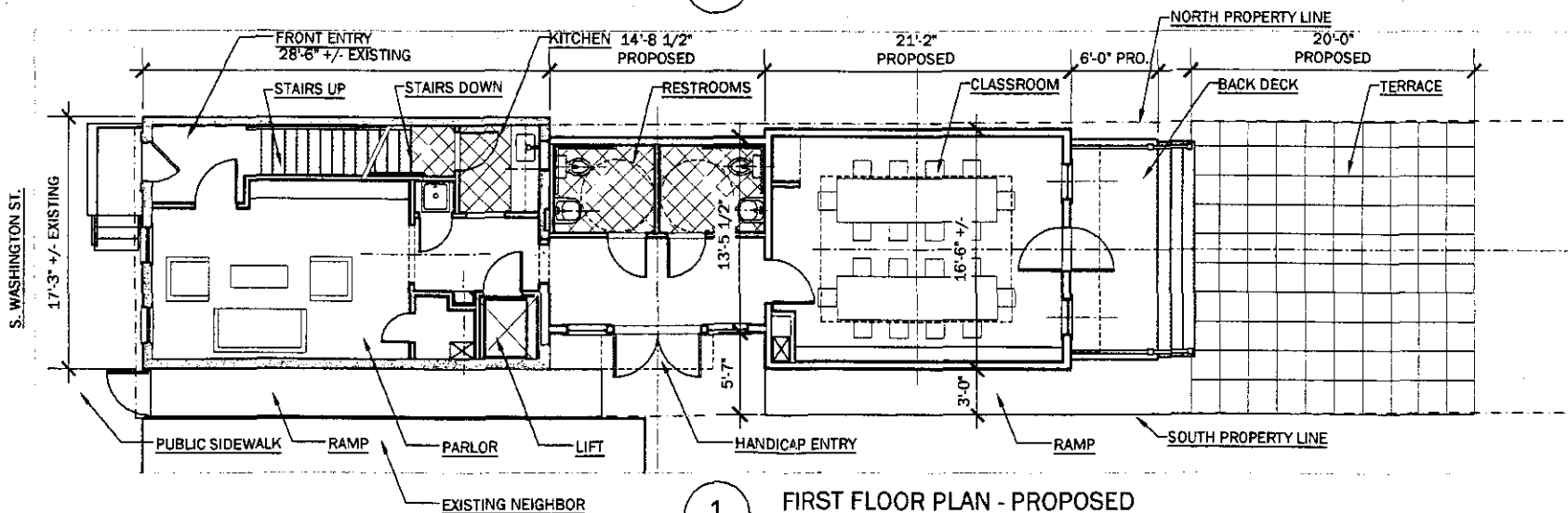
(SITEPLAN)



2 SECOND FLOOR PLAN - PROPOSED

SCALE 1/8" = 1'-0"

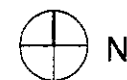
(PL02)

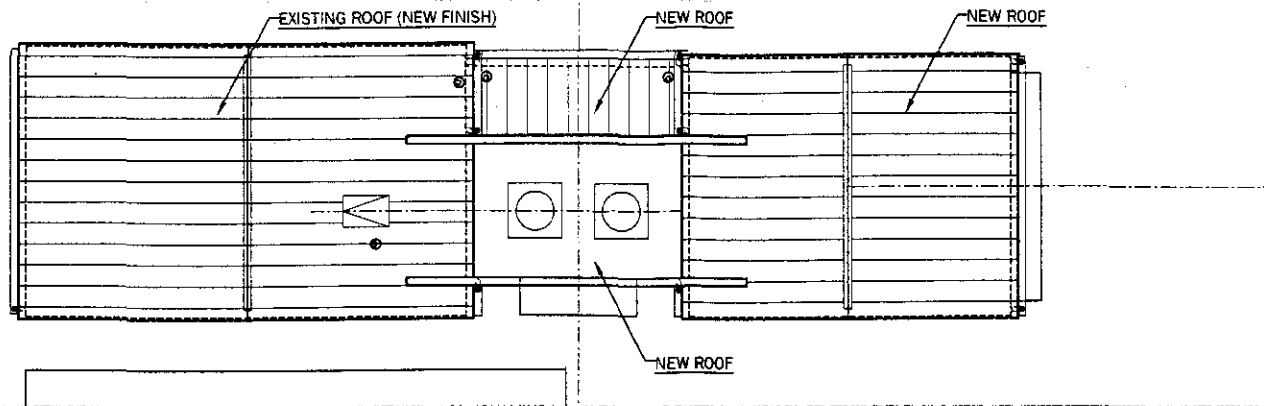


1 FIRST FLOOR PLAN - PROPOSED

SCALE 1/8" = 1'-0"

