


City of Alexandria, Virginia

MEMORANDUM

DATE: MARCH 17, 2008

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER 

SUBJECT: CONSIDERATION OF AUTHORIZATION OF RECOMMENDED CAPITAL PROJECT ALLOCATIONS AND PLANNED EXPENDITURES

ISSUE: City Council authorization of the recommended capital project allocations and planned expenditures.

RECOMMENDATION: That City Council authorize the capital project allocations and planned expenditures for the capital projects as detailed in the Capital Improvement Expenditure Summary (Attachment).

DISCUSSION: This docket item provides a summary of Capital Improvement Program planned expenditures (Attachment). It includes projects reflected in the City's Fiscal Year 2008 Capital Budget, approved by City Council on May 7, 2007 or approved in capital budgets prior to FY 2008 with a CIP budget document page reference in the Attachment. A project title listing appears on the next page and a detailed summary appears in the Attachment.

Allocations are recommended for the following projects:

Alexandria City Public Schools (ACPS)

Minnie Howard – Heating/Ventilating/Air Conditioning (HVAC)	
Replacement/Electric Power Replacement	\$ 337,426

Information Technology

Police Telephone Emergency Notification System (TENS)	
	\$ 100,000

ATTACHMENT: Capital Improvement Program Planned Expenditures

STAFF:

Mark Jinks, Deputy City Manager

Bruce Johnson, Director, Office of Management and Budget

Liz Wheel, Budget/Management Analyst, Office of Management and Budget

Attachment: Capital Improvement Program (CIP) Planned Expenditures

This attachment provides summary information on capital improvement program projects for which work will be initiated and expenditures incurred during the upcoming months. Except as noted, funding for all of the projects discussed below is included in the City's Approved FY 2008 Capital Improvement Program (CIP) budget or in prior year capital budgets.

PROJECT NUMBER	INDEX CODE/ SUB-OBJECT	PROJECT TITLE	REQUESTED ALLOCATION	CIP PAGE NUMBER
001-204	200645-2121	ACPS (Minnie Howard Ninth Grade Center- HVAC Replacement / Electric power replacement	\$337,426 (Funding Source: Cash Capital – Prior Year Funds)	p. 6-7
<p>This allocation will provide funds for Architectural & Engineering services to replace the original boilers at the Minnie Howard Ninth Grade Center with a new energy efficient ground source heat pump multi zone system.</p> <ul style="list-style-type: none"> • This is the first phase of a two year project to replace and upgrade upgrade the mechanical, electrical, domestic hot water and heating, ventilation, and air conditioning (HVAC) systems. • Funds for the second phase of this project are included in the FY 2009 Proposed CIP. 				

PROJECT NUMBER	INDEX CODE/ SUB-OBJECT	PROJECT TITLE	REQUESTED ALLOCATION	CIP PAGE NUMBER
015-516	265751-2121	Information Technology (Telephone Emergency Notification System)	\$100,000 (Funding Source: Cash Capital – FY 2008 Funds)	p. 7-36
<p>This allocation will provide funds for the replacement of the telephone emergency notification system (TENS).</p> <ul style="list-style-type: none"> • The current telephone emergency notification system (TENS) has come to the end of its useful life. • The City currently uses a sophisticated software program to contact citizens and businesses in the event of a public health or public safety emergency. <ul style="list-style-type: none"> ○ The notification can be customized for contact based geographic location, professional designation, or other classifications and can connect to cell phones, fax machines and other devices as well as traditional telephones. ○ The system also has a paging program currently being used by the Police and Health Departments. ○ A page can be initiated from any phone anywhere and will leave a voice message on all cell and land lines listed for an employee. ○ Funds for this project will originate from reprogrammed previously budgeted HR/Payroll system funds which will now not be needed in FY 2008 or FY 2009 (see page 7-44 of the Proposed FY 2009 – FY 2014 Capital Improvement Program). 				