(PL01)



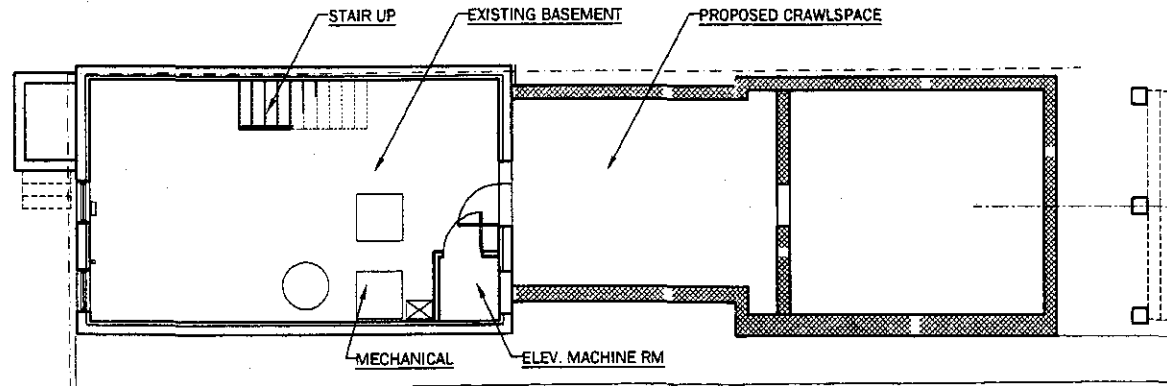


2

ROOF PLAN - PROPOSED

SCALE 1/8" = 1'-0"

(PL-ROOF)



1

BASEMENT PLAN - PROPOSED

SCALE 1/8" = 1'-0"

(PL-BD)

13  
Sx

APPLICATION for SPECIAL USE PERMIT # 2006-0050

[must use black ink or type]

PROPERTY LOCATION: 614 South Washington Street, Alexandria

TAX MAP REFERENCE: 080.02-02-21 ZONE: CL

APPLICANT Name: Roberts Memorial United Methodist Church

Address: 606A S. Washington Street, Alexandria, Virginia 22314

PROPERTY OWNER Name: Roberts Memorial United Methodist Church

Address: 606A S. Washington Street, Alexandria, Virginia 22314

PROPOSED USE: Parish Hall: Offices/Church Classrooms

THE UNDERSIGNED hereby applies for a Special Use Permit in accordance with the provisions of Article XI, Section 11-500 of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

THE UNDERSIGNED, having obtained permission from the property owner, hereby grants permission to the City of Alexandria to post placard notice on the property for which this application is requested, pursuant to Article XI, Section 11-301(B) of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

THE UNDERSIGNED hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Planning Commission or City Council in the course of public hearings on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Joanna C. Frizzell, Esq., Agent for Applicant

*Print Name of Applicant or Agent*

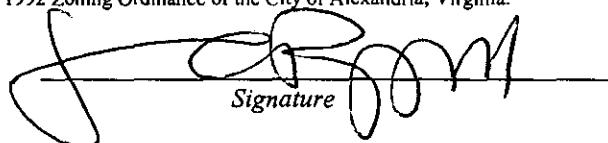
McGuireWoods LLP

1750 Tysons Boulevard, Suite 1800

*Mailing/Street Address*

McLean, VA 22102

*City and State Zip Code*

  
Signature

(703) 712-5349

*Telephone #*

(703) 712-5217

*Fax #*

May 18, 2006  
Date

===== **DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY** =====

Application Received: \_\_\_\_\_ Date & Fee Paid: \_\_\_\_\_ \$ \_\_\_\_\_

ACTION - PLANNING COMMISSION: Recommended Approval 7-0 9/7/06

ACTION - CITY COUNCIL: 9/16/06 - City Council approved the PC recommendation 7-